

**TOWN BOARD
REGULAR MEETING**

MONDAY

January 8, 2024

Supervisor Reger opened the meeting at 7:30 p.m. with all Councilors present.

Pledge of Allegiance.

Correspondence: *There was no unshared correspondence.*

Supervisor Reger welcomed Councilor Fallon to the team. He acknowledged the work she has done over the past six to nine months to get to this point. Additionally, he expressed he felt honored to be sitting with a multi-faceted and multi-dimensional group of people because each councilor brings unique talents to the table.

Motion by Councilor Race, seconded by Councilor Johnson to accept the minutes from the December 11, 2023 regular meeting.

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Excused
Supervisor Reger	Yes

Motion by Councilor Race, seconded by Councilor Fallon to accept the minutes from the January 3, 2024 special meeting. The motion was unanimously approved.

Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: *There were no comments.*

Supervisor Reger summarized the changes in regards to Local Law B-2024. If property owners desire to demolish or deconstruct a structure, submission of photos are required to document the existing condition to assist in the record-keeping and analysis for the Planning Board and Zoning Board of Appeals. Photographs of existing exterior elevations are required and additional photos may be requested from the Code Enforcement Officer. The photos will be retained with the demolition permit application. The Code Enforcement Officer can also refer the demolition application to the Planning Board for their acknowledgement.

Motion by Councilor Race, seconded by Councilor Johnson to open the public hearing relative to Local Law B – 2023, entitled "A Local Law to Amend Chapter 61 (Building Construction and Fire Prevention) of the Town Code of the Town of Cazenovia With Respect to Demolition Permits."

Public comment: *There were no comments.*

Motion by Councilor Race, seconded by Councilor Golub to close the public hearing.

Resolution No. 2 presented by Councilor Fallon, seconded by Councilor Johnson

TOWN OF CAZENOVIA LOCAL LAW B OF 2023

(“A Local Law to Amend Chapter 61 (Building Construction and Fire Prevention) of the Town Code of the Town of Cazenovia with Respect to Demolition Permits”)

WHEREAS, pursuant to the provisions of the New York State Constitution and the New York State Municipal Home Rule Law, proposed Local Law No. B-2023, titled “A Local Law to Amend Chapter 61 (Building Construction and Fire Prevention) of the Town Code of the Town of Cazenovia With Respect to Demolition Permits,” was presented and introduced at a regular meeting of the Town Board of the Town of Cazenovia held on December 11, 2023; and

WHEREAS, a public hearing was held on such proposed local law on the 8th day of January, 2024, by the Town Board of the Town of Cazenovia and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Cazenovia in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the enactment of Proposed Local Law No. B-2023 has previously been determined to be an Unlisted Action and will have no significant effect on the environment thus concluding the SEQR review process; and

WHEREAS, the Town Board of the Town of Cazenovia has now determined that it is in the public interest to enact said Proposed Local Law No. B-2023.

NOW, THEREFORE, it is

RESOLVED that the Town Board of the Town of Cazenovia, Madison County, New York, does hereby enact Proposed Local Law No. B-2023 as Local Law No. 1-2024 as follows:

**“TOWN OF CAZENOVIA
LOCAL LAW NO. 1 OF 2024**

**A LOCAL LAW TO AMEND CHAPTER 61 (BUILDING CONSTRUCTION
AND FIRE PREVENTION) OF THE TOWN CODE OF CAZENOVIA
WITH RESPECT TO DEMOLITION PERMITS**

Be it enacted by the Town Board of the Town of Cazenovia as follows:

SECTION 1. AUTHORITY

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law §10.

SECTION 2. PURPOSE & INTENT.

The Town of Cazenovia acknowledges that, from time to time, owners of structures and/or buildings within the Town may desire to deconstruct and/or demolish those structures and/or buildings for various reasons and purposes. The Town Board of the Town of Cazenovia finds that submission of evidence of the existing conditions of such structures and/or buildings through photographs will assist in recordkeeping and analysis of the existing conditions at the time of an application for deconstruction and/or demolition and is therefore reasonable and appropriate.

SECTION 3.

The Code of the Town of Cazenovia is hereby amended to include a new section, §61-3(D)(5)(j), which shall read in its entirety as follows:

“(j) Shall, in the case of demolition of a building (including residences) or other structure, be accompanied by digital photographs of each exterior elevation. Additional photographs may be requested at the discretion of the Code Enforcement Officer. Such photos will be retained with the application by the Town of Cazenovia as part of the historical record of the property. The Code Enforcement Officer, at their discretion, may refer the demolition of buildings and structures to the Planning Board for acknowledgment.”

SECTION 4. VALIDITY & SEVERABILITY.

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5. EFFECTIVE DATE.

This Local Law shall be effective upon adoption.”

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 2 adopted.

Supervisor Reger said this next local law that is being introduced is a modification to Commercial Mobile Service Facilities. He said Councilor Johnson and he worked with a number of constituents and an expert in the field. He read the purpose of the proposed law to give a better understanding of its intent.

The purpose of this section is to establish predictable and balanced regulations for the siting of telecommunication facilities in order to accommodate the growth of such facilities while protecting the public against any adverse impacts on aesthetic resources and the public safety and welfare. The Town of Cazenovia wants to accommodate the need for telecommunication facilities while regulating their location and number, minimizing adverse visual impacts through proper design, siting and screening, avoiding potential physical damage to adjacent properties, and encouraging joint use of tower structures. This section also seeks to minimize the total number of telecommunications towers in the community by encouraging shared use of existing and future towers, and the use of existing tall buildings and other high structures in order to further minimize adverse visual effects from telecommunications towers. This section is not intended to prohibit or have the effect of prohibiting the provision of personal wireless services, nor shall it be used to unreasonably discriminate among the providers of functionally equivalent services consistent with current federal regulations.

Supervisor Reger said the proposed local law will be on the Town website starting tomorrow and the public hearing will be February 12, 2024 at 7:30 p.m.

John Langey explained anytime the Town Board takes an action, the potential environmental impacts have to be considered of that action. He said the Short Environmental Assessment Form has been included in each Councilor’s packet. Part I is more generic information about the Town’s Board action. He reviewed Part II and said if anyone wants to review his answers, just let him know. He included a negative declaration in the SEQRA process for this resolution.

Resolution No. 3 presented by Councilor Race, seconded by Councilor Fallon

TOWN OF CAZENOVIA LOCAL LAW A OF 2024

(“A Local Law to Amend Chapter 165 (Zoning) of the Town Code of the Town of Cazenovia With Respect to § 165-102 (Commercial Mobile Service Facilities)

To introduce proposed Local Law No. A-2024, titled “A Local Law to Amend Chapter 165 (Zoning) of the Town Code of the Town of Cazenovia with Respect to §165-102 (Commercial Mobile Service Facilities),”:

WHEREAS, proposed Local Law No. A-2024 has been introduced and will be considered for enactment pursuant to the provisions of the New York State Municipal Home Rule Law and New York State Town Law; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the

consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption to said Local Law is an Unlisted Action for purposes of environmental review under SEQR; and

WHEREAS, the Town Board has determined that a Short Environmental Assessment Form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED that the enactment of proposed Local Law No. A-2024 is an Unlisted Action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

RESOLVED that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. A-2024 at the Town Hall located at 7 Albany Street, Cazenovia, New York on February 12, 2024 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 3 adopted.

Resolution No. 4 presented by Councilor Golub, seconded by Councilor Johnson

DESIGNATION OF POLLING PLACES

Pursuant to New York State Election Law 4-104 (*Registration and Polling Places; designation of*), “Every Board of Elections shall, in consultation with each city, town and village, designate the polling places in each election district in which the meetings for the registration of voters, and for any election may be held.”

The Town Board of the Town of Cazenovia hereby designates and authorizes the Town Clerk to certify the following polling places for the Town of Cazenovia for the 2024 Election year:

- District 1 – New Woodstock Free Library, 2106 Main Street, New Woodstock
- District 2 – American Legion Post 88, 26 Chenango Street, Cazenovia (*downstairs*)
- District 3 – American Legion Post 88, 26 Chenango Street, Cazenovia (*downstairs*)
- District 4 – Cazenovia Public Library, 100 Albany Street, Cazenovia
- District 5 – Cazenovia Public Library, 100 Albany Street, Cazenovia
- District 6 – American Legion Post 88, 26 Chenango Street, Cazenovia (*downstairs*)

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 4 adopted.

Supervisor Reger said there are a lot of organizational items that are part of the January agenda. He said the agenda will be kept on the Town website for the month of January because he won't take the time to read through each individual item. He will focus on the additions and changes in his discussion.

Resolution No. 5 presented by Councilor Race, seconded by Councilor Johnson

**RE-AFFIRM ANNUAL OFFICE PROCEDURES
AND MEETING SCHEDULE**

- a.** to designate *The Cazenovia Republican, Oneida Daily Dispatch and The Post-Standard (syracuse.com)* as the Town's Official Newspapers.
- b.** to designate the Town's official bank as Community Bank, N.A.
- c.** to designate the second Monday of each month at 7:30 p.m. as the regular Town Board meeting date and time, with the exception of the October and November meetings, which are hereby changed to the first Monday of the month due to NYS Law regarding budgetary requirements, and further to designate the Wednesday preceding the monthly meetings at 7:00 p.m. for work sessions as needed.
- d.** to designate the first Thursday of each month at 7:30 p.m. as the regular Planning Board meeting, with the exception of the July meeting which will be the first Tuesday of the month. Further to designate the Thursday preceding the monthly meeting at 7:30 p.m. for work sessions, as needed with the exception of the following work session dates which are as follows: May 31st, November 1st, November 27th and December 30th.

- e. to designate the fourth Monday of each month at 7:30 p.m. as the regular Zoning Board of Appeals meeting date and time with the exception of the May meeting which will be the fourth Tuesday of the month. Further to designate the Tuesday preceding the monthly meetings at 7:30 p.m. for work sessions, as needed with the exception of the May work session which will be May 28th.
- f. to establish a \$100.00 Petty Cash Fund for the Town Clerk’s use.
- g. to authorize the issuance of payroll on a bi-weekly basis only.
- h. to authorize town business mileage reimbursement to be in accordance with the current federal reimbursement rate. (*January 2024 - .67¢ for business miles driven*)
- i. to authorize renewal with Digital Towpath for website hosting for 2024, pursuant to Resolution No. 52-2006, dated 6/12/06.
- j. to authorize the imposition of a \$20.00 fee on each check tendered as payment and subsequently returned for insufficient funds and like reasons.
- k. to authorize payment in advance for public utility services, postage, insurances relating to healthcare, dental, property, automobile, liability and surety. Bills that are "paid in advance" will appear on the next available abstract and will be designated as prepaid.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 5 adopted.

Resolution No. 6 presented by Councilor Race, seconded by Councilor Fallon
to re-affirm the following “Rules of Procedure,” pursuant to Town Law 63:

- 1. All meetings of the Town Board will be conducted according to NYS Town Law, Article 4 - TOWN BOARDS, §63 :
§ 63.Presiding officer and rules of procedure.

The Supervisor, when present, shall preside at the meetings of the Town Board. In the absence of the Supervisor, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn. The vote upon every question shall be taken by ayes and nays, and the names of the members present and their votes shall be entered in the minutes. Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all the members of the Town Board. The Board may determine the rules of its procedure, and the Supervisor may, from time to time, appoint one or more committees, consisting of members of the Board, to aid and assist the Board in the performance of its duties.

- 2. All written correspondence addressed to the Town Supervisor, Town Board, Highway Superintendent or Town Clerk must contain the printed name of the correspondent and if sent in a representative capacity similarly with the legal name of the entity as well to warrant being considered business of the Board.
- 3a. Any matter of new business, not considered part of the Board’s usual agenda, that will require a vote at the Board’s regular monthly meeting, must be submitted in writing to the Town Clerk by 12 o’clock noon on the Friday preceding the scheduled board meeting. Receipt of new business by 12 o’clock noon on the Friday preceding the scheduled board meeting in no way implies that the Town Board will address the matter. The decision to consider or deny new business will remain solely at the discretion of the Town Board.
- 3b. Any invoices to be paid at the monthly Town Board meeting must be submitted by the close of business on the day of their work session, Wednesdays preceding the monthly meeting.
- 4a. Two public comment periods will be offered during Town Board meetings. The intent of the public comment period is for residents to express an opinion or bring information to the attention of the Town Board. The first comment period will be held prior to consideration of resolutions; comments received during this period are limited to matters on the agenda for consideration. The second public comment period will be held prior to adjournment and is not limited to matters on the meeting agenda; however, topics must be relevant to the conduct and authority of the Town Board.
- 4b. Each commenter should provide their address, if possible, and at a minimum the municipality in which they reside. Comments made by speakers that do not comply with this requirement may not be considered by the Town Board.
- 4c. Comments will be limited to three minutes and must be addressed to the Town Board. Written material of any length may be submitted. The Supervisor or presiding officer may adjust the time limit at his or her sole discretion.
- 4d. Repetitive or redundant statements are discouraged.
- 4e. No member of the audience (or the Town Board) shall engage in any demonstration, vocal or otherwise, including “booming” or applause or any other actions that will disrupt the orderly conduct of the Town Board meeting.
- 4f. Audience members in violation of these rules of conduct will be asked to refrain from disruptive behavior or leave the meeting.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 6 adopted.

Resolution No. 7 presented by Councilor Race, seconded by Councilor Fallon

APPOINTMENT OF ATTORNEY FOR THE TOWN

To appoint John R. Langey of Costello, Cooney & Fearon, PLLC as Attorney for the Town for the year 2024, at a rate not to exceed \$ 80,000 annually, to be invoiced monthly for general legal services, and further for non-general legal services, to authorize the rate of \$ 195.00 per hour (a reduced rate) for additional legal services, which includes but is not limited to litigation, municipal bond work, major non-routine projects and environmental matters, etc.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 7 adopted.

Supervisor Reger appointed Councilor Race as Deputy Town Supervisor.

Supervisor Reger made the following appointments of Town Board members as liaisons for areas of oversight and interest, monthly reports will be presented, as needed:

Councilor Race -- Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts

Councilor Golub -- Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, United Climate Action Network (UCAN), Future of the Town Office, Anti-racism Coalition,

Councilor Johnson -- CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Renewable Energy & Future of the Town Office

Councilor Fallon -- Planning & Zoning, CACC, Shared Services & New York State Police

Resolution No. 8 presented by Councilor Fallon, seconded by Councilor Johnson to make the following appointments and re-appointments:

- Bryan Smith..... Highway Superintendent
- Connie Sunderman Town Clerk, Records Management Officer, FOIL Officer, [Registrar of Vital Statistics – *District #2651 through 12/31/2027*]
- Susan Wightman Planning/Zoning Clerk, Planning Board Secretary, Zoning Board of Appeals Secretary
- Erin King..... Clerk, Part-time
- Charles Ladd, II Zoning & Codes Enforcement Officer, Flood Plain Administrator
- Elizabeth Merrill Full-Time Bookkeeper, Sewer Accountant
- Tina McMurtrie..... Secretary to the Town Supervisor, Water Districts Collector
- Irene "Shea" Palmer Justice Clerk
- Kerry Bishal..... Justice Clerk
- New Woodstock Regional Historical Society..... Town Historian
- Kyle Reger Fair Housing Officer, Labor Standards Compliance Officer/Coordinator, Safety Officer

Roll call:

- Councilor Race** **Yes**
- Councilor Golub** **Yes**
- Councilor Johnson** **Yes**
- Councilor Fallon** **Yes**
- Supervisor Reger** **Yes**

Supervisor Reger declared Resolution No. 8 adopted.

Connie Sunderman, Town Clerk re-affirmed the appointment of Susan P. Wightman as First Deputy Town Clerk for 2024 and First Deputy Registrar of Vital Statistics through the end of 2027.

Bryan Smith, Highway Superintendent, re-affirmed the appointment of Evan Spaulding as Deputy Highway Superintendent for 2024.

**Resolution No. 9 presented by Councilor Race, seconded by Councilor Fallon
RE-APPOINTMENT OF THE CHAIRS FOR THE
VARIOUS BOARDS OF THE TOWN OF CAZENOVIA**

Pursuant to Resolution No. 18 of 2004, “the Town Board shall, at the annual organizational meeting, appoint the Chairmen of the CACC, Zoning Board of Appeals, and the Planning Board, each to one calendar year terms. Said chairmen shall serve at the pleasure of the Town Board.”

To re-appoint **Paul Curtin as Chair of the CACC,**
Thomas Pratt as Chair of the Zoning Board of Appeals,
and Robert Ridler as Chair of the Planning Board for the year *2024*.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 9 adopted.

Resolution No. 10 presented by Councilor Race, seconded by Councilor Johnson to make the following Board appointments and re-appointments:

<u>Board Member</u>	<u>Term Length</u>	<u>Term Expiration</u>
Laurie Omans, BAR Member	5 years	12/31/2028
Donald McCrimmon, CACC Member	2 years	12/31/2025
Bart Feinberg, CACC Member	2 years	12/31/2025
Joshua Stack, CACC Member	2 years	12/31/2025
Linda Cushman, Planning Board Member	7 years	12/31/2030
Roger Cook, Planning Board Alternate Member	1 year	12/31/2024
Jerry Munger, Planning Board Alternate Member	1 year	12/31/2024
Thomas Pratt, ZBA Member	5 years	12/31/2028
Michael Palmer, ZBA Alternate Member	1 year	12/31/2024
Joseph Juskiewicz, ZBA Alternate Member	1 year	12/31/2024

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 10 adopted.

Supervisor Reger highlighted the changes to the fee schedule which include building permit fees, as well as, the entire section from septic system inspection down to water meters. He said the swimming pool permit fee is being separated for above-ground and in-ground pool installations. He said in relation to water district fees, a charge has been added for a water meter opt-out charge of \$ 450.00.

Resolution No. 11 presented by Councilor Golub, seconded by Councilor Race to approve the following Fee Schedule, which will remain in effect until altered by the Town Board:

FEE SCHEDULE

DEVELOPER & PROJECT DEPOSIT FEES

Relative to Local Law No. 3 – 2006 (adopted 9/11/06)

DEPOSIT FEES

Site Plan Review Deposit Fee.....all zones, all kinds, each lot	\$ 300.00
Area Variance Deposit Fee.....all zones, all kinds, each	\$ 300.00
Use Variance Deposit Fee.....all zones, all kinds, each	\$ 600.00
MINOR Special Use Permit Deposit Fee.....all zones, all kinds, each	\$ 350.00
MAJOR Special Use Permit Deposit Fee.....all zones, all kinds, each	\$3,500.00

Subdivision Deposit Fee:

Minor Subdivisions (1 – 4 lots).....	\$ 310.00 each application
Major Subdivisions (5 – 10 lots).....	\$ 310.00 each application
11 – more lots.....	\$ 2,500.00 each application
Line Eliminations & Any Line Adjustments.....	\$ 310.00 each application

CELL TOWER - (initial sitting)

Cell Tower NON-REFUNDABLE Deposit Fee (each).....	\$3,500.00
plus Cell Tower REFUNDABLE Deposit Fee (each).....	\$3,500.00

CELL TOWER - CO-LOCATION (on existing tower)

Cell Tower NON-REFUNDABLE Co-location Fee (each)	\$ 750.00
plus Cell Tower REFUNDABLE Co-location Fee (each).....	\$ 750.00

Windmills Develop & Project Deposit Fee (includes co-locations).....	\$ 300.00
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APPLICATION FEES

Site Plan Review Application Fee	\$ 115.00
Special Use Permit Application Fee	\$ 115.00
Variance Application Fee	\$ 115.00
Windmills Application Fee.....(includes co-locations).....	\$ 115.00
Small Cell Wireless Fees	See Chapter 134, §3-B
Commercial Solar Farm.....	\$ 4,000.00

Line Change Application Fee:

Rural A	per line	\$ 115.00
Rural B	per line	\$ 65.00
Lake, Commercial & Industrial.....	per line	\$ 150.00

Subdivision Application Fee:

Rural A	per lot	\$ 300.00
Rural B	per lot	\$ 300.00
Lake, Commercial & Industrial.....	per lot	\$ 300.00

Building Permit \$ 30.00 plus \$ 7.50 per 100 sq. ft. plus \$ 45.00 per inspection,
plus any or all of the following:

Building Permit Renewal	repeat original fee	
Certificate of Occupancy.....		\$ 50.00
Temporary Certificate of Occupancy (each).....		\$ 100.00
Fence Permit.....		\$ 50.00
Septic System Inspection.....		\$ 75.00
Septic System Permit.....		\$ 75.00
Septic Tank Replacement.....		\$ 75.00
Solar Panel Installation Permit		\$ 75.00
Swimming Pool Permit (above-ground).....		\$ 60.00
Swimming Pool Permit (in-ground).....		\$ 120.00
Wood Burning Device Permit		\$ 75.00
Wood Burning Device Inspection		\$ 75.00
Water Meter - <i>same as purchase price for Town</i>		\$ 119.00

MISCELLANEOUS PERMITS

Operating Permit.....		\$ 50.00
Home Occupation Permit.....		\$ 50.00
Special Use Permit Annual Inspection		\$ 50.00
Demolition Permit		\$ 50.00
Land Disturbance Permit (per permit)	per lot	\$ 50.00

MISCELLANEOUS ZONING FEES

Well Flow Inspection	per well.....	\$ 60.00
Zoning & Codes Violation.....	per incident	\$ 750.00

SEPTIC

Septic System Dye Test	per test.....	\$ 60.00
Septic Tank Inspection.....	per inspection	\$ 50.00
Alternative Septic System Fee - Madison County Approved.....		\$ 60.00
Deep Hole Test	per hole.....	\$ 50.00

STORM WATER MANAGEMENT

Permit Inspection Fee	each inspection.....	\$ 35.00
Application Fee.....	each application	\$ 100.00
Stormwater, Erosion, & Sediment Control CD		\$ 5.00

MOTOR VEHICLE

Permit for On-Site Sale of Motor Vehicle	each	\$	15.00
Permit for On-Site Restoration of Motor Vehicle.....	each	\$	15.00

DOG FEES

Unneutered & Unspayed dog.....	annual/each dog	\$	25.00
<small>(includes \$3.00 Population Control fee to NYS.)</small>			
<small>(Unneutered & unspayed Guide Dogs & Police Work Dogs are exempt from the \$ 22.00 license fee portion only)</small>			
Neutered & Spayed dog	annual/each dog	\$	18.00
<small>(which includes \$1.00 Population Control fee to NYS.)</small>			
<small>Neutered & Spayed Guide Dogs & Police Work Dogs are exempt from the \$ 17.00 license fee portion only)</small>			
Replacement Identification Tag	annual /each dog	\$	5.00
<small>(replacement of lost or stolen tag)</small>			
Dog Impoundment Fee (redemption fee).....	1st impoundment	\$	40.00
	2nd impoundment (<i>within 1 year period</i>).....	\$	50.00
	+ \$3/day boarding fee after 24 hours		
	3rd impoundment (<i>within 1 year period</i>)	\$	100.00
	+ \$3/day boarding fee after 24 hours		
	subsequent impoundments (<i>within 1 year</i>) \$		100.00
	+ \$3/day boarding fee after 24 hours		

SOUTH CEMETERY

South Cemetery.....	per lot, for single grave	\$	250.00
	per lot, for two or more graves.....	\$	200.00
	casket interment (each)	\$	225.00
	ash interment (each).....	\$	75.00
	Friday/Saturday funeral (additional fee)...	\$	150.00

MISCELLANEOUS FEES

Copy Machine Copies (<i>all sizes, black & white/color</i>) (each)	\$	0.25	
Return Check Charge	\$	20.00	
Circus Application Fee	\$	25.00	
Gypsy Bay Park Key Deposit	each	\$	25.00
Junk Yard License.....	\$	50.00	
Mass Public Assemblies	application fee	\$	100.00
	security deposit per 15 acres of assemblage area	\$	500.00
Peddling & Solicitation (LL 2-2011)	\$	100.00	

WATER RENT, FEE AND CHARGE SCHEDULE

Cazenovia Consolidated Water District (New Woodstock/Wellington Users)

New Woodstock (*March & September Billing*)

Non-profits (<i>March only</i>).....	\$	25.00
Hydrant (<i>March only</i>)	\$	97.50
Single-Family Residential (<i>Bi-annually</i>)	\$	50.00
Two-Family Residential (<i>Bi-annually</i>)	\$	100.00
Three-Family Residential (<i>Bi-annually</i>)	\$	150.00
Four-Family Residential (<i>Bi-annually</i>).....	\$	200.00

Commercial (1-Comm., Bi-annually)	\$ 125.00
Commercial (2-Comm., Bi-annually)	\$ 250.00
Mixed Use (Bi-annually, 2102 Main Street).....	\$ 225.00
Mixed Use (March, 2607 School Street)	\$ 150.00
Mixed Use (September, 2607 School Street)	\$ 125.00

Wellington (September Billing)

Current Rate003/gallon

Mt. Pleasant (March & September Billing)

Single-Family Residential (Bi-annually)	\$ 150.00
Water Meter Opt-Out Charge	\$ 450.00

SEWER DISTRICT

Special Improvement Districtfiling fee.....\$ 150.00

SEWER CONNECTION INSPECTIONS ARE TO BE PERFORMED BY THE TOWN’S ENGINEER AND PAID BY THE APPLICANT – AT NO COST TO THE TOWN

SEWER RENT, FEE AND CHARGE SCHEDULE

Sewer Rents (based upon metered water consumption) **Bi-Annual Billing** (*effective April 1, 2020*)

- For meters reading in gallons: A base rate of \$175.00, with an additional charge of \$5.00 per 748 gallons when usage exceeds 23,562 gallons
- For meters reading in cubic feet: A base rate of \$175.00 with an additional charge of \$5.00 per 100 cubic feet when usage exceeds 3,150 cubic feet
- Exceptions: For parcels serviced by individual water supply wells (non-metered parcels), a bi-annual base rate charge of \$175.00 shall apply.
- For Hotel Operations, the following charges will apply:
 - Based on per room usage of 50 gallons/day
 - Assumed Room Occupancy of 50%
 - Utilize standard rate of \$5.00
 - Annual gallons less base gallons multiplied by \$5.00 rate to establish charges

Operation and Maintenance Charge for Town/Outside of Village Users - \$25.00

Penalties and Late Charges: All charges shall be paid within 30 days of invoicing. A 10% penalty shall be due for late payments.

**Note: 100 Cubic Feet of water is equal to 748 gallons 6300 ft³ = 47,124 gallons*

Appeals/Grievances: Any property owner who wishes to appeal or grieve a charge associated with sewer rents and fees may contact the Town Office to schedule consideration of an appeal by the Town Board.

Sub-Meter Rental Deposit Fee.....	\$ 300.00
Sewer Lateral Permit Fee.....	\$ 200.00
Inspection Fees.....	\$ 100.00

As-Built Drawing Deposit Fee.....	\$ 250.00
Connection/Hook-Up Fee	\$ 150.00
Wastehauler License Fee	\$ 300.00
Wastehauler Dumping Fee (per 3,000 gallons)	\$ 350.00
Wastewater/Industrial Discharge Permit Fee.....	\$ 2,500.00
Abnormal Sewage Surcharge (per pound of BOD)	\$ 0.30

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 11 adopted.

Resolution No. 12 presented by Councilor Fallon, seconded by Councilor Johnson to adopt the following holiday schedule for 2024:

Holiday	Date
Martin Luther King Day	January 15 th
President's Day	February 19 th
Memorial Day	May 27 th
Juneteenth	June 19 th
Independence Day	July 4 th
Labor Day	September 2 nd
Veteran's Day	November 11 th
Thanksgiving	November 28 th
Thanksgiving (<i>Day after</i>)	November 29 th
Christmas	December 25 th
Floating Holidays (2)	Discretion of Employee
New Year's Day	January 1 st (2025)

Annually, a total of thirteen (13) days are offered to employees of the Town.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 12 adopted.

Resolution No. 13 presented by Councilor Race, seconded by Councilor Golub

ESTABLISHMENT OF WATER TREATMENT PLANT OPERATOR IN RELATION TO THE TOWN OF CAZENOVIA WATER DISTRICTS

WHEREAS, employees of the Town of Cazenovia Highway Department who are also Certified Water Technicians are essential in the operation and maintenance of the Mt. Pleasant Water District and Town of Cazenovia Consolidated Water District (Wellington & New Woodstock); and

WHEREAS, the Town of Cazenovia has previously determined it would be in the best interest of the Town to create a position of “Water Treatment Plant Operator (Type C)” to serve as the lead in relation to the day-to-day operation of said districts; and

WHEREAS, the duties of the position “Water Treatment Plant Operator” would entail performing maintenance work and minor repairs to machinery and equipment, sampling of water for testing and monitoring purposes and control of plant operations, assisting in the instruction of trainees, and maintaining a log of plant operations and related records; and

WHEREAS, the Highway Superintendent will designate an employee to serve as the Water Treatment Plant Operator; and

WHEREAS, the Highway Superintendent has selected Christopher Sgouris to serve as the Water Treatment Plant Operator; and

WHEREAS, the Town Board recognizes the increased responsibility with these duties and has established a stipend that will be approved annually at the organizational meeting.

NOW, THEREFORE, BE IT RESOLVED that the Town of Cazenovia Town Board establishes the position of “Water Treatment Plant Operator) Type C” to be held by Christopher Sgouris with an annual stipend.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 13 adopted.

Resolution No. 14 presented by Councilor Race, seconded by Councilor Fallon

2024 HOURLY RATES AND ANNUAL SALARIES

To approve the following hourly and annual salaries in amounts not to be exceeded and as provided in the 2024 Town Budget:

Name/Title	Budget Line	2024 Amount
Town Councilors (4 elected)	A1010.1	Annual, \$ 4,420.00 ea.
Justices (2 elected)	A1110.1	Annual, \$ 14,144.00 ea.
Town Supervisor (elected)	A1220.1	Annual, \$ 22,152.00
Budget Officer (<i>Reger</i>)	A1340.1	Annual, \$ 10,660.00
Assessor (<i>Fitts</i>)	A1355.1	Annual, \$ 58,578.00
Town Clerk (<i>Sunderman</i>)	A1410.1	Annual, \$ 67,392.00
WPCF Town Clerk Stipend (<i>Sunderman</i>)	SS8130.1.710	Annual, \$ 3,120.00
Registrar of Vital Statistics (<i>Sunderman</i>)	A4020.1	Annual, \$ 6,500.00
Records Management Officer (<i>Sunderman</i>)	B1460.1	Annual, \$ 8,190.00
Clerk PT (<i>King</i>)	A1430.1.12	\$ 18.55/hr.
Zoning/Codes Enforcement Officer (<i>Ladd</i>)	B8010.1.023	Annual, \$ 42,900.00
Zoning Department Clerk (<i>Wightman</i>)	B8010.1.10	Annual, \$ 62,920.00
Dog Control Officer (<i>Driscoll</i>)	A3510.1	Annual, \$ 7,020.00
Planning Board Chair (<i>Ridler</i>)	B8020.1.25	Annual, \$ 1,950.00
ZBA Chair (<i>Pratt</i>)	B8010.1.25	Annual, \$ 1,950.00
FT Bookkeeper (<i>Merrill</i>)	A1430.1.37	Annual, \$ 59,800.00
Sewer Accountant (<i>Merrill</i>)	SS8130.1.704	Annual, \$ 7,800.00
Secretary to Supervisor (<i>McMurtrie</i>)	A1220.1.42	\$ 21.25/hr.
Water Districts Collector (<i>McMurtrie</i>)	SW8310.1	\$ 21.25/hr.
Justice Clerk (<i>Palmer</i>)	A1110.1.10	\$ 17.50/hr.
Justice Clerk (<i>Bishal</i>)	A1110.1.10	\$ 17.50/hr.
Highway Superintendent (<i>Smith</i>)	A5010.1	Annual, \$ 71,110.00
Deputy Highway Superintendent (<i>Spaulding</i>)	A5010.1.12	Annual Stipend, \$ 4,160.00
Water Treatment Plant Operator (<i>Sgouris</i>)	SW1 8340.1	Annual Stipend, \$ 2,002.00
Certified Water Technicians	SW1 8340.1	Annual, \$ 500.00 ea.

Highway Department Hourly Rates

Seasonal Laborer		\$ 15.00 hourly rate
Contract Laborer		\$ 19.63 hourly rate
Machinery Equipment Operator		\$ 25.14 hourly rate
Heavy Equipment Operator		\$ 29.00 hourly rate

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 14 adopted.

Resolution No. 15 presented by Councilor Race, seconded by Councilor Fallon

HIGHWAY DEPARTMENT NEW EMPLOYEE

To approve the following Highway Department employee appointment and hourly rate:

Anthony Buck	\$ 26.10/hour
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Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 15 adopted.

Resolution No. 16 presented by Councilor Race, seconded by Councilor Johnson

PROCUREMENT OF A BLANKET UNDERTAKING

To approve the procurement of a blanket undertaking from a duly authorized corporate surety covering the officers, clerks, board members, and employees of the Town. Pursuant to Town Law § Oaths of Office and Undertaking, the Official Undertaking shall be filed with the Madison County Clerk.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 16 adopted.

NOTES FOR THE RECORD



Highway Superintendent, Bryan Smith, completed the *Annual Certification of Local Highway Mileage* for 2023 (received December 22, 2023) with the following miles reported:

Total Centerline Miles of roads owned by the Town of Cazenovia..... 58.67 Miles
Total Lane Miles of roads owned by the Town of Cazenovia 116.72 Miles

(Cobblestone Drive was added to the 2023 road inventory)

Councilor Race said there are three plow trucks on order. He said the Town is guaranteed 50% of the cost of the truck when it is purchased on trade-in value. Historically, the Town finds someone to buy the truck and the truck gets sold for half of what the new truck would cost. He said the new truck will cost \$ 370,000.00 and \$ 185,000.00 is half of the amount. He said they don't commit to anyone until they receive a letter or resolution. He also added the Town of Kortright is interested in the next two trucks, as well.

Resolution No. 17 presented by Councilor Golub, seconded by Councilor Fallon

AUTHORIZING THE SALE OF A 2018 WESTERN STAR PLOW TRUCK TO THE TOWN OF KORTRIGHT

WHEREAS, the Town of Cazenovia Highway Department owns a 2018 Western Star Truck with a wing and front plow (Vin# 5KKHAEDVOJPT0337) and other associated equipment; and

WHEREAS, the Town of Cazenovia Highway Department has previously advised the Town Board of the Town of Cazenovia of its continuing need to repair, replace and update its fleet of heavy equipment; and

WHEREAS, the Town inquired as to the potential sale of the equipment through various avenues and means; and

WHEREAS, the Town of Kortright has offered to purchase said truck and associated equipment from the Town of Cazenovia Highway Department for One Hundred Eighty-five Thousand and 00/100 Dollars (\$ 185,000.00); and

WHEREAS, an analysis of the truck value was undertaken by the Town of Cazenovia Highway Superintendent; and

WHEREAS, the Town Board having determined that this manner of sale is likely to facilitate the best price for the truck and associated equipment.

NOW, THEREFORE, IT IS

RESOLVED AND DETERMINED, that, pursuant to Section 142(5) of the New York State Highway Law, this Board authorizes the Town of Cazenovia Superintendent of Highways to sell the aforementioned truck and associated equipment to the Town of Kortright, as is, without any warranties, express or implied, for a purchase price of One Hundred Eighty-five Thousand and 00/100 Dollars (\$ 185,000.00); and it is further

RESOLVED AND DETERMINED, that the Town of Cazenovia Superintendent of Highways is hereby authorized to sign any papers and take all actions to give full force and effect to this resolution and it is further

RESOLVED AND DETERMINED, that the proceeds of said sale shall be deposited into the appropriate Town of Cazenovia Highway Fund, as required pursuant to Section 142(5) of the New York State Highway Law.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 17 adopted.

Resolution No. 18 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZING THE PROCUREMENT OF A 2024 JOHN DEERE
624P WHEEL LOADER WITH TRADE-IN**

WHEREAS, the Town of Cazenovia Highway Department advised of its desire to acquire a new 2024 John Deere 624P Wheel Loader with specified equipment, including John Deere Extended Warranty, powertrain and hydraulics for 1500 total hours or 24 total months; and

WHEREAS, the Town Board has obtained a quote for said equipment through Sourcewell (formerly NJPA) Contract 011723-JDC and received an offer and proposal on same; and

WHEREAS, purchase through Sourcewell was deemed to be compliant with the provisions of General Municipal Law §104; and **WHEREAS**, the Town of Cazenovia Highway Department has utilized said services to obtain a quote upon review by the Town Board has been deemed to have achieved the best price for such equipment; and

WHEREAS, the quote for such equipment has been determined to be Two Hundred Fifty-One Thousand Sixty-eight and 87/100 Dollars (\$ 251,068.87) from Five Star Equipment, Inc.; and

WHEREAS, as part of said acquisition, a trade-in shall be applied to said procurement and after application of said trade-in allowances of Two Hundred Fifty-One Thousand Sixty-eight and 87/100 Dollars (\$ 251,068.87) for a used 2022 John Deere 624P, it is anticipated that the balance necessary for purchase of said equipment will be Zero and 00/100 Dollars; and

WHEREAS, such procurement constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated.

NOW, THEREFORE, BE IT RESOLVED that the Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute any necessary documents to purchase a 2024 John Deere 624P Wheel Loader with specified equipment, including John Deere Extended Warranty, powertrain and hydraulics for 1500 total hours or 24 total months, at no additional cost through the Office of General Services Vehicle Marketplace from Five Star Equipment, Inc., 5835 East Taft Road, North Syracuse, New York 13212 (Sourcewell Contract 011723-JDC upon the terms provided in the submitted proposal and adjusted by the above-noted trade-in allowance.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 18 adopted.

Resolution No. 19 presented by Councilor Race, seconded by Councilor Johnson

**INSTALLATION OF INTERIOR LED LIGHTING
AT TOWN OF CAZENOVIA HIGHWAY GARAGE**

WHEREAS, the Town of Cazenovia was awarded a NYSERDA Clean Heating and Cooling Campaign Grant in the amount of Five Thousand and 00/100 Dollars (\$ 5,000.00); and

WHEREAS, the Town received the funding based on their commitment to make an impact on reducing greenhouse gases by replacing the fluorescent ceiling fixtures with LED fixtures at the Town of Cazenovia Highway Garage; and

WHEREAS, the Highway Superintendent secured three quotes to replace the lighting; and

WHEREAS, the proposal submitted by Automatic Utilities, Inc. dated September 5, 2023 for Five Thousand Five Hundred Twenty-five and 00/100 Dollars (\$ 5,525.00) was the best value.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cazenovia Town Board authorizes the installation of LED lighting by Automatic Utilities, Inc. in an amount not to exceed Five Thousand Five Hundred Twenty-five and 00/100 Dollars (\$ 5,525.00) as part of their continued commitment to reduce energy use and emissions.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 19 adopted.

Resolution No. 20 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A LETTER OF SUPPORT

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the following Letter of Support to the New York State Conservation Partnership Program (NYSCPP) for the application being submitted by Cazenovia Preservation Foundation (CPF) for grant funding to complete a Chittenango Creek Corridor Trail Improvement and Connectivity Feasibility Study.

December 18, 2023

NYSCCP Grants Review Committee
New York State Conservation Partnership Program
112 Spring Street, Suite 204
Saratoga Springs, NY 12866

Dear NYSCPP Grants Review Committee:

On behalf of the Town of Cazenovia, I would like to express my support for the Cazenovia Preservation Foundation’s application for a Capacity Grant through the New York State Conservation Partnership Program (NYSCPP) to support their work to complete a Chittenango Creek Corridor Trail Improvement and Connectivity Feasibility Study. The study would address multiple trail improvements and four remaining gaps in trail connectivity along the Chittenango Creek corridor in Cazenovia, NY.

CPF has made many contributions to improving the public trail network in Cazenovia over several decades through its work to purchase sections of the old railroad corridors and acquire other lands with trails that had historically been utilized by the public. In recent years, CPF has collaborated with several partner organizations to groom portions of this network for cross-country skiing and snowshoeing. The trails in our area are regularly cited as a significant resource in community surveys, such as the one that was recently completed to support the Town of Cazenovia’s work to update its comprehensive plan, and are increasingly being identified as a driver for economic vitality of the community. Today, CPF manages 13.5 miles of year-round multi-use public trails in four distinct areas within Cazenovia. With recent acquisitions of land and trail easements, there are few remaining barriers to connecting these smaller sections of trail into an 18-mile trail network. The completion of this feasibility study would provide a roadmap for fully connecting these independent sections of trails in the heart of the village, further elevating the importance of this recreational resource for the community.

I am pleased to offer my support and endorsement of CPF’s grant request as I believe that this project will greatly assist CPF in their work to expand upon the existing trail network and provide a high quality outdoor recreational experience for residents of and visitors to our area.

Thank you for your consideration.

Sincerely,

William N. Zupan,
Town Supervisor

cc: Town of Cazenovia Town Board

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 20 adopted.

Resolution No. 21 presented by Councilor Race, seconded by Councilor Johnson to approve the following 2023 budget transfers and adjustments:

(Authority NYS Town Law section 112 “The town board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof. Moneys therefor may be provided from the unexpended balance of an appropriation, from the appropriation for contingencies, from unappropriated unreserved fund balance or unanticipated revenues within a fund or by borrowing pursuant to the local finance law.”).

General Fund A

To increase Town Clerk PS to accommodate longevity pay effective June 23, 2021, paid in 2023.

To: A 1410.1.000 Town Clerk PS	\$1,185.00
From: A 1620.2.000 Buildings EQ	(1,185.00)

To increase Celebrations CE to accommodate holiday costs.

To: A 7550.4.000 Celebrations CE	\$150.00
From: A 1620.4.015 Utilities Buildings CE	(150.00)

General Fund B

To increase Zoning Officer PS to accommodate hours for records review completed by former Code Enforcement Officer and Deputy Code Enforcement Officer original budget not sufficient (\$1,200 transfer in December was short, bookkeeper didn’t anticipate December payroll for current Code Enforcement Officer).

To: B 8010.1.023 Zoning Officer PS	\$2,300.00
From: B 1990.4.000 Contingency Account	(2,300.00)

Water Pollution Control Facility SS

To transfer budget into Miscellaneous Equipment Sewage Treatment/Disposal EQ for building repairs completed in December.

To: SS 8130.2.913 Misc Equipment Sewage Treatment/Disposal EQ	\$600.00
From: SS 8110.2.913 Misc Equipment Sewer Administration EQ	(600.00)

Consolidated Water Districts (New Woodstock & Wellington) SW1

To appropriate Fund Balance we must make a calculation that Fund Balance is available in Consolidated WD by running the following calculation to prove that Fund Balance is available:

Present Year Budget:

SW1 510 Estimated Revenues	\$70,730.00
Plus SW1 599 Appropriated Fund Balance	<u>0,000.00</u>
Actual Subtotal	\$70,730.00

Present Year Actual:

SW1 980 Actual Revenues to Date	\$69,793.28
Plus Other Revenues Expected by year end	.00
Plus SW1 909 Fund Balance at beginning of year	<u>173,876.58</u>
Actual Subtotal	\$243,669.86

Actual Subtotal less Budgeted Subtotal = Amount Available \$172,939.86 - \$4,820.00 Appropriated Fund Balance Dec. = \$168,119.86

Appropriate additional fund balance to accommodate actual labor for 2023 water technicians.

To: SW1 8340.1.000 Transmission/Distribution PS	\$400.00
To: SW1 9030.8.000 Social Security (Town’s Portion)	30.00
From: SW1 599 Appropriated Fund Balance	(430.00)

Mt. Pleasant Water District SW2

To appropriate Fund Balance we must make a calculation that Fund Balance is available in Mt. Pleasant WD by running the following calculation to prove that Fund Balance is available:

Present Year Budget:

SW2 510 Estimated Revenues	\$24,610.00
Plus SW2 599 Appropriated Fund Balance	<u>0,000.00</u>
Actual Subtotal	\$24,610.00

Present Year Actual:

SW2 980 Actual Revenues to Date	\$35,670.08
Plus Other Revenues Expected by year end	.00
Plus SW2 909 Fund Balance at beginning of year	<u>117,726.33</u>
Actual Subtotal	\$153,396.41

Actual Subtotal less Budgeted Subtotal = Amount Available \$128,786.41 – \$4,200.00 Appropriated Fund Balance Nov. = \$124,586.41 - \$1,870 Appropriated Fund Balance Dec. = \$122,716.41

Appropriate additional fund balance to accommodate water clerk actual hours for sending out emergency emails on a holiday.

To: SW2 8310.1.000 Administration PS	\$50.00
From: SW2 599 Appropriated Fund Balance	(50.00)

Appropriate additional fund balance to accommodate water testing, supplies and equipment for purification purposes.

To: SW2 8330.4.000 Purification CE	\$2,200.00
From: SW2 599 Appropriated Fund Balance	(2,200.00)

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 21 adopted.

Attorney's Report: *John Langey, Esq. reported his Office has been busy. The changes to the cell tower law were introduced this evening. He said there are a number of matters he is working on with the Codes Enforcement Officer that may result in potential justice court. On another note, he is looking at the short-term rental law for the Town. The battery storage law is also underway. They are keeping an eye on the 94-c large-scale renewable energy projects throughout Madison County including Cazenovia. The lake treatment process is primarily being handled by Elizabeth Moran and there will be a procedural resolution next month for that process. He said the Planning Board has a large-scale solar project before them at the “Bob Frazee Property.” He has drafted a letter to the applicant in which the Town wants to see some changes in their Environmental Assessment Form. The Planning Board is doing a fine job in carefully reviewing the project. Lastly, the Ridge Road drainage project is consistently moving along.*

Supervisor's Report: *He thanked Connie Sunderman, Town Clerk, for the support she has given him during this time of transition. She has been gracious with her time. He has been engaged with all the items on the agenda tonight. He said he has been getting settled in at the County over the last month. His first meeting was last week and they are off and running. He mentioned he will start to have Office Hours once a month at the Town Hall. The hours will vary from month-to-month. For January, his hours will be January 21st from 10 a.m. – 1 p.m. He said he will stagger them between Saturdays and Sundays. He said if anyone in the Town has questions, concerns or ideas they can certainly come in during office hours, but he wanted to give an opportunity outside of the usual business hours.*

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported there was a little blast of winter. He said the staff is now full with their contingent employee. There is a new truck and loader coming, as discussed earlier this evening. He said they are waiting for the SAM Grant in terms of the Mt. Pleasant Water District.*

Councilor Golub (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, UCAN, Future of the Town Office, Anti-racism Coalition): *Reported that he echoed what Supervisor Reger said earlier this evening and he is looking forward to serving with Kyle and it will be an honor. He said the Cazenovia Lake Association is working on the wash station and the procedures. It is continually evolving and they are looking at it pragmatically. They are working with Lake George because they are basically the “gold standard.”*

Councilor Johnson (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Renewable Energy & Future of the Town Office): *Reiterated the sentiments of Councilor Golub and welcomed Councilor Fallon. She said she is looking forward to his tenure and some of the changes including office hours. She commented on his use of inclusive language and thanked him. She said CACDA did not have a lot on the agenda, but there is the list of grants that were awarded or they are waiting on the status. She said on January 24th, there will be a Joint Youth Recreation Meeting.*

Councilor Fallon (Planning & Zoning, CACC, Shared Services & New York State Police): *She thanked everyone for their warm welcome and was excited to be part of the group. She attended a Planning Board meeting, but doesn't have much to report, at this early stage. She will reach out to the contacts in her other areas of oversight in the near future and report more next month.*

Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2:

Mark Braiman of 4775 East Lake Road wanted to alert the Town Board to they have surpassed the two-year point for the natural gas and propane gas hook-up ban for new homes. He felt this would affect the Town future detrimentally. He also made several comments on lithium battery use and its recycling and was very interested to see the environmental impact statement on the law that the attorney is drafting for battery storage. He encouraged the Town to ask the State and legislature to carry out an environmental impact review for the amount of lithium battery storage that will be necessary by 2040. He thought the Town Board should also ask for a local opt-out provision for the hydrocarbon home hook-up heating ban that is scheduled to go into effect in less than two years.

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Race, seconded by Councilor Fallon to approve payment of the bills. The motion was unanimously approved.

Supervisor Reger explained there will be a five-minute recess and then the Town Board will move into Executive Session. There will be no action coming out of the Session, with the exception of adjourning the meeting.

At 8:41 p.m., motion by Councilor Race seconded by Councilor Fallon to go into Executive Session for the purposes of attorney-client privileged advice.

The Board invited John Langey, Attorney for the Town and Connie Sunderman, Town Clerk into the Session.

At 9:39 p.m., motion by Councilor Golub seconded by Councilor Fallon to adjourn the Executive Session.

Motion by Councilor Golub, seconded by Councilor Fallon to adjourn this meeting. The motion was unanimously approved.

At 9:39 p.m., Supervisor Reger declared this meeting adjourned.

Signed: *Connie J. Sunderman*

Connie J. Sunderman, Town Clerk