

**TOWN BOARD
REGULAR MEETING**

MONDAY

November 7, 2022

Supervisor Zupan opened the meeting at 7:30 p.m. with all Councilors present.

Pledge of Allegiance.

Correspondence: *There was no unshared correspondence.*

Motion by Councilor Reger, seconded by Councilor Johnson to accept the minutes from the October 3, 2022 regular meeting. The motion was unanimously approved.

Supervisor Zupan asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: *There were no comments.*

Motion by Councilor Race, seconded by Councilor Golub to open the public hearing relative to Local Law E – 2022, entitled “A Local Law Updating the Code Enforcement Program in the Town of Cazenovia.”

Public comment: *There were no comments.*

Motion by Councilor Reger, seconded by Councilor Johnson to close the public hearing.

Supervisor Zupan said this would get the Code Book up to date with the State.

Resolution No. 139 presented by Councilor Race, seconded by Councilor Golub

TOWN OF CAZENOVIA LOCAL LAW E of 2022

(“A Local Law Updating the Code Enforcement Program In the Town of Cazenovia”)

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled Local Law No. E-2022, “A Local Law Updating the Code Enforcement Program In the Town of Cazenovia,” was presented and introduced at a regular meeting of the Town Board of the Town of Cazenovia held on October 3, 2022; and

WHEREAS, a public hearing was held on such proposed local law on this 7th day of November 2022, by the Town Board of the Town of Cazenovia and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Cazenovia in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the enactment of Local Law No. E-2022 has previously been determined to be a Type II action and will have no significant effect on the environment thus concluding the SEQR review process; and

WHEREAS, it is in the public interest to enact said Local Law No. E-2022.

NOW, THEREFORE, it is

RESOLVED, that the Town Board of the Town of Cazenovia, Madison County, New York, does hereby enact Local Law No. E-2022 as Local Law No. 6-2022 as follows:

**“TOWN OF CAZENOVIA
LOCAL LAW NO. 6 OF 2022
A LOCAL LAW UPDATING THE CODE ENFORCEMENT PROGRAM IN THE TOWN
OF CAZENOVIA**

Be it enacted by the Town Board of the Town of Cazenovia as follows:

SECTION 1. LEGISLATIVE INTENT

This local law provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Cazenovia. This law is designed to repeal the existing Code Enforcement Program within the Town of Cazenovia and replace it with a Code Enforcement Program in compliance with the State’s most recent regulations.

Except as otherwise provided in the Uniform Code, the Energy Code other state law, or other section of this local law, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions this local law.

SECTION 2. AUTHORITY

This local law is adopted pursuant to section 10 of the Municipal Home Rule Law.

SECTION 3. AMENDMENT OF CHAPTER 61 OF THE CODE OF THE TOWN OF CAZENOVIA

The Code of the Town of Cazenovia is hereby amended to repeal the existing Chapter 61 of the Code in its entirety and replace with new language as follows:

“Section 61-1. Definitions.

In this local law, the following terms shall have the meanings shown in this section:

“Assembly Area” shall mean an area in any building, or in any portion of a building, that is primarily used or intended to be used for gathering fifty or more persons for uses including, but not limited to, amusement, athletic, entertainment, social, or other recreational functions; patriotic, political, civic, educational, or religious functions; food or drink consumption; awaiting transportation; or similar purposes.

“Building Permit” shall mean a building permit, construction permit, demolition permit, or other permit that authorizes the performance of work. The term “Building Permit” shall also include a Building Permit which is renewed, amended, or extended pursuant to any provision of this local law.

“Certificate of Compliance” shall mean a document issued by the Town of Cazenovia stating that work was done in compliance with approved construction documents and the Codes.

“Certificate of Occupancy” shall mean a document issued by the Town of Cazenovia certifying that the building or structure, or portion thereof, complies with the approved construction documents that have been submitted to, and approved by the Town of Cazenovia and indicating that the building or structure, or portion thereof, is in a condition suitable for occupancy.

“Code Enforcement Officer” shall mean the Code Enforcement Officer appointed pursuant to subdivision (b) of section 61-2 of this local law.

“Code Enforcement Personnel” shall include the Code Enforcement Officer and all Inspectors.

“Codes” shall mean the Uniform Code and Energy Code.

“Energy Code” shall mean the New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law.

“FCNYS” shall mean the 2020 Fire Code of New York State as currently incorporated by reference in 19 NYCRR Part 1225.

“Fire Safety and Property Maintenance Inspection” shall mean an inspection performed to determine compliance with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference.

“Hazardous Production Materials” shall mean a solid, liquid, or gas associated with semiconductor manufacturing that has a degree-of-hazard rating in health, flammability, or instability of Class 3 or 4, as ranked by NFPA 704 (Standard Systems for Identification of the Hazards of Materials for Emergency Response), and which is used directly in research, laboratory, or production processes which have, as their end product, materials that are not hazardous.

“Inspector” shall mean an inspector appointed pursuant to subdivision (d) of section 61-2 of this local law.

“Mobile Food Preparation Vehicles” shall mean vehicles that contain cooking equipment that produces smoke or grease-laden vapors for the purpose of preparing and serving food to the public. Vehicles intended for private recreation shall not be considered mobile food preparation vehicles.

“Operating Permit” shall mean a permit issued pursuant to section 61-9 of this local law. The term

“Operating Permit” shall also include an Operating Permit which is renewed, amended, or extended pursuant to any provision of this local law.

“Order to Remedy” shall mean an order issued by the Code Enforcement Officer pursuant to subdivision (a) of section 61-16 of this local law.

“Permit Holder” shall mean the Person to whom a Building Permit has been issued.

“Person” shall include an individual, corporation, limited liability company, partnership, limited partnership, business trust, estate, trust, association, or any other legal or commercial entity of any kind or description.

“PMCNYS” shall mean the 2020 Property Maintenance Code of New York State as currently incorporated by reference in 19 NYCRR Part 1226.

“RCNYS” shall mean the 2020 Residential Code of New York State as currently incorporated by reference in 19 NYCRR Part 1220.

“Repair” shall mean the reconstruction, replacement, or renewal of any part of an existing building for the purpose of its maintenance or to correct damage.

“Stop Work Order” shall mean an order issued pursuant to section 61-5 of this local law.

“Sugarhouse” shall mean a building used, in whole or in part, for the collection, storage, or processing of maple sap into maple syrup and/or maple sugar.

“Temporary Certificate of Occupancy” shall mean a certificate issued pursuant to subdivision (d) of section 61-6 of this local law.

“Town” shall mean the Town of Cazenovia.

“Uniform Code” shall mean the New York State Uniform Fire Prevention and Building Code, Subchapter A of Chapter XXXIII of Title 19 of the NYCRR, adopted pursuant to Article 18 of the Executive Law.

Section 61-2. Code Enforcement Officer and Inspectors

(a) The Office of Code Enforcement Officer is hereby created. The Code Enforcement Officer shall administer and enforce all the provisions of the Uniform Code, the Energy Code, and this local law. The Code Enforcement Officer shall have the following powers and duties:

(1) to receive, review, and approve or disapprove applications for Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and the plans, specifications, and construction documents submitted with such applications;

(2) upon approval of such applications, to issue Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and to include in terms and conditions as the Code Enforcement Officer may determine to be appropriate Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits;

(3) to conduct construction inspections; inspections to be made prior to the issuance of Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits; fire safety and property maintenance inspections; inspections incidental to the investigation of complaints; and all other inspections required or permitted under any provision of this local law;

(4) to issue Stop Work Orders;

(5) to review and investigate complaints;

(6) to issue orders pursuant to subdivision (a) of section 61-16 (Violations) of this local law;

(7) to maintain records;

(8) to collect fees as set by the Town Board of this Town;

(9) to pursue administrative enforcement actions and proceedings;

(10) in consultation with this Town's attorney, to pursue such legal actions and proceedings as may be necessary to enforce the Uniform Code, the Energy Code, and this local law, or to abate or correct conditions not in compliance with the Uniform Code, the Energy Code, or this local law; and

(11) to exercise all other powers and fulfill all other duties conferred upon the Code Enforcement Officer by this local law.

(b) The Code Enforcement Officer shall be appointed by the Town Board. The Code Enforcement Officer shall possess background experience related to building construction or fire prevention and shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and the Code Enforcement Officer shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.

(c) In the event that the Code Enforcement Officer is unable to serve as such for any reason, another individual shall be appointed by Town Board to serve as Acting Code Enforcement Officer. The Acting Code Enforcement Officer shall, during the term of their appointment, exercise all powers and fulfill all duties conferred upon the Code Enforcement Officer by this local law.

(d) One or more Inspectors may be appointed by the Town Board to act under the supervision and direction of the Code Enforcement Officer and to assist the Code Enforcement Officer in the exercise of the powers and fulfillment of the duties conferred upon the Code Enforcement Officer by this local law. Each Inspector shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and each Inspector shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.

(e) The compensation for the Code Enforcement Officer and Inspectors shall be fixed from time to time by the Town Board of the Town.

Section 61-3. Building Permits

(a) Building Permits Required. Except as otherwise provided in subdivision (b) this section, a Building Permit shall be required for any work must conform to the Uniform Code and/or Energy Code, including, but not limited to, the construction, enlargement, alteration, improvement, removal, relocation, or demolition of any building or structure or any portion thereof, and the installation of a solid fuel burning heating appliance, chimney, or flue in any dwelling unit. No person shall commence any work for which a Building Permit is required without first having obtained a Building Permit from the Town.

(b) Exemptions. No Building Permit shall be required for work in any of the following categories:

(1) construction or installation of one-story detached structures associated with one- or two-family dwellings or multiple single-family dwellings (townhouses), which are used for tool and storage sheds, playhouses, or similar uses, provided the gross floor area does not exceed 144 square feet;

(2) construction of temporary sets and scenery associated with motion picture, television, and theater uses;

(3) installation of window awnings supported by an exterior wall of a one- or two-family dwelling or multiple single-family dwellings (townhouses);

(4) installation of partitions or movable cases less than 5'-9" in height;

(5) painting, wallpapering, tiling, carpeting, or other similar finish work;

(6) installation of listed portable electrical, plumbing, heating, ventilation or cooling equipment or appliances;

(7) replacement of any equipment provided the replacement does not alter the equipment's listing or render it inconsistent with the equipment's original specifications; or

(8) repairs, provided that the work does not have an impact on fire and life safety, such as (i) any part of the structural system; (ii) the required means of egress; or (iii) the fire protection system or the removal from service of any part of the fire protection system for any period of time.

(c) Exemption not deemed authorization to perform non-compliant work. The exemption from the requirement to obtain a building permit for work in any category set forth in subdivision (b) of this section shall not be deemed an authorization for work to be performed in violation of the Uniform Code or the Energy Code.

(d) Applications for Building Permits. Applications for a Building Permit shall be made in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer. The application shall be signed by the owner of the property where the work is to be performed or an authorized agent of the owner. The application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that the intended work complies with all applicable requirements of the Uniform Code and the Energy Code. The application shall include or be accompanied by the following information and documentation:

- (1) a description of the location, nature, extent, and scope of the proposed work;
- (2) the tax map number and the street address of any affected building or structure;
- (3) the occupancy classification of any affected building or structure;
- (4) where applicable, a statement of special inspections prepared in accordance with the provisions of the Uniform Code; and

(5) at least 2 sets of construction documents (drawings and/or specifications) which (i) describe the location, nature, extent, and scope of the proposed work; (ii) show that the proposed work will conform to the applicable provisions of the Codes; (iii) show the location, construction, size, and character of all portions of the means of egress; (iv) show a representation of the building thermal envelope; (v) show structural information including but not limited to braced wall designs, the size, section, and relative locations of structural members, design loads, and other pertinent structural information; (vi) show the proposed structural, electrical, plumbing, mechanical, fire-protection, and other service systems of the building; (vii) include a written statement indicating compliance with the Energy Code; (viii) include a site plan, drawn to scale and drawn in accordance with an accurate boundary survey, showing the size and location of new construction and existing structures and appurtenances on the site, distances from lot lines, the established street grades and the proposed finished grades, and, as applicable, flood hazard areas, floodways, and design flood elevations; and (ix) evidence that the documents were prepared by a licensed and registered architect in accordance with Article 147 of the New York State Education Law or a licensed and registered professional engineer in accordance with Article 145 of the New York State Education Law and practice guidelines, including but not limited to the design professional's seal which clearly and legibly shows both the design professional's name and

license number and is signed by the design professional whose name appears on the seal in such a manner that neither the name nor the number is obscured in any way, the design professional's registration expiration date, the design professional's firm name (if not a sole practitioner), and, if the documents are submitted by a professional engineering firm and not a sole practitioner professional engineer, the firm's Certificate of Authorization number.

(e) Construction documents. Construction documents will not be accepted as part of an application for a Building Permit unless they satisfy the requirements set forth in paragraph (5) of subdivision (d) of this section. Construction documents which are accepted as part of the application for a Building Permit shall be marked as accepted by the Code Enforcement Officer in writing or by stamp, or in the case of electronic media, an electronic marking. One set of the accepted construction documents shall be retained by the Code Enforcement Officer, and one set of the accepted construction documents shall be returned to the applicant to be kept at the work site so as to be available for use by the Code Enforcement Personnel. However, the return of a set of accepted construction documents to the applicant shall not be construed as authorization to commence work, nor as an indication that a Building Permit will be issued. Work shall not be commenced until and unless a Building Permit is issued.

(f) Issuance of Building Permits. An application for a Building Permit shall be examined to ascertain whether the proposed work is in compliance with the applicable requirements of the Uniform Code and Energy Code. The Code Enforcement Officer shall issue a Building Permit if the proposed work is in compliance with the applicable requirements of the Uniform Code and Energy Code.

(g) Building Permits to be displayed. Building permits shall be visibly displayed at the work site and shall remain visible until the authorized work has been completed.

(h) Work to be in accordance with construction documents. All work shall be performed in accordance with the construction documents which were submitted with and accepted as part of the application for the Building Permit. The Building Permit shall contain such a directive. The Permit Holder shall immediately notify the Code Enforcement Officer of any change occurring during the course of the work. The Building Permit shall contain such a directive. If the Code Enforcement Officer determines that such change warrants a new or amended Building Permit, such change shall not be made until and unless a new or amended Building Permit reflecting such change is issued.

(i) Time limits. Building Permits shall become invalid unless the authorized work is commenced within twelve (12) months following the date of issuance. Building Permits shall expire twelve (12) months after the date of issuance. A Building Permit which has become invalid or which has expired pursuant to this subdivision may be renewed upon application by the Permit Holder, payment of the applicable fee, and approval of the application by the Code Enforcement Officer.

(j) Revocation or suspension of Building Permits. If the Code Enforcement Officer determines that a Building Permit was issued in error because of incorrect, inaccurate, or incomplete information, or that the work for which a Building Permit was issued violates the Uniform Code or the Energy Code, the Code Enforcement Officer shall revoke the Building

Permit or suspend the Building Permit until such time as the Permit Holder demonstrates that (1) all work then completed is in compliance with all applicable provisions of the Uniform Code and the Energy Code and (2) all work then proposed to be performed shall be in compliance with all applicable provisions of the Uniform Code and the Energy Code.

(k) Fee. The fee specified in or determined in accordance with the provisions set forth in section 61-17 (Fees) of this local law must be paid at the time of submission of an application for a Building Permit, for an amended Building Permit, or for renewal of a Building Permit.

Section 61-4. Construction Inspections

(a) Work to remain accessible and exposed. Work shall remain accessible and exposed until inspected and accepted by the Code Enforcement Officer or by an Inspector authorized by the Code Enforcement Officer. The Permit Holder shall notify the Code Enforcement Officer when any element of work described in subdivision (b) of this section is ready for inspection.

(b) Elements of work to be inspected. The following elements of the construction process shall be inspected, where applicable:

- (1) work site prior to the issuance of a Building Permit;
- (2) footing and foundation;
- (3) preparation for concrete slab;
- (4) framing;
- (5) structural, electrical, plumbing, mechanical, fire-protection, and other similar service systems of the building;
- (6) fire resistant construction;
- (7) fire resistant penetrations;
- (8) solid fuel burning heating appliances, chimneys, flues, or gas vents;
- (9) inspections required to demonstrate Energy Code compliance, including but not limited to insulation, fenestration, air leakage, system controls, mechanical equipment size, and, where required, minimum fan efficiencies, programmable thermostats, energy recovery, whole-house ventilation, plumbing heat traps, and high-performance lighting and controls;
- (10) installation, connection, and assembly of factory manufactured buildings and manufactured homes; and
- (11) a final inspection after all work authorized by the Building Permit has been completed.

(c) Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform construction inspections, a remote inspection may be performed in lieu of an in-person inspection when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or by such authorized Inspector that the elements of the construction process conform with the applicable requirements of the Uniform Code and Energy Code. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

(d) Inspection results. After inspection, the work or a portion thereof shall be noted as satisfactory as completed, or the Permit Holder shall be notified as to the manner in which the work fails to comply with the Uniform Code or Energy Code, including a citation to the specific code provision or provisions that have not been met. Work not in compliance with any applicable provision of the Uniform Code or Energy Code shall remain exposed until such work shall have been brought into compliance with all applicable provisions of the Uniform Code and the Energy Code, reinspected, and found satisfactory as completed.

(e) Fee. The fee specified in or determined in accordance with the provisions set forth in section 61-17 (Fees) of this local law must be paid prior to or at the time of each inspection performed pursuant to this section.

Section 61-5. Stop Work Orders

(a) Authority to issue. The Code Enforcement Officer is authorized to issue Stop Work Orders pursuant to this section. The Code Enforcement Officer shall issue a Stop Work Order to halt:

(1) any work that is determined by the Code Enforcement Officer to be contrary to any applicable provision of the Uniform Code or Energy Code, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or

(2) any work that is being conducted in a dangerous or unsafe manner in the opinion of the Code Enforcement Officer, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or

(3) any work for which a Building Permit is required which is being performed without the required Building Permit, or under a Building Permit that has become invalid, has expired, or has been suspended or revoked.

(b) Content of Stop Work Orders. Stop Work Orders shall (1) be in writing, (2) be dated and signed by the Code Enforcement Officer, (3) state the reason or reasons for issuance, and (4) if applicable, state the conditions which must be satisfied before work will be permitted to resume.

(c) Service of Stop Work Orders. The Code Enforcement Officer shall cause the Stop Work Order, or a copy thereof, to be served on the owner of the affected property (and, if the owner is not the Permit Holder, on the Permit Holder) personally or by certified mail. The Code Enforcement Officer shall be permitted, but not required, to cause the Stop Work Order, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work affected by the Stop Work Order, personally or by certified mail; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Stop Work Order.

(d) Effect of Stop Work Order. Upon the issuance of a Stop Work Order, the owner of the affected property, the Permit Holder, and any other Person performing, taking part in, or assisting in the work shall immediately cease all work which is the subject of the Stop Work Order, other than work expressly authorized by the Code Enforcement Officer to correct the reason for issuing the Stop Work Order.

(e) Remedy not exclusive. The issuance of a Stop Work Order shall not be the exclusive remedy available to address any event described in subdivision (a) of this section, and the authority to issue a Stop Work Order shall be in addition to, and not in substitution for or limitation of, the right and authority to pursue any other remedy or impose any other penalty under section 61-16 (Violations) of this local law or under any other applicable local law or State law. Any such other remedy or penalty may be pursued at any time, whether prior to, at the time of, or after the issuance of a Stop Work Order.

Section 61-6. Certificates of Occupancy and Certificates of Compliance

(a) Certificates of Occupancy and Certificates of Compliance required. A Certificate of Occupancy or Certificate of Compliance shall be required for any work which is the subject of a Building Permit and for all structures, buildings, or portions thereof, which are converted from one use or occupancy classification or subclassification to another. Permission to use or occupy a building or structure, or portion thereof, for which a Building Permit was previously issued shall be granted only by issuance of a Certificate of Occupancy or Certificate of Compliance.

(b) Issuance of Certificates of Occupancy and Certificates of Compliance. The Code Enforcement Officer shall issue a Certificate of Occupancy or Certificate of Compliance if the work which was the subject of the Building Permit was completed in accordance with all applicable provisions of the Uniform Code and Energy Code and, if applicable, that the structure, building or portion thereof that was converted from one use or occupancy classification or subclassification to another complies with all applicable provisions of the Uniform Code and Energy Code. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the building, structure, or work prior to the issuance of a Certificate of Occupancy or Certificate of Compliance. In addition, where applicable, the following documents, prepared in accordance with the provisions of the Uniform Code by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant for the Certificate of Occupancy or Certificate of Compliance, shall be provided to the Code Enforcement Officer prior to the issuance of the Certificate of Occupancy or Certificate of Compliance:

- (1) a written statement of structural observations and/or a final report of special inspections,
- (2) flood hazard certifications,
- (3) a written statement of the results of tests performed to show compliance with the Energy Code, and
- (4) where applicable, the affixation of the appropriate seals, insignias, and manufacturer's data plates as required for factory manufactured buildings and/or manufactured homes.

(c) Contents of Certificates of Occupancy and Certificates of Compliance. A Certificate of Occupancy or Certificate of Compliance shall contain the following information:

- (1) the Building Permit number, if any;
- (2) the date of issuance of the Building Permit, if any;
- (3) the name (if any), address and tax map number of the property;
- (4) if the Certificate of Occupancy or Certificate of Compliance is not applicable to an entire structure, a description of that portion of the structure for which the Certificate of Occupancy or Certificate of Compliance is issued;
- (5) the use and occupancy classification of the structure;
- (6) the type of construction of the structure;
- (7) the occupant load of the assembly areas in the structure, if any;
- (8) If the automatic sprinkler system is provided, a notation as to whether the sprinkler system is required;
- (9) any special conditions imposed in connection with the issuance of the Building Permit; and
- (10) the signature of the Code Enforcement Officer issuing the Certificate of Occupancy or Certificate of Compliance and the date of issuance.

(d) Temporary Certificate of Occupancy. The Code Enforcement Officer shall be permitted to issue a Temporary Certificate of Occupancy allowing the temporary occupancy of a building or structure, or a portion thereof, prior to completion of the work which is the subject of a Building Permit. However, in no event shall the Code Enforcement Officer issue a Temporary Certificate of Occupancy unless the Code Enforcement Officer determines (1) that the building or structure, or the portion thereof covered by the Temporary Certificate of Occupancy, may be occupied safely, (2) that any required fire and life safety components, such as fire protection

equipment and fire, smoke, carbon monoxide, and heat detectors and alarms are installed and operational, and (3) that all required means of egress from the structure have been provided. The Code Enforcement Officer may include in a Temporary Certificate of Occupancy such terms and conditions as he or she deems necessary or appropriate to ensure the health and safety of the persons occupying and using the building or structure and/or performing further construction work in the building or structure. A Temporary Certificate of Occupancy shall be effective for a period of time, not to exceed six (6) months, which shall be determined by the Code Enforcement Officer and specified in the Temporary Certificate of Occupancy. During the specified period of effectiveness of the Temporary Certificate of Occupancy, the Permit Holder shall undertake to bring the building or structure into full compliance with all applicable provisions of the Uniform Code and the Energy Code.

(e) Revocation or suspension of certificates. If the Code Enforcement Officer determines that a Certificate of Occupancy, Certification of Compliance, or a Temporary Certificate of Occupancy was issued in error or on the basis of incorrect information, and if the relevant deficiencies are not corrected to the satisfaction of the Code Enforcement Officer within such period of time as shall be specified by the Code Enforcement Officer, the Code Enforcement Officer shall revoke or suspend such certificate.

(f) Fee. The fee specified in or determined in accordance with the provisions set forth in section 61-17 (Fees) of this local law must be paid at the time of submission of an application for a Certificate of Occupancy, Certificate of Compliance, or for Temporary Certificate of Occupancy.

Section 61-7. Notification Regarding Fire or Explosion

The chief of any fire department providing firefighting services for a property within this Town shall promptly notify the Code Enforcement Officer of any fire or explosion involving any structural damage, fuel burning appliance, chimney, or gas vent.

Section 61-8. Unsafe Buildings, Structures, and Equipment and Conditions of Imminent Danger

Unsafe buildings, structures, and equipment and conditions of imminent danger in this Town shall be identified and addressed in accordance with the procedures established by Chapter 66 of the Town Code, as now in effect or as hereafter amended from time to time.

Section 61-9. Operating Permits

(a) Operation Permits required. Operating Permits shall be required for conducting any process or activity or for operating any type of building, structure, or facility listed below:

(1) manufacturing, storing, or handling hazardous materials in quantities exceeding those listed in the applicable Maximum Allowable Quantity tables found in Chapter 50 of the FCNYS;

(2) buildings, structures, facilities, processes, and/or activities that are within the scope and/or permit requirements of the chapter or section title of the FCNYS as follows:

(i) Chapter 22, “Combustible Dust-Producing Operations.” Facilities where the operation produces combustible dust;

(ii) Chapter 24, “Flammable Finishes.” Operations utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24 of the FCNYS;

(iii) Chapter 25, “Fruit and Crop Ripening.” Operating a fruit- or crop-ripening facility or conducting a fruit-ripening process using ethylene gas;

(iv) Chapter 26, “Fumigation and Insecticidal Fogging.” Conducting fumigation or insecticidal fogging operations in buildings, structures, and spaces, except for fumigation or insecticidal fogging performed by the occupant of a detached one-family dwelling;

(v) Chapter 31, “Tents, Temporary Special Event Structures, and Other Membrane Structures.” Operating an air-supported temporary membrane structure, a temporary special event structure, or a tent where approval is required pursuant to Chapter 31 of the FCNYS;

(vi) Chapter 32, “High-Piled Combustible Storage.” High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage;

(vii) Chapter 34, “Tire Rebuilding and Tire Storage.” Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant;

(viii) Chapter 35, “Welding and Other Hot Work.” Performing public exhibitions and demonstrations where hot work is conducted, use of hot work, welding, or cutting equipment, inside or on a structure, except an operating permit is not required where work is conducted under the authorization of a building permit or where performed by the occupant of a detached one- or two-family dwelling;

(ix) Chapter 40, “Sugarhouse Alternative Activity Provisions.” Conducting an alternative activity at a sugarhouse;

(x) Chapter 56, “Explosives and Fireworks.” Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparkling devices as defined by Penal Law section 270;

(xi) Section 307, “Open Burning, Recreational Fires and Portable Outdoor Fireplaces.” Conducting open burning, not including recreational fires and portable outdoor fireplaces;

(xii) Section 308, “Open Flames.” Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies; and

(xiii) Section 319, “Mobile Food Preparation Vehicles.” Operating a mobile food preparation vehicle in accordance with the permitting requirements which are established by local law, as now in effect or as hereafter amended from time to time.

(3) energy storage systems, where the system exceeds the values shown in Table 1206.1 of the FCNYS or exceeds the permitted aggregate ratings in section R327.5 of the RCNYS.

(4) buildings containing one or more assembly areas;

(5) outdoor events where the planned attendance exceeds 1,000 persons;

(6) facilities that store, handle or use hazardous production materials;

(7) parking garages as defined in subdivision (a) of section 61-12 of this local law;

(8) buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by resolution adopted by Town Board of this Town; and

(9) other processes or activities or for operating any type of building, structure, or facility as determined by resolution adopted by the Town Board of this Town.

Any person who proposes to undertake any activity or to operate any type of building listed in this subdivision (a) shall be required to obtain an Operating Permit prior to commencing such activity or operation.

(b) Applications for Operating Permits. An application for an Operating Permit shall be in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer. Such application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that quantities, materials, and activities conform to the requirements of the Uniform Code. If the Code Enforcement Officer determines that tests or reports are necessary to verify conformance, such tests or reports shall be performed or provided by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant.

(c) Inspections. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the subject premises prior to the issuance of an Operating Permit. Such inspections shall be performed either in-person or remotely. Remote inspections in lieu of in-person inspections may be performed when, at the discretion of the Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or Inspector authorized by the Code Enforcement Officer that the premises conform with the applicable requirements of the Uniform

Code and the code enforcement program. Should a remote inspection not afford the Town sufficient information to make a determination, an in-person inspection shall be performed. After inspection, the premises shall be noted as satisfactory and the operating permit shall be issued, or the operating permit holder shall be notified as to the manner in which the premises fail to comply with either or both of the Uniform Code and the code enforcement program, including a citation to the specific provision or provisions that have not been met.

(d) Multiple Activities. In any circumstance in which more than one activity listed in subdivision (a) of this section is to be conducted at a location, the Code Enforcement Officer may require a separate Operating Permit for each such activity, or the Code Enforcement Officer may, in their discretion, issue a single Operating Permit to apply to all such activities.

(e) Duration of Operating Permits. Operating permits shall be issued for a specified period of time consistent with local conditions, but in no event to exceed as follows:

(1) One hundred eighty (180) days for tents, special event structures, and other membrane structures;

(2) Sixty (60) days for alternative activities at a sugarhouse;

(3) Three (3) years for the activities, structures, and operations determined per paragraph (9) of subdivision (a) of this section, and

(4) One (1) year for all other activities, structures, and operations identified in subdivision (a) of this section.

The effective period of each Operating Permit shall be specified in the Operating Permit. An Operating Permit may be reissued or renewed upon application to the Code Enforcement Officer, payment of the applicable fee, and approval of such application by the Code Enforcement Officer.

(f) Revocation or suspension of Operating Permits. If the Code Enforcement Officer determines that any activity or building for which an Operating Permit was issued does not comply with any applicable provision of the Uniform Code, such Operating Permit shall be revoked or suspended.

(g) Fee. The fee specified in or determined in accordance with the provisions set forth in section 61-17 (Fees) of this local law must be paid at the time submission of an application for an Operating Permit, for an amended Operating Permit, or for reissue or renewal of an Operating Permit.

Section 61-10. Fire Safety and Property Maintenance Inspections

(a) Inspections required. Fire safety and property maintenance inspections of buildings and structures shall be performed by the Code Enforcement Officer or an Inspector designated by the Code Enforcement Officer at the following intervals:

(1) at least once every twelve (12) months for buildings which contain an assembly area;

(2) at least once every twelve (12) months for public and private schools and colleges, including any buildings of such schools or colleges containing classrooms, dormitories, fraternities, sororities, laboratories, physical education, dining, or recreational facilities; and

(3) at least once every thirty-six (36) months for multiple dwellings and all nonresidential occupancies.

(b) Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform fire safety and property maintenance inspections, a remote inspection may be performed in lieu of in-person inspections when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or such authorized Inspector that the premises conform with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

(c) Inspections permitted. In addition to the inspections required by subdivision (a) of this section, a fire safety and property maintenance inspection of any building, structure, use, or occupancy, or of any dwelling unit, may also be performed by the Code Enforcement Officer or an Inspector authorized to perform fire safety and property maintenance inspections at any time upon:

(1) the request of the owner of the property to be inspected or an authorized agent of such owner;

(2) receipt by the Code Enforcement Officer of a written statement alleging that conditions or activities failing to comply with the Uniform Code or Energy Code exist; or

(3) receipt by the Code Enforcement Officer of any other information, reasonably believed by the Code Enforcement Officer to be reliable, giving rise to reasonable cause to believe that conditions or activities failing to comply with the Uniform Code or Energy Code exist;

provided, however, that nothing in this subdivision shall be construed as permitting an inspection under any circumstances under which a court order or warrant permitting such inspection is required, unless such court order or warrant shall have been obtained.

(d) OFPC Inspections. Nothing in this section or in any other provision of this local law shall supersede, limit, or impair the powers, duties and responsibilities of the New York State Office of Fire Prevention and Control (“OFPC”) and the New York State Fire Administrator or other authorized entity under Executive Law section 156-e and Education Law section 807-b.

Notwithstanding any other provision of this section to the contrary, the Code Enforcement Officer may accept an inspection performed by the Office of Fire Prevention and Control or other authorized entity pursuant to sections 807-a and 807-b of the Education Law and/or section 156-e of the Executive Law, in lieu of a fire safety and property maintenance inspection performed by the Code Enforcement Officer or by an Inspector, provided that:

- (1) the Code Enforcement Officer is satisfied that the individual performing such inspection satisfies the requirements set forth in 19 NYCRR section 1203.2(e);
- (2) the Code Enforcement Officer is satisfied that such inspection covers all elements required to be covered by a fire safety and property maintenance inspection;
- (3) such inspections are performed no less frequently than once a year;
- (4) a true and complete copy of the report of each such inspection is provided to the Code Enforcement Officer; and
- (5) upon receipt of each such report, the Code Enforcement Officer takes the appropriate action prescribed by section 61-16 (Violations) of this local law.

(e) Fee. The fee specified in or determined in accordance with the provisions set forth in section 61-17 (Fees) of this local law must be paid prior to or at the time each inspection performed pursuant to this section. This subdivision shall not apply to inspections performed by OFPC.

Section 61-11. Complaints

The Code Enforcement Officer shall review and investigate complaints which allege or assert the existence of conditions or activities that fail to comply with the Uniform Code, the Energy Code, this local law, or any other local law, ordinance or regulation adopted for administration and enforcement of the Uniform Code or the Energy Code. The process for responding to a complaint shall include such of the following steps as the Code Enforcement Officer may deem to be appropriate:

- (a) performing an inspection of the conditions and/or activities alleged to be in violation, and documenting the results of such inspection;
- (b) if a violation is found to exist, providing the owner of the affected property and any other Person who may be responsible for the violation with notice of the violation and opportunity to abate, correct or cure the violation, or otherwise proceeding in the manner described in section 61-16 (Violations) of this local law;
- (c) if appropriate, issuing a Stop Work Order;
- (d) if a violation which was found to exist is abated or corrected, performing an inspection to ensure that the violation has been abated or corrected, preparing a final written report reflecting such abatement or correction, and filing such report with the complaint.

Section 61-12. Condition Assessments of Parking Garages

(a) Definitions. For the purposes of this section:

(1) the term “condition assessment” means an on-site inspection and evaluation of a parking garage for evidence of deterioration of any structural element or building component of such parking garage, evidence of the existence of any unsafe condition in such parking garage, and evidence indicating that such parking garage is an unsafe structure;

(2) the term “deterioration” means the weakening, disintegration, corrosion, rust, or decay of any structural element or building component, or any other loss of effectiveness of a structural element or building component;

(3) the term “parking garage” means any building or structure, or part thereof, in which all or any part of any structural level or levels is used for parking or storage of motor vehicles, excluding:

(i) buildings in which the only level used for parking or storage of motor vehicles is on grade;

(ii) an attached or accessory structure providing parking exclusively for a detached one- or two-family dwelling; and

(iii) a townhouse unit with attached parking exclusively for such unit;

(4) the term “professional engineer” means an individual who is licensed or otherwise authorized under Article 145 of the Education Law to practice the profession of engineering in the State of New York and who has at least three years of experience performing structural evaluations;

(5) the term “responsible professional engineer” means the professional engineer who performs a condition assessment, or under whose supervision a condition assessment is performed, and who seals and signs the condition assessment report. The use of the term “responsible professional engineer” shall not be construed as limiting the professional responsibility or liability of any professional engineer, or of any other licensed professional, who participates in the preparation of a condition assessment without being the responsible professional engineer for such condition assessment;

(6) the term “unsafe condition” includes the conditions identified as “unsafe” in section 304.1.1, section 305.1.1, and section 306.1.1 of the PMCNYS; and

(7) the term “unsafe structure” means a structure that is so damaged, decayed, dilapidated, or structurally unsafe, or is of such faulty construction or unstable foundation, that partial or complete collapse is possible.

(b) Condition Assessments – general requirements. The owner operator of each parking garage shall cause such parking garage to undergo an initial condition assessment as described in subdivision (c) of this section, periodic condition assessments as described in

subdivision (d) of this section, and such additional condition assessments as may be required under subdivision (e) of this section. Each condition assessment shall be conducted by or under the direct supervision of a professional engineer. A written report of each condition assessment shall be prepared, and provided to the Town, in accordance with the requirements of subdivision (f) of this section. Before performing a condition assessment (other than the initial condition assessment) of a parking garage, the responsible professional engineer for such condition assessment shall review all available previous condition assessment reports for such parking garage.

(c) Initial Condition Assessment. Each parking garage shall undergo an initial condition assessment as follows:

(1) Parking garages constructed on or after August 29, 2018, shall undergo an initial condition assessment following construction and prior to a certificate of occupancy or certificate of compliance being issued for the structure.

(2) Parking garages constructed prior to August 29, 2018, shall undergo an initial condition assessment as follows:

(i) if originally constructed prior to January 1, 1984, then prior to October 1, 2019;

(ii) if originally constructed between January 1, 1984 and December 31, 2002, then prior to October 1, 2020; and

(iii) if originally constructed between January 1, 2003 and August 28, 2018, then prior to October 1, 2021.

(3) Any parking garage constructed prior to the effective date of the local law enacting this provision that has not undergone an initial condition assessment prior to that effective date shall undergo an initial condition assessment prior to June 30, 2023.

(d) Periodic Condition Assessments. Following the initial condition assessment of a parking garage, such parking garage shall undergo periodic condition assessments at intervals not to exceed three (3) years.

(e) Additional Condition Assessments:

(1) If the latest condition assessment report for a parking garage includes a recommendation by the responsible professional engineer that an additional condition assessment of such parking garage, or any portion of such parking garage, be performed before the date by which the next periodic condition assessment would be required under subdivision (d) of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of such parking garage identified by the responsible professional engineer) to undergo an additional condition assessment no later than the date recommended in such condition assessment report.

(2) If the Town becomes aware of any new or increased deterioration which, in the judgment of the Town, indicates that an additional condition assessment of the entire parking garage, or of the portion of the parking garage affected by such new or increased deterioration, should be performed before the date by which the next periodic condition assessment would be required under subdivision (d) of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of the parking garage affected by such new or increased deterioration) to undergo an additional condition assessment no later than the date determined by the Town to be appropriate.

(f) Condition Assessment Reports. The responsible professional engineer shall prepare, or directly supervise the preparation of, a written report of each condition assessment, and shall submit such condition assessment report to the Town within sixty (60) days. Such condition assessment report shall be sealed and signed by the responsible professional engineer, and shall include:

(1) an evaluation and description of the extent of deterioration and conditions that cause deterioration that could result in an unsafe condition or unsafe structure;

(2) an evaluation and description of the extent of deterioration and conditions that cause deterioration that, in the opinion of the responsible professional engineer, should be remedied immediately to prevent an unsafe condition or unsafe structure;

(3) an evaluation and description of the unsafe conditions;

(4) an evaluation and description of the problems associated with the deterioration, conditions that cause deterioration, and unsafe conditions;

(5) an evaluation and description of the corrective options available, including the recommended timeframe for remedying the deterioration, conditions that cause deterioration, and unsafe conditions;

(6) an evaluation and description of the risks associated with not addressing the deterioration, conditions that cause deterioration, and unsafe conditions;

(7) the responsible professional engineer's recommendation regarding preventative maintenance;

(8) except in the case of the report of the initial condition assessment, the responsible professional engineer's attestation that he or she reviewed all previously prepared condition assessment reports available for such parking garage, and considered the information in the previously prepared reports while performing the current condition assessment and while preparing the current report; and

(9) the responsible professional engineer's recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be performed. In making the recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be performed, the responsible

professional engineer shall consider the parking garage’s age, maintenance history, structural condition, construction materials, frequency and intensity of use, location, exposure to the elements, and any other factors deemed relevant by the responsible professional engineer in their professional judgment.

(g) Review Condition Assessment Reports. The Town shall take such enforcement action or actions in response to the information in such condition assessment report as may be necessary or appropriate to protect the public from the hazards that may result from the conditions described in such report. In particular, but not by way of limitation, the Town shall, by Order to Remedy or such other means of enforcement as Town may deem appropriate, require the owner or operator of the parking garage to repair or otherwise remedy all deterioration, all conditions that cause deterioration, and all unsafe conditions identified in such condition assessment report pursuant to paragraphs (2) and (3) of subdivision (f). All repairs and remedies shall comply with the applicable provisions of the Uniform Code. This section shall not limit or impair the right of the Town to take any other enforcement action, including but not limited to suspension or revocation of a parking garage’s operating permit, as may be necessary or appropriate in response to the information in a condition assessment report.

(h) The Town shall retain all condition assessment reports for the life of the parking garage. Upon request by a professional engineer who has been engaged to perform a condition assessment of a parking garage, and who provides the Town with a written statement attesting to the fact that he or she has been so engaged, the Town shall make the previously prepared condition assessment reports for such parking garage (or copies of such reports) available to such professional engineer. The Town shall be permitted to require the owner or operator of the subject parking garage to pay all costs and expenses associated with making such previously prepared condition assessment reports (or copies thereof) available to the professional engineer.

(i) This section shall not limit or impair the right or the obligation of the Town:

(1) to perform such construction inspections as are required by section 61-4 (Construction Inspections) of this local law;

(2) to perform such periodic fire safety and property maintenance inspections as are required by section 61-10 (Fire Safety and Property Maintenance Inspections) of this local law; and/or

(3) to take such enforcement action or actions as may be necessary or appropriate to respond to any condition that comes to the attention of the Town by means of its own inspections or observations, by means of a complaint, or by any other means other than a condition assessment or a report of a condition assessment.

Section 61-13. Climatic and Geographic Design Criteria

(a) The Code Enforcement Officer shall determine the climatic and geographic design criteria for buildings and structures constructed within this Town as required by the Uniform Code. Such determinations shall be made in the manner specified in the Uniform Code using,

where applicable, the maps, charts, and other information provided in the Uniform Code. The criteria to be so determined shall include but shall not necessarily be limited to, the following:

(1) design criteria to include ground snow load; wind design loads; seismic category; potential damage from weathering, frost, and termite; winter design temperature; whether ice barrier underlayment is required; the air freezing index; and the mean annual temperature;

(2) heating and cooling equipment design criteria for structures within the scope of the RCNYS. The design criteria shall include the data identified in the Design Criteria Table found in Chapter 3 of the RCNYS; and

(3) flood hazard areas, flood hazard maps, and supporting data. The flood hazard map shall include, at a minimum, special flood hazard areas as identified by the Federal Emergency Management Agency in the Flood Insurance Study for the community, as amended or revised with:

- (i) the accompanying Flood Insurance Rate Map (FIRM);
- (ii) Flood Boundary and Floodway Map (FBFM); and
- (iii) related supporting data along with any revisions thereto.

(b) The Code Enforcement Officer shall prepare a written record of the climatic and geographic design criteria determined pursuant to subdivision (a) of this section, shall maintain such record within the office of the Code Enforcement Officer, and shall make such record readily available to the public.

Section 61-14. Record Keeping

(a) The Code Enforcement Officer shall keep permanent official records of all transactions and activities conducted by all Code Enforcement Personnel, including records of:

- (1) all applications received, reviewed and approved or denied;
- (2) all plans, specifications and construction documents approved;
- (3) all Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Stop Work Orders, and Operating Permits issued;
- (4) all inspections and tests performed;
- (5) all statements and reports issued;
- (6) all complaints received;
- (7) all investigations conducted;

- (8) all condition assessment reports received;
- (9) all fees charged and collected; and
- (10) all other features and activities specified in or contemplated by sections 61-3 through 61-13, inclusive, of this local law.

(b) All such records shall be public records open for public inspection during normal business hours. All plans and records pertaining to buildings or structures, or appurtenances thereto, shall be retained for at least the minimum time period so required by State law and regulation.

Section 61-15. Program Review and Reporting

(a) The Code Enforcement Officer shall annually submit to the Town Board of this Town a written report and summary of all business conducted by the Code Enforcement Officer and the Inspectors, including a report and summary of all transactions and activities described in section 61-14 (Record Keeping) of this local law and a report and summary of all appeals or litigation pending or concluded.

(b) The Code Enforcement Officer shall annually submit to the Secretary of State, on behalf of this Town, on a form prescribed by the Secretary of State, a report of the activities of this Town relative to administration and enforcement of the Uniform Code.

(c) The Code Enforcement Officer shall, upon request of the New York State Department of State, provide to the New York State Department of State, true and complete copies of the records and related materials this Town is required to maintain; true and complete copies of such portion of such records and related materials as may be requested by the Department of State; and/or such excerpts, summaries, tabulations, statistics, and other information and accounts of its activities in connection with administration and enforcement of the Uniform Code and/or Energy Code as may be requested by the Department of State.

Section 61-16. Violations

(a) Orders to Remedy. The Code Enforcement Officer is authorized to order in writing the remedying of any condition or activity found to exist in, on or about any building, structure, or premises in violation of the Uniform Code, the Energy Code, or this local law. An Order to Remedy shall be in writing; shall be dated and signed by the Code Enforcement Officer; shall specify the condition or activity that violates the Uniform Code, the Energy Code, or this local law; shall specify the provision or provisions of the Uniform Code, the Energy Code, or this local law which is/are violated by the specified condition or activity; and shall include a statement substantially similar to the following:

“The person or entity served with this Order to Remedy must completely remedy each violation described in this Order to Remedy by [specify date], which is thirty (30) days after the date of this Order to Remedy.”

The Order to Remedy may include provisions ordering the person or entity served with such Order to Remedy (1) to begin to remedy the violations described in the Order to Remedy immediately, or within some other specified period of time which may be less than thirty (30) days; to continue diligently to remedy such violations until each such violation is fully remedied; and, in any event, to complete the remedying of all such violations within thirty (30) days of the date of such Order to Remedy; and/or (2) to take such other protective actions (such as vacating the building or barricading the area where the violations exist) which are authorized by this local law or by any other applicable statute, regulation, rule, local law or ordinance, and which the Code Enforcement Officer may deem appropriate, during the period while such violations are being remedied. The Code Enforcement Officer shall cause the Order to Remedy, or a copy thereof, to be served on the owner of the affected property personally or certified mail within five (5) days after the date of the Order to Remedy. The Code Enforcement Officer shall be permitted, but not required, to cause the Order to Remedy, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other person taking part or assisting in work being performed at the affected property personally or by certified mail within five (5) days after the date of the Order to Remedy; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Compliance Order.

(b) Appearance Tickets. The Code Enforcement Officer and each Inspector are authorized to issue appearance tickets for any violation of the Uniform Code.

(c) Penalties. In addition to such other penalties as may be prescribed by State law:

(1) any Person who violates any provision of this local law or any term, condition, or provision of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be punishable by a fine of not more than \$200 per day of violation; and

(2) any Person who violates any provision of the Uniform Code, the Energy Code or this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be liable to pay a civil penalty of not more than \$200 for each day or part thereof during which such violation continues. The civil penalties provided by this paragraph shall be recoverable in an action instituted in the name of this Town.

(d) Injunctive Relief. An action or proceeding may be instituted in the name of this Town, in a court of competent jurisdiction, to prevent, restrain, enjoin, correct, or abate any violation of, or to enforce, any provision of the Uniform Code, the Energy Code, this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit, Order to Remedy, or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this

local law. In particular, but not by way of limitation, where the construction or use of a building or structure is in violation of any provision of the Uniform Code, the Energy Code, this local law, or any Stop Work Order, Order to Remedy or other order obtained under the Uniform Code, the Energy Code or this local law, an action or proceeding may be commenced in the name of this Town, in the Supreme Court or in any other court having the requisite jurisdiction, to obtain an order directing the removal of the building or structure or an abatement of the condition in violation of such provisions. No action or proceeding described in this subdivision shall be commenced without the appropriate authorization from the Town Board of this Town.

(e) Remedies Not Exclusive. No remedy or penalty specified in this section shall be the exclusive remedy or remedy available to address any violation described in this section, and each remedy or penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the other remedies or penalties specified in this section, in section 61-5 (Stop Work Orders) of this local law, in any other section of this local law, or in any other applicable law. Any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any other remedy or penalty specified in this section, in section 61-5 (Stop Work Orders) of this local law, in any other section of this local law, or in any other applicable law. In particular, but not by way of limitation, each remedy and penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the penalties specified in subdivision (2) of section 382 of the Executive Law, and any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any penalty specified in subdivision (2) of section 382 of the Executive Law.

Section 61-17. Fees

A fee schedule shall be established by resolution of the Town Board of this Town. Such fee schedule may thereafter be amended from time to time by like resolution. The fees set forth in, or determined in accordance with, such fee schedule or amended fee schedule shall be charged and collected for the submission of applications, the issuance of Building Permits, amended Building Permits, renewed Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Operating Permits, fire safety and property maintenance inspections, and other actions of the Code Enforcement Officer described in or contemplated by this local law.

Section 61-18. Intermunicipal Agreements

The Town Board of this Town may, by resolution, authorize the Supervisor of this Town to enter into an agreement, in the name of this Town, with other governments to carry out the terms of this local law, provided that such agreement does not violate any provision of the Uniform Code, the Energy Code, Part 1203 of Title 19 of the NYCRR, or any other applicable law.”

SECTION 4. PARTIAL INVALIDITY/SEVERABILITY

If any clause, sentence, paragraph, section, article or part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operations to the clause,

sentence, paragraph, section, article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 5. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Secretary of State in accordance with section 27 of the Municipal Home Rule Law.”

Roll call:

Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Reger **Yes**
Councilor Johnson **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 139 adopted.

The Town Clerk read aloud the district names and values in relation to the Special Districts.

Special Districts – 2023 Budget				
<i>(From 2022 Assessment Roll)</i>				
Name/Title	# of 2021 parcels	Taxable Value 2021	# of 2022 parcels	Taxable Value 2022
NW Water Dist.	140	\$ 14,006,784.00		
Wellington Water Dist.	33	\$ 8,177,000.00		
Cazenovia Consolidated Water Dist.	<i>(New District Formed in February 2022)</i>		198	\$ 24,151,285.00
Mt. Pleasant Water Dist.	24	\$ 4,954,000.00	24	\$ 5,089,000.00
Route 20 Water Dist.	18	\$ 4,550,568.00	18	\$ 4,492,431.00
NW Lighting Dist.	145	\$ 14,252,753.00	146	\$ 14,450,196.00
Caz Fire Protection Dist.	1,787	\$ 461,965,497.00	1,787	\$ 467,141,214.00
New Woodstock Fire	644	\$ 76,846,817.00	646	\$ 77,872,485.00
CAVAC (Village)	1,042	\$ 233,753,836.00	1,040	\$ 235,018,133.00
CAVAC (Town)	2,430	\$ 538,481,526.00	2,432	\$ 544,661,872.00
Cazenovia Consolidated Sanitary Sewer	85	Units	85	Units

Motion by Councilor Reger, seconded by Councilor Race to open the public hearing regarding the Special Improvement Districts.

Supervisor Zupan asked if anyone cared to speak regarding the Special Improvement Districts.

Public Comment: *There were no comments.*

Motion by Councilor Golub, seconded by Councilor Race to close the public hearing.

Resolution No. 140 presented by Councilor Race, seconded by Councilor Reger
RE-LEVY OF UNPAID WATER DISTRICT WATER RENTS ONTO 2023 BUDGET

To approve the following re-levy of unpaid 2022 water rents onto the 2023 budget as follows:

Water District Name	# of Unpays	Rentals	Penalties	Re-Levy
Mt. Pleasant Water District	9	\$ 1,950.00	\$ 210.00	\$ 2,160.00
New Woodstock Water District	36	\$ 3,900.00	\$ 402.50	\$ 4,302.50
Wellington Water District	5	\$ 1,076.58	\$ 107.66	\$ 1,184.24

Roll call:

Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Reger **Yes**
Councilor Johnson **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 140 adopted.

Resolution No. 141 presented by Councilor Reger, seconded by Councilor Race

RE-LEVY OF UNPAID WATER POLLUTION
CONTROL FACILITY WATER RENTS ONTO 2023 BUDGET

To approve the following re-levy of unpaid 2022 water rents for the Water Pollution Control Facility onto the 2023 budget as follows:

Name	# of Unpays	Rentals	Penalties	Re-Levy
Water Pollution Control Facility	57	\$ 18,107.40	\$ 1,916.32 \$ 1,865.08	\$ 20,536.10 \$ 19,972.48

Two payments were received after the work session on November 2, 2022 and prior to the Town Board meeting. The Town Clerk changed the “# of unpays and rentals” yet, erroneously did not update the penalty number which also made the re-levy total incorrect.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 141 adopted.

Motion by Councilor Johnson, seconded by Councilor Reger to open the public hearing regarding the 2023 Preliminary Budget.

Supervisor Zupan will ask if anyone cared to speak regarding the 2023 Preliminary Budget.

Public comment: *There were no comments.*

Motion by Councilor Golub, seconded by Councilor Johnson to close the public hearing.

Resolution No. 142 presented by Councilor Race, seconded by Councilor Reger to make the following final adjustments to the Preliminary Budget prior to adoption:

ADJUSTMENTS TO THE PRELIMINARY BUDGET 2023

GENERAL FUND A APPROPRIATIONS:

1. To increase Erroneous Tax Liability A962 from no entry to \$101.06.

Therefore, on the Summary of Town Budget page General Fund A Appropriations and Provisions for Other Uses column will increase from \$1,486,055 to \$1,486,156.06 Less Estimated Revenues column will remain unchanged at \$450,678, Less Appropriated Surplus column will remain unchanged at \$308,000 and the Amount to be Raised by Tax column will increase from \$727,377 to \$727,478.06.

GENERAL FUND B APPROPRIATIONS:

1. To increase Contingent Account B1990.1 from \$74,000 to \$93,000.
2. To increase Erroneous Tax Liability B962 from no entry to \$392.38.

GENERAL FUND B REVENUES:

1. To increase Non-Property Tax Distribution by County B1120 from \$551,026 to \$583,101.29.

Therefore, on the Summary of Town Budget page General Fund B Appropriations and Provisions for Other Uses column will increase from \$678,007 to \$697,399.38, Less Estimated Revenues column will increase from \$628,186 to \$660,261.29, Less Appropriated Surplus column will remain unchanged at no entry and the Amount to be Raised by Tax column will decrease from \$49,821 to \$37,138.09.

WATER POLLUTION CONTROL FACILITY APPROPRIATIONS:

1. To increase Contingency Sewage Treatment/Disposal CE SS 8130.4.702 from \$2,000 to \$34,121.

Therefore, on the Summary of Town Budget page Water Pollution Control Facility SS Appropriations and Provisions for Other Uses column will decrease from \$861,295 to \$559,071, Less Estimated Revenues column will remain unchanged at \$559,071, Less Appropriated Surplus column will decrease from \$291,530 to no entry and the Amount to be Raised by Tax column will also remain unchanged at no entry.

CAZENOVIA FIRE PROTECTION APPROPRIATIONS:

1. To decrease Payments on Fire Contracts Contractual Expenditures from \$284,578.25 to \$284,578.24.

Therefore, on the Summary of Town Budget page Cazenovia Fire Protection Appropriations and Provisions for Other Uses column will decrease from \$284,578.25 to \$284,578.24, Less Estimated Revenues column will remain unchanged at no entry, Less Appropriated Surplus column will remain unchanged at no entry and the Amount to be Raised by Tax column will decrease from \$284,578.25 to \$284,578.24.

ROUTE 20 JOINT WATER DISTRICT APPROPRIATIONS:

1. To increase Common Water Supply CE SW8350.4 from \$3,789 to \$3,849.
2. To increase Debt Service Other Governments SW9797.6 from \$8,627 to \$8,631.
3. To increase Debt Service Other Governments SW9797.7 from \$6,130 to \$6,134.

Therefore, on the Summary of Town Budget page Route 20 Joint Water District SW4 Appropriations and Provisions for Other Uses column will increase from \$18,545 to \$18,614, Less Estimated Revenues column will remain unchanged at no entry, Less Appropriated Surplus column will remain unchanged at no entry and the Amount to be Raised by Tax column will increase from \$18,545 to \$18,614.

CAVAC AMBULANCE DISTRICT APPROPRIATIONS:

- 1. To decrease Ambulance Contractual Expenditures 4540.4 from \$167,498.25 to \$167,185.75.

Therefore, on the Summary of Town Budget page CAVAC Ambulance District **Appropriations and Provisions for Other Uses** column will decrease from \$167,498.25 to \$167,185.75, **Less Estimated Revenues** column will remain unchanged at no entry, **Less Appropriated Surplus** column will remain unchanged at no entry and the **Amount to be Raised by Tax** column will decrease from \$167,498.25 to \$167,185.75.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 142 adopted.

Resolution No. 143 presented by Councilor Race, seconded by Councilor Johnson

ADOPTION OF THE 2023 FINAL BUDGET

WHEREAS, the Cazenovia Town Board has met and considered the Preliminary Budget including the special improvement district budgets for the fiscal year beginning January 1, 2023, and on November 7, 2022 conducted a public hearing, as required by Town Law, Article 8, § 108; and

NOW, THEREFORE, BE IT RESOLVED, that the 2023 Preliminary Budget including the special improvement district budgets as changed, altered and revised is hereby adopted as the FINAL Budget of the Town of Cazenovia for the fiscal year beginning January 1, 2023.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 143 adopted.

2023 Final Budget Annexed to these minutes.

Supervisor Zupan said the Town stayed \$ 20, 514.99 under the 2% tax cap so Local Law No. 5 is being repealed. This resolution starts the process.

Resolution No. 144 presented by Councilor Race, seconded by Councilor Reger

TOWN OF CAZENOVIA LOCAL LAW F OF 2022
(“A Local Law Repealing Town of Cazenovia Local Law No. 5 of 2022
(Repealing the 2% Tax Cap Override)”)

To introduce proposed Local Law No. F-2022, “A Local Law Repealing Town of Cazenovia Local Law No. 5 of 2022 (Repealing the 2% Tax Cap Override),” which Local Law would repeal Local Law No. 5 of 2022 (“A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-c in the Town of Cazenovia”) in its entirety:

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said proposed Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is a unlisted action for purposes of environmental review under SEQRA; and

WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law No. F-2022 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, the Town Board has determined this action shall have no adverse impact on the environment; that accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. F-2022 at the Town Hall located at 7 Albany Street, Cazenovia, New York on December 12, 2022 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Reger **Yes**
Councilor Johnson **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan will declare Resolution No. 144 adopted.

Supervisor Zupan said the Council was set up about twelve years ago and they used to meet quarterly. Now, there are representatives from the Town Board and Village Board at the Cazenovia Lake Association monthly meetings. The Lake Watershed Council is now meeting once a year at the Cazenovia Lake Association’s Annual Meeting in November.

Resolution No. 145 presented by Councilor Race, seconded by Councilor Golub

**MODIFICATION TO CAZENOVIA LAKE WATERSHED
COUNCIL MEETINGS**

WHEREAS, the Town of Cazenovia and the Village of Cazenovia each currently send designated representatives to the Cazenovia Lake Association monthly meetings; and

WHEREAS, the Town of Cazenovia Town Board has determined that in light of the representation of the Town and the Village at the Cazenovia Lake Association meetings a separate meeting of the Cazenovia Lake Watershed Council is unnecessary.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the meetings of the Cazenovia Lake Association shall constitute the regular official meetings of the Cazenovia Lake Watershed Council and the annual “Watershed Council Lake Summit” with the same duties and authority of the Cazenovia Lake Watershed Council.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Reger **Yes**
Councilor Johnson **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 145 adopted.

Resolution No. 146 presented by Councilor Reger, seconded by Councilor Johnson

AUTHORIZING THE TOWN OF CAZENOVIA TOWN SUPERVISOR TO EXECUTE THE STORMWATER CONTROL FACILITY MAINTENANCE AGREEMENT RELATIVE TO SKANDA FARMS, LLC

WHEREAS, on August 23, 2022, the Town of Cazenovia Zoning Board of Appeals granted a Special Use Permit to Skanda Farms, LLC (as “Owners/Applicants”) for construction and operation of a self-storage facility at 2684 U.S. Route 20 East, Cazenovia, New York (Tax Map No. 107.-3-44.11) (the “Property”); and

WHEREAS, as part of said Special Use Permit approval, Owners/Applicants were to enter into an appropriate Stormwater Management Agreement with the Town of Cazenovia; and

WHEREAS, the Town and the Facility Owners desire to enter into a Stormwater Control Facility Maintenance Agreement to provide for the long-term maintenance and continuation of certain storm water control measures approved by the Town of Cazenovia for the Property, subject to the conditions contained in said agreement.

NOW, THEREFORE, BE IT

RESOLVED that the Town Supervisor of the Town of Cazenovia is hereby authorized to execute the “Stormwater Control Facility Maintenance Agreement” relative to Skanda Farms, LLC for the construction and operation of a self-storage facility at 2684 U.S Route 20 East, Cazenovia, New York (Tax Map No. 107.-3-44.11), upon final legal counsel review.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 146 adopted.

Supervisor Zupan said the Town is getting half of what it would cost new which is double the trade-in value.

Councilor Race commented the Town, essentially, bought its new tractor for half price.

Resolution No. 147 presented by Councilor Race, seconded by Councilor Reger

AUTHORIZING THE SALE OF A 2014 JOHN DEERE 6115M TIER IV TRACTOR WITH SPECIFIED DIAMOND MOWING SYSTEM TO THE TOWN OF COLUMBUS

WHEREAS, the Town of Cazenovia Highway Department owns a 2014 John Deere 6115M Tier IV Tractor with Diamond Mowing System (Serial # 1L06115MEEG789542) and other associated equipment; and

WHEREAS, the Town of Cazenovia Highway Department has previously advised the Town Board of the Town of Cazenovia of its continuing need to repair, replace and update its fleet of heavy equipment; and

WHEREAS, the Town inquired as to the potential sale of the equipment through various avenues and means; and

WHEREAS, the Town of Columbus has offered to purchase said tractor with mowing equipment from the Town of Cazenovia Highway Department for One Hundred Thousand and 00/100 Dollars (\$ 100,000.00); and

WHEREAS, an analysis of the tractor value was undertaken by the Town of Cazenovia Highway Superintendent; and

WHEREAS, the Town Board having determined that this manner of sale is likely to facilitate the best price for the tractor and associated equipment.

NOW, THEREFORE, IT IS

RESOLVED AND DETERMINED, that, pursuant to Section 142(5) of the New York State Highway Law, this Board authorizes the Town of Cazenovia Superintendent of Highways to sell the aforementioned tractor and mowing equipment to the Town of Columbus, as is, without any warranties, express or implied, for a purchase price of One Hundred Thousand and 00/100 Dollars (\$ 100,000.00); and it is further

RESOLVED AND DETERMINED, that the Town of Cazenovia Superintendent of Highways is hereby authorized to sign any papers and take all actions to give full force and effect to this resolution and it is further

RESOLVED AND DETERMINED, that the proceeds of said sale shall be deposited into the appropriate Town of Cazenovia Highway Fund, as required pursuant to Section 142(5) of the New York State Highway Law.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 147 adopted.

Supervisor Zupan said this will increase the hourly rate for carpentry work.

Resolution No. 148 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE ADDENDUM TO THE INDEPENDENT CONTRACTOR AGREEMENT FOR CLEANING SERVICES AT THE TOWN OF CAZENOVIA TOWN HALL

To authorize the Town Supervisor to execute an Addendum to the *Independent Contractor Agreement for Cleaning Services with JT Enterprises, LLC* in relation to “handyman” services. Compensation for “handyman” services shall be increased to an hourly rate of Fifty Dollars and 00/100 (\$ 50.00). Said Agreement and Addendum are on file in the Office of the Town Clerk.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Reger **Yes**
Councilor Johnson **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 148 adopted.

Resolution No. 149 presented by Councilor Race, seconded by Councilor Reger

2023 CHILLY CHILI RUN

To approve the use of Ridge Road, Ten Eyck Avenue, Lincklaen Road and Syosset Drive for the “18th Annual Chilly Chili Run 5K Run/Walk” scheduled for Sunday, January 22, 2023 commencing at 1:00 p.m. It is understood that the New York State Police and/or Madison County Sheriff’s Department and the Cazenovia Village Police will be utilized for traffic control and that CAVAC will be on-site.

This approval is contingent upon receipt of an endorsed Certificate of Liability Insurance, naming the Town of Cazenovia as an additional insured with coverage in the amount of One Million Dollars. The certificate shall include the event name and date. Coverage must be maintained throughout the date of the event. The Certificate of Liability Insurance shall be filed with the Town Clerk no later than Friday, January 6, 2023.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Reger **Yes**
Councilor Johnson **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 149 adopted.

Resolution No. 150 presented by Councilor Johnson, seconded by Councilor Golub

AUTHORIZE DISPOSAL OF OBSOLETE EQUIPMENT

Obsolete Equipment Disposition List

<u>Item</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Serial #</u>	<u>Comments</u>
Computer*	HP Elitedesk	800 G3 SFF 35.02 Pint	2UA71527F3	Supervisor's Assistant
Dehumidifier External	Home	Capacity	47804-57D-L17L	Town Office
Hard Drive*	Western Digital	WD2500ME-00	WXE90BKN8300	Supervisor's Assistant Judge Moore's Court
Laptop*	Dell	Latitude E5540	Service Tag: 463WK12	Clerk
Monitor	Dell	E103FPp	CN-OG6566-57D-L171	Highway Dept.
Mouse	Logitech	M185	1935LZ091BQ8	Supervisor's Assistant
Printer*	Brother	MFC-9125CN	U63094L2J124044	Highway Dept.

*Will be Sent to Madison County for Data Removal Before Disposal

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 150 adopted.

Resolution No. 151 presented by Councilor Reger, seconded by Councilor Golub

**APPROVE STAFF REMOTE ATTENDANCE AT THE
NEW YORK GOVERNMENT FINANCE OFFICER'S ASSOCIATION
ONLINE CLASSES**

To approve remote attendance for online training provided by the *New York Government Finance Officer's Association* for the following classes with registration fees paid:

Liz Merrill

- Excel Training Series: Tips & Tricks for Finance Officers \$ 45.00
- Excel Training Series: Practical Applications of Advanced Count Sum Functions \$ 45.00
- Excel Training Series: Pivot Tables, Dashboards and Charts \$ 45.00

Tina McMurtrie

- Excel Training Series: Practical Applications of Advanced Count and Sum Functions \$ 75.00

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 152 adopted.

Attorney's Report: *John Langey, Esq. stated the Code Enforcement Program updates mandated by New York State will now be in place, after tonight's meeting. He talked to Supervisor Zupan about the Intermunicipal Agreement for the Route 20 Water District with the Village of Cazenovia, Town of Nelson and our Town. The Town of Nelson has an open item they would like to discuss with the other entities, so those discussions are ongoing. The new water regulations are being worked on that were part of the water district consolidation grant. Lastly, he reported he is working on cell tower language.*

Supervisor's Report: *Supervisor Zupan said he has spent the past month working on the budget. Additionally, he has spent his time on the wastewater treatment plant, Route 20 IMA amendments and daily tasks.*

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported the old mowing tractor was sold. Also, they are preparing for winter, as usual.*

Councilor Golub {Cazenovia Lake Association, Cazenovia Lake Watershed Council, Solar & Future of the Town Office (Gothic Cottage), Anti-Racism Coalition}: *Reported the Lake Summit was this past Saturday and it was well attended. He felt it was very interesting this year, especially Ted Bartlett's history of the drainage and how the lake has changed, over time. He mentioned he met with the Ag Task Force for U-CAN and they would like get more involved with carbon sequestration testing. It was done at his residence in the Spring, but they would like to offer it more. There is a role to be played for expertise in State Agency's for climate change and agriculture. He said five homes have put heat pumps in so there is a \$ 5,000 grant from the State for the heat smart program that can be used for LED lighting.*

Councilor Reger (Planning & Zoning, CACC, Comprehensive Plan, Shared Services & New York State Police): *Reported he had another busy month. The Planning and Zoning Boards were both very active. He commended both boards and said the Town is fortunate to have the individuals that they have on these boards. John Langey, Esq. is a wonderful asset, as well. Both boards are actively looking for additional members. He spent a lot of time with Chairs Ridler, Pratt and Curtin to sort through some of the language with the new solar law. He wanted to also thank Don McCrimmon for his expertise in the bird field. The changes will be publicly presented in December. There has also been two meetings this month with the Comprehensive Plan. He mentioned he finished the Advanced Course of government accounting and felt it was a worthwhile experience. Lastly, he said CazCares continues to do a tremendous job in the*

community. Fresh Foods day is tomorrow. There are also about 250 families for the upcoming Thanksgiving Food Drive.

Councilor Johnson {CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Solar & Future of the Town Office (Gothic Cottage)}: Reported there has not been a Youth Recreation meeting since the last Town Board meeting. The Farmer’s Market finished up a few weekends ago. Lauren Lines of CACDA has shared some information about possible grants for the Farmer’s Market.

Supervisor Zupan asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2:

Marc Shappell and Tom Anderson of Meadowood Farms introduced themselves. They came to the meeting to inquire if the Town Board would have another public hearing on the Gothic Cottage. He felt there were a lot of mysteries of what would happen at the Gothic Cottage. He thought the consolidation of the Town and Village was on the table a while back and there was a study that concluded it would not make a difference so the municipalities remained separate. He said if that was coming back on the table again, more space may be needed. He thought it would be nice to see what all the various issues are as the Town Board sees them. The community should be allowed to comment on those issues. He felt it was arguably the most significant historic building (municipal) in the entire village and town. He was aware there are other building possibilities being explored, but wondered why the Compromise Plan can’t be looked at. He felt it was also about the future of Cazenovia and why people come to this town. He mentioned his position on the Board of the New York Landmarks Conservancy and the grants that have been given to local places. He reiterated his opinion that the Gothic Cottage is a very special building. In closing, he mentioned the importance of transparency with this process. He felt once a decision is made, it is probably irreversible.

William Zupan, Town Supervisor, said they had a vote about a month ago to explore moving off site and everyone had their various reasons. The vote was 3 to 2 to look at off-site locations. Therefore, that is what the Town Board is doing. The Town Board has been looking for 14 years at doing something for a Town Hall. It is not being taken lightly and there are a lot of stops and starts. There is a work session on the 21st at 7:00 p.m. and December 5th and the Town Board will start to review their priorities and what their concerns are. The Town Board will look at what Holmes, King, Kallquist & Associates designed. He explained the Town Board is looking at new and the Town Board will look at what can be done to preserve the Gothic Cottage. He said the public is welcomed to attend the meetings. He asked the editor of the Cazenovia Republican to publicize the dates.

Marc Schappell thought it would be great if it was obvious what else the Gothic Cottage could be used for as a building. However, from his preservation standpoint experience, a building like this could fall by the wayside. He thought this building was very significant to Cazenovia.

Supervisor Zupan said he does not want his legacy to be he ruined the Gothic Cottage, which is his standpoint. He welcomed attendance at the Town Board meetings and stated there will be public hearings. He said the Town Board has to figure out what they need going forward, then there will be public hearings and then refine the needs.

Tom Anderson thanked the Town Board for the work they do for the Town. He said they have been part of the community for 30 years and love the Town. He said a lot of the people in the Town want to know what is happening. He was happy to hear that the public will be able to speak. He felt, from his own personal experiences, towns that are historic, tend to recognize their buildings. From his perspective, the people in the Town do not want to see something new when there is something that can be utilized or saved.

Robert Ridler commented on Councilor Reger’s report. He said CRIS and CazCares appreciate the support and leadership that Councilor Reger has shown these organizations. He was appreciative of Councilor Reger’s support and leadership on the various committees. He also mentioned John Langey’s Esq. great work for the Planning Board and Zoning Board of Appeals.

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Race, seconded by Councilor Golub to approve payment of the bills. Supervisor Zupan recused himself from the Cunningham Trucking invoice. Otherwise, the motion was unanimously approved.

Motion by Councilor Race, seconded by Councilor Golub to adjourn this meeting.

At 8:10 p.m., Supervisor Zupan declared this meeting adjourned.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk

Town Budget Year 2023



Town of Cazenovia County of Madison

Village of Cazenovia
within Town

I, Connie J. Sunderman, Town Clerk, do hereby certify that the following is a true and correct copy of the Year 2023 Budget of the Town of Cazenovia as adopted by the Town Board on November 7, 2022.

Signed: /s/Connie J. Sunderman

Dated: November 7, 2022

Town of Cazenovia
Summary of Town Budget
Adopted 2023
Public

<u>CODE</u>	<u>FUND</u>	<u>APPROPRIATIONS AND PROVISIONS FOR OTHER USES</u>	<u>LESS ESTIMATED REVENUES</u>	<u>LESS APPROPRIATED SURPLUS</u>	<u>AMOUNT TO BE RAISED BY TAX</u>
A	GENERAL TOWN WIDE	1,486,156.06	450,678.00	308,000	727,478.06
B	GENERAL OUTSIDE VILLAGE	697,399.38	660,261.29	-	37,138.09
DA	HIGHWAY TOWNWIDE	567,756.00	215,150.00		352,606.00
DB	HIGHWAY OUTSIDE VILLAGE	1,343,777.00	1,313,777.00	-	30,000.00
<i>Subtotal</i>		<i>4,095,088</i>	<i>2,639,866</i>	<i>308,000</i>	<i>1,147,222.15</i>
S SPECIAL DISTRICTS (LIST EACH SEPARATELY):					
SS	Water Pollution Control Facility <i>Consolidated Sewer District</i>	559,071	559,071	-	-
SF	Cazenovia Fire Protection	284,578.24	-	-	284,578.24
SL	New Woodstock Lights	3,600	-	-	3,600
SW1	Caz Consolidated Water Districts	70,730	20,790	-	49,940
SW2	Mt. Pleasant Water	24,610	7,470		17,140
SW4	Route 20 Joint Water District	18,614	-	-	18,614
SM1	Land Trust (Parks)	1,005	1,005	-	-
SM2	CAVAC Ambulance District	167,185.75	-	-	167,185.75
TOTALS		\$ 5,224,482	\$ 3,228,202	\$ 308,000	\$ 1,688,280.14
					Tax Cap
					\$ 1,708,795
NEW WOODSTOCK WATER DISTRICT . . .		2022	Unpaid water rents to be re-levied	4,302.50	difference
WELLINGTON WATER DISTRICT . . .		2022	Unpaid water rents to be re-levied	1,184.24	\$ (20,514.99)
MT. PLEASANT WATER DISTRICT . . .		2022	Unpaid water rents to be re-levied	2,160.00	
WATER POLLUTION CONTROL FACILITY		2022	Unpaid sewer rents to be re-levied	19,972.48	
TOTAL Including Water & Sewer Re-Levies					\$ 1,715,899.36

Town of Cazenovia
General Fund A Appropriations Town Wide Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget 2023</u>
TOWN BOARD						
Personal Services	A1010.1	15,756.00	16,225	16,744	16,744	16,744
Contractual Expenditures	A1010.4	2,884.72	7,000	5,500	5,500	5,500
TOTAL		18,640.72	23,225	22,244	22,244	22,244
JUSTICES						
Personal Services	A1110.1	23,715.90	26,600	27,404	27,404	27,404
Personal Services: Clerk	A1110.1.10	8,718.67	9,500	9,800	9,800	9,800
Contractual Expenditures	A1110.4	12,297.17	14,000	14,000	14,000	14,000
TOTAL		44,731.74	50,100	51,204	51,204	51,204
SUPERVISOR						
Personal Services	A1220.1	20,265.70	20,880	21,502	21,502	21,502
Personal Services: Secretary to Supervisor	A1220.1.42	21,576.58	20,000	23,900	23,900	23,900
Contractual Expenditures	A1220.4	1,503.78	1,500	2,000	2,000	2,000
TOTAL		43,346.06	42,380	47,402	47,402	47,402
AUDITORS						
Contractual Expenditures	A1320.4	2,250.00	21,250	15,000	15,000	15,000
TOTAL		2,250.00	21,250	15,000	15,000	15,000
TAX COLLECTION						
Contractual Expenditures	A1330.4	2,604.21	2,700	3,500	3,500	3,500
TOTAL		2,604.21	2,700	3,500	3,500	3,500
BUDGET						
Personal Services	A1340.1	9,738.30	10,040	10,348	10,348	10,348
Equipment	A1340.2	-	-	-	-	-
Contractual Expenditures	A1340.4	-	-	-	-	-
TOTAL		9,738.30	10,040	10,348	10,348	10,348
ASSESSORS						
Personal Services	A1355.1	52,668.00	55,205	56,862	56,862	56,862
Equipment	A1355.2	-	-	-	-	-
Contractual Expenditures (Total)	A1355.4	1,298.13	3,000	3,400	3,400	3,400
TOTAL		53,966.13	58,205	60,262	60,262	60,262
TOWN CLERK						
Personal Services	A1410.1	55,164.00	58,760	60,528	60,528	60,528
Equipment	A1410.2	-	-	-	-	-
Contractual Expenditures	A1410.4	774.70	2,000	2,000	2,000	2,000
TOTAL		55,938.70	60,760	62,528	62,528	62,528
PERSONNEL						
Personal Services: Bookkeeper	A1430.1.37	52,979.10	56,320	58,006	58,006	58,006
Personal Services: PT Clerk	A1430.1.12	25,986.18	17,180	18,800	18,800	18,800
Contractual Expenditures	A1430.4	25,020.79	16,500	17,850	17,850	17,850
TOTAL		103,986.07	90,000	94,656	94,656	94,656
ELECTIONS						
Contractual Expenditures	A1450.4	352.92	-	-	-	-
TOTAL		352.92	-	-	-	-
BUILDINGS						
Personal Services	A1620.1	2,919.38	2,000	1,985	1,985	1,985
Equipment	A1620.2	5,160.36	7,000	5,500	5,500	5,500
Contractual Expenditures (Total)	A1620.4	38,094.50	53,000	48,000	48,000	48,000
TOTAL		46,174.24	62,000	55,485	55,485	55,485
CENTRAL DATA PROCESSING						
Equipment	A1680.2	-	5,000	5,000	5,000	5,000
Contractual Expenditures	A1680.4	2,198.77	5,000	5,000	5,000	5,000
TOTAL		2,198.77	10,000	10,000	10,000	10,000

Town of Cazenovia
General Fund A Appropriations Town Wide Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget 2023</u>
GENERAL GOVERNMENTAL SUPPORT CONTINUED						
SPECIAL ITEMS						
Unallocated Insurance	A1910.1	45,310.94	45,040	53,100	53,100	53,100
Municipal Dues	A1920.2	1,100	1,200	1,100	1,100	1,100
Contingent	A1990.1	-	15,000	20,000	20,000	20,000
TOTAL		<u>46,410.94</u>	<u>61,240</u>	<u>74,200</u>	<u>74,200</u>	<u>74,200</u>
TOTAL GENERAL GOV'T SUPPORT		<u>430,338.80</u>	<u>491,900</u>	<u>506,829</u>	<u>506,829</u>	<u>506,829</u>
TRAFFIC CONTROL						
TRAFFIC CONTROL						
Contractual Expenditures	A3310.4	6,386.82	7,000	7,000	7,000	7,000
TOTAL		<u>6,386.82</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
TOTAL TRAFFIC CONTROL		<u>6,386.82</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
PUBLIC SAFETY						
CONTROL OF DOGS						
Personal Services	A3510.1	5,811.00	5,986	6,162	6,162	6,162
Equipment	A3510.2	-	-	-	-	-
Contractual Expenditures	A3510.4	354.68	2,000	1,500	1,500	1,500
TOTAL		<u>6,165.68</u>	<u>7,986</u>	<u>7,662</u>	<u>7,662</u>	<u>7,662</u>
TOTAL PUBLIC SAFETY		<u>6,165.68</u>	<u>7,986</u>	<u>7,662</u>	<u>7,662</u>	<u>7,662</u>
HEALTH						
REGISTRAR OF VITAL STATISTICS						
Personal Services	A4020.1	5,928.00	6,110	6,292	6,292	6,292
Equipment	A4020.2	-	-	-	-	-
Contractual Expenditures	A4020.4	33.12	350	400	400	400
TOTAL		<u>5,961.12</u>	<u>6,460</u>	<u>6,692</u>	<u>6,692</u>	<u>6,692</u>
TOTAL HEALTH		<u>5,961.12</u>	<u>6,460</u>	<u>6,692</u>	<u>6,692</u>	<u>6,692</u>
HIGHWAY						
SUPERINTENDENT OF HIGHWAYS						
Personal Services	A5010.1	74,006.00	66,950	68,959	68,959	68,959
Personal Services: Deputy Hwy Supt.	A5010.12	3,450.00	3,900	4,030	4,030	4,030
Equipment	A5010.2	-	-	-	-	-
Contractual Expenditures	A5010.4	1,713.64	3,000	3,000	3,000	3,000
TOTAL		<u>79,169.64</u>	<u>73,850</u>	<u>75,989</u>	<u>75,989</u>	<u>75,989</u>
GARAGE						
Equipment	A5132.2	2,500.00	2,500	12,000	12,000	12,000
Contractual Expenditures (Total)	A5132.4	43,635.72	66,000	106,000	106,000	106,000
TOTAL		<u>46,135.72</u>	<u>68,500</u>	<u>118,000</u>	<u>118,000</u>	<u>118,000</u>
STOCKPILE (Salt Shed)						
Equipment	A5190.2	223,227.85	-	-	-	-
TOTAL		<u>223,227.85</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
SIDEWALKS						
Contractual Expenditures	A5410.4	3,802.17	8,000	8,000	8,000	8,000
TOTAL		<u>3,802.17</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
TOTAL HIGHWAY		<u>352,335.38</u>	<u>150,350</u>	<u>201,989</u>	<u>201,989</u>	<u>201,989</u>
ECONOMIC ASSISTANCE AND OPPORTUNITY						
OTHER ECONOMIC OPPORTUNITY PROGRAMS						
Contractual Expenditures	A6326.4	7,500	5,000	5,000	5,000	5,000
TOTAL		<u>7,500</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>

Town of Cazenovia

General Fund A Appropriations Town Wide Budget 2023

Accounts	Code	Actual Last Year 2021	Budget as Adopted 2022	Budget Officer's Tentative Budget 2023	Preliminary Budget 2023	Adopted Budget 2023
VETERANS SERVICES						
New Woodstock	A6510.4.18	-	500			
Cazenovia	A6510.4.19	-	500			
TOTAL		-	1,000	-	-	-
TOTAL ECONOMIC A. AND O.		7,500.00	6,000	5,000	5,000	5,000
CULTURE - RECREATION						
PARKS						
Personal Services	A7110.1	13,863.15	17,000	25,000	25,000	25,000
Equipment	A7110.2	-	2,000	2,000	2,000	2,000
Contractual Expenditures	A7110.4	4,015.50	4,000	5,000	5,000	5,000
TOTAL		17,878.65	23,000	32,000	32,000	32,000
HISTORIAN						
Contractual Expenditures	A7510.4	2,500.00	2,500	2,500	2,500	2,500
TOTAL		2,500.00	2,500	2,500	2,500	2,500
CELEBRATIONS						
Contractual Expenditures	A7550.4	944.31	1,000	1,000	1,000	1,000
TOTAL		944.31	1,000	1,000	1,000	1,000
TOTAL CULTURE AND RECREATION		21,322.96	26,500	35,500	35,500	35,500
DRAINAGE						
Drainage EQ	A8540.2	-	464,000	464,000	464,000	464,000
TOTAL		-	464,000	464,000	464,000	464,000
NATURAL RESOURCES						
Watershed Protection PS	A8740.1	5,399.07	13,000	10,000	10,000	10,000
Watershed Protection CE	A8740.4	197,419.56	93,000	46,500	46,500	46,500
TOTAL		202,818.63	106,000	56,500	56,500	56,500
SPECIAL SERVICES						
Cemeteries PS	A8810.1	1,014.00	1,000	1,000	1,000	1,000
Cemeteries CE	A8810.4	-	1,000	1,000	1,000	1,000
TOTAL		1,014	2,000	2,000	2,000	2,000
UNDISTRIBUTED						
EMPLOYEE BENEFITS						
State Retirement	A9010.8	54,384.45	60,000	46,500	46,500	46,500
Social Security	A9030.8	29,700.03	35,000	32,700	32,700	32,700
Worker's Compensation	A9040.8	14,734.84	14,915	12,680	12,680	12,680
Disability Insurance	A9055.8	154.11	230	230	230	230
Hosp & Medical Insurance	A9060.8	53,370.57	56,465	55,200	55,200	55,200
TOTAL		152,344.00	166,610	147,310	147,310	147,310
SERIAL BONDS						
Principal on Indebtedness	A9710.6	15,000.00	15,000	20,000	20,000	20,000
Interest on Indebtedness	A9710.7	26,727.50	26,153	25,573	25,573	25,573
TOTAL		41,727.50	41,153	45,573	45,573	45,573
INSTALLMENT PURCHASE						
Principal on Installment Purchase	A9785.6	35,026.05	35,815			
Interest on Installment Purchase	A9785.7	1,586.74	805			
TOTAL		36,612.79	36,620	-	-	-
INTERFUND TRANSFER						
Interfund Transfer	A9901.9	183,000.00				
Interfund Transfer - ARPA Related	A9901.9	13,500.00				
BUDGETARY PROVISIONS FOR OTHER PURPOSES						
Erroneous Tax Liability	A962		-			101.06
TOTAL		196,500.00	-	-	-	101.06
TOTAL UNDISTRIBUTED		427,184.29	244,383	192,883	192,883	192,984
TOTAL APPROPRIATIONS		1,030,688.88	1,020,679	979,226	979,226	979,327
TOTAL GENERAL GOV'T SUPPORT		430,338.80	491,900	506,829	506,829	506,829
TOTAL APPROPRIATIONS & OTHER SUPPORT		1,461,027.68	1,512,579	1,486,055	1,486,055	1,486,156.06

Town of Cazenovia
General Fund A Revenues Town Wide Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
OTHER TAX ITEMS						
Real Property Taxes Prior Years	A1020	-	-			
Special Assessments, Ad Valorem (PILOT)	A1028	1,617.96	2,887	5,929	5,929	5,929
Int & Penalties on Real Property Taxes	A1090	10,913.33	13,500	12,000	12,000	12,000
NONPROPERTY TAXES						
Non-Property Tax Distr by County	A1120					
DEPARTMENTAL INCOME						
Clerk Fees	A1255	3,953.10	3,500	4,000	4,000	4,000
Other Departmental Charges	A1289	500.00	-			
Charges for Cemetery Services	A2192	-	400	150	150	150
USE OF MONEY AND PROPERTY						
Interest and Earnings	A2401	328.18	1,200	350	350	350
Rental of Benthic Mats	A2440	6,840.00	7,600	6,200	6,200	6,200
LICENSES AND PERMITS						
Dog Licenses	A2544	-	-			
Dog Licenses - LOCAL	A2544.22	9,924.00	11,500	8,500	8,500	8,500
Septic	A2590	-	-			
FINES AND FORFEITURES						
Fines and Forfeited Bail	A2610	25,076.75	25,000	2,500	2,500	2,500
Fines & Pending Dog Cases	A2611	260.00	300	50	50	50
Forfeiture of Deposits	A2620	-				
SALE OF PROPERTY AND COMPENSATION FOR LOSS						
Sales, Other	A2655		-			
Sales of Real Property	A2660	-	-			
Sale of Equipment	A2665	1,175.00	-			
Insurance Recoveries	A2680	-	-			
Self Insurance Recoveries	A2683	-				
MISCELLANEOUS						
Refunds from Prior Years	A2701	2,207.40	-			
Gifts and Donations	A2705	124,500.00	-			
VLT/Tribal Compact Moneys	A2725	173,579.00				
AIM-Related Payments	A2750	28,999.00	28,999	28,999	28,999	28,999
Other Revenues	A2770	8,208.70	-			
STATE AID						
Per Capita	A3001					
State Aid Reorganizational & Consolidation	A3004	-				
Mortgage Tax	A3005	244,839.80	150,000	150,000	150,000	150,000
State Aid - Court Facilities	A3021	-				
NYS REAL PROPERTY: STAR	A3040	-	-			
State Aid - Clean Energy Community Grant	A3089	-				
State Aid - Conservation Program	A3910	-	232,000	232,000	232,000	232,000
Federal Aid Emergency Work (FEMA)	A4960	-	-			
Interfund Transfer	A5031	871.92	-			
TOTAL ESTIMATED REVENUES		643,794.14	476,886	450,678	450,678	450,678

Town of Cazenovia
General Fund B Appropriations Town Outside Village Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last</u> <u>Year 2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
GENERAL GOVERNMENTAL SUPPORT						
SPECIAL ITEMS						
Attorney CE	B1420.4	74,258.42	75,000	150,000	150,000	150,000
Engineer CE	B1440.4	19,461.50	20,000	20,000	20,000	20,000
Personal Services: Records Management	B1460.1	7,384.00	7,670	7,904	7,904	7,904
Records Management CE	B1460.4	4,178.40	4,500	20,000	20,000	20,000
Judgments & Claims CE	B1930.4	-	-			
Contingent Account	B1990.1	-	63,000	74,000	74,000	93,000
TOTAL		<u>105,282.32</u>	<u>170,170</u>	<u>271,904</u>	<u>271,904</u>	<u>290,904</u>
TOTAL GENERAL GOV'T SUPPORT		<u>105,282.32</u>	<u>170,170</u>	<u>271,904</u>	<u>271,904</u>	<u>290,904</u>
PUBLIC SAFETY						
POLICE						
Equipment	B3120.2	-	-			
Contractual Expenditures	B3120.4	2,556.49	4,500	4,500	4,500	4,500
TOTAL		<u>2,556.49</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
SAFETY INSPECTION						
Personal Services	B3620.1	11,427.00	13,312			
Equipment	B3620.2	-	-			
Contractual Expenditures	B3620.4	127.86	500	500	500	500
TOTAL		<u>11,554.86</u>	<u>13,812</u>	<u>500</u>	<u>500</u>	<u>500</u>
TOTAL PUBLIC SAFETY		<u>14,111.35</u>	<u>18,312</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
HEALTH						
NARCOTICS CONTROL & ALCOHOL						
Contractual Expenditures	B4220.4	561.00	950	700	700	700
		<u>561.00</u>	<u>950</u>	<u>700</u>	<u>700</u>	<u>700</u>
TOTAL HEALTH		<u>561.00</u>	<u>950</u>	<u>700</u>	<u>700</u>	<u>700</u>
CULTURE - RECREATION						
YOUTH PROGRAMS						
Contractual Expenditures	B7310.4	29,215.00	50,000	50,000	50,000	50,000
TOTAL		<u>29,215.00</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
LIBRARY						
Contractual Expenditures	B7410.4	11,000.00	11,000	11,000	11,000	11,000
TOTAL		<u>11,000.00</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>
ADULT RECREATION						
Adult Recreation CE	B7610.4	39,000.00	39,000	39,000	39,000	39,000
TOTAL		<u>39,000.00</u>	<u>39,000</u>	<u>39,000</u>	<u>39,000</u>	<u>39,000</u>
TOTAL CULTURE AND RECREATION		<u>79,215.00</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
HOME & COMMUNITY SERVICES						
ZONING						
Personal Services (Total)	B8010.1	53,029.18	91,663	108,134	108,134	108,134
Equipment	B8010.2	-	1,500	1,500	1,500	1,500
Contractual Expenditures	B8010.4	2,968.28	6,500	3,000	3,000	3,000
TOTAL		<u>55,997.46</u>	<u>99,663</u>	<u>112,634</u>	<u>112,634</u>	<u>112,634</u>

Town of Cazenovia
General Fund B Appropriations Town Outside Village Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year 2021</u>	<u>Budget as Adopted 2022</u>	<u>Budget Officer's Tentative Budget 2023</u>	<u>Preliminary Budget 2023</u>	<u>Adopted Budget 2023</u>
PLANNING						
Personal Services (Total)	B8020.1	5,860.40	1,830	1,884	1,884	1,884
Equipment	B8020.2	-	-	-	-	-
Contractual Expenditures (Total)	B8020.4	753.28	1,300	1,300	1,300	1,300
Contractual Expenditures: General	B8020.4	753.28	1,300	1,300	1,300	1,300
TOTAL		6,613.68	3,130	3,184	3,184	3,184
GENERAL ENVIRONMENT						
Research CE	B8030.4	-	-	-	-	-
Environmental Control CE	B8090.4	-	-	50,000	50,000	50,000
TOTAL		-	-	50,000	50,000	50,000
SEWAGE						
Sewage Collecting System CE	B8120.4	-	-	-	-	-
TOTAL		-	-	-	-	-
COMMUNITY DEVELOPMENT						
Administration CE	B8686.4	27,000.00	27,000	27,000	27,000	27,000
TOTAL		27,000.00	27,000	27,000	27,000	27,000
NATURAL RESOURCES						
Watershed Protection EQ	B8740.2	-	-	-	-	-
Watershed Protection CE	B8740.4	16,000.00	40,000	59,500	59,500	59,500
TOTAL		16,000.00	40,000	59,500	59,500	59,500
TOTAL HOME & COMMUNITY SERVICES		105,611.14	169,793	252,318	252,318	252,318
UNDISTRIBUTED						
EMPLOYEE BENEFITS						
State Retirement	B9010.8	10,181.27	15,000	13,425	13,425	13,425
Social Security	B9030.8	5,855.07	10,000	9,100	9,100	9,100
Worker's Compensation	B9040.8	2,804.96	3,000	3,500	3,500	3,500
Disability Insurance	B9055.8	26.75	60	60	60	60
Medical Insurance	B9060.8	10,028.25	10,984	22,000	22,000	22,000
TOTAL		28,896.30	39,044	48,085	48,085	48,085
STATUTORY INSTALLMENT BOND						
Principal on Indebtedness	B9720.6	-	-	-	-	-
Interest on Indebtedness	B9720.7	-	-	-	-	-
TOTAL		-	-	-	-	-
INTERFUND TRANSFERS						
Other Funds	B9901.9	-	-	-	-	-
Capital Project Funds	B9950.9	-	-	-	-	-
Contributions to Other Funds	B9961.9	-	-	-	-	-
TOTAL		-	-	-	-	-
BUDGETARY PROVISIONS FOR OTHER PURPOSES						
Erroneous Tax Liability	B962	-	-	-	-	392.38
TOTAL UNDISTRIBUTED		28,896.30	39,044.00	48,085	48,085	48,477
TOTAL APPROPRIATIONS		333,677.11	498,269.00	678,007	678,007	697,399.38

Town of Cazenovia
General Fund B Revenues Town Outside Village Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
OTHER TAX ITEMS						
Spcl Assessments AD VALOREM (PILOT)	B1028	1,152.61	1,115	1,160	1,160	1,160
NONPROPERTY TAXES						
Non-Property Tax Dist by County	B1120	345,607.43	374,226	551,026.00	551,026.00	583,101.29
HOME & COMMUNITY SERVICES						
Zoning Fees	B2110	29,764.33	15,000	25,000	25,000	25,000
Other Home & Community Income	B2189	-				
USE OF MONEY AND PROPERTY						
Interest and Earnings	B2401	1,681.47	3,000	1,000	1,000	1,000
TV Commissions	B2450	48,085.81	33,000	50,000	50,000	50,000
FINES AND FORFEITURES						
Forfeiture of Deposits	B2620	-				
MISCELLANEOUS						
Sale of Real Property	B2660	-				
Refunds from Prior Years	B2701	3,962.65	-	-		
Gifts & Donations	B2705	-	-			
Unclassified Revenue	B2770	-	-			
STATE AID - CULTURE & RECREATION						
Records Management	B3060	-				
State Aid Other General Gov't	B3089	-				
Youth Programs	B3820	-		-		
Planning Studies	B3902	-	-	-		
Conservation Program	B3910	-	-			
Other Home & Community Projects	B3989	-				
Code Enforcement Aid	B3995	-				
TOTAL ESTIMATED REVENUES		430,254.30	426,340.67	628,186.00	628,186.00	660,261.29

Town of Cazenovia
Highway Fund DA Appropriations Town Wide Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
MACHINERY						
Personal Services	DA5130.1	-	-	-	-	-
Equipment	DA5130.2	287,428.90	60,000	60,000	60,000	60,000
Contractual Expenditures	DA5130.4	40,263.39	50,000	50,000	50,000	50,000
TOTAL		<u>327,692.29</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
SNOW REMOVAL						
Personal Services	DA5142.1	66,120.42	82,400	70,000	70,000	70,000
Contractual Expenditures (Total)	DA5142.4	127,333.26	200,000	200,000	200,000	200,000
TOTAL		<u>193,453.68</u>	<u>282,400</u>	<u>270,000</u>	<u>270,000</u>	<u>270,000</u>
UNDISTRIBUTED						
EMPLOYEE BENEFITS						
State Retirement	DA9010.8	10,987.48	15,000	8,200	8,200	8,200
Social Security	DA9030.8	5,001.14	6,500	5,400	5,400	5,400
Worker's Compensation	DA9040.8	2,888.73	3,000	2,100	2,100	2,100
Unemployment Insurance	DA9050.8	-	-	-	-	-
Disability Insurance	DA9055.8	27.55	56	56	56	56
Hosp & Medical Insurance	DA9060.8	16,888.56	23,524	22,000	22,000	22,000
TOTAL		<u>35,793.46</u>	<u>48,080</u>	<u>37,756</u>	<u>37,756</u>	<u>37,756</u>
STATUTORY INSTALLMENT BOND						
Principal on Indebtedness	DA9720.6	38,617.83	39,275	39,935	39,935	39,935
Interest on Indebtedness	DA9720.7	4,085.07	3,435	2,770	2,770	2,770
TOTAL		<u>42,702.90</u>	<u>42,710</u>	<u>42,705</u>	<u>42,705</u>	<u>42,705</u>
INSTALLMENT PURCHASE						
Principal on Installment Purchase	DA9785.6	84,582.75	99,295	101,857	101,857	101,857
Interest on Installment Purchase	DA9785.7	10,881.40	7,995	5,438	5,438	5,438
TOTAL		<u>95,464.15</u>	<u>107,290</u>	<u>107,295</u>	<u>107,295</u>	<u>107,295</u>
TOTAL UNDISTRIBUTED		<u>173,960.51</u>	<u>198,080</u>	<u>187,756</u>	<u>187,756</u>	<u>187,756</u>
TOTAL APPROPRIATIONS		<u>695,106.48</u>	<u>590,480</u>	<u>567,756</u>	<u>567,756</u>	<u>567,756</u>

Town of Cazenovia
Highway Fund DA Revenues Town Wide Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
NONPROPERTY TAXES						
Non-Property Tax Distr by County	DA1120					
INTERGOVERNMENTAL CHARGES						
Services for Other Governments	DA2300	130,935.76	140,000	140,000	140,000	140,000
USE OF MONEY AND PROPERTY						
Interest and Earnings	DA2401	146.81	600	150	150	150
SALE OF PROPERTY AND COMPENSATION FOR LOSS						
Sale of Refuse for Recycling	DA2651	-	-			
Sale of Equipment	DA2665	144,360.00	-	75,000	75,000	75,000
Insurance Recovery	DA2680	4,048.43	-	-	-	-
MISCELLANEOUS						
Refunds from Prior Years	DA2701	432.75				
Other Revenues	DA2770	-				
State Aid Emergency Disaster	DA3960	-				
Federal Aid Emergency Disaster	DA4960	-				
Interfund Transfer	DA5031	183,000.00				
Statutory Installment Bond	DA5720	-				
Installment Purchase Proceeds	DA5785	-				
TOTAL ESTIMATED REVENUES		462,923.75	140,600	215,150	215,150	215,150

Town of Cazenovia
Highway Fund DB Appropriations Town Outside Village Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year 2021</u>	<u>Budget as Adopted 2022</u>	<u>Budget Officer's Tentative Budget 2023</u>	<u>Preliminary Budget 2023</u>	<u>Adopted Budget 2023</u>
GENERAL REPAIRS						
Personal Services	DB5110.1	425,509.78	504,700	500,000	500,000	500,000
Contractual Expenditures (Total)	DB5110.4	167,120.26	249,000	274,000	274,000	274,000
TOTAL		<u>592,630.04</u>	<u>753,700</u>	<u>774,000</u>	<u>774,000</u>	<u>774,000</u>
CAPITAL OUTLAY						
Capital Outlay - Road Improvements	DB5112.2	260,394.76	252,340	313,500	313,500	313,500
TOTAL		<u>260,394.76</u>	<u>252,340</u>	<u>313,500</u>	<u>313,500</u>	<u>313,500</u>
UNDISTRIBUTED						
EMPLOYEE BENEFITS						
State Retirement	DB9010.8	67,298.30	67,000	55,500	55,500	55,500
Social Security	DB9030.8	30,891.87	38,610	36,400	36,400	36,400
Worker's Compensation	DB9040.8	17,693.47	18,000	14,100	14,100	14,100
Unemployment Insurance	DB9050.8	-	-			
Disability Insurance	DB9055.8	168.76	277	277	277	277
Hosp & Medical Insurance	DB9060.8	106,400.61	144,518	150,000	150,000	150,000
TOTAL		<u>222,453.01</u>	<u>268,405</u>	<u>256,277</u>	<u>256,277</u>	<u>256,277</u>
INTERFUND TRANSFERS						
Capital Project Funds	DB9950.9	-	-	-	-	-
TOTAL		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL UNDISTRIBUTED		<u>222,453.01</u>	<u>268,405</u>	<u>256,277</u>	<u>256,277</u>	<u>256,277</u>
TOTAL APPROPRIATIONS		<u>1,075,477.81</u>	<u>1,274,445</u>	<u>1,343,777</u>	<u>1,343,777</u>	<u>1,343,777</u>

Town of Cazenovia
Highway Fund DB Revenues Town Outside Village Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year 2021</u>	<u>Budget as Adopted 2022</u>	<u>Budget Officer's Tentative Budget 2023</u>	<u>Preliminary Budget 2023</u>	<u>Adopted Budget 2023</u>
NONPROPERTY TAXES						
Non-Property Tax Dist by County	DB1120	887,284.00	1,117,074	1,063,502.00	1,063,502.00	1,063,502.00
INTERGOVERNMENTAL CHARGES						
Services for Other Governments	DB2300	7,312.50	-			
USE OF MONEY AND PROPERTY						
Interest and Earnings	DB2401	194.53	1,000	275	275	275
SALE OF PROPERTY AND COMPENSATION FOR LOSS						
Sales of Refuse for Recycling	DB2651	-	-			
Insurance Recoveries	DB2680	-	-			
MISCELLANEOUS						
Refunds from Prior Years	DB2701	2,650.62	-			
Gifts & Donations	DB2705	-	-			
STATE AID						
Consolidated Highway (CHIPS)	DB3501	216,266	152,000	250,000	250,000	250,000
Multi-Modal Transportation	DB3505	-	-	-	-	-
Highway Capital (Winter Rcvry/PaveNY)	DB3591	-	-	-		
FEDERAL AID						
FEMA	DB4600	-	-	-	-	-
Emergency Disaster Assistance - Federal	DB4960	-	-	-	-	-
TOTAL ESTIMATED REVENUES		1,113,707.85	1,270,074	1,313,777	1,313,777	1,313,777.00

Town of Cazenovia
Water Pollution Control Facility Appropriations Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year 2021</u>	<u>Budget as Adjusted 2022</u>	<u>Budget Officer's Tentative Budget 2023</u>	<u>Preliminary Budget 2023</u>	<u>Adopted Budget 2023</u>
SEWAGE ADMINISTRATION						
Personal Services	SS8110.1	-				
Miscellaneous Equipment	SS8110.2	35,103.19	75,000	55,000	55,000	55,000
Contractual Expenditures (Total)	SS8110.4	5,610.49	250,000	90,000	90,000	90,000
TOTAL		40,713.68	325,000	145,000	145,000	145,000
SEWAGE COLLECTING SYSTEM						
O & M Equipment (Transmitters, readers, meters)	SS8120.2	-	2,200	2,200	2,200	2,200
Contractual Expenditures (Total)	SS8120.4	-	4,100	4,100	4,100	4,100
TOTAL		-	6,300	6,300	6,300	6,300
SEWAGE TREATMENT/DISPOSAL						
Personal Services: Accounting Personnel	SS8130.1.704	6,994.00	7,020	7,500	7,500	7,500
Personal Services: Clerk Stipend	SS8130.1.710	2,080.00	2,600	3,000	3,000	3,000
Miscellaneous Equipment	SS8130.2.913	15,883.42	30,000	30,000	30,000	30,000
Contractual Expenditures (Total)	SS8130.4	265,921.54	367,380	334,345	334,345	366,466
TOTAL Sewage Treatment/Disposal		290,878.96	407,000	709,190	374,845	406,966
UNDISTRIBUTED						
EMPLOYEE BENEFITS						
Social Security	SS9030.8	689.93	740	805	805	805
Retiree Health Insurance	SS9060.8	-				
TOTAL		689.93	740	805	805	805
INTERFUND TRANSFERS						
Capital Project Funds	SS9950.9	-	-	-	-	-
TOTAL		-	-	-	-	-
TOTAL UNDISTRIBUTED		689.93	740	805	805	805
TOTAL APPROPRIATIONS		332,282.57	739,040	861,295	526,950	559,071

Town of Cazenovia
Water Pollution Control Facilities Revenues
Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
HOME AND COMMUNITY SERVICES						
Sewer Rents	SS2120	506,772.36	529,970	547,638	547,638	547,638
Sewer Charges	SS2122	6,183.87	6,000	3,300	3,300	3,300
Interest & Penalties on Sewer Rents	SS2128	6,955.22	3,000	8,033	8,033	8,033
USE OF MONEY AND PROPERTY						
Interest and Earnings	SS2401	97.24	70	100	100	100
Forfeiture of Deposits	SS2620	-				
TOTAL ESTIMATED REVENUES		520,008.69	539,040	559,071	559,071	559,071

Town of Cazenovia
Cazenovia Fire Protection District Appropriations Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
APPROPRIATIONS						
FIRE PROTECTION DISTRICT						
Payments on Fire Contracts						
Contractual Expenditures	SF3410.4	273,527.73	278,998.28	284,578.25	284,578.25	284,578.24
TOTAL APPROPRIATIONS		<u>273,527.73</u>	<u>278,998.28</u>	<u>284,578.25</u>	<u>284,578.25</u>	<u>284,578.24</u>

Town of Cazenovia
New Woodstock Lighting District Appropriations and Revenues Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
APPROPRIATIONS						
LIGHTING DISTRICT						
Street Lighting						
Contractual Expenditures	SL5182.4	3,658.04	3,650	3,600	3,600	3,600
TOTAL APPROPRIATIONS		3,658.04	3,650	3,600	3,600	3,600
ESTIMATED REVENUES AND UNEXPENDED BALANCE						
USE OF MONEY AND PROPERTY						
Interest & Earnings	SL2401	-	-	-	-	
MISCELLANEOUS						
Gifts & Donations	SL2705	-	-	-	-	-
TOTAL ESTIMATED REVENUES		-	-	-	-	-

Town of Cazenovia
Consolidated Water District (formerly New Woodstock Wellington) Appropriations Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary</u> <u>Budget 2023</u>	<u>Adopted Budget</u> <u>2023</u>
ADMINISTRATION						
Personal Services	SW8310.1	1,784.38	1,950	2,010	2,010	2,010
Equipment	SW8310.2	-	-			
Contractual Expenditures	SW8310.4	179.58	450	450	450	450
TOTAL		<u>1,963.96</u>	<u>2,400</u>	<u>2,460</u>	<u>2,460</u>	<u>2,460</u>
SOURCE OF SUPPLY, POWER and PUMPING						
Personal Services	SW8320.1	-	3,250	3,250	3,250	3,250
Equipment	SW8320.2	21,532.63	10,900	10,900	10,900	10,900
Contractual Expenditures	SW8320.4	5,349.36	7,500	7,500	7,500	7,500
TOTAL		<u>26,881.99</u>	<u>21,650</u>	<u>21,650</u>	<u>21,650</u>	<u>21,650</u>
PURIFICATION						
Personal Services	SW8330.1	-	-			
Equipment	SW8330.2	-	-			
Contractual Expenditures	SW8330.4	4,825.31	7,000	7,000	7,000	7,000
TOTAL		<u>4,825.31</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
TRANSMISSION AND DISTRIBUTION						
Personal Services	SW8340.1	19,953.29	22,661	27,000	27,000	27,000
Equipment	SW8340.2	32,150.81	-			
Contractual Expenditures	SW8340.4	3,756.35	10,400	10,400	10,400	10,400
TOTAL		<u>55,860.45</u>	<u>33,061</u>	<u>37,400</u>	<u>37,400</u>	<u>37,400</u>
UNDISTRIBUTED						
EMPLOYEE BENEFITS						
State Retirement	SW9010.8	-	-	-		
Social Security	SW9030.8	1,630.16	1,890	2,220	2,220	2,220
Worker's Compensation	SW9040.8	-	-	-		
Disability Insurance	SW9055.8	-	-	-		
Hospital & Medical Insurance	SW9060.8	-	-	-		
TOTAL		<u>1,630.16</u>	<u>1,890</u>	<u>2,220</u>	<u>2,220</u>	<u>2,220</u>
INTERFUND TRANSFERS						
Capital Project Funds	SW9950.9	-	-	-	-	-
TOTAL		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL UNDISTRIBUTED		<u>1,630.16</u>	<u>1,890</u>	<u>2,220</u>	<u>2,220</u>	<u>2,220</u>
TOTAL APPROPRIATIONS		<u>91,161.87</u>	<u>66,001</u>	<u>70,730</u>	<u>70,730</u>	<u>70,730</u>

Town of Cazenovia
Consolidated Water District (formerly New Woodstock Wellington) Estimated Revenue 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
HOME AND COMMUNITY SERVICES						
Metered Sales	SW1 2140	5,271.88	4,500	4,500	4,500	4,500
Unmetered Sales	SW1 2142	15,456.16	16,000	16,000	16,000	16,000
Water Service Charges	SW1 2144	-				
Interest and Penalties on Water Rents	SW1 2148	534.96	110	240	240	240
USE OF MONEY AND PROPERTY						
Interest and Earnings	SW1 2401	35.47	70	50	50	50
SALE OF PROPERTY AND COMPENSATION FOR LOSS						
Sale of Real Property	SW1 2660					
Insurance Recoveries	SW1 2680					
MISCELLANEOUS						
Refunds from Prior Years	SW1 2701					
TOTAL		<u>21,298.47</u>	<u>20,680</u>	<u>20,790</u>	<u>20,790</u>	<u>20,790</u>
TOTAL ESTIMATED REVENUES		<u>21,298.47</u>	<u>20,680</u>	<u>20,790</u>	<u>20,790</u>	<u>20,790</u>

Town of Cazenovia
Mt. Pleasant Water District Appropriations Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
ADMINISTRATION						
Personal Services	SW2 8310.1	594.88	650	670	670	670
Equipment	SW2 8310.2	-	-			
Contractual Expenditures	SW2 8310.4	47.46	200	200	200	200
TOTAL		642.34	850	870	870	870
SOURCE OF SUPPLY, POWER and PUMPING						
Personal Services	SW2 8320.1	-	-	-	-	-
Equipment	SW2 8320.2	-	-			
Contractual Expenditures	SW2 8320.4	7,535.69	3,600	3,600	3,600	3,600
TOTAL		7,535.69	3,600	3,600	3,600	3,600
PURIFICATION						
Personal Services	SW2 8330.1	-	-	-	-	-
Equipment	SW2 8330.2	-	-	-	-	-
Contractual Expenditures	SW2 8330.4	4,045.41	3,500	4,000	4,000	4,000
TOTAL		4,045.41	3,500	4,000	4,000	4,000
TRANSMISSION AND DISTRIBUTION						
Personal Services	SW2 8340.1	7,641.52	15,450	9,000	9,000	9,000
Equipment	SW2 8340.2	-	-			
Contractual Expenditures	SW2 8340.4	2,604.55	1,500	2,000	2,000	2,000
TOTAL		10,246.07	16,950	11,000	11,000	11,000
UNDISTRIBUTED						
EMPLOYEE BENEFITS						
State Retirement	SW2 9010.8	-	-	-	-	-
Social Security	SW2 9030.8	617.44	1,200	740	740	740
Worker's Compensation	SW2 9040.8	-	-	-	-	-
Disability	SW2 9055.8	-	-	-	-	-
Hospital & Medical Insurance	SW2 9060.8	-	-	-	-	-
TOTAL		617.44	1,200	740	740	740
STATUTORY INSTALLMENT BONDS						
Principal on Indebtedness	SW2 9720.6	10,000.00	4,000	4,000	4,000	4,000
Interest on Indebtedness	SW2 9720.7	1,003.40	800	400	400	400
TOTAL		11,003.40	4,800	4,400	4,400	4,400
INTERFUND TRANSFERS						
Capital Project Funds	SW2 9950.9	-	-	-	-	-
TOTAL		-	-	-	-	-
TOTAL UNDISTRIBUTED		11,620.84	6,000	5,140	5,140	5,140
TOTAL APPROPRIATIONS		34,090.35	30,900	24,610	24,610	24,610

Town of Cazenovia
Mt. Pleasant Water District Revenues Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
HOME AND COMMUNITY SERVICES						
Unmetered Sales	SW2 2142	7,200.00	6,000	7,200	7,200	7,200
Interest and Penalties on Water Rents	SW2 2148	275.00	50	250	250	250
USE OF MONEY AND PROPERTY						
Interest and Earnings	SW2 2401	26.26	20	20	20	20
INTERFUND TRANSFER						
Interfund Transfer	SW2 5031	-				
SAM Grant	SW2 3991	-	-	-		
MISCELLANEOUS						
Statutory Installment Bonds	SW2 5720	-	-	-	-	-
TOTAL		<u>7,501.26</u>	<u>6,070</u>	<u>7,470</u>	<u>7,470</u>	<u>7,470</u>
TOTAL ESTIMATED REVENUES		<u>7,501.26</u>	<u>6,070</u>	<u>7,470</u>	<u>7,470</u>	<u>7,470</u>

Town of Cazenovia
Route 20 Joint Water District Appropriations Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
COMMON WATER SUPPLY						
Personal Services	SW4 8350.1					
Equipment	SW4 8350.2					
Contractual Expenditures	SW4 8350.4	1,718.90	8,500	3,789	3,789	3,849
TOTAL		<u>1,718.90</u>	<u>8,500</u>	<u>3,789</u>	<u>3,789</u>	<u>3,849</u>
UNDISTRIBUTED						
Debt Service Other Governments						
Principal on Indebtedness	SW4 9797.6	7,380.58	15,328	8,627	8,627	8,631
Interest on Indebtedness	SW4 9797.7	8,428.95	6,006	6,130	6,130	6,134
TOTAL		<u>15,809.53</u>	<u>21,334</u>	<u>14,756</u>	<u>14,756</u>	<u>14,765</u>
TOTAL UNDISTRIBUTED		<u>15,809.53</u>	<u>21,334</u>	<u>14,756</u>	<u>14,756</u>	<u>14,765</u>
TOTAL APPROPRIATIONS		<u>17,528.43</u>	<u>29,834</u>	<u>18,545</u>	<u>18,545</u>	<u>18,614</u>

Town of Cazenovia
Land Trust Special District Appropriations Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary Budget</u> <u>2023</u>	<u>Adopted Budget</u> <u>2023</u>
APPROPRIATIONS						
PARKS						
Personal Services	7110.1	-	-	-	-	-
Equipment	7110.2	-	-	-	-	-
Contractual Expenditures	7110.4	-	-	-	-	-
TOTAL		-	-	-	-	-
PLAYGROUNDS AND RECREATION CENTERS						
Personal Services	7140.1	-	-	-	-	-
Equipment	7140.2	-	-	-	-	-
Contractual Expenditures	7140.4	-	1,005	1,005	1,005	1,005
TOTAL		-	1,005	1,005	1,005	1,005
EMPLOYEE BENEFITS						
State Retirement	9010.8	-	-	-	-	-
Social Security	9030.8	-	-	-	-	-
Worker's Compensation	9040.8	-	-	-	-	-
Disability	9055.8	-	-	-	-	-
Hospital & Medical Insurance	9060.8	-	-	-	-	-
TOTAL		-	-	-	-	-
TOTAL		-	1,005	1,005	1,005	1,005
APPROPRIATIONS		-	1,005	1,005	1,005	1,005

Town of Cazenovia
Land Trust Special District Revenues Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary</u> <u>Budget 2023</u>	<u>Adopted Budget</u> <u>2023</u>
REVENUE						
HOME AND COMMUNITY SERVICES						
Planning Board Fees - Subdivision	2115	2,120.00	1,000	1,000	1,000	1,000
USE OF MONEY AND PROPERTY						
Interest & Earnings	2401	12.82	5	5	5	5
Gifts & Donations	2705	-				
TOTAL		<u>2,132.82</u>	<u>1,005</u>	<u>1,005</u>	<u>1,005</u>	<u>1,005</u>
TOTAL REVENUE		<u>2,132.82</u>	<u>1,005</u>	<u>1,005</u>	<u>1,005</u>	<u>1,005</u>

Town of Cazenovia
Cazenovia Area Volunteer Ambulance Corps (CAVAC) Budget 2023

<u>Accounts</u>	<u>Code</u>	<u>Actual Last Year</u> <u>2021</u>	<u>Budget as</u> <u>Adopted 2022</u>	<u>Budget Officer's</u> <u>Tentative Budget</u> <u>2023</u>	<u>Preliminary</u> <u>Budget 2023</u>	<u>Adopted Budget</u> <u>2023</u>
APPROPRIATIONS						
AMBULANCE						
Personal Services	4540.1	-	-	-	-	-
Equipment	4540.2	-	-	-	-	-
Contractual Expenditures	4540.4	162,313.12	164,214	167,498.25	167,498.25	167,185.75
TOTAL		<u>162,313.12</u>	<u>164,214</u>	<u>167,498</u>	<u>167,498</u>	<u>167,185.75</u>
TOTAL		162,313.12	164,214	167,498.25	167,498.25	167,185.75
APPROPRIATIONS		<u>162,313.12</u>	<u>164,214</u>	<u>167,498.25</u>	<u>167,498.25</u>	<u>167,185.75</u>

<i>Tax Map No.</i>	<i>Owner Name</i>	<i>Property Address</i>	<i>Unpaid Water Rent</i>	<i>Penalty</i>	<i>Total to Be Re- levied</i>
146.8-1-45.1	ANKERS BUSINESS SERVICES	2069 Elm Street	\$250.00	\$25.00	\$275.00
146.8-2-28	BODLEY, COREY	2110 MAIN ST	100.00	\$10.00	\$110.00
146.8-1-81	BOISSONNAS, ALLISON	2133 MAIN ST	100.00	\$10.00	\$110.00
146.8-1-39	BRACALI, ANTHONY J.	2082 ELM ST	50.00	\$5.00	\$55.00
146.8-2-7	BURDIN, BRIDGETTE S.	2062 MAIN ST	100.00	\$10.00	\$110.00
146.8-1-45.3	CB Endurance, LLC	2071 ELM ST	250.00	\$25.00	\$275.00
146.-1-70.1	CHEVAKO, ROBERT	2607 SCHOOL ST	0.00	\$12.50	\$12.50
146.8-2-33	COLLINS, JENNIFER & DAVID	2600 SCHOOL ST	100.00	\$10.00	\$110.00
146.8-1-20	DADY, TIMOTHY	2105 MAIN ST	200.00	\$20.00	\$220.00
146.8-2-14	DADY, TIMOTHY	2080 MAIN ST	300.00	30.00	\$330.00
146.8-2-37	DANCIU, SIMEON	2132 MAIN ST	50.00	5.00	\$55.00
146.8-1-35	DAVENPORT, KATHLEEN	2096 ELM ST	100.00	10.00	\$110.00
146.8-1-48	DAWKINS, KARL	2081 ELM ST	100.00	10.00	\$110.00
146.8-2-35	DECKER, JR. , MICHAEL T.	2128 MAIN ST	100.00	10.00	\$110.00
146.8-2-5	EISWERTH, JOSHUA	2054 MAIN ST	100.00	10.00	\$110.00
146.8-1-74	FAZIO, DONNA	2640 MILL ST	100.00	10.00	\$110.00
146.8-2-44	FAZIO, JAMES P.	2597 MCKINLEY ST	100.00	10.00	\$110.00
146.8-2-34	GIORDANO, VINCENT	2608 SCHOOL ST	100.00	10.00	\$110.00
146.8-1-15	HARVEY, CODY & LIZBETH	2087 MAIN STREET	50.00	5.00	\$55.00
146.-1-47	HENLEY, PAUL	2645 ROUTE 13 S	50.00	5.00	\$55.00
146.8-1-71	HOLMES, AUSTIN	2682 MILL STREET	100.00	10.00	\$110.00
146.8-2-21	JANOSKY , NICHOLAS	2596 PEARL ST	100.00	10.00	\$110.00
146.-1-54	LEHMANN, JOHN	2530 BASS ROAD	100.00	10.00	\$110.00
146.-1-51.3	LIBBY LIVING TRUST, JOHN	2555 BASS RD	50.00	5.00	\$55.00
146.8-1-25	LIGHT, JEFFREY	2117 MAIN ST	100.00	10.00	\$110.00
146.8-1-82	MARSHALL, MICHAEL	2139 DAMON ROAD	100.00	10.00	\$110.00
146.8-1-80	MCDERMOTT, KEVIN & RACHEL	2129 MAIN ST	100.00	10.00	\$110.00
146.8-2-41	NAUGHTON (KNOX), KAREN	2609 MCKINLEY ST	100.00	10.00	\$110.00
146.8-2-15	NEW WOODSTOCK STATION, LLC	2092 MAIN ST	250.00	25.00	\$275.00
146.8-1-27	NOVAK, EDWARD	2627 Mill Street	100.00	10.00	\$110.00
146.8-1-51	PALMER, PATRICK	2091 ELM ST	100.00	10.00	\$110.00
146.8-1-34	SCHLAFER, ROBERT	2100 ELM ST	100.00	10.00	\$110.00

<i>Tax Map No.</i>	<i>Owner Name</i>	<i>Property Address</i>	<i>Unpaid Water Rent</i>	<i>Penalty</i>	<i>Total to Be Re- levied</i>
146.8-2-16	STOWELL, JACOB	2096 MAIN ST	100.00	10.00	\$110.00
146.8-1-9	THOMPSON, PATRICIA	2043 MAIN ST	50.00	5.00	\$55.00
146.8-1-70	WALTERS, AMANDA	2686 MILL STREET	100.00	10.00	\$110.00
146.8-1-57	WRIGHT, JASON	2673 MILL ST	50.00	5.00	\$55.00
		GRAND TOTAL OF RE-LEVY	\$3,900.00	\$402.50	\$4,302.50

<i>Tax Map No.</i>	<i>Owner Name</i>	<i>Property Address</i>	<i>Unpaid Water Rent</i>	<i>Penalty</i>	<i>Total to be Re-levied</i>
67.3-1-44	DEWAN, KEVIN & MARY	5530 MT PLEASANT DR	300.00	30.00	\$330.00
67.3-1-41	DOLAN, NEAL & KATHRYN	5544 MT PLEASANT DR	300.00	30.00	\$330.00
67.-1-13.2	GIANFORTE, PETER & JUDITH	5652 EAST LAKE RD	150.00	15.00	\$165.00
67.3-1-33	HARNEY, PAUL D.	5507 MT PLEASANT DR	300.00	30.00	\$330.00
67.3-1-43	HENRY, MATT & ANDREA	5536 MT PLEASANT DR	150.00	15.00	\$165.00
67.3-1-49.1	KAVANAGH, DANIEL	1741 STANLEY RD	150.00	15.00	\$165.00
67.3-1-38	LIDDELL , ROBERT & LISA	5541 MT PLEASANT DR	300.00	30.00	\$330.00
67.3-1-36	MARCO, LEO J.	5533 MT. PLEASANT DRIVE	300.00	30.00	\$330.00
67.3-1-55	SCHMIDT, DOUGLAS	5561 HUNTINGTON DR	0.00	15.00	\$15.00
		GRAND TOTAL OF RE-LEVY	\$1,950.00	\$210.00	\$2,160.00

<i>Tax Map No.</i>	<i>Owner Name</i>	<i>Property Address</i>	<i>Unpaid Water Rents</i>	<i>Penalty</i>	<i>Total to be Re-levied</i>
107.1-1-22.13	CLARKE, MICHAEL & SHAWNA	2307 WELLINGTON DR. SO	231.78	23.18	254.96
107.1-1-22.31	HERRINGSHAW, ADAM	3832 WELLINGTON DR N	231.00	23.10	254.10
107.1-1-22.9	KOCH, VAL	3851 WELLINGTON DR N	168.30	16.83	185.13
107.1-1-22.21	NEEVES, ELIZABETH & PETER	2306 WELLINGTON DR S	226.50	22.65	249.15
107.1-1-22.6	WHITAKER, SHARI S	3840 WELLINGTON DR N	219.00	21.90	240.90
		GRAND TOTAL OF RE-LEVY	\$1,076.58	\$107.66	1,184.24

2022 SCHEDULE OF DELINQUENT SEWER RENTS

TAX MAP#	SVC ID	FIRST NAME	LAST NAME	PROPERTY ADDRESS		UNPAID SEWER RENT	UNPAID O&M CHARGE	PENALTY	TOTAL TO BE LEVIED
95.53-1-21	0190	DAVID	CRAIG	2	NELSON ST	\$590.26	\$0.00	\$59.03	\$649.29
95.53-1-22	0200	SUSAN	CRAIG	4	NELSON ST	\$325.00	\$0.00	\$32.50	\$357.50
95.61-1-9	0320	GEORGE	KARMIS	40	NELSON ST	\$254.71	\$0.00	\$25.47	\$280.18
95.54-1-10	0690	LINDA	WATERS	43	NELSON ST	\$162.50	\$0.00	\$16.25	\$178.75
95.46-1-33	1100	DONALD	MITCHELL	53	FENNER ST	\$325.00	\$0.00	\$32.50	\$357.50
95.46-1-27	1170	DONALD	MITCHELL	1	NAOMI DR	\$340.14	\$0.00	\$34.01	\$374.15
95.45-1-50	1310	YVONNE	MURPHY	11	FENNER ST	\$162.50	\$0.00	\$16.25	\$178.75
95.45-1-49	1320	DUNCAN	SPROULE	7	FENNER ST	\$259.38	\$0.00	\$25.94	\$285.32
95.38-1-18	1400	MEGAN	FALLON	12	BURTON ST	\$162.50	\$0.00	\$16.25	\$178.75
95.30-1-17	1570	LORI	SHEPHARD	44	BURTON ST	\$0.00	\$0.00	\$21.79	\$21.79
95.37-1-58	1820	RUFUS	MCDOWELL	25	BURTON ST	\$305.70	\$0.00	\$30.57	\$336.27
95.46-1-4	1860	JEFFREY	WILLSON	13	BURTON ST	\$325.00	\$0.00	\$32.50	\$357.50
95.46-1-6	1880	HENRIK	HARD AF SEGERSTAD	7	BURTON ST	\$162.50	\$0.00	\$16.25	\$178.75
95.37-1-49	2150	STEVEN	CARR	25	BURR ST	\$162.50	\$0.00	\$16.25	\$178.75
95.45-1-4	2350	DAVID	FREYER	20	FARNHAM ST	\$454.67	\$0.00	\$45.46	\$500.13
95.29-1-25	2520	VERLISHA	CAMPBELL	73	FARNHAM ST	\$325.00	\$0.00	\$32.50	\$357.50
95.29-1-24	2525	EVELYN	GRAHAM	71	FARNHAM ST	\$325.00	\$0.00	\$32.50	\$357.50
94.52-1-72	2750	CHRISTOPHER	FISHER	13	FARNHAM ST	\$235.85	\$0.00	\$23.59	\$259.44
94.52-1-74	2770	PETER	STOKER	5	FARNHAM ST	\$325.00	\$0.00	\$32.50	\$357.50
94.52-1-65	2820	DARRYL	STEVENS	16	CENTER ST	\$162.50	\$0.00	\$16.25	\$178.75
95.29-1-8	3490	CHERYL	MILLER	4	CORWIN ST	\$325.00	\$0.00	\$32.50	\$357.50
95.21-1-6	3790	CAROL	BURNS MCPHEE	128	LINCKLAEN ST	\$457.56	\$0.00	\$45.76	\$503.32
95.21-1-5	3800	GEORGE	KARMIS	130	LINCKLAEN ST	\$202.69	\$0.00	\$20.27	\$222.96
94.28-1-30	3860	PATRICK	RACE	121	LINCKLAEN ST	\$449.08	\$0.00	\$44.91	\$493.99
94.28-1-12	4310	JESSICA	ESSARY	16	LINCKLAEN DR	\$261.65	\$0.00	\$26.17	\$287.82
94.28-1-9	4340	WILLIAM	DANEHY	23	LINCKLAEN DR	\$162.50	\$0.00	\$32.50	\$195.00
94.28-1-33	4430		PRO-TEL PROPERTIES, LLC	5	LINCKLAEN TER	\$162.50	\$0.00	\$16.25	\$178.75
94.44-1-48	4480	MARC	KUTIK	7	NICKERSON ST	\$325.00	\$0.00	\$32.50	\$357.50
94.44-1-42	4520	BRADFORD	HORN	12	LIBERTY ST	\$162.50	\$0.00	\$16.25	\$178.75
94.36-1-19	4530	DAVID	SCOTT	14	LIBERTY ST	\$440.35	\$0.00	\$44.04	\$484.39
94.44-1-38	4590	ELIZABETH	PINTO	4	UNION ST	\$325.00	\$0.00	\$32.50	\$357.50
94.44-1-39	4600	CHRISTOPHER	NEVISON	6	UNION ST	\$162.50	\$0.00	\$0.00	\$162.50

2022 SCHEDULE OF DELINQUENT SEWER RENTS

TAX MAP#	SVC ID	FIRST NAME	LAST NAME	PROPERTY ADDRESS		UNPAID SEWER RENT	UNPAID O&M CHARGE	PENALTY	TOTAL TO BE LEVIED
94.44-1-33	4670	JOHN	KHALIL	9	NICKERSON ST	\$162.50	\$0.00	\$16.25	\$178.75
94.28-1-2	4890	JONATHON	KOGUT	72	SULLIVAN ST	\$441.16	\$0.00	\$44.12	\$485.28
94.44-1-9	4990	JOHN	FLANNERY	39	SULLIVAN ST	\$162.50	\$0.00	\$16.25	\$178.75
94.52-1-7	5100	SHEILA	FALLON	2	HURD ST	\$162.50	\$0.00	\$16.25	\$178.75
94.44-1-12	5170	BRIAN	WILLARD	22	HURD ST	\$189.69	\$0.00	\$18.97	\$208.66
94.44-1-6	5230	CHARLES	BARTLETT	3	EMORY AVE	\$162.50	\$0.00	\$16.25	\$178.75
94.51-1-19	5340	MICHAEL	KUHN	17	HURD ST	\$241.06	\$0.00	\$24.11	\$265.17
94.59-1-17	5510	PAUL	MC MURTRIE	12	WILLOW PL	\$202.36	\$0.00	\$20.24	\$222.60
94.51-1-10	5570	JOSHUA	FLOWERS	6	FORMAN ST	\$0.00	\$0.00	\$16.25	\$16.25
94.4-1-20	6510	PHILLIP	HAMILTON	5	GILLETT LN	\$162.50	\$0.00	\$16.25	\$178.75
94.59-1-8	7250	ROBERT	LIVINGSTON	3	LEDYARD AVE	\$916.35	\$0.00	\$91.64	\$1,007.99
94.4-1-6	7290	GERALD	HOTCHKISS	7	RIPPLETON RD	\$0.00	\$0.00	\$16.25	\$16.25
94.52-2-26	7620	BARRY	BUSHNECK	64	ALBANY ST	\$1,145.97	\$0.00	\$114.60	\$1,260.57
94.52-2-28	7640	JANE	FALLON	72	ALBANY ST	\$162.50	\$0.00	\$16.25	\$178.75
95.3-2-18	8290	ROBERT	COWHERD	2350	ROUTE 20 E	\$1,213.16	\$0.00	\$121.32	\$1,334.48
94.28-2-10	8450	MICHAEL	KETCHAM	8	SO TEN EYCK AVE	\$352.46	\$0.00	\$35.25	\$387.71
94.28-2-9	8460	THOMAS	PARKER	4	SO TEN EYCK AVE	\$325.00	\$0.00	\$32.50	\$357.50
94.44-1-65	4020	ALBERT	STEINHORST	69	LINCKLAEN ST	\$404.40	\$0.00	\$40.44	\$444.84
95.17-1-67	8902	JOHN	CLARKE	79	CHENANGO ST	\$441.68	\$0.00	\$44.17	\$485.85
95.17-3-14	9200	MICHAEL	FLOHN	2	SOUTH MEADOW DR	\$580.76	\$0.00	\$58.08	\$638.84
95.30-1-20.24	9615	JUSTIN	FUCHS	101	EMICK LANE	\$376.31	\$0.00	\$37.63	\$413.94
85.83-1-13	C030	ANDREW	RUTZ	4489	SEVEN PINES	\$325.00	\$50.00	\$37.50	\$412.50
85.83-1-14	C031		CAZENOVIA LAKESIDE LIVING LLC	4487	SEVEN PINES	\$325.00	\$50.00	\$37.50	\$412.50
85.83-1-28	C043	IAN	KAVORINOS	2070	WRIGHT RD	\$325.00	\$50.00	\$37.50	\$412.50
95.3-2-31	C070	JOSEPH	LIBERATORE	2543	ROUTE 20 E	\$325.00	\$50.00	\$37.50	\$412.50
						\$17,907.40	\$200.00	\$1,865.08	\$19,972.48

2023 BUDGET

NEW WOODSTOCK FIRE DISTRICT



NEW WOODSTOCK FIRE DISTRICT

2023 BUDGET SUMMARY

TOTAL APPROPRIATIONS			\$143,927.43
Less:	Estimated Revenues	\$1,000.00	
	Estimated prior year unexpended	<u>\$-0-</u>	<u>-1,000.00</u>
AMOUNT TO BE RAISED BY REAL PROPERTY TAXES			<u>\$143,927.43</u>

TAX APPORTIONMENT
(computation attached)

<u>Town</u>	<u>Apportioned Tax</u>
Town of Cazenovia	\$ 108,154.11
Town of DeRuyter	<u>\$ 35,773.32</u>
TOTAL APPORTIONED	<u>\$ 143,927.43</u>

I certify that the Estimates were approved by
the Fire Commissioners on October 20th, 2022.



Fire District Secretary

NEW WOODSTOCK FIRE DISTRICT

APPROPRIATIONS

	Actual Expenditures 2021	Budget as Modified 2022	Preliminary Estimate 2023	Adopted Budget 2023
Salary -Treasurer	\$-0-	\$-0-	\$-0-	\$-0-
Salary - Other Elected Officer	\$-0-	\$-0-	\$-0-	\$-0-
Other Personal Services				
A3410.1 Total Personal Services	\$-0-	\$-0-	\$-0-	\$-0-
A3410.2 Equipment	\$9,117.63	\$20,597.65	\$21,006.00	\$21,600.00
A3410.4 Contractual Expenditures	\$42,800.64	\$53,350.00	\$57,550.00	\$57,550.00
A1930.4 Judgments and Claims	\$-0-	\$-0-	\$-0-	\$-0-
A9010.8 State Retirement System	\$-0-	\$-0-	\$-0-	\$-0-
A9030.8 Social Security	\$-0-	\$-0-	\$-0-	\$-0-
A9040.8 Workers' Compensation	\$11,916.77	\$11,000.00	\$11,500.00	\$11,500.00
A9050.8 Unemployment Insurance	\$-0-	\$-0-	\$-0-	\$-0-
A9060.8 Hospital,Medical And Accident Insurance	\$	\$	\$	\$
A9085.8 Supp. Benefit Payments Disabled Firefighters	\$-0-	\$-0-	\$-0-	\$-0-
A9710.6 Redemption of Bonds	\$38,653.07	\$32,571.43	\$32,571.43	\$32,571.43
A97___.6 Redemption of Notes	\$-0-	\$-0-	\$-0-	\$-0-
A9710.7 Interest on Bonds	\$6081.64	\$ -0-	\$-0-	\$-0-
A98___.7 Interest on Notes	\$-0-	\$-0-	\$-0-	\$-0-
A9901.9 Transfer to Reserve Fund	\$23,600.00	\$23,600.00	\$21,300.00	\$21,300.00
A9950.9 Transfer to Capital Fund	\$-0-	\$-0-	\$-0-	\$-0-
Miscellaneous A2770				
TOTALS	\$132,169.75	\$141,119.08	\$143,927.43	\$143,927.43

ESTIMTED REVENUES

	Actual Revenues 2021	Budget as Modified 2022	Preliminary Estimate 2023	Adopted Budget 2023
A2262 Fire Protection and other Services to Other Districts and Governments	\$141,119.08	\$141,119.08	\$143,927.43	\$143,927.43
A2401 Interest and Earnings	\$1081.21	\$500.00	\$500.00	\$500.00
A2410 Rentals	\$-0-	\$-0-	\$-0-	\$-0-
A2665 Sales of Apparatus and Equipment (TRUCK)	\$-0-	\$-0-	\$-0-	\$-0-
A2665 Sales of Apparatus and Equipment (R&G Property)	\$-0-	\$-0-	\$-0-	\$-0-
A2701 Refunds of Expenditures	\$-0-	\$500.00	\$500.00	\$500.00
A2705 Gifts	\$-0-	\$-0-	\$-0-	\$-0-
A4305 Federal Aid for Civil Defense	\$-0-	\$-0-	\$-0-	\$-0-
A5031 Transfer from Capital Fund	\$-0-	\$-0-	\$-0-	\$-0-
A5031 Transfer from Reserve Fund				
TOTALS	142,200.29	\$141,119.08	\$143,927.43	\$143,927.43

NEW WOODSTOCK FIRE DISTRICT

WORKSHEET FOR 2023 BUDGET

APPROPRIATIONS

A3410.2 - EQUIPMENT

2	SCBA Bottles	\$ 4,290.00
1	Scott X3 air pack	8,300.00
2	Gear	4,480.00
2	Portable Barrier	436.00
1	Saw Conversion Kit	500.00
	Misc and Training	3,000.00

TOTAL EQUIPMENT: \$21,006.00

A3410.4 - CONTRACTUAL EXPENDITURES

Administrative

Office Supplies	\$ 350.00	
Postage	\$ 350.00	
Legal and Audit Fees	\$1,000.00	
Association Dues	\$ 250.00	
Printing and Supplies	\$-0-	
Publication of Notices	\$ 250.00	
Rent of Voting Machines	\$-0-	
Total of Administrative		\$ 2,200.00

Utilities

Fuel Oil and Lights	\$11,627.00	
Rents/Water	\$ 123.00	
Telephone /Internet	\$1,500.00	
Total Utilities		\$12,750.00

Travel and Firefighters' Expenses

Insurance - FASNY	\$ 300.00	
Travel	\$2,500.00	
Public Drills, Parades		
Inspection Dinners	\$-0-	
Fire Training	\$-0-	
Physicals	\$00.00	
Total Travel and Firefighter's Expenses		\$2,800.00

Building

Repairs to Building	\$4,200.00	
Maintenance and Supplies		
Total Building		\$4,200.00

Fire Equipment and Alarm

Repairs to Apparatus and		
Equipment	\$16,000.00	
Gasoline, Oil, Etc.	\$ 500.00	
Total of Fire Equipment and Alarm		\$16,500.00

Insurance

Public Liability and		
Property Damage	\$14,300.00	
Total Insurance		\$14,300.00

OTHER

Commissioner Training	\$ 1,800.00	
Total Other		\$1,800.00

TOTAL CONTRACTURAL EXPENDITURES \$57,750.00

A3410.4 - TRANSFER TO RESERVE FUNDS

Building Reserve	\$15,000.00	
Repair Reserve	3,300.00	
Vehicle Reserve	3,000.00	

TOTAL TRANSFERS TO RESERVE FUNDS \$21,300.00

NEW WOODSTOCK FIRE DISTRICT
TAX APPORTIONMENT

TOWN	ASSESSED VALUE (AV)	EQUALIZA- TION RATE RATE	FULL VALUATION (AV÷ER)	TOTAL FULL VALUATION PERCENTAGE (1÷2)	APPORTIONED TAX [(3)X Real Property tax to be Raised
Town of Cazenovia	77,872,485	91%	85,574,159.34 (1)	75.14% (3)	108,154.11
Town of DeRuyter	21,228,540	75%	28,304,720.00 (1)	24.86% (3)	35,773.32
Total	96,716,742		113,878,849 (2)	100.00%	143,927.43

OUTSTANDING DEBT AS OF AUGUST 2022

NEW TRUCK NOTE

\$162,857.14