



**TOWN BOARD
REGULAR MEETING**

**“TOTAL SOLAR ECLIPSE”
April 8, 2024**

MONDAY

Supervisor Reger opened the meeting at 7:30 p.m. with all Councilors present.

Pledge of Allegiance.

Correspondence: *There was no unshared correspondence.*

Motion by Councilor Race, seconded by Councilor Golub to accept the minutes from the March 11, 2024 regular meeting.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Abstain
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: *There were no comments.*

Supervisor Reger stated April is Fair Housing Month in the Town of Cazenovia. He said “Fair Housing Month” is celebrated each April across the United States in recognition of the Fair Housing Act. The Town Board wishes to reaffirm and support the right of all persons, regardless of race, color, religion, sex, ancestry, national origin, handicap, familial status, sexual orientation or gender identity to enjoy fair and equal access to housing within the Town. The Town Board recognizes that illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all persons within the Town. The Town Board recognizes that stable, integrated, and balanced residential patterns are threatened by discriminatory housing practices that result in segregation of residents and opportunities within the Town.

Motion by Councilor Race, seconded by Councilor Fallon to open the public hearing relative to the topic of Fair Housing in the Town of Cazenovia.

Public comment: *There were no comments.*

Motion by Councilor Race, seconded by Councilor Johnson to close the public hearing. The motion was unanimously approved.

Supervisor Reger said the changes to this law relate to the fees for penalties which have not been increased for quite some time.

Motion by Councilor Race, seconded by Councilor Fallon to open the public hearing relative to Local Law B – 2024, entitled "A Local Law to Amend Chapter 52 (Animals) of the Code of the Town of Cazenovia With Respect to §52-8 (Penalties for Offenses)."

Public comment: *There were no comments.*

Motion by Councilor Johnson, seconded by Councilor Golub to close the public hearing. The motion was unanimously approved.

Resolution No. 45 presented by Councilor Race, seconded by Councilor Johnson

TOWN OF CAZENOVIA LOCAL LAW NO. B OF 2024
("A Local Law to Amend Chapter 52 (Animals) of the Town Code of the Town of Cazenovia with Respect to §52-8 (Penalties for offenses)")

WHEREAS, pursuant to the provisions of the New York State Constitution and the New York State Municipal Home Rule Law, titled "A Local Law to Amend Chapter 52 (Animals) of the Town Code of the Town of Cazenovia with Respect to §52-8 (Penalties for offenses)," was presented and introduced at a regular meeting of the Town Board of the Town of Cazenovia held on March 11, 2024; and

WHEREAS, a public hearing was held on such proposed local law on the 8th day of April, 2024, by the Town Board of the Town of Cazenovia and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Cazenovia in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the enactment of proposed Local Law No. B-2024 has previously been determined to be an Unlisted Action and will have no significant effect on the environment thus concluding the SEQR review process; and

WHEREAS, the Town Board of the Town of Cazenovia has now determined that it is in the public interest to enact said proposed Local Law No. B-2024.

NOW, THEREFORE, it is

RESOLVED that the Town Board of the Town of Cazenovia, Madison County, New York, does hereby enact Proposed Local Law No. B-2024 as Local Law No. 2-2024 as follows:

**“TOWN OF CAZENOVIA
LOCAL LAW NO. 2 OF 2024
A LOCAL LAW TO AMEND CHAPTER 52 (ANIMALS) OF
THE CODE OF THE TOWN OF CAZENOVIA
WITH RESPECT TO §52-8 (PENALTIES FOR OFFENSES)**

Be it enacted by the Town Board of the Town of Cazenovia as follows:

SECTION 1. AUTHORITY

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law §10.

SECTION 2. PURPOSE & INTENT.

The Town of Cazenovia desires to appropriately regulate the safe control of domestic animals within the jurisdiction of the Town. Chapter 52 of the Code of the Town of Cazenovia provides for a comprehensive set of regulations for the licensing, registering and keeping of animals within the Town. The Town Board of the Town of Cazenovia finds that amending the current “Penalties for offenses” Section of Chapter 52 is desirable, reasonable and appropriate at this time.

SECTION 3. AMENDING §52-8 (“PENALTIES FOR OFFENSES”) OF CHAPTER 52 (“ANIMALS”)

§52-8 (“Penalties for offenses”) of Chapter 52 (“Animals”) of the Code of the Town of Cazenovia is hereby amended by deleting §52-8 in its entirety and replacing said §52-8 with the following:

“§52.8 Penalties for offenses.

- A. Except as otherwise punishable as provided in Article 7 of the Agriculture and Markets Law, any offense of this Chapter shall be deemed a violation and shall be punishable by a fine of not more than \$50, except that:
 - (1) Where the person was found to have violated this chapter within the preceding five years, the fine may not be more than \$100; and
 - (2) Where the person was found to have committed two or more violations within the preceding five years, it shall be punishable by a fine of not more than \$200.
- B. Each day that an offense continues shall constitute a separate violation.”

SECTION 4. VALIDITY & SEVERABILITY.

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5. EFFECTIVE DATE.

This Local Law shall be effective upon adoption.”

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 45 adopted.

Resolution No. 46 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZING THE EXECUTION OF THE HERBICIDE APPLICATION
CONTRACT WITH READY SCOUT, LLC**

**Treatment and Application of ProcellaCOR EC
on Cazenovia Lake (2024 Treatment)**

WHEREAS, commencing in 2009, the Town of Cazenovia considered the possibility of treatment of Cazenovia Lake to address the identified presence of invasive aquatic macrophyte *Myriophyllum spicatum*, commonly known as Eurasian watermilfoil; and

WHEREAS, after impartial evaluation of all viable alternatives, a chemical treatment program using the chemical Triclopyr, with a brand name of Renovate, appeared to offer the greatest potential for effective control of Eurasian watermilfoil in Cazenovia Lake; and

WHEREAS, previously the Town Board authorized the distribution and posting of a Request for Proposal to qualified contractors who have been certified to undertake such treatments; and

WHEREAS, the treatment application of an aquatic herbicide requires the use of professionals with the appropriate qualifications, training and licensure to safely complete the tasks of the application of herbicides to freshwater lakes; and

WHEREAS, the firm of Ready Scout, LLC (Lake Consulting & Services) possesses the requisite training, experience, education and licensing to perform the proposed application to Cazenovia Lake with staff members familiar with the Lake and its history of prior applications; and

WHEREAS, continuity in the method of application and treatment by a qualified licensed contractor has been determined to be of significant importance for this action; and

WHEREAS, it has been proposed to continue the limited treatment of the Lake for the Spring of 2024, utilizing the previously authorized herbicide known as ProcellaCOR EC, which herbicide has shown positive results in other studies and applications on freshwater bodies in New York State (including Cazenovia Lake in 2021) and has been approved for use by the New York State Department of Environmental Conservation in such instances; and

WHEREAS, for all of the above reasons, the Town Board hereby declares the Phase VIII treatment of portions of Cazenovia Lake with the herbicide ProcellaCOR EC may be accomplished through the determination of Ready Scout, LLC as a qualified professional service provider (pursuant to GML §104-b) and no additional public bidding is therefore required; and

WHEREAS, the Town has applied for and approval has been granted for a Pesticide Application Permit from the New York State Department of Environmental Conservation relating to the treatment of Cazenovia Lake with the herbicide ProcellaCOR EC for 2024; and

WHEREAS, the Board has been presented with an Herbicide Application Contract (the “Contract”) which Contract incorporates the Cazenovia Lake 2024 Eurasian Water Milfoil treatment area of 190± acres, received on April 5, 2024.

NOW, THEREFORE, IT IS RESOLVED that the Town Board of the Town of Cazenovia hereby determines to enter into a Herbicide Application Contract for the treatment and application of ProcellaCOR EC on Cazenovia Lake with Ready Scout, LLC of Hackettstown, New Jersey pursuant to their proposal dated April 5, 2024, in an amount not to exceed One Hundred Seventy-Nine Thousand Three Hundred Twenty Dollars and 00/100 (\$ 179,320.00) (with additional costs for sampling, posters, etc., as estimated in the proposal); and it is further

RESOLVED that the Supervisor is authorized to enter into a written Contract for such services after preparation of same and review by the Town’s Attorney; and it is further

RESOLVED that this Resolution and the Contract for services is specifically conditioned upon the timely receipt of a Pesticide Application Permit from the New York State Department of Environmental Conservation allowing the Town of Cazenovia to undertake the action at a time most beneficial for the eradication of Eurasian watermilfoil from the Lake in 2024; and it is further

RESOLVED that this Resolution is further conditioned upon the availability of funds equal to or in excess of the amount of Contract price.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 46 adopted.

Resolution No. 47 presented by Councilor Race, seconded by Councilor Golub

2024 RAKE TOSS SURVEY FOR CAZENOVIA LAKE

To authorize the Town Supervisor to execute an agreement with Upstate Freshwater Institute to survey Cazenovia Lake in September and October 2024 for aquatic plant species presence and abundance by the rake-toss method at pre-determined sample locations selected using a 2008 survey performed by Allied Biological, Inc. and to provide a written report with electronic backup that documents plant species presence, identification to at least genus but generally plant species, abundance at the pre-determined GPS sample locations and contract the results to previous plant surveys conducted by Allied Biological, Inc., Racine-Johnson Aquatic Ecologists and Upstate Freshwater Institute. The report will be provided in a format similar to prior annual written reports of survey results to the Town of Cazenovia. The report will be provided no later than November 1, 2024. The cost for

survey and reporting will be invoiced to the Town of Cazenovia in an amount not to exceed Sixteen Thousand Eight Hundred and 00/100 Dollars (\$ 16,800.00.)

AGREEMENT
BETWEEN THE TOWN OF CAZENOVIA
AND
UPSTATE FRESHWATER INSTITUTE

This agreement is entered into as of the last date on the signature page hereof, by and between the Town of Cazenovia located at 7 Albany Street, Cazenovia, NY 13035 and the Upstate Freshwater Institute (UFI), located at 224 Midler Park Drive, Syracuse, NY 13206.

The parties mutually agree to the following terms:

ARTICLE 1. STATEMENT OF WORK

UFI will use its best efforts to perform a macrophyte survey of Cazenovia Lake as described in the statement of work, and shall furnish all necessary labor, materials and facilities to carry out the specified objectives outlined in the work plan (Exhibit A).

ARTICLE 2. PERIOD OF PERFORMANCE

The period of performance for this Agreement shall be from the date upon this fully executed Agreement (beginning date) through December 31, 2024 (termination date), unless amended by written mutual agreement. Expenditures prior to the beginning date or subsequent to the termination date are unallowable.

ARTICLE 3. PAYMENT

The total cost of the work to be performed under this Agreement is **\$16,800**. The Town of Cazenovia shall not be obligated to reimburse nor shall UFI be obligated to incur any expenditure in excess of this limitation.

UFI shall submit detailed quarterly invoices on vouchers approved by the Town of Cazenovia. A UFI representative shall certify on the invoice that the request for payment is true and correct to the best of their knowledge and that all expenditures reported have been made in accordance with the work plan and this agreement. The invoices shall reference a contract or purchase order number and be sent to:

Town of Cazenovia
Town Clerk's Office
7 Albany Street
Cazenovia, NY 13035

The Town of Cazenovia shall pay all invoices within 45 days of receipt. The final billing, clearly marked as FINAL, shall be submitted no later than 60 days after the end of the period of performance as indicated in Article 2. In no event shall the final billing exceed the Agreement amount.

ARTICLE 4. GENERAL PROVISIONS

A Federal W-9 must be completed and returned with the signed Agreement. The W-9 must be received prior to the issuance of a contract/purchase order number.

ARTICLE 5. HOLD HARMLESS

To the extent allowable by NYS Law, each party hereby assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of that party and the officers, employees and agents thereof.

ARTICLE 6. EQUIPMENT

No purchase of new equipment shall be made using funds from this agreement.

ARTICLE 7. DISPUTES

Except as otherwise provided for in this Agreement, any dispute not disposed of by mutual consent shall be decided by procedures jointly agreed upon by both parties.

ARTICLE 8. ALLOWABLE COSTS

For the performance of the work herein, the Town of Cazenovia agrees to pay UFI the cost thereof determined to be allowable in accordance with the terms of this Agreement, but in no event a sum greater than the amount of the grant.

ARTICLE 9. TERMINATION

Either party may terminate this Agreement without cause by providing thirty (30) days prior written notice to the other party. Upon termination notice, UFI will make no further commitments under this Agreement and will take all reasonable actions to cancel outstanding obligations. UFI will furnish all necessary reports of research completed or in progress through the date of termination.

ARTICLE 10. PERSONNEL

The following individual will be responsible for all aspects of the proposed work to be provided by UFI:

David A. Matthews, Ph.D., CLM. Substitutions for this individual or substantial reduction in any of the level of effort will not be made without prior written approval of the Town of Cazenovia.

ARTICLE 11. PUBLICATIONS

UFI is free to publish reports or results of the research being performed under this Agreement. Thirty (30) days prior to such publication UFI will submit to the Town of Cazenovia, a copy of the proposed publication. Publications based upon results of research supported directly or indirectly by this award should include the following acknowledgement: *“This [paper/report/video] was prepared by the Upstate Freshwater Institute under a grant funded by the Town of Cazenovia. The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of the Town of Cazenovia.”*

ARTICLE 12. PUBLICITY

Neither the Town of Cazenovia nor UFI will use the name of the other expressly or by implication, in any news, publicity release, or other promotional fashion without the express written approval of the other.

ARTICLE 13. REPORTS

UFI shall prepare a report summarizing the 2024 Cazenovia Lake macrophyte survey that is similar in scope to that prepared for the Town by UFI in 2022 and 2023 and previously by Racine-Johnson Aquatic Ecologists. The report will be submitted to the Town by November 1, 2024.

ARTICLE 14. LIABILITY AND INSURANCE

UFI agrees that it shall maintain appropriate levels of insurance as required by law or in an amount of at least one million dollars (\$1,000,000) and name the Town of Cazenovia as an additional insured. UFI shall supply the Town with a copy of its insurance prior to any work commencing. The Town of Cazenovia shall be given notice of any termination during the term of this agreement should insurance be cancelled for any reason. UFI also agrees that it has entered into this Agreement and will discharge its obligations, duties and undertakings and work pursuant thereto, whether requiring professional judgement or otherwise, as an independent agent without imputing liability on the part of the Town of Cazenovia for the acts of UFI and its employees.

ARTICLE 15. ASSURANCES

By signing this Agreement, UFI certifies that:

- It is not delinquent on the repayment of any Federal debt
- It is presently not disbarred, suspended, proposed for debarment, declared ineligible, nor voluntarily excluded from covered transactions by any Federal department or agency in accordance with Executive Order 12549 (34 CRP Part 85, Section 85.510)
- It is in compliance with the Drug-Free Workplace Act of 1988 (34 CFR Part 85, Subpart F)
- It is in compliance with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) regarding restrictions on lobbying
- Funds expended under this award will comply with applicable Federal cost principles

ARTICLE 16. EQUAL OPPORTUNITY

During the performance of the work under this Agreement, UFI shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, handicap, special disability or special Vietnam era status. All Equal Employment Opportunity provisions set forth in Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented by 41 CRF Part 60 are hereby incorporated by reference into this Agreement.

ARTICLE 17. RECORDS

All records and reports that relate to this Agreement shall be retained by UFI for three (3) years from the date of final payment and will be made available during that period for inspection by representatives of the Town of Cazenovia, its independent auditors, or the Federal Government during normal business hours.

Agreed to by:
UPSTATE FRESHWATER INSTITUTE

TOWN OF CAZENOVIA



Signature
David A. Matthews, Ph.D.
Typed/Printed Name and Title
Date: 3/19/2024

Signature

Typed/Printed Name and Title
Date: _____

EXHIBIT A: Work Plan for 2024 Cazenovia Lake Macrophyte Survey

Background

The macrophyte community of Cazenovia Lake has been surveyed annually since 2009 by Racine-Johnson Aquatic Ecologists or UFI to evaluate changes in response to herbicide treatments and mechanical harvesting to control the abundance of Eurasian watermilfoil. The herbicide triclopyr (Renovate®) was applied in 2009, 2010, 2012, 2014, 2017 and 2019. In 2021, the lake was treated with the herbicide florypyrauxifen-benzyl (ProcellaCOR®). Herbicide treatments since 2009 have successfully reduced the standing crop of Eurasian watermilfoil; the ProcellaCOR® treatment in 2021 was especially effective. Results of the annual macrophyte surveys are used to track effectiveness of the lake management program, determine priority areas for subsequent herbicide treatment, and document that the native plant community remains intact.

Macrophyte Survey

Upstate Freshwater Institute (UFI) will perform the macrophyte survey of Cazenovia Lake in 2024, using the same sampling protocols and locations that have been sampled annually by Racine-Johnson Aquatic Ecologists and UFI since 2009. Specifically, UFI will conduct duplicate tosses with a dual-headed rake attached to 50 feet of nylon rope at 304 sites located around the perimeter of the lake and record presence and abundance of aquatic plant species. Sites will be located using GPS and the coordinates published in previous annual reports. Overall and species-specific abundance will be recorded for each sampling location. These data will be entered into an Excel spreadsheet and provided to the Town of Cazenovia. The abundance estimates from each of the two rake-tosses will be averaged to produce a mean value for each location. The survey will be conducted within the August to early September timeframe to ensure the results are comparable to earlier surveys.

Report

The results of the 2024 macrophyte survey will be summarized in a report similar in content to those prepared previously by Racine-Johnson Aquatic Ecologists and UFI. The report, which will be submitted to the Town of Cazenovia by November 1, 2024, will provide the Town with important information to guide management of Cazenovia Lake in 2025.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 47 adopted.

Supervisor Reger said this was discussed at the work session last week. The amount of the IMA for 2024 will be \$ 14,177 to increase the boat steward’s rate of pay. He said their role is important to help stave of invasive species.

Resolution No. 48 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZING THE SUPERVISOR OF THE TOWN OF CAZENOVIA
TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT FOR
THE USE OF BOAT LAUNCH FACILITIES AT LAKESIDE PARK**

WHEREAS, the Village of Cazenovia previously adopted a policy to make the boat launch facilities at Lakeside Park available, free of charge, to residents of municipalities that have entered into an Inter-municipal Agreement with the Village; and

WHEREAS, in past years, the Town of Cazenovia and the Village of Cazenovia entered into such Inter-municipal Agreements; and

WHEREAS, Inter-municipal Agreements are authorized pursuant to General Municipal Law Section 119(o); and

WHEREAS, periodically, the Town and Village deem it necessary to increase funding to continue a high level of service for protection of the Lake; and

WHEREAS, it has been recognized the stewards at the Boat Launch are some of the first lines of defense to ward off invasive species from entering the Lake through their inspection of boats and enforcement of regulations; and

WHEREAS, the funding in the Inter-municipal Agreement for 2024 will be Fourteen Thousand One Hundred Seventy-seven and 00/100 Dollars (\$ 14,177.00) to increase the stewards rate of pay, an increase to the IMA from the past several years funding of Thirteen Thousand and 00/100 Dollars (\$ 13,000.00); and

WHEREAS, the Town of Cazenovia and the Village of Cazenovia desire to extend such Inter-municipal Agreement subject to the terms therein; and

WHEREAS, the proposed action has been deemed to be a Type II action pursuant to 6 N.Y.C.R.R. Part 617.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cazenovia Town Supervisor be, and hereby is, authorized to execute the Inter-municipal Agreement for use of the Boat Launch Facilities at Lakeside Park for the 2024 season in the form substantially consistent with that attached hereto which Agreement will be an annual agreement.

**INTERMUNICIPAL AGREEMENT
BETWEEN
THE TOWN OF CAZENOVIA AND
THE VILLAGE OF CAZENOVIA**

THIS INTERMUNICIPAL AGREEMENT is made as of the ____ day of April, 2024, by and between the **VILLAGE OF CAZENOVIA**, a municipal corporation duly incorporated under the laws of the State of New York with an office at 90 Albany Street, Cazenovia, New York 13035 (hereinafter the “Village”) and the **TOWN OF CAZENOVIA**, a municipal corporation duly existing under the laws of the State of New York with an office at 7 Albany Street, Cazenovia, New York 13035 (hereinafter the “Town”).

R E C I T A L S

WHEREAS, the Village owns and maintains a boat launch facility known as Lakeside Park Boat Launch located on Forman Street in the Village (hereinafter the “Boat Launch”); and

WHEREAS, the use of the Boat Launch is currently restricted to permit holders only; and

WHEREAS, the Village desires to make the Boat Launch available to residents of the Town of Cazenovia (hereinafter “Town Residents”) for the 2024 season in exchange for financial assistance with the maintenance and upkeep of the Boat Launch and enforcement of applicable regulations pertaining to the Boat Launch; and

WHEREAS, the Town of Cazenovia agrees to pay the Village of Cazenovia an annual fee of Fourteen Thousand One Hundred Seventy-seven and 00/100 Dollars (\$14,177.00) for the 2024 season.

NOW THEREFORE, the Village and the Town mutually agree as follows:

1. Upon payment to the Village of the fee described above, the Village shall make Boat Launch use permits available to Town Residents with no annual fee upon the same terms and conditions applicable to Village residents who apply for such permits, with the same attendant rights and privileges available to Village residents. This Agreement is for the 2024 season and must be renewed on an annual basis by each Municipal Board.

2. Individual Town Residents must each apply for a permit at the Village Clerk’s office and will agree to the provisions contained in the document entitled “Regulations Governing Use of Lakeside Park Boat Launch and Boating Practices on Cazenovia Lake” as amended.

3. This Agreement may be terminated by either party at any time upon ninety (90) days prior written noticed served between July 1st and December 31st of any given calendar year. Upon early termination, the Village shall immediately return a pro-rated portion of such fee to the Town.

4. The payment from the Town to the Village contemplated herein shall be made no earlier than June 1st but no later than July 1st of each year this Agreement remains in effect as renewed.

Funds for these annual payments shall be from appropriations only in the “part town” or “B” fund within the Town’s budget.

IN WITNESS WHEREOF this Agreement has been duly executed as of the date and year first written above.

VILLAGE OF CAZENOVIA

Dated: _____ By: _____

Kurt Wheeler, Mayor

TOWN OF CAZENOVIA

Dated: _____ By: _____

Kyle M. Reger, Town Supervisor

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 48 adopted.

Councilor Golub explained the boat cleaning station. He said it is a \$ 40,000 piece of equipment and there are some add-ons that will be purchased. He said there is a grant for this unit, but the Town will front the money. He thinks the Town will have to pay \$ 10,000, at most. He said a hot water system is probably the gold-standard, but more infrastructure would be required to have such a unit at Lakeside Park. This unit will be easier to install and is still quite effective. He compared it to a giant vacuum cleaner. He said there is no water involved, but if used properly it is supposed to be as effective as hot water. He mentioned delivery should be 2 to 6 weeks.

John Langey, Esq. informed the Board there is a Short EAF included in the packet and he thought the Board would agree there is no negative impact for this action. He further mentioned it has been added into the following resolution.

Resolution No. 49 presented by Councilor Golub, seconded by Councilor Race

AUTHORIZING THE PURCHASE OF A BOAT DECONTAMINATION STATION FROM CD3, GENERAL BENEFIT CORPORATION, AS A SOLE SOURCE SERVICE PROVIDER UNDER THE NEW YORK STATE GENERAL MUNICIPAL LAW

WHEREAS, the Town of Cazenovia has previously recognized the importance of protecting the health of the waters of Cazenovia Lake and guarding against the presence of harmful invasive aquatic species; and

WHEREAS, previously the Town of Cazenovia Town Board has implemented various measures and protections to advance the integrity and quality of the waters of Cazenovia Lake, including:

- The use of an aquatic weed harvester to control the invasive species *Eurasian watermilfoil*;
- The banning of pesticides within particular areas of the Town of Cazenovia Lake Watershed;
- The periodic chemical treatment of targeted areas of Cazenovia Lake;
- Introduction of a benthic mat program; and
- Other similar measures, including educational materials; and

WHEREAS, the Town of Cazenovia has continued to examine and provide solutions for the improvement of the lake water quality and protections from invasive aquatic species; and

WHEREAS, the Town of Cazenovia has considered and has found it to be desirable to partner with the Cazenovia Lake Association with respect to the investigation of the purchase of a boat decontamination station, recognizing that the launching of boats on and into Cazenovia Lake could facilitate the introduction of such harmful invasive species into the lake waters and, thus, presents a threat to the Lake and to the Town taxpayers in general; and

WHEREAS, the Town of Cazenovia, along with the Cazenovia Lake Association, has undertaken an extensive review and search for vendors and manufacturers of boat decontamination stations; and

WHEREAS, after a lengthy review process and search it has been determined that there are very limited providers available for the purchase of an appropriate boat decontamination station for Cazenovia Lake; and

WHEREAS, based upon its review and determinations, the Town of Cazenovia has, to date, found only one (1) provider of this particular equipment, such that the provision of a boat decontamination station would qualify as a “sole source purchase” under the circumstances and particularly given that the desired provider is the only manufacturer/supplier of a solar powered boat washing system with an available battery, DC inverter, blower system with vacuum, marine LED lights and available spare equipment, within a geographical location which is reasonable for the Town of Cazenovia; and

WHEREAS, the only provider found for such equipment is CD3, General Benefit Corporation of Saint Paul, MN, who has represented that they have such equipment available for purchase by the Town of Cazenovia; and

WHEREAS, the Town of Cazenovia has further determined that such equipment serves as a sole source as a single vendor who is uniquely qualified to meet the objectives of the Town of Cazenovia in its attempts to guard against the proliferation of invasive species by boats introduced into Cazenovia Lake; and

WHEREAS, Volume 6 N.Y.C.R.R., Sections 617.3 and 617.6 of the Regulations relating to Article 8 of the Environmental Conservation Law of New York (SEQRA), requires that as early as possible and within twenty (20) days after submission of a complete application/action, an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, the Town Board has reviewed a Short Environmental Assessment Form (EAF) relative to this proposed purchase of the sole source equipment and has determined that the purchase will not represent a significant negative impact to the environment and, particularly, will be protective of the waters of Cazenovia Lake; and

WHEREAS, CD3, General Benefit Corporation has presented a proposed contract for purchase for said equipment, upon the terms attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Cazenovia hereby finds that the desired equipment is of extremely limited availability and that there have been no other sources for such equipment identified; and it is further

RESOLVED that the Town of Cazenovia has undertaken a reasonable search and review for said equipment, which has uncovered only one (1) provider, CD3, General Benefit Corporation of Saint Paul MN for such equipment, to wit, a CD3 Wayside Solar Body Assembly with Trailer Mounting System, Wayside Winter Solar Cover, Solar Panel Highway Mesh Cover Spare Hand Tool Kit and Custom Exterior Kiosk Large Unit Wrap, and therefore the Town Board authorizes the purchase of said equipment for a total price not to exceed Forty-Seven Thousand Four Hundred Fifty and 00/100 Dollars (\$47,450.00), including shipping; and it is further

RESOLVED that said sole source provider has been deemed to be in the best interest of the Town and to the quality of the water in Cazenovia Lake, such that this purchase is hereby authorized; and it is

RESOLVED AND DETERMINED that the Supervisor is hereby authorized to sign any documents and to take any and all actions to give full force and effect to this resolution.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 49 adopted.

Supervisor Reger said Kyle Holmes came to the Town Board’s work session to learn about the benthic mat rental program and he will be the installer for this year.

Resolution No. 50 presented by Councilor Race, seconded by Councilor Golub

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE
AN AGREEMENT WITH HOLMES LANDSCAPE CONTRACTOR**

To authorize the Town Supervisor of the Town of Cazenovia to execute an agreement with Holmes Landscape Contractor for the installation/removal of benthic mats

pursuant to the Town of Cazenovia’s Benthic Mat Rental Program at \$0.60¢ per square foot (\$150.00 per mat) for an amount not to exceed Fifteen Thousand and 00/100 Dollars (\$ 15,000.00). Said Agreement is subject to review by the Attorney for the Town.

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 50 adopted.

Supervisor Reger highlighted the benthic mat rental program for the 2024 season and said the rental fee will increase to \$ 100.00 for this season.

Councilor Golub said this program is being done at a loss, but is a service to home owners on the Lake.

Resolution No. 51 presented by Councilor Race, seconded by Councilor Johnson

**ESTABLISHMENT OF A BENTHIC BARRIER (BENTHIC MAT)
RENTAL FEE FOR THE 2024 SEASON**

WHEREAS, the Town of Cazenovia has previously undertaken a Benthic Mat Rental Program in 2013 to address the management of excessive weed growth, including invasive weed species in Cazenovia Lake; and

WHEREAS, on June 10, 2013, the Town of Cazenovia established a per mat rental fee of \$0.20 per square foot (\$50.00 per mat) for the year 2013; and

WHEREAS, the Town Board had previously determined to adjust the per square foot rental fee to a new rental fee of \$0.34 per square foot (\$85.00 per mat) with a four (4) mat limit per property owner for the 2015 -2018 seasons; and

WHEREAS, in 2019, the Town Board increased the fee per mat to \$0.36 per square foot (\$90.00 per mat) with a four (4) mat limit per property owner maintained this rate through the 2023 season; and

WHEREAS, for the 2024 season, the Town of Cazenovia Town Board has determined it is necessary to increase the rental fee to a rate of \$ 100.00 per mat, (\$0.40 per square foot).

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cazenovia hereby determines that the mat rental fee under the Town of Cazenovia Benthic Mat Rental and Installation Program be set for the year 2024 at \$0.40 per square foot (\$100.00 per mat) with a four (4) mat per property owner limit, all to be used in conjunction with the Town of Cazenovia Benthic Mat Rental and Installation Program Rental Agreement attached hereto.

**TOWN OF CAZENOVIA BENTHIC MAT
RENTAL AND INSTALLATION PROGRAM
RENTAL AGREEMENT**

THIS AGREEMENT is as of the ____ day of _____, 2024, by and between the **TOWN OF CAZENOVIA** (hereinafter “Lessor”) and Town Property Owner _____ (hereinafter “Lessee”) for the rental of no more than four (4) benthic mats for installation/removal on lakefront property on certain portions of Cazenovia Lake in the Town of Cazenovia. Lessor and Lessee agree as follows:

1. **Lease of Benthic Mats.** Subject to the terms and conditions of this Agreement, the Lessor leases to the Lessee and the Lessee rents from the Lessor no more than four (4) benthic mats (unless additional inventory becomes available) pursuant to the Town of Cazenovia’s Benthic Mat Rental Program.

2. **Annual Rental.** The Lessee shall pay to the Lessor, as rent for the installation, use and removal of the benthic mats, One Hundred and 00/100 Dollars (\$ 100.00) for each mat issued. No more than four (4) mats shall be issued to any Property Owner unless additional inventory becomes available. Rental is for the 2024 Season.

3. **Ownership, Use and Acceptance of the Mats.**

a. The rented mats shall at all times be the sole and exclusive property of the Lessor. Lessee shall have no rights or property interests in the mat, except for the right to use same pursuant to the rules and regulations of the Town of Cazenovia Benthic Mat Rental Program.

b. Lessee acknowledges receipt of a copy of the “Rules and Regulations for Rental of Benthic Barriers (Benthic Mats) by Town Residents.” The rules and regulations are made a part of this Agreement by reference.

c. Lessee must use the approved Town of Cazenovia benthic mat installer. For the Year 2024, the installation/removal service has been awarded to Holmes Landscape Contractor. Lessee shall make arrangements to contact Holmes Landscape Contractor to obtain information for the date of installation/removal of the mats.

d. The installation/removal of mats will occur on dates and times designated by the Town of Cazenovia and its Installation Contractor.

e. No mats may be installed in any sensitive areas on Cazenovia Lake. Mats must be installed in accordance with New York State Department of Conservation Easement Rules and Regulations. Lessee has determined that all leased mats are suitable for the use intended, and the Lessee has inspected the same and accepts the same as delivered. Lessor has made no representations or warranties, oral or written, expressed or implied, in connection with the mats.

f. Mats should be installed in water with a depth of no greater than 6’.

g. Lessee shall not make any alterations to or replacement of the mats and shall immediately contact the Town of Cazenovia for any issues relating to same.

h. Mats will be installed and removed upon the schedule agreed upon by the Lessor and its Installation Contractor.

4. **Indemnity.** Lessee assumes liability for and shall indemnify, protect, save and keep harmless the Lessor, its agents and servants from and against all losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements, including legal expenses of whatsoever kind and nature imposed upon, incurred by or asserted against the Lessor in any way relating to or

arising out of this Agreement or the use of the mats. The indemnities contained in this Section shall continue in full force and effect, notwithstanding the termination of this Agreement.

5. **Inspection.** The Lessor may inspect the equipment from time-to-time to determine that it is being used in a manner in which it was intended.

6. **Entire Agreement.** This Agreement contains the entire agreement between the parties. There are no other understandings or agreements between them.

IN WITNESS WHEREOF, the parties have executed this Agreement.

TOWN OF CAZENOVIA, LESSOR

By: _____
Hon. Kyle M. Reger, Supervisor

_____, Lessee

_____, Lessee

RULES AND REGULATION FOR RENTAL OF BENTHIC BARRIERS (BENTHIC MATS) BY TOWN RESIDENTS

The Town of Cazenovia Town Board hereby established the following Rules and Regulations (*Effective May 1, 2016, last revised April 8, 2024*)

1. These rules and regulations will govern the administration and regulation of the Town of Cazenovia’s Benthic Barrier/Benthic Mat Program, designed to facilitate the control of Eurasian watermilfoil and other invasive weeds bordering certain areas of Cazenovia Lake. The Town of Cazenovia in administering this program reserves the right to modify, update or repeal, in whole or in part, any of these rules and regulations by resolution at any time. Final interpretation of these rules and regulations rests exclusively with the Town of Cazenovia Town Board. All property owners will be required to comply with the following Rules and Regulations as a condition to the rental of Benthic Barrier Mats:
2. Town and Village residents are allowed to rent mats pursuant to these Regulations.
3. Property owners will be limited to a total (maximum) of four (4) mats per owner (*i.e.* per property tax parcel) per year (unless additional inventory becomes available after all owners’ initial requests have been addressed). (Each individual mat is approximately 12.5’ x 20’ section or approximately 250 sq. ft. In certain areas, a smaller mat measuring 7.6’ x 20.4’ or approximately 155 sq. ft. may be used and will be considered equal to one larger mat).
4. Annual rental cost per Benthic Mat shall be set at \$100.00 per mat (\$0.40/sq. ft.), subject to annual adjustment by the Town Board. The rental fee includes the rental of the mat, installation of the mat by the Town’s retained contractor, removal of the mat by the Town’s retained contractor, pick-up and storage by the Town of Cazenovia. Installation and removal will be on the dates and times designated by the Town of Cazenovia and its contractor.

5. No mats may be installed in any sensitive areas in the Lake. Please contact the Town of Cazenovia prior to rental with respect to the allowed locations for the installation of mats.
6. Mats must be rented on an annual basis and will be issued on a first come, first served basis. Supplies of mats are limited to existing Town inventories and there is no guarantee of availability.
7. Each renter will be required to sign a Rental Agreement at the time of rental.
8. In the event additional inventory becomes available, additional mats may be rented on a first come, first served basis.
9. Each renter will be required to release the Town of Cazenovia from any liability associated with the renting, installation, removal and use of the mats.
10. Mats may only be installed within the period of time set by the Town of Cazenovia Town Board. The selected period of time shall be designated so as to create the least amount of impact on fish spawning seasons.
11. No Planning Board approval will be required for the rental and/or placement of Benthic Mats.
12. The renter shall be required to clearly locate the area within which it desires the placement of the rented mat. The Town of Cazenovia and/or its contractor will supply flagging materials to determine placement of the mats. The Town and its contractor reserve the right to designate final location based on safety and cost factors.
13. It is anticipated that the installation contractor will accomplish placement of all mats during the same time period. Renters are encouraged to coordinate with the contractor to be available at the time of installation.
14. Renters will be required to cooperate with the placement process in order to ensure appropriate installation and to avoid any delay in same.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 51 adopted.

Resolution No. 52 presented by Councilor Race, seconded by Councilor Fallon

**APPROVE USE OF GYPSY BAY PARK
FOR THE 4TH OF JULY FIREWORKS**

To approve the use of Gypsy Bay Park on the evening of the 4th day of July, 2024 (rain date – July 5, 2024) by the Cazenovia Lions Club/Majestic Fireworks, for the display of fireworks.

This approval is contingent upon the following conditions:

- a. The Cazenovia Village Police and NYS Police must be notified, in writing, regarding traffic control well in advance of the event;
- b. Majestic Fireworks shall provide to the Town of Cazenovia proof of general liability insurance, naming the Town of Cazenovia as an “Additional Insured” and such proof shall be filed with the Town Clerk prior to the fireworks display. Said insurance must be in a minimum combined limit of One Million Dollars (\$1,000,000) per occurrence with a \$2,000,000.00 (Two Million Dollar) aggregate General Liability and/or Umbrella policy for each occurrence/aggregate;
- c. The Cazenovia Lions Club shall demonstrate that it has made arrangements with the Cazenovia Volunteer Fire Department to be on-site during the fireworks display;
- d. The Cazenovia Lions Club shall make arrangements with CAVAC to be on-site during the fireworks display;
- e. The Cazenovia Lions Club and Majestic Fireworks, at all times, shall remain in compliance with the written requirements of the “Gypsy Bay Park Checklist,” (hereinafter referred to as the “GBP Checklist”) previously adopted by the Town of Cazenovia, which requirements are more fully set forth in said checklist with the following exceptions:
 - Item #7 on the “GBP Checklist” is not required.
 - Item #8 on the “GBP Checklist” is extended to the day after the fireworks display.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 52 adopted.

Resolution No. 53 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE "PARK USE, GENERAL RELEASE AND INDEMNIFICATION AGREEMENT" BETWEEN THE CAZENOVIA LIONS CLUB AND THE TOWN OF CAZENOVIA FOR THE 4TH OF JULY FIREWORKS DISPLAY AT GYPSY BAY PARK

The Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute the "Park Use, General Release and Indemnification Agreement" with *the Cazenovia Lions Club* in relation to the Fourth of July Fireworks Display at Gypsy Bay Park. A copy of said Agreement is on file in the Office of the Town Clerk.

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 53 adopted.

Resolution No. 54 presented by Councilor Golub, seconded by Councilor Race

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE "PARK USE, GENERAL RELEASE AND INDEMNIFICATION AGREEMENT" BETWEEN MAJESTIC FIREWORKS, INC. AND THE TOWN OF CAZENOVIA FOR THE 4TH OF JULY FIREWORKS DISPLAY AT GYPSY BAY PARK

The Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute the "Park Use, General Release and Indemnification Agreement" with *Majestic Fireworks, Inc.* in relation to the Fourth of July Fireworks Display at Gypsy Bay Park. A copy of said Agreement is on file in the Office of the Town Clerk.

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 54 adopted.

Resolution No. 55 presented by Councilor Golub, seconded by Councilor Johnson

JULY 4TH FOOT RACE 2024

To approve the use of Ridge Road, Glenwood Road, and Preston Road, for the “Annual Cazenovia July 4th Foot Race 2024” scheduled for Thursday, **July 4, 2024** commencing at 8:00 a.m. It is understood that the Madison County Sheriff’s Department and the Cazenovia Village Police Department will be utilized for traffic control and that CAVAC will be on-site.

A one-million-dollar liability insurance certificate, naming the Town of Cazenovia as “also insured” has been filed with the Town Clerk. The insurance certificate should describe the name of the activity, including date and time and must be maintained throughout the date of the event.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 55 adopted.

Resolution No. 56 presented by Councilor Race, seconded by Councilor Fallon

2024 CAZENOVIA HILLBENDER

To approve the use of Rathbun Road, Ten Eyck Avenue and Ridge Road on Saturday, **May 11, 2024** commencing at 9:00 a.m. for a 19-mile and a 38-mile bike race. It is understood that the Madison County Sheriff’s Department or New York State Police will be utilized for traffic control and that CAVAC will be on-site.

This approval is contingent upon receipt of a Certificate of Liability Insurance including the endorsement, naming the Town of Cazenovia as an additional insured with coverage in the amount of One Million Dollars. Coverage must be maintained throughout the date of the event. The Certificate of Liability Insurance shall be filed with the Town Clerk no later than Friday, May 3, 2024.

Further, it shall be understood Ten Eyck Avenue, Rathbun and Ridge Roads cannot be closed to local traffic and no paint products can be applied to the roads.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 56 adopted.

Resolution No. 57 presented by Councilor Race, seconded by Councilor Johnson

ONONDAGAMAN TRIATHLON

To approve the entering of the Town of Cazenovia by use of County Route 80 and the use of a portion of Reservoir Road near DeRuyter Lake for the OnondagaMan Triathlon consisting of a 1.2-mile swim, 56-mile bike, and 13.1-mile run with approximately 300 participants, scheduled for Saturday, **June 1, 2024**.

This approval is contingent upon receipt of a Certificate of Liability Insurance including the endorsement, naming the Town of Cazenovia as an additional insured with coverage in the amount of One Million Dollars. Coverage must be maintained throughout the date of the event. The Certificate of Liability Insurance shall be filed with the Town Clerk no later than Friday, May 24, 2024.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 57 adopted.

Resolution No. 58 presented by Councilor Race, seconded by Councilor Fallon

**CAZENOVIA BASEBALL & SOFTBALL ASSOCIATION
USE OF NEW WOODSTOCK BALL FIELD**

To approve the use of the New Woodstock Ball Field by the Cazenovia Baseball & Softball Association for the 2024 season.

This approval is contingent upon the submission of a one million dollar liability insurance certificate to the Town Clerk prior to any use of the field. The certificate must name the Town of Cazenovia as the certificate holder and note the activities and state the

time period of coverage. The liability insurance must be continuously maintained throughout the 2024 season.

It is understood that the use of this ball field will be for practices only – not games.

The New Woodstock Women’s Softball League uses this field, as well. The Cazenovia Baseball & Softball Association will receive a copy of the women’s schedule and should use the field at times that do not conflict with their league.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 58 adopted.

Resolution No. 59 presented by Councilor Race, seconded by Councilor Golub

**ADOPTING AMENDMENTS TO THE
TOWN OF CAZENOVIA FEE SCHEDULE**

WHEREAS, the Town of Cazenovia has, from time-to-time, adopted various Schedules of Fees relative to the reimbursement of the costs associated with land use approvals, permits, inspections, dog licensing and other similar type fees; and

WHEREAS, recently the Town of Cazenovia Town Board has recognized that the existing Schedule of Fees should be amended to reflect the costs associated with administering the programs relating to said fees, including matters of appeals of determinations made by the Town’s Planning, Building and Codes Enforcement Office and interpretation of the Town’s Code; and

WHEREAS, the Town Board has received a proposed amendment to the Fee Schedule, which amendment is attached hereto as Schedule “A”, with regard to appeals of determinations made by the Town’s Zoning/Code Enforcement Officer and interpretation requests; and

WHEREAS, the Town desires to adopt an amendment to the Fee Schedule relative to such appeals and/or interpretation requests; and

WHEREAS, the adoption of an amendment to the Fee Schedule for such purposes has been determined to be a Type II Action for purposes of the State Environmental Quality Review Act (“SEQRA”) and will have no significant adverse effect on the environment pursuant to 6 N.Y.C.R.R. Part 617 *et seq.*; and

WHEREAS, the Town Board has determined that the attached amendment to the Fee Schedule is fair and appropriate for the referenced permits, applications and services and bears a rational relationship to the expenses incurred to process and issue such applications and determinations.

NOW, THEREFORE, BE IT RESOLVED that the Town of Cazenovia Town Board hereby adopts the following Fee Schedule set forth in Schedule “A”, until otherwise amended or modified.

SCHEDULE “A”

FEE SCHEDULE

DEVELOPER & PROJECT DEPOSIT FEES

Relative to Local Law No. 3 – 2006 (adopted 9/11/06)

DEPOSIT FEES

Site Plan Review Deposit Fee.....all zones, all kinds, each lot	\$	300.00
Area Variance Deposit Feeall zones, all kinds, each	\$	300.00
Use Variance Deposit Fee.....all zones, all kinds, each	\$	600.00
Appeal of Zoning/Code Enforcement Officer Determination	\$	300.00
Interpretation of Code Provisions	\$	300.00
MINOR Special Use Permit Deposit Feeall zones, all kinds, each	\$	350.00
MAJOR Special Use Permit Deposit Fee.....all zones, all kinds, each	\$	3,500.00

Subdivision Deposit Fee:

Minor Subdivisions (<i>1 – 4 lots</i>).....	\$	310.00 each application
Major Subdivisions (<i>5 – 10 lots</i>)	\$	310.00 each application
11 – more lots	\$	2,500.00 each application
Line Eliminations & Any Line Adjustments.....	\$	310.00 each application

CELL TOWER - (initial sitting)

Cell Tower NON-REFUNDABLE Deposit Fee (each).....	\$	3,500.00
plus Cell Tower REFUNDABLE Deposit Fee (each)	\$	3,500.00

CELL TOWER - CO-LOCATION (on existing tower)

Cell Tower NON-REFUNDABLE Co-location Fee (each)	\$	750.00
plus Cell Tower REFUNDABLE Co-location Fee (each).....	\$	750.00

Windmills Develop & Project Deposit Fee (includes co-locations).....	\$	300.00
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APPLICATION FEES

Site Plan Review Application Feeall zones, all kinds, each	\$	115.00
Special Use Permit Application Feeall zones, all kinds, each	\$	115.00
Variance Application Feeall zones, all kinds, each	\$	115.00
Windmills Application Fee.....(includes co-locations).....	\$	115.00
Small Cell Wireless Fees	See Chapter 134, §3-B	
Commercial Solar Farm.....	\$	4,000.00

Line Change Application Fee:

Rural A	per line	\$	115.00
Rural B	per line	\$	65.00
Lake, Commercial & Industrial.....	per line	\$	150.00

Subdivision Application Fee:

Rural A	per lot	\$	300.00
Rural B	per lot	\$	300.00
Lake, Commercial & Industrial.....	per lot	\$	300.00

Building Permit \$ 30.00 plus \$ 7.50 per 100 sq. ft. plus \$ 45.00 per inspection, plus any or all of the following:

Building Permit Renewal	repeat original fee		
Certificate of Occupancy		\$	50.00
Temporary Certificate of Occupancy (each)		\$	100.00
Fence Permit.....		\$	50.00
Septic System Inspection.....		\$	75.00
Septic System Permit.....		\$	75.00
Septic Tank Replacement		\$	75.00
Solar Panel Installation Permit		\$	75.00
Swimming Pool Permit (above-ground).....		\$	60.00
Swimming Pool Permit (in-ground)		\$	120.00
Wood Burning Device Permit		\$	75.00
Wood Burning Device Inspection		\$	75.00
Water Meter - <i>same as purchase price for Town</i>		\$	119.00

MISCELLANEOUS PERMITS

Operating Permit.....		\$	50.00
Home Occupation Permit.....		\$	50.00
Special Use Permit Annual Inspection		\$	50.00
Demolition Permit		\$	50.00
Land Disturbance Permit (per permit)	per lot	\$	50.00

MISCELLANEOUS ZONING FEES

Well Flow Inspection.....	per well.....	\$	60.00
Zoning & Codes Violation.....	per incident	\$	750.00

SEPTIC

Septic System Dye Test	per test	\$	60.00
Septic Tank Inspection.....	per inspection	\$	50.00
Alternative Septic System Fee - Madison County Approved.....		\$	60.00
Deep Hole Test	per hole.....	\$	50.00

STORM WATER MANAGEMENT

Permit Inspection Fee	each inspection.....	\$	35.00
Application Fee	each application	\$	100.00
Stormwater, Erosion, & Sediment Control CD		\$	5.00

MOTOR VEHICLE

Permit for On-Site Sale of Motor Vehicle	each	\$	15.00
Permit for On-Site Restoration of Motor Vehicle.....	each	\$	15.00

DOG FEES

Unneutered & Unspayed dog.....annual/each dog	\$	25.00
<small>(includes \$3.00 Population Control fee to NYS.) (Unneutered & unspayed Guide Dogs & Police Work Dogs are exempt from the \$ 22.00 license fee portion only)</small>		
Neutered & Spayed dog.....annual/each dog	\$	18.00
<small>(which includes \$1.00 Population Control fee to NYS.) Neutered & Spayed Guide Dogs & Police Work Dogs are exempt from the \$ 17.00 license fee portion only)</small>		
Replacement Identification Tag.....annual /each dog	\$	5.00
<small>(replacement of lost or stolen tag)</small>		
Dog Impoundment Fee (redemption fee).....	1st impoundment	\$ 40.00
	2nd impoundment (<i>within 1 year period</i>).....	\$ 50.00
	+ \$3/day boarding fee after 24 hours	
	3rd impoundment (<i>within 1 year period</i>)	\$ 100.00
	+ \$3/day boarding fee after 24 hours	
	subsequent impoundments (<i>within 1 year</i>)	\$ 100.00
	+ \$3/day boarding fee after 24 hours	

SOUTH CEMETERY

Per lot, for single grave	\$	250.00
Per lot, for two or more graves	\$	200.00
Casket interment (each)	\$	225.00
Ash interment (each).....	\$	75.00
Friday/Saturday funeral (additional fee).....	\$	150.00

MISCELLANEOUS FEES

Copy Machine Copies (<i>all sizes, black & white/color</i>) (each)	\$	0.25
Return Check Charge	\$	20.00
Circus Application Fee	\$	25.00
Gypsy Bay Park Key Deposit.....each	\$	25.00
Junk Yard License.....	\$	50.00
Mass Public Assemblies	application fee	\$ 100.00
	security deposit per 15 acres of assemblage area	\$ 500.00
Peddling & Solicitation (LL 2-2011)	\$	100.00

WATER RENT, FEE AND CHARGE SCHEDULE

Cazenovia Consolidated Water District (New Woodstock/Wellington Users)
New Woodstock (*March & September Billing*)

Non-profits (<i>March only</i>).....	\$	25.00
Hydrant (<i>March only</i>)	\$	97.50
Single-Family Residential (<i>Bi-annually</i>)	\$	50.00
Two-Family Residential (<i>Bi-annually</i>)	\$	100.00
Three-Family Residential (<i>Bi-annually</i>)	\$	150.00
Four-Family Residential (<i>Bi-annually</i>).....	\$	200.00
Commercial (<i>1-Comm., Bi-annually</i>)	\$	125.00
Commercial (<i>2-Comm., Bi-annually</i>)	\$	250.00
Mixed Use (<i>Bi-annually, 2102 Main Street</i>).....	\$	225.00

Mixed Use (<i>March, 2607 School Street</i>)	\$ 150.00
Mixed Use (<i>September, 2607 School Street</i>)	\$ 125.00

Wellington (*September Billing*)

Current Rate003¢/gallon
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Mt. Pleasant (*March & September Billing*)

Single-Family Residential (<i>Bi-annually</i>)	\$ 150.00
Water Meter Opt-Out Charge (all districts)	\$ 450.00

SEWER DISTRICT

Special Improvement District	filing fee	\$ 150.00
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SEWER CONNECTION INSPECTIONS ARE TO BE PERFORMED BY THE TOWN’S ENGINEER AND PAID BY THE APPLICANT – AT NO COST TO THE TOWN

SEWER RENT, FEE AND CHARGE SCHEDULE

Sewer Rents (based upon metered water consumption) **Bi-Annual Billing** (*effective April 1, 2020*)

- For meters reading in gallons: A base rate of \$175.00, with an additional charge of \$5.00 per 748 gallons when usage exceeds 23,562 gallons
- For meters reading in cubic feet: A base rate of \$175.00 with an additional charge of \$5.00 per 100 cubic feet when usage exceeds 3,150 cubic feet
- Exceptions: For parcels serviced by individual water supply wells (non-metered parcels), a bi-annual base rate charge of \$175.00 shall apply.
- For Hotel Operations, the following charges will apply:
 - Based on per room usage of 50 gallons/day
 - Assumed Room Occupancy of 50%
 - Utilize standard rate of \$5.00
 - Annual gallons less base gallons multiplied by \$5.00 rate to establish charges

Operation and Maintenance Charge for Town/Outside of Village Users - \$25.00

Penalties and Late Charges: All charges shall be paid within 30 days of invoicing. A 10% penalty shall be due for late payments.

**Note: 100 Cubic Feet of water is equal to 748 gallons 6300 ft³ = 47,124 gallons*

Appeals/Grievances: Any property owner who wishes to appeal or grieve a charge associated with sewer rents and fees may contact the Town Office to schedule consideration of an appeal by the Town Board.

Sub-Meter Rental Deposit Fee	\$ 300.00
Sewer Lateral Permit Fee	\$ 200.00
Inspection Fees	\$ 100.00
As-Built Drawing Deposit Fee	\$ 250.00
Connection/Hook-Up Fee	\$ 150.00

Wastehauler License Fee	\$ 300.00
Wastehauler Dumping Fee (per 3,000 gallons)	\$ 350.00
Wastewater/Industrial Discharge Permit Fee.....	\$ 2,500.00
Abnormal Sewage Surcharge (per pound of BOD)	\$ 0.30

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 59 adopted.

Resolution No. 60 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE A CREDIT TO A USER’S ACCOUNT OF THE WATER POLLUTION CONTROL FACILITY

To authorize the Sewer Billing Clerk to issue a credit in the amount shown to the following account of the Water Pollution Facility and re-issue a new bill for \$ 175.00

- **Alden, John**

Service ID: 2340 (16 Farnham Street) **\$ 115.98 Credit**

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 60 adopted.

Resolution No. 61 presented by Councilor Golub, seconded by Councilor Johnson

AUTHORIZE CREDITS TO USER’S ACCOUNTS OF THE WATER POLLUTION CONTROL FACILITY

To authorize the Sewer Billing Clerk to issue credits for the penalty incurred in the amounts shown to the following accounts of the Water Pollution Facility:

- **Burrell, Marlene**

Service ID: 7870 **\$ 20.00 Credit**

- **Fountain, Richard**
Service ID: 6770 **\$ 17.50 Credit**
- **Manheim, Michael**
Service ID: CO56 **\$ 20.00 Credit**
- **Feldmeier, Julia**
Service ID: 4600 **\$ 17.50 Credit**

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 61 adopted.

Resolution No. 62 presented by Councilor Race, seconded by Councilor Golub

**AUTHORIZING ADDITIONAL DUTIES, WORK PERIODS
AND COMPENSATION FOR THE TOWN OF CAZENOVIA
ZONING/CODES ENFORCEMENT OFFICER**

WHEREAS, the Town of Cazenovia has previously appointed Charles “Chuck” Ladd, II as a Code Enforcement Officer (hereinafter “CEO”) for purposes of assisting with the administration of the Town of Cazenovia Zoning/Codes Enforcement Office; and

WHEREAS, it has been recognized that the duties to be performed by CEO Ladd have been increasing throughout the Town beyond those originally anticipated; and

WHEREAS, CEO Ladd has and will perform additional duties relative to administering and enforcing the various Local and State Codes, as well as other applicable rules, laws and regulations pertaining to construction and land use within the Town of Cazenovia; and

WHEREAS, CEO Ladd has previously performed said services with work hours of approximately 55 hours per/month; and

WHEREAS, recently it has been recognized that there has been an increase in activities in the Town which necessitates the CEO’s performance of those duties beyond that originally anticipated; and

WHEREAS, the Town has determined that with the additional duties and work hours to be performed by CEO Ladd, including the duties and functions previously described for his position, as well as his increased participation in enforcement, inspections and other matters before the various Town boards (including Court appearances, septic tank inspections and other similar matters), an appropriate adjustment to his compensation within the limits of the Town’s budget is merited at this time; and

WHEREAS, such action constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated thus ending the environmental review process.

NOW THEREFORE, BE IT RESOLVED that the Town Board hereby adjusts the annual salary of Charles “Chuck” Ladd, II, as the Town of Cazenovia Zoning/Code Enforcement Officer, in the annual amount of Sixty-Four Thousand Three Hundred Fifty and 00/100 Dollars (\$64,350.00), with the understanding that CEO Ladd will increase his office and field hours to meet the increased demands of the position utilizing a flexible work day/hour schedule and further upon the understanding that CEO Ladd will provide to the Town Supervisor and Town Board, on a monthly basis setting forth a general description of such work performed and matters undertaken as CEO, including inspections, visits and completed tasks, etc.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 62 adopted.

Resolution No. 63 presented by Councilor Race, seconded by Councilor Johnson

**HIGHWAY SUPERINTENDENT ATTENDANCE
AT THE 2024 HIGHWAY SCHOOL**

To approve Bryan Smith, Highway Superintendent’s attendance at the 2024 Highway School in Ithaca, New York on June 3-4, 2024 with registration fees & lodging paid.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 63 adopted.

Resolution No. 64 presented by Councilor Race, seconded by Councilor Johnson

**TOWN SUPERVISOR AND BOOKKEEPER ATTENDANCE
AT ANNUAL TOWN FINANCE SCHOOL**

To approve Town Supervisor, Kyle Reger and Bookkeeper, Elizabeth Merrill's attendance at the 2024 Town Finance School co-sponsored by the Association of Towns and the NYS Office of the State Comptroller in Geneva, New York on May 7-8, 2024 with expenses paid.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 64 adopted.

Resolution No. 65 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZE THE SUPERVISOR TO SUBMIT AN APPLICATION
TO THE NORTHERN BORDER REGIONAL COMMISSION
FOR THE CATALYST PROGRAM GRANT IN RELATION TO UPGRADES FOR
THE WATER POLLUTION CONTROL FACILITY**

WHEREAS, the Town of Cazenovia has identified certain necessary improvements for the Town of Cazenovia Water Pollution Control Facility (WPCF) located 4500 Route 13 North including construction of improvements to and reconstruction of the WPCF and related facilities with original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses (“the Project” or “the Improvements”) in connection therewith all as set forth in the Map Plan and Report prepared by GHD and dated June 2023 on file at the Town Clerk's Office; and

WHEREAS, the Town of Cazenovia Town Board has been made aware of the Northern Border Regional Commission grant program which can assist in the funding of the Improvements which will benefit the users of the treatment plant including the Town of Cazenovia Consolidated Sewer District, the Town of Nelson and the Village of Cazenovia and other connected users; and

WHEREAS, the Town of Cazenovia will seek funding through this grant for specific upgrades which include rehabilitation of final settling tanks, construction of new final settling tanks and primary settling tanks.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Cazenovia hereby authorizes the Supervisor, Kyle M. Reger, to submit an application to the Northern Border Regional Commission for certain necessary upgrades to the Water Pollution Control Facility pending review by the Attorney for the Town.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 65 adopted.

Resolution No. 66 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A LETTER OF SUPPORT

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the following Letter of Support to Governor Kathy Hochul for the New York State ConnectALL Municipal Infrastructure Program (MIP) grant application being submitted by Madison County for equitable broadband access to residents of the County.

March 19, 2024

The Honorable Kathy Hochul
Governor of New York State
NYS State Capitol Building
Albany, NY 12224

Dear Governor Hochul:

The Town of Cazenovia is pleased to provide this letter in support of Madison County's application for the New York State ConnectALL Municipal Infrastructure Program (MIP), which aims to increase rural economic development and opportunity through the expansion of broadband service to identified underserved and unserved addresses within the County. Broadband access is vitally important to the growth and prosperity of all Madison County residents.

I recognize Madison County's leadership and their progressive approach to provide equitable broadband access to the residents of Madison County. Their efforts started in 2019 with one of the first County-wide broadband studies in the State, which was completed by ECC Technologies Inc., in cooperation with all municipalities and residents of the County. To begin to close the digital divide, they are currently undertaking a multi-year project, through the USDA's ReConnect program, to build a robust network that will serve previously identified unserved addresses (over 1,000 farms, homes, and businesses will be served).

Though the ReConnect effort is a great start, their MIP application aims to once and for all end the digital divide that has left many unserved and underserved addresses in Madison County. Cooperation amongst municipalities, County departments, and their partners at ECC Technologies Inc. and Empire Access, will result in a collaborative and holistic approach to equitably serving the remaining addresses in Madison County.

With your leadership and the support of New York State's ConnectALL initiative, I thank you for this opportunity to help bring broadband to all Madison County residents. I strongly support Madison County's Municipal Infrastructure Program grant application and kindly ask for your funding support as well.

Sincerely,

Kyle M. Reger,
Town Supervisor

cc: Town of Cazenovia Town Board

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 66 adopted.

Resolution No. 67 presented by Councilor Race, seconded by Councilor Johnson

**DECLARING THE TOWN OF CAZENOVIA AS “LEGO®NOVIA”
ON SUNDAY, MAY 5, 2024 IN RECOGNITION OF
NATIONAL HISTORIC PRESERVATION MONTH**

WHEREAS, the Town of Cazenovia is well known for its deep and celebrated history of its historic architecture and special status as a historic and architecturally significant community in Central New York; and

WHEREAS, communities throughout the State of New York have participated in celebrations of their own unique historic architecture through various official and unofficial acts and activities; and

WHEREAS, it has been proposed that the historic structures located in Cazenovia, including its residential and commercial historic buildings and places, should be properly recognized and celebrated; and

WHEREAS, it has also been proposed that the historic buildings found in our Town can be properly recognized and celebrated through the creation of miniature replicas utilizing Lego® set materials by interested individuals.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Cazenovia hereby declares that on Sunday May 5, 2024 the Town of Cazenovia shall ceremonially be known as “Lego®novia”, New York in celebration of the Town’s historic architecture and in recognition of National Historic Preservation Month.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 67 adopted.

Attorney's Report: *John Langey, Esq said there was a lot to report to the Board. The Remington Drive Solar Project (behind the John Deere dealership) is heading toward a public hearing the first Thursday in May. The applicants have done everything the Planning Board has asked of them. On another note, he has completed his edits to the proposed changes to the cell tower law. He will be forwarding the draft to Councilor Fallon in the very near future. He suspects they will reconvene with the group once the changes are reviewed by Councilor Fallon. He said the sale of the New Woodstock parcel at 2037 Main Street has been finalized. He informed the Board a dangerous dog trial is coming up next week. He said it is not a serious case, but the dog owner would not agree to what was being proposed to them. Therefore, the judge set a hearing on the case. The Ridge Road project is moving along, the extinguished sewer line easement has been sent to the County for filing and recording.*

Supervisor's Report: *Supervisor Reger said over the past month he was part of the discussions on almost every item on this evening’s agenda. He thanked everyone for their time and felt great progress was made over the past month. He said the town comprehensive plan is at the finishing stages. There are a few more reviews with EDR. The target date for the next public comment period is the end of May and the date will be well publicized. He said his office hours for this month will be Saturday, April 27th, 10 a.m. – 1 p.m. He said, so far, there has been great attendance and it has been well-received.*

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported the Mt. Pleasant Water District had some excessive use which resulted in outages. There have been numerous discussions regarding the grant the Town received to provide additional water storage. He felt this will be a perfect solution and will eliminate the problem. In regards to the Highway Dept., it is running smoothly and they are in the transition time between seasons. However, the crew have been keeping themselves busy working on culverts, brush, etc.*

Councilor Golub (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, UCAN, Future of the Town Office, Anti-racism Coalition): *Reported on his involvement in two meetings which discussed areas of concern with launching boats at Oweria Point and the Willow Bank Yacht Club. He said the focus is on the health of the Lake and warding off invasive species. He said Dave Wallace of Oweria Point will spread the word and they are having a meeting with their group at Oweria Point. He said they also met with Victor Prial, Commodore of the Willow Bank Yacht Club. He was extremely accommodating and understands the concern.*

Councilor Johnson (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Renewable Energy & Future of the Town Office): *Reported she and Councilor Reger had a couple good meetings with Jennifer Lutter, who came to the March Town Board meeting to discuss recreation for youth, as well as other generations. She said they are in preliminary discussions with her. On the CACDA front, she said Lauren Lines shared the results from their survey in January. Roughly 350-400 people responded and the largest result was citizens looking for some type of recreation center. She said they will explore possible grant opportunities that may be available. On another note, she said she communicated with Kristin Brink, Director of the summer program and Village Trustee Tait. Kristin reported she has several good lifeguard candidates. She said she has to consider treatment of the lake, possible harvesting and mat installations so everything is lined up accordingly. The waterfront is slated to open on June 24th. She momentarily shifted back to CACDA and said there was a lot of discussion due to the recent announcements of the closing of Marquardt Switches and Nelson Farms, as well as the sale of Cazenovia Equipment. She responded to a comment regarding Cazenovia Equipment and said Jim Frazee is the Treasurer of CACDA and shared information about the transition of the company at their last meeting. She said the company name will be SNP. Lastly, she touched on Renewable Energy, one of her areas of oversight, and wondered about a subcommittee.*

Councilor Fallon (Planning & Zoning, CACC, Shared Services & New York State Police): *Reported the Remington Solar Project is less than 25 megawatts so the Town can be involved in the discussions. She said it is moving to a public hearing. She said she is impressed by the Zoning Board of Appeals and Planning Board and how hard they work and their dedication. She is still trying to connect with the State Police and is looking to schedule a meeting. She echoed John’s comments regarding the mobile services law amendment.*

Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2: *There were no comments.*

Bryan Smith, Highway Superintendent, updated the Town Board and said the lawnmowers sold that he discussed with them at last week’s work session. Therefore, he got a quote for a Ferris lawnmower from Clinton Tractor. He said it is still a zero-turn, just a Ferris, not a John Deere. The unit is 8,050.17 and they offered \$ 3,800.00 as a trade-in for the Town’s current mower.

Councilor Race thought it sounded like an easy decision and suggested purchasing.

Resolution No. 68 presented by Councilor Race, seconded by Councilor Golub

AUTHORIZE THE PURCHASE OF A FERRIS IS-700 ZERO-TURN MOWER WITH TRADE-IN

To authorize the purchase of a Ferris IS-700 Zero-turn Mower with 60” deck for Eight Thousand Fifty and 17/100 Dollars (\$ 8,050.17) with a trade-in of Three Thousand Eighty Hundred and 00/100 Dollars (\$ 3,800.00) for the John Deere Z960R mower. The total amount due for said transaction is Four Thousand Two Hundred Fifty and 17/100 Dollars (\$4,250.17).

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 68 adopted.

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Race, seconded by Councilor Fallon to approve payment of the bills in the amount of \$ 111,895.77. The motion was unanimously approved.

Motion by Councilor Race, seconded by Councilor Golub to adjourn this meeting. The motion was unanimously approved.

At 8:22 p.m., Supervisor Reger declared this meeting adjourned.

Signed: *Connie J. Sunderman*
 Connie J. Sunderman, Town Clerk