

**TOWN BOARD
SPECIAL MEETING**

MONDAY

October 19, 2020

Zoom Meeting

<https://madisoncounty-ny.zoom.us/j/91436716395>

Meeting ID: 914 3671 6395

Dial by your location

1 646 558 8656 US (New York)

Supervisor Zupan opened the meeting at 7:01 p.m. with all Councilors present.

Supervisor Zupan stated that proper notification of the meeting took place and further that a quorum was present for the purposes of this meeting.

The Town of Cazenovia is committed to practicing the social distancing guidelines that are currently in place. In accordance with the Governor's Executive Order 202.1, this October Special Meeting is being held via videoconferencing. This meeting has been posted on the Town's website and on the sign board at the outside entrance of the Town Hall and published in the newspaper.

This meeting was wide-recorded.

The Town Supervisor asked the Town Clerk to take a roll call attendance of all Board members.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Motion by Councilor Race, seconded by Councilor Andersen to open the public hearing relative to the "Joint Increase and Improvement of Facilities Pursuant to Town Law Section 202-b of the Town of Cazenovia/Town of Nelson Route 20 Water Districts in the Town of Cazenovia and Town of Nelson, Madison County, New York.

Public comment:

Supervisor Zupan waited a moment because the meeting had just started and he wanted give people an opportunity to speak if they were still trying to join Zoom.

Don Ballway joined the Zoom meeting.

Supervisor Zupan asked Mr. Ballway if he had a comment.

D. Ballway stated he was just going to listen in on the meeting.

Supervisor Zupan asked the Project Engineer, John Dunkle to give a recap of the current project status.

John Dunkle said the project was put together three years ago with a 2.85 million budget. The project has finished within that budget scope. However, in the process of building, there are some things that are going to be done to the system to make it function better. A signal will be installed next to the water tank so it will directly read the level in the tank and send a signal to the pump station. The system will be operated with a pressure sensor at the pump, but they would like to get a more accurate reading up at the tank. Additionally, Town of Nelson heard from Homeland Security and their insurance agent recommended the tank be enclosed with a chain link fence with a lock and key--this is an addition to the original proposal. The extra improvements total about \$ 108,000.00 which is about a 2% addition to the 2.85 million. All this will be done within the projection not too exceed \$ 3.55/\$ 1,000.00 of assessment.

Supervisor Zupan said the start-up of the system will be delayed until April 2021.

J. Dunkle said the system will be able to function within the next week. However, there is no major user to hook up. There is a concern that if they activate the water system and fill up the water tank in the middle of winter it is going to freeze. Additionally, he said they can't get chlorine residual to stay in the line without water moving through it. He explained the timing is off which is why there are not users at this present time. It had been decided the water line will be drained and no hook-ups will be made until April. Hopefully, when the system is activated in April there will be a group of users that will be ready to go at that time and water will immediately be moving through the system. He mentioned another letter needs to go out to the participants stating that no hook-ups will be allowed until April.

Supervisor Zupan said they did consider charging the line. If this was done, they would be throwing away \$ 150.00 worth of water every other day.

D. Ballway stated because of setbacks with COVID they are hoping to break ground first thing in the spring. They are getting organized and finishing up the architectural plans. Their goal is to be washing cars mid-summer. He mentioned they are holding off until there is water because it is a very expensive facility not to be making money as soon as it opens. He said for obvious reasons they do not want to build in the winter because there is a lot of concrete work and for quality and efficiency in construction reasons.

Motion by Councilor Golub, seconded by Councilor Reger to close the public hearing.

Resolution No. 117 presented by Councilor Race, seconded by Councilor Golub

At a Special Meeting of the Town of Cazenovia Town Board, Madison County, New York, held at the Town Hall, located at 7 Albany Street, Cazenovia, New York, and by utilizing the telephone/video conferencing medium known as ZOOM on October 19, 2020 at 7:00 p.m.

The meeting was called to order by the Supervisor, and upon roll being called, there were:

PRESENT:	William Zupan	Supervisor
	Patrick Race	Councilor
	Kristi Andersen	Councilor
	Kyle Reger	Councilor
	Jimmy Golub	Councilor

**PUBLIC INTEREST ORDER OF THE TOWN BOARD
OF THE TOWN OF CAZENOVIA IN THE MATTER
OF THE JOINT INCREASE AND IMPROVEMENT OF FACILITIES
PURSUANT TO TOWN LAW SECTION 202-b OF
THE TOWN OF CAZENOVIA/TOWN OF NELSON ROUTE 20
WATER DISTRICTS IN THE TOWN OF CAZENOVIA AND
TOWN OF NELSON, MADISON COUNTY, NEW YORK**

WHEREAS, the Town of Cazenovia Town Board, Madison County, New York, has duly caused to be prepared, by Dunn & Sgromo Engineers, PLLC, competent engineers duly licensed in the State of New York, a Map, Plan and Report including an estimate of the cost, pursuant to Section 202-b of the Town Law, relating to the proposed joint increase and improvement of the facilities of the Town of Cazenovia/Town of Nelson Route 20 Water Districts in the Town of Cazenovia and Town of Nelson, Madison County, New York (together, the “Districts”), consisting of the construction and installation of: (1) upgraded power service to the system’s new pump station; (2) installation of a riser pipe to the existing Village of Cazenovia tank, servicing the water system; (3) installation of a floor level vent in the system’s pump house; (4) directional drilling for additional pipe installations; (5) surveying of tank property; (6) installation of solar powered level sensors at the system’s water tank, with associated cellular transmitters; (7) reprogramming of PLC for tank pressure inputs and communication system; and (8) installation of a chain link fence to be located around the system’s tank; together with original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, at a maximum estimated cost to said Districts of such joint increase and improvement of facilities of One Hundred Eight Thousand Five Hundred and 00/100 Dollars (\$108,500.00); and

WHEREAS, it is anticipated and expected that the apportionment of such cost between the Town of Cazenovia and Town of Nelson will be in accordance with the Intermunicipal Agreement (“IMA”) entered into by the Town of Cazenovia and the Town of Nelson dated February 11, 2019 (as amended) and on file with the Town Clerks and available for inspection during normal office hours; and

WHEREAS, said capital project is part of a larger joint water improvement project in conjunction with the Town of Nelson and the joint project had previously been determined to be

an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act (“SEQRA”), the implementation of which as proposed, and was determined by the Lead Agency for the entire joint project to not result in any significant adverse environmental effects, and the documentation relating to SEQRA is available in the office of the Town Clerk for inspection during normal office hours; and

WHEREAS, at a meeting of said Town Board duly called and held on October 5, 2020, an Order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the joint increase and improvement of facilities of the Town of Cazenovia/Town of Nelson Route 20 Water Districts in said Town at an aggregate maximum estimated cost of One Hundred Eight Thousand Five Hundred and 00/100 Dollars (\$108,500.00), and to hear all persons interested in the subject thereof concerning the same at the Town Hall located at 7 Albany Street, Cazenovia, New York 13035, in said Town, on October 19, 2020, at 7:00 o’clock P.M. and by utilizing the telephone/video conferencing medium known as ZOOM; and

WHEREAS, said notice of said public hearing was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice and by such medium, at which all persons desiring to be heard were duly heard.

NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Cazenovia, Madison County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the joint increase and improvement of the facilities of the Town of Cazenovia/Town of Nelson Route 20 Water Districts in the Town of Cazenovia and Town of Nelson, Madison County, New York, consisting of the construction and installation of: (1) upgraded power service to the system’s new pump station; (2) installation of a riser pipe to the existing Village of Cazenovia tank, servicing the water system; (3) installation of a floor level vent in the system’s pump house; (4) directional drilling for additional pipe installations; (5) surveying of tank property; (6) installation of solar powered level sensors at the system’s water tank, with associated cellular transmitters; (7) reprogramming of PLC for tank pressure inputs and communication system; and (8) installation of a chain link fence to be located around the system’s tank; together with original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, at a maximum estimated cost of One Hundred Eight Thousand Five Hundred and 00/100 Dollars (\$108,500.00), and allocated as set forth herein, pursuant to the Map, Plan and Report, prepared by Dunn & Sgromo, the project Intermunicipal Agreement dated February 11, 2019 (as amended) and on an *ad valorem* basis.

Section 2. This Order shall take effect immediately.

Roll call:
Councilor Andersen Yes
Councilor Race Yes
Councilor Golub Yes
Councilor Reger Yes
Supervisor Zupan Yes

Supervisor Zupan declared Resolution No. 117 adopted.

At 7:09 p.m., motion by Councilor Andersen, seconded by Councilor Reger to adjourn this special meeting. The motion was unanimously approved.

Supervisor Zupan declared this meeting adjourned.

Immediately following the special meeting, the Town Board conducted their 2021 budget work session. The public was welcomed to observe at the zoom link noted at the beginning of the agenda.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk