

**TOWN BOARD  
REGULAR MEETING**

**MONDAY**

**August 8, 2022**

**CASUAL ATTIRE**

**Supervisor Zupan opened the meeting at 7:30 p.m. with all Councilors present.**

**Pledge of Allegiance.**

**Correspondence:** *There was no unshared correspondence.*

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**Motion by Councilor Golub, seconded by Councilor Reger to accept the minutes from the July 11, 2022 regular meeting. The motion was unanimously approved.**

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**Motion by Councilor Reger, seconded by Councilor Golub to accept the minutes from the July 19, 2022 special meeting.**

**Roll call:**

|                          |                |
|--------------------------|----------------|
| <b>Councilor Race</b>    | <b>Abstain</b> |
| <b>Councilor Golub</b>   | <b>Yes</b>     |
| <b>Councilor Reger</b>   | <b>Yes</b>     |
| <b>Councilor Johnson</b> | <b>Abstain</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b>     |

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**Supervisor Zupan asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.**

**Public comment #1:** *There were no comments.*

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**Motion by Councilor Race, seconded by Councilor Johnson to open the public hearing relative to Local Law C – 2022, entitled *a Local Law to Amend Chapter 9 (“Conservation Commission”) of the Town Code of the Town of Cazenovia.***

**Public comment:** *There were no comments.*

**Motion by Councilor Reger, seconded by Councilor Johnson to close the public hearing.**

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**Resolution No. 94 presented by Councilor Reger, seconded by Councilor Johnson**

**TOWN OF CAZENOVIA LOCAL LAW NO. C OF 2022**  
(“A Local Law to Amend Chapter 9 (“Conservation Commission”)  
of the Town Code of the Town Of Cazenovia”)

**WHEREAS**, pursuant to the Municipal Home Rule Law, a proposed local law titled “A Local Law to Amend Chapter 9 (“Conservation Commission”) of the Town Code of the Town of Cazenovia,” was presented and introduced at a regular meeting of the Town Board of the Town of Cazenovia held on June 13, 2022; and

**WHEREAS**, a public hearing was held on such proposed local law on this 11<sup>th</sup> day of July, 2022, by the Town Board of the Town of Cazenovia and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Cazenovia in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

**WHEREAS**, from comments received from the public and the Town Board, proposed Local Law No. C-2022 was amended; and

**WHEREAS**, an additional public hearing was scheduled for August 8, 2022 by the Town Board of the Town of Cazenovia and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Cazenovia in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

**WHEREAS**, the enactment of Proposed Local Law No. C-2022 has previously been determined to be an Unlisted Action and will have no significant effect on the environment thus concluding the SEQR review process; and

**WHEREAS**, it is in the public interest to enact said Proposed Local Law No. C-2022.

**NOW, THEREFORE**, it is

**RESOLVED** that the Town Board of the Town of Cazenovia, Madison County, New York, does hereby enact Proposed Local Law No. C-2022 as Local Law No. 4-2022 as follows:

**“TOWN OF CAZENOVIA  
LOCAL LAW NO. 4 OF 2022**

**A LOCAL LAW TO AMEND CHAPTER 9 (“CONSERVATION COMMISSION”)  
OF THE TOWN CODE OF THE TOWN OF CAZENOVIA**

Be it enacted by the Town Board of the Town of Cazenovia as follows:

**SECTION 1. AUTHORITY.**

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law §10.

**SECTION 2. SECTION 2.**

Subsection “A” of §9-3 (“Membership; qualifications; terms of office”) of Chapter 9 of the Town Code of the Town of Cazenovia is hereby amended such that said Subsection “A” shall read in its entirety as follows:

“A. The Commission shall consist of seven members all of whom shall be residents of the Town of Cazenovia or own property in the Town of Cazenovia. The Town Board shall consider geographical distribution, age, employment and special expertise in maintaining a balance on the Commission of individuals with diversified background and concerns, willing to dedicate themselves to the preservation and improvement of environmental quality of the Town of Cazenovia. The Town Board shall initially appoint four members to a two-year term and three members to a one-year term. Successors shall be appointed for two-year terms except when appointed to fill a vacancy in an unexpired term.”

**SECTION 3. SEVERABILITY.**

If the provisions of any article, section, subsection, paragraph, subdivision or clause of this Local Law shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this Local Law.

**SECTION 4. EFFECTIVE DATE.**

This Local Law shall be effective upon filing with the office of the Secretary of State.”

**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 94 adopted.**

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*Supervisor Zupan introduced the proposed local law to override the tax levy limit. He said this is done every year at budget time. He said this is his ninth budget and his recollection is the cap has been exceeded only once during that time.*

**Resolution No. 95 presented by Councilor Reger, seconded by Councilor Johnson**

**TOWN OF CAZENOVIA LOCAL LAW D OF 2022**  
(“A Local Law Overriding the Tax Levy Limit Established  
in General Municipal Law §3-C in the Town of Cazenovia”)

To introduce proposed Local Law No. D-2022, relating to the ability of the Town of Cazenovia to override the limit on the amount of real property taxes that may be levied by the Town of Cazenovia pursuant to General Municipal Law §3-c, and to allow the Town of Cazenovia to adopt a Town budget for the fiscal year 2023 in excess of the “tax levy limit;” and

**WHEREAS**, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

**WHEREAS**, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

**WHEREAS**, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA; and

**WHEREAS**, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

**WHEREAS**, the said EAF has been prepared and has been reviewed by the Town Board; and

**WHEREAS**, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

**NOW, THEREFORE,**

**RESOLVED AND DETERMINED** the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further;

**RESOLVED AND DETERMINED** that the Town Board conduct a public hearing as to the enactment of proposed Local Law No. D-2022 at the Town Hall located at 7 Albany Street, Cazenovia, New York on September 12, 2022 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 95 adopted.**

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*Supervisor Zupan asked if the weed harvester could be available for DeRuyter Lake. The Highway Superintendent said there would be time for one week down there. Therefore, this is an agreement with the Town of DeRuyter.*

**Resolution No. 96 presented by Councilor Race, seconded by Councilor Reger**

**AUTHORIZING THE TOWN SUPERVISOR TO ENTER INTO AN  
INTERMUNICIPAL AGREEMENT AND LICENSE FOR THE TOWN OF DERUYTER  
TO TEMPORARILY USE THE TOWN OF CAZENOVIA’S  
WEED HARVESTER AND ASSOCIATED EQUIPMENT**

To authorize the Town of Cazenovia Supervisor to enter into an Intermunicipal Agreement and License with the Town of DeRuyter, which Intermunicipal Agreement and License would allow the Town of DeRuyter to temporarily use the Town of Cazenovia’s weed harvester and associated equipment with Town of Cazenovia employee operators to periodically address aquatic weed growth on DeRuyter Lake.

**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 96 adopted.**

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**Resolution No. 97 presented by Councilor Johnson, seconded by Councilor Reger**

**AUTHORIZE THE SUPERVISOR TO EXECUTE A  
LETTER OF ENGAGEMENT WITH BONADIO & CO., LLP**

**WHEREAS**, Bonadio & Co., LLP, a certified public accounting firm was initially hired to assist the Town of Cazenovia with the regulations and guidelines that were part of the American Rescue Plan Act (ARPA) funding; and

**WHEREAS**, at the request of the Town of Cazenovia Town Board, Bonadio & Co., LLP also performed an audit of the 2021 financial records for the Town; and

**WHEREAS**, as a result of said audit, Bonadio & Co., LLP made a few suggestions; and **WHEREAS**, the implementation of the GASB 87 Leases (Governmental Accounting Standards Board) was recommended which is a requirement for municipalities as of June 15, 2021; and

**WHEREAS**, the Town requested a proposal from said firm to assist with such task; and

**WHEREAS**, a Letter of Engagement dated July 12, 2022 was received from Bonadio & Co., LLP; and

**WHEREAS**, the Town desires to retain the services of Bonadio & Co. LLP for said services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute the Letter of Engagement from Bonadio & Co., LLP dated July 12, 2022 for assistance with the implementation of the GASB 87 Leases.

**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 97 adopted.**

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**Resolution No. 98 presented by Councilor Race, seconded by Councilor Golub**

**AUTHORIZE A PUBLIC HEARING FOR  
BURDIN’S ANNUAL JUNKYARD PERMIT RENEWAL**

To authorize a public hearing at the Cazenovia Town Offices located at 7 Albany Street in the Town of Cazenovia on September 12, 2022 at 7:30 p.m., or as soon thereafter as the matter can be heard for the annual renewal of Burdin’s Junkyard Permit (a.k.a. Don’s Auto Barn).

**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 98 adopted.**

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**Resolution No. 99 presented by Councilor Race, seconded by Councilor Reger**

**AUTHORIZING THE PROCUREMENT OF A 2022  
VENTRAC TRACTOR 4520Z WITH TRADE-IN**

**WHEREAS**, the Town of Cazenovia Highway Department has advised the Town Board of the Town of Cazenovia of its continuing need to repair, replace and update its fleet of heavy equipment; and

**WHEREAS**, the Town of Cazenovia Highway Department has advised of its desire to acquire a new 2022 Ventrac Tractor 4520Z with specified equipment; including the snow blower and finish mower attachment; and

**WHEREAS**, the Town Board has obtained a quote for said equipment from Clinton Tractor & Implement Co., in an amount not to exceed Forty-Two Thousand Nine Hundred Forty-One and 20/100 Dollars (\$ 42,941.20); and

**WHEREAS**, said quote included the trade-in of a 2018 Ventrac Tractor KN 4500Y Kubota D902 with the following attachments: snow blower, v-blade, and finish mower for a credit in the amount of Twenty-Five Thousand Five Hundred and 00/100 Dollars (\$ 25,500.00); and

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED** that the Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute any necessary documents to purchase a 2022 Ventrac Tractor 4520Z with specified equipment, including the snow blower and finish mower attachments, in an amount not to exceed Forty-Two Thousand Nine Hundred Forty-One and 20/100 Dollars (\$ 42,941.20); and it is further;

**RESOLVED AND DETERMINED** the Town Board authorizes the trade-in of a 2018 Ventrac Tractor KN 4500Y Kubota D902 including the following attachments: snow blower, v-blade, and finish mower for a credit in the amount of Twenty-Five Thousand Five Hundred and 00/100 Dollars (\$ 25,500.00) and without express or implied warranty; and it is further;

**RESOLVED AND DETRMINED** the Town Board authorizes payment to Clinton Tractor & Implement Co., 31 Meadow Street, Clinton, NY 13323 in the amount of Seventeen Thousand Four Hundred Forty-One Dollars and 20/100 (\$ 17,441.20) after said trade-in.

**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 99 adopted.**

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**Resolution No. 100 presented by Councilor Johnson, seconded by Councilor Reger**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE LETTER OF SUPPORT FOR THE CAZENOVIA CENTRAL SCHOOL DISTRICT SHARED BUS/HIGHWAY GARAGE AND EV CHARGING INFRASTRUCTURE STUDY**

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the following Letter of Support to the New York State Department of State for the joint application submitted by the Cazenovia Central School District for the shared bus/highway garage and EV charging infrastructure study.

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July 19, 2022

New York State Department of State  
Division of Local Government Services  
Local Government Efficiency Program  
One Commerce Plaza  
99 Washington Ave, Suite 1015  
Albany, NY 12231-0001

Re: Shared Bus/Highway Garage and EV Charging Infrastructure Study

The Town of Cazenovia is committed to participating with local project partners including the Cazenovia Central School District, the Village of Cazenovia, and the Town of Nelson to investigate opportunities to enhance efficiency and reduce costs through sharing of bus/highway garage infrastructure and resources. Also, in anticipation of the upcoming NYS mandate for electric school buses and interest from the municipalities in transitioning to electric vehicles where possible, the project partners will determine the feasibility of shared electric vehicle charging infrastructure. The town will commit a cash match equal to \$3,125 for the project. Strategically planning with a proactive approach for future highway and bus garage needs, including electric vehicle charging infrastructure, will allow our local governments to take advantage where cost savings exist and implement needed upgrades as effectively as possible. Thank you for considering this application for funding.

Sincerely,

William N. Zupan,  
Town Supervisor (Town of Cazenovia)

cc: Town Board (*via e-mail*)

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**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 100 adopted.**

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**Resolution No. 101 presented by Councilor Race, seconded by Councilor Johnson**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE LETTER OF SUPPORT FOR THE VILLAGE OF CAZENOVIA LOCAL WATERFRONT REVITALIZATION PROGRAM GRANT APPLICATION AND APPROVAL OF A GRANT MATCH**

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the following Letter of Support to the Office of Planning, Development and Community Infrastructure for the Local Waterfront Revitalization Grant application. Furthermore, the Town Board authorizes a grant match of \$ 21,625.00, if an alternate funding source cannot be secured.

\*\*\*\*\*

July 28, 2022

Secretary of State Robert J. Rodriguez  
Office of Planning, Development and Community Infrastructure  
99 Washington Avenue, Suite 1010  
Albany, NY 12231

Re: Local Waterfront Revitalization grant application

I am writing in support of the Local Waterfront Revitalization Program grant application submitted by the Village of Cazenovia.

Over the years, significant sediment and pollutants have been introduced into Cazenovia Lake making it shallower in critical economic and recreational areas adjacent to the Village of Cazenovia. The additional sediment brings nutrients and phosphorous into the lake which worsens weed and algae growth including the increase of Harmful Algae which is a toxin that can harm both animals and humans. A 2017 study has concluded that Cazenovia Lake contributes approximately \$11 million of economic activity to the region annually.

A major contributor to significant sediment inflow and pollution occurs during rain and snow melt events at the outlet at the south end of the lake. Normally, water flows out of the lake, into a canal which feeds into Chittenango Creek. During strong storm events, the direction of flow changes and water “back flows” into the lake, bringing nutrients and sediments into the lake. The Mill Street dam which is just downstream is the main cause of the incidents of back flow.

This project will advance a solution to the back flow problem by completing preliminary design and permitting for a partial removal of the Mill Street dam and subsequent stream restoration. The outcome will be a shovel ready solution for final design and implementation. Once constructed, this solution will eliminate back flow incidents and restore the creek to a natural state. This will enhance the natural beauty of this waterfront and restore habitat. Most importantly, it will stop the pollution and degradation of Cazenovia Lake which is a critical resource to the region.

I ask that you give this application serious consideration for funding. Thank you.

Sincerely,

William N. Zupan,  
Town Supervisor

cc: Town of Cazenovia Town Board (*via e-mail only*)

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**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 101 adopted.**

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**Resolution No. 102 presented by Councilor Race, seconded by Councilor Reger**

**HIGHWAY SUPERINTENDENT ATTENDANCE AT  
NYSAOTSOH CONFERENCE, EDUCATION SYMPOSIUM & EXPO**

To approve the Highway Superintendent, Bryan Smith’s, attendance at the *New York State Association of Town Superintendents of Highways (NYSAOTSOH) Conference, Education Symposium & EXPO* at Holiday Valley Resort in Ellicottville, New York on September 20-23, 2022 with expenses paid.

**Roll call:**  
**Councilor Race**                   **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**               **Yes**

**Supervisor Zupan declared Resolution No. 102 adopted.**

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**Resolution No. 103 presented by Councilor Reger, seconded by Councilor Golub to approve the following 2022 budget transfers:**

(Authority NYS Town Law section 112 “The town board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof. Moneys therefor may be provided from the unexpended balance of an appropriation, from the appropriation for contingencies, from unappropriated unreserved fund balance or unanticipated revenues within a fund or by borrowing pursuant to the local finance law.”).

**General Fund A**

Increase estimated revenue to recognize aid received from American Rescue Plan Act. Appropriate budget for expenditure sub-account to accommodate transfer to Mt. Pleasant Water District Capital Project (H4) as per Town Board Resolution # 65 – 2022 adopted May 9, 2022. (Budget Modification)

To: A 4089.000 Federal Aid, Other (revenue) \$7,500.00  
 To: A 9901.9.001 Transfers, Other Funds related to ARPA 7,500.00

Transfer budget from Watershed Protection CE to Unallocated Insurance for insurance expenses above budget.  
 To: A 1910.1.000 Unallocated Insurance \$3,500.00  
 From: A 8740.4.000 Watershed Protection CE (3,500.00)

**General Fund B**

Transfer budget from Contingency to Zoning Officer PS for part-time two assistant Code Enforcement Officer positions not anticipated in 2022 budget.

To: B 8010.1.023 Zoning Officer Zoning PS \$35,000.00  
 From: B 1990.4.000 Contingency Account (35,000.00)

Transfer budget from Contingency to Medical Insurance (Town’s Portion) for under budgeted B portion employee health & dental insurance for 2022.

To: B 9060.8.000 Medical Insurance (Town Portion)\$7,850.00  
 From: B 1990.4.000 Contingency Account (7,850.00)

**Water Pollution Control Facility**

To appropriate Fund Balance we must make a calculation that Fund Balance is available in Water Pollution Control Facility by running the following calculation to prove that Fund Balance is available:

*Present Year Budget:*  
 SS 510 Estimated Revenues \$273,438.41  
 Plus SS 599 Appropriated Fund Balance 0,000.00  
 Actual Subtotal \$273,438.41  
*Present Year Actual:*  
 SS 980 Actual Revenues to Date \$157,091.54  
 Plus Other Revenues Expected by year end 0.00

|  |                     |
|--|---------------------|
| Plus SS 909 Fund Balance at beginning of year                    | <u>1,030,411.17</u> |
| Actual Subtotal  | \$1,187,502.71      |
| <b>Actual Subtotal less Budgeted Subtotal = Amount Available</b> | <b>\$914,064.30</b> |

To appropriate fund balance for Asset Evaluation Study contract with GHD not anticipated in 2022 budget.  
 To: SS 8110.4.702 Asset Evaluation Engineering Sewer Admin CE \$200,000.00  
 From: SS 599 Appropriated Fund Balance (200,000.00)

**Mt. Pleasant Water District Capital Project (H4)**

Create budget for Engineering in relation to future water system capital improvements in the Mt. Pleasant Water District using A.R.P.A. revenue transfer to Capital Project as per Town Board Resolution # 65 – 2022 adopted May 9, 2022. (Budget Modification).

|  |            |
|--|------------|
| To: H4 5031.001 Interfund Transfers ARPA Related (revenue) | \$7,500.00 |
| To: H4 8340.2.001 Trans/Distribution EQ ARPA Project       | 7,500.00   |

**Roll call:**

|                          |            |
|--------------------------|------------|
| <b>Councilor Race</b>    | <b>Yes</b> |
| <b>Councilor Golub</b>   | <b>Yes</b> |
| <b>Councilor Reger</b>   | <b>Yes</b> |
| <b>Councilor Johnson</b> | <b>Yes</b> |
| <b>Supervisor Zupan</b>  | <b>Yes</b> |

**Supervisor Zupan declared Resolution No. 103 adopted.**

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*Due to a 90 degree day, the Town Hall was very warm. Supervisor Zupan cancelled the monthly reports for the Attorney, Town Councilors, as well as, his report.*

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Supervisor Zupan asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

**Public comment #2:**

**Kate Hill** of the Cazenovia Republican asked how much of the Lake was in the Town.

Supervisor Zupan said approximately 90% is in the Town.

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**The Town Clerk presented the monthly bills list.**

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

**Motion by Councilor Race, seconded by Councilor Johnson to approve payment of the bills. The motion was unanimously approved.**

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**Motion by Councilor Race, seconded by Councilor Johnson to adjourn this meeting.**

**At 7:41 p.m., Supervisor Zupan declared this meeting adjourned.**

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**Signed:**           *Connie J. Sunderman*            
Connie J. Sunderman, Town Clerk