

**TOWN BOARD  
REGULAR MEETING**

**MONDAY**

**February 13, 2023**

**Supervisor Zupan opened the meeting at 7:30 p.m. with all Councilors present.**

**Pledge of Allegiance.**

**Correspondence:** *There was no unshared correspondence.*

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**Motion by Councilor Golub, seconded by Councilor Reger to accept the minutes from the January 9, 2023 regular meeting. The motion was unanimously approved.**

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Supervisor Zupan asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

**Public comment #1:** *There were no comments.*

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*Supervisor Zupan said there was an old town dump at this site and DEC is going to put in three monitoring wells and take water samples to see if anything is leaching out of the old dump. The inspection will commence this spring.*

**Resolution No. 17 presented by Councilor Race, seconded by Councilor Johnson**

**AUTHORIZING THE SUPERVISOR TO EXECUTE AN  
AGREEMENT FOR ACCESS AND PRELIMINARY INVESTIGATION  
ACTIVITIES AT 3425 CONSTINE BRIDGE ROAD**

**WHEREAS**, the New York State Legislature had enacted Titled 12 of Article 37 of the Environmental Conservation Law, relating to the mitigation and remediation of certain solid waste sites and provides the New York State Department of Environmental Conservation (“NYSDEC”) jurisdiction to conduct preliminary investigations in accordance with said law, and

**WHEREAS**, the Town of Cazenovia has been requested by the NYSDEC to provide access to certain lands, commonly known as 3425 Constine Bridge Road (Tax Map No. 119.-1-50), for purposes of fulfilling the NYSDEC’s obligations to review certain solid waste sites for said purposes; and

**WHEREAS**, the NYSDEC has provided to the Town an Agreement for Access and Preliminary Investigation Activities (“Access Agreement”) to install a limited number of monitoring wells; and

**WHEREAS**, the Town of Cazenovia has deemed it beneficial to the Town and its residents to allow for such access; and

**WHEREAS**, such action constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated thus ending the environmental review process.

**NOW THEREFORE, BE IT RESOLVED** that the Town of Cazenovia Town Board hereby authorizes and directs the Town Supervisor to execute the Agreement for Access and

Preliminary Investigation Activities provided by the New York State Department of Environmental Conservation.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 17 adopted.**

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*Supervisor Zupan said the polling places are the same as last year.*

**Resolution No. 18 presented by Councilor Race, seconded by Councilor Reger**

**DESIGNATION OF POLLING PLACES**

Pursuant to New York State Election Law 4-104 (*Registration and Polling Places; designation of*), “Every Board of Elections shall, in consultation with each city, town and village, designate the polling places in each election district in which the meetings for the registration of voters, and for any election may be held.”

The Town Board of the Town of Cazenovia hereby designates and authorizes the Town Clerk to certify the following polling places for the Town of Cazenovia for the 2023 Election year:

- District 1 – New Woodstock Free Library, 2106 Main Street, New Woodstock
- District 2 – American Legion Post 88, 26 Chenango Street, Cazenovia (*downstairs*)
- District 3 – American Legion Post 88, 26 Chenango Street, Cazenovia (*downstairs*)
- District 4 – Cazenovia Public Library, 100 Albany Street, Cazenovia
- District 5 – Cazenovia Public Library, 100 Albany Street, Cazenovia
- District 6 – American Legion Post 88, 26 Chenango Street, Cazenovia (*downstairs*)

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 18 adopted.**

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**NOTES FOR THE RECORD**



Highway Superintendent, Bryan Smith, completed the *Annual Certification of Local Highway Mileage* for 2022 (received January 2023), with the following miles reported:

Total Centerline Miles of roads owned by the Town of Cazenovia..... 58.24 Miles  
Total Lane Miles of roads owned by the Town of Cazenovia ..... 115.86 Miles

*Councilor Race explained lane miles are both sides of the road and centerline miles are roads that don't meet a width requirement so they are considered single lane road.*

*The only roads in the Town of Cazenovia that are single lane roads are Madge Lane and Corkinsville Road.*

*(Cannon Crest Drive was added in 2022 to the road inventory)*

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*Supervisor Zupan said this next resolution is for a feasibility study on the impact of Cazenovia College closing and what can possibly be done with the physical assets.*

**Resolution No. 19 presented by Councilor Reger, seconded by Councilor Johnson**

**AUTHORIZING THE TOWN OF CAZENOVIA TO PARTICIPATE IN A FEASIBILITY STUDY WITH THE VILLAGE OF CAZENOVIA AND CAZENOVIA AREA COMMUNITY DEVELOPMENT ASSOCIATION (CACDA)**

**WHEREAS**, the Town of Cazenovia from time-to-time has jointly cooperated and participated with the Cazenovia Area Community Development Association (CACDA) and its partners, including the Village of Cazenovia, relative to important area-wide issues; and

**WHEREAS**, recently Cazenovia College has announced its intent to close its campuses located in the Village of Cazenovia and within the Town of Cazenovia; and

**WHEREAS**, such closure is deemed by the Town of Cazenovia to be an issue of paramount importance and concern to the Town, the Village, the County and their residents; and

**WHEREAS**, CACDA has proposed the engagement of a professional planner to assist CACDA and its partners in analyzing and recommending potential uses for the Cazenovia College campus and related facilities; and

**WHEREAS**, the importance of the retention of a professional planner/consultant is multi-faceted, including issues relating to economics, land use and needs of the community, such that the Town has determined that it is in the best interests of the Town and its residents to participate in this process; and

**WHEREAS**, such action constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated thus ending the environmental review process.

**NOW THEREFORE, BE IT RESOLVED** that the Town of Cazenovia Town Board hereby authorizes the Town Supervisor to direct the participation in the retention of a professional planner/consultant relative to the future of the Cazenovia College campus and related facilities, in an amount not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00), subject however to review of the proposal by the Town's attorney; and be it further

**RESOLVED** that such planning will include a market analysis and needs assessment; inventory and visioning; and economic feasibility studies.

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 19 adopted.**

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**Resolution No. 20 presented by Councilor Reger, seconded by Councilor Golub**  
**AUTHORIZING THE APPOINTMENT OF CHARLES “CHUCK” LADD, II**

To authorize the appointment of Charles “Chuck” Ladd, II as the Zoning & Codes Enforcement Officer, effective February 13, 2023 at an annual salary of Thirty-nine Thousand One Hundred Thirty and 00/100 Dollars (\$ 39,130.00). The position of Zoning & Codes Enforcement Officer is part-time for the Town of Cazenovia.

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 20 adopted.**

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**Resolution No. 21 presented by Councilor Race, seconded by Councilor Johnson**

**AUTHORIZING THE APPOINTMENT OF ROGER S. COOK**

To authorize the appointment of Roger S. Cook, Assistant Codes Enforcement Officer, effective February 1, 2023 at an hourly rate of Twenty-five and 75/100 Dollars (\$ 25.75). The position of Assistant Codes Enforcement Officer is part-time for the Town of Cazenovia

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 21 adopted.**

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**Resolution No. 22 presented by Councilor Race, seconded by Councilor Reger**  
**COURT CLERK KERRY BISHAL’S ACCOUNTING RECORDS AUDIT**

Relative to the Town Board's audit of Town Justice D. Christian Fischer’s accounting records at the 2/8/2023 work session, all appears to be accurate and in good order.

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 22 adopted.**

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**Resolution No. 23 presented by Councilor Race, seconded by Councilor Johnson**

**TOWN JUSTICE D. CHRISTIAN FISCHER’S MONTHLY ATTENDANCE AT THE MADISON COUNTY MAGISTRATE’S & COURT CLERK’S ASSOCIATION MEETING**

To authorize Town Justice D. Christian Fischer’s attendance at the monthly Madison County Magistrate’s and Court Clerk’s Association Meeting with registration fees paid.

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 23 adopted.**

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**Resolution No. 24 presented by Councilor Race, seconded by Councilor Reger**  
**HIGHWAY DEPARTMENT EMPLOYEE ATTENDANCE AT THE**  
**AMERICAN WATER WORKS ASSOCIATION ANNUAL MEETING**

To authorize the attendance of Christopher Sgouris at the Annual Meeting of the American Water Works Association in Saratoga Springs, New York, April 10 – April 13, 2023 with expenses paid.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 24 adopted.**

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*Supervisor Zupan said this is to get the tax warrant corrected because the Town of Cazenovia is not being charged taxes on the listed parcels. In order to get the tax warrant that is given to the County to match what is collected, this resolution has to be adopted.*

**Resolution No. 25 presented by Councilor Race, seconded by Councilor Reger**  
**APPLICATIONS FOR CORRECTED TAX ROLL FOR 2023 UNDER**  
**SECTIONS 550 (7a) AND (2e) OF THE REAL PROPERTY TAX LAW**

To authorize the Town Supervisor to execute the Applications for Corrected Tax Roll (RP-554) for the following parcels:

Bill #	Tax Map #	Owner Name	Property Address	Property Class	Amount Due
3321	107.1-1-22.28	Wellington Water District	3840 East Road	Water well	\$ 103.39
3323	146.-1-67	Town of Cazenovia	Main Street	Water well	\$ 21.92
3324	146.-1-70	Town of Cazenovia	Off Parker Road	Athletic field	\$ 15.92
3325	146.8-1-7	Town of Cazenovia	2037 Main Street	Social organization (Former Legion Land)	\$ 44.46
3326	146.8-1-8	Town of Cazenovia	2037 Main Street	Social organization (Building)	\$ 88.92
3332	146.8-1-65	N Woodstock Water Dist.	Off Mill Street	Water Supply	\$ 372.20
3335	146.8-2-31	Town of Cazenovia	2116 Main Street	Police/Fire	\$ 351.53
3336	146.8-2-32	Town of Cazenovia	2118 Main Street	Public Park (New Woodstock Heritage Park)	\$ 2.27
<b>TOTAL</b>					<b>\$ 1000.61</b>

These parcels are owned by the Town of Cazenovia, a government entity, and should therefore be wholly exempt from taxation and classified as Roll Section 8, wholly exempt. However, these parcels were erroneously charged a fee due to a clerical error. On the 2023 Town & County tax bills, the charge is called “Caz Consol. Water District.” “Caz Consol. Water District” is a special district that was formed in 2022 by consolidating the former New Woodstock Water District and former Wellington Water District.

The error falls under two section of Real Property Tax Law §550 (7) (a), “an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of section four hundred ninety of this chapter, is wholly exempt from taxation;” and § 550 (2) (e), “an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district.”

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                 **Yes**

**Supervisor Zupan declared Resolution No. 25 adopted.**

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*Supervisor Zupan said this resolution is to order a new skid steer and the current one we own will be sold to the Town of Nelson.*

**Resolution No. 26 presented by Councilor Golub, seconded by Councilor Race**

**AUTHORIZING THE HIGHWAY SUPERINTENDENT TO PLACE AN ORDER AND ENTER INTO A PURCHASE CONTRACT FOR A 2023 JOHN DEERE 325G COMPACT TRACK LOADER WITH SPECIFIED EQUIPMENT PACKAGE AND EXTENDED WARRANTY**

**WHEREAS**, the Town of Cazenovia Highway Department has previously advised the Town Board of the Town of Cazenovia of its continuing need to repair, replace and update its fleet of heavy equipment; and

**WHEREAS**, the periodic acquisition of equipment is an appropriate municipal purpose for the expenditure of public funds; and

**WHEREAS**, the Town of Cazenovia Highway Department advised of its desire to acquire a track loader with specified equipment package; and

**WHEREAS**, the Town after due deliberation, has determined that the acquisition of such equipment would be in the best interest of the Town; and

**WHEREAS**, such equipment (being a Model Year 2023 John Deere 325G Compact Track Loader) with equipment package is available for lease/purchase at a contract price not to exceed Seventy Thousand Nine Hundred Sixteen Dollars and 00/100 (\$70,916.00); without application of any applicable trade-in or other allowances; and

**WHEREAS**, the Town Board has obtained a quote for said equipment through the Office of General Services Vehicle Marketplace {Sourcewell (formerly NJPA) Contract 032115-JDC} NYS OGS Contract PC69403); and

**WHEREAS**, purchase through Sourcewell and the Office of General Services Vehicle Marketplace was deemed to be compliant with the provisions of General Municipal Law §104; and

**WHEREAS**, the proposed action has been deemed to be a Type II action pursuant to 6 N.Y.C.R.R. Part 617.

**WHEREAS**, the Town Board now desires to authorize said purchase of the Model Year 2023 John Deere 325G Compact Track Loader, plus the equipment for such track loader, as described herein to be procured from Five Star Equipment, Inc., 5835 East Taft Road, North Syracuse, New York 13212.

**NOW, THEREFORE,**

**RESOLVED AND DETERMINED**, the Town of Cazenovia Town Board hereby authorizes the acquisition of a Model Year 2023 John Deere 325G Track Loader with specified equipment package, described generally as a 2023 model year John Deere 325G Compact Track Loader, plus the following equipment, cab, switchable joy stick controls, cold-start package, 78” HD construction bucket, corresponding manuals, and extended service warranty all equipment designated in the product quotation dated October 20, 2022), at a contract price not to exceed Seventy Thousand Nine Hundred Sixteen and 00/100 Dollars (\$70,916.00); through the Office of General Services Vehicle Marketplace from Five Star Equipment, Inc., 5835 East Taft Road,

North Syracuse, New York 13212 (Sourcewell Contract 032115-JDC, NYS OGS Contract PC69403), upon the terms provided in the submitted proposal by way of cash payment, utilizing funds from the appropriate Highway Department Fund.

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 26 adopted.**

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**Resolution No. 27 presented by Councilor Reger, seconded by Councilor Golub**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A  
PHOTOCOPIER SERVICES AGREEMENT**

To authorize the Supervisor to execute a photocopier services agreement made available to the Town of Cazenovia through Madison County Request for Proposal (P120-Photocopier Lease Management) for Printer Management Services with Usherwood Office Technology. Said lease agreement is for one (1) Canon iRC3830i photocopier for 48 months at a monthly rate of One Hundred Fifty-Six and 03/100 Dollars (\$ 156.03). The pricing includes 4,000 black and white images, 750 color images, toner, parts and service. The Supervisor is hereby authorized to enter into an agreement with Usherwood Office Technology pending review by the Attorney for the Town.

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 27 adopted.**

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*Supervisor Zupan said the smaller mats are being purchased because in deep water the 12' mats are too heavy to remove.*

**Resolution No. 28 presented by Councilor Race, seconded by Councilor Reger**

**AUTHORIZE PROCUREMENT OF THIRTY BENTHIC MATS**

The Town of Cazenovia Town Board hereby authorizes the purchase of thirty (30) benthic mats (7'6" x 20'4") from Seaweed Mat Systems of Avon, New York per the quote received February 6, 2023. Each mat is Three Hundred Ten and 00/100 Dollars (\$310.00).

No shipping fees will be charged. The total expenditure shall not exceed Nine Thousand Three Hundred and 00/100 Dollars (\$9,300.00).

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 28 adopted.**

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*Supervisor Zupan said he is going to talk to Cunningham Excavation because they have a machine that will put stone down underneath sod and the surface hardly gets disturbed. This will help with draining the field. He said he will get pricing for that project and it might be something to consider at a future meeting.*

**Resolution No. 29 presented by Councilor Johnson, seconded by Councilor Reger**

**NEW WOODSTOCK WOMEN’S SOFTBALL LEAGUE  
USE OF NEW WOODSTOCK BALL FIELD**

To approve the use of the New Woodstock Ball Field by the New Woodstock Women’s Softball League from May 1, 2023 through September 1, 2023.

This approval is contingent upon the submission of a one million dollar liability insurance certificate to the Town Clerk prior to any use of the field. The certificate must name the Town of Cazenovia as the certificate holder and note the activities and state the time period of coverage. The liability insurance must be continuously maintained throughout the 2023 season.

Completed “player waiver” forms with original signatures must be signed by all players, coaches, and participants in any capacity, and must be submitted to the Town Clerk’s Office before the start of the season or prior to any use of the field, whichever date comes first.

All participants shall observe appropriate CDC social distancing guidelines that are in place during the softball season.

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Reger**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Supervisor Zupan**                **Yes**

**Supervisor Zupan declared Resolution No. 29 adopted.**

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**Resolution No. 30 presented by Councilor Reger, seconded by Councilor Race  
2023 CAZENOVA HILLBENDER**

To approve the use of Rathbun and Ridge Roads, on Saturday, May 13, 2023 commencing at 9:00 a.m. for a 19-mile and a 38-mile bike race to benefit the Upstate Golisano Children's Hospital. It is understood that the Madison County Sheriff's Department or New York State Police will be utilized for traffic control and that CAVAC will be on-site.

This approval is contingent upon receipt of an endorsed Certificate of Liability Insurance, naming the Town of Cazenovia as an additional insured with coverage in the amount of One Million Dollars. Coverage must be maintained throughout the date of the event. The Certificate of Liability Insurance shall be filed with the Town Clerk no later than Friday, April 28, 2023.

Further, it should be understood Rathbun and Ridge Roads cannot be closed to local traffic and no paint products can be applied to the roads.

All participants shall observe appropriate CDC social distancing guidelines that are in place at the time of the event.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 30 adopted.**

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**Resolution No. 31 presented by Councilor Johnson, seconded by Councilor Race**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE  
A LETTER OF SUPPORT TO THE CAZENOVA PRESERVATION FOUNDATION  
FOR THE PAUL BRUHN HISTORIC REVITALIZATION GRANT APPLICATION**

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the following Letter of Support to the National Parks Service for the application submitted by the Cazenovia Preservation Foundation for the Paul Bruhn Historic Revitalization Grant for revitalization of privately-owned historic buildings in the Village of Cazenovia commercial district.

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January 24, 2023

NPS Grants Review Committee  
National Parks Service  
STLPG@nps.gov

Re: Paul Bruhn Historic Revitalization Grants – Cazenovia Preservation Foundation Village of Cazenovia Historic Commercial District Revitalization Sub-Grant Program

Dear Grants Review Committee:

On behalf of the Town of Cazenovia, I would like to express my support for the Cazenovia Preservation Foundation’s application for a Paul Bruhn Historic Revitalization Grant to implement a sub-grant program in partnership with the Cazenovia Area Community Development Association (CACDA) for the revitalization of privately-owned historic buildings in the Village of Cazenovia commercial district.

The Cazenovia Preservation Foundation (CPF) is an accredited land trust based in Cazenovia, NY that has made many contributions to the community over the last 56 years through its work to protect the historic, agricultural and natural resources that define Cazenovia. In addition to protecting nearly 3,500 acres of agricultural land and open space in its service area in Central New York through conservation easements and fee ownership, CPF holds eleven easements that protect historical buildings.

Cazenovia is well known throughout the region for its charming historic village center which represents an important resource for the community and surrounding area. In the 1970’s, CPF worked to catalog the historical resources in and around Cazenovia to support an application for listing on the National Register and the Albany Street Historic District was listed in 1978. It is critically important that these historic architectural resources are preserved to ensure that Cazenovia’s downtown remains a vibrant hub of activity and continues to attract visitors to the area.

I am pleased to offer my support and endorsement of CPF’s grant request as I believe that this project will greatly assist Cazenovia in preserving its community character and important historic architectural resources which are so vital to the economic vitality of the area.

Thank you for your consideration.

William N. Zupan,  
Town Supervisor

WNZ/cjs

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**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 31 adopted.**

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**Attorney's Report:** *John Langey, Esq. reported at the beginning of the year an e-mail was received from some residents of Cobb Hill Road and Rippleton Road regarding their proposed changes to the Town's existing cell tower law. He has reviewed the changes and is ready to meet with a couple Town Board members to discuss the proposed changes. He suggested Councilor Reger and another Town Board member. He reminded the Board the residents who sent the e-mail were concerned about a proposed cell tower project near their residences. He said that application is on a hiatus, but the residents would still like the cell tower law reviewed. Additionally, he reported the Cunningham subdivision paperwork was completed this evening, so that is in good shape. He mentioned the Zoning Board of Appeals had an issue regarding a barn that had been constructed. However, he thinks it has come to a resolution that will make everyone happy.*

*Supervisor Zupan said all the sides are off the structure except for the tin on the West roof.*

*John Langey said they are happy the owner is razing it voluntarily. He also reported there has been another meeting about solar at the highway garage which is moving forward. However, a little slower than they expected because the DEC monitoring wells may slow it down by six months. He commented on the last Planning Board meeting which was cancelled due to a lack of agenda items. He said the solar project on Barrett Road (Lucas property) is still ongoing and he is currently waiting for a few more final agreements from the solar company.*

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**Supervisor's Report:** *Supervisor Zupan said he has been involved in every resolution that was passed tonight. He has been working on the ambulance service at Madison County and there are a few ambulance services that are in need of help. He mentioned the County Clerk shared an e-mail that the December and January mortgage tax is down by 50%. He kept the revenue mortgage tax fairly low in the budget, so he is hoping it won't have a big impact.*

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**Councilor Race** (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported everything is good at the highway garage and it has been an extremely "open" winter. Everything is polished, shined and painted and there is not a lot going on other than the day-to-day chores.*

**Councilor Golub** {Cazenovia Lake Association, Cazenovia Lake Watershed Council, Solar & Future of the Town Office (Gothic Cottage), Anti-Racism Coalition}: *Reported at the CLA, there was a grant that was awarded in the amount of \$ 64,000 for engineering in relation to the Mill Street dam removal. There is a 25% match on that grant. Additionally, there is a grant for 50% of the Lakeland Park pier. Thad Yorks of Cazenovia College hopes to run the electro-fishing boat program. There is a back-up plan if that doesn't come to fruition, though. Thad will run the European Frog-bit Eradication Program, also. He reported Councilor Johnson and he attended a meeting regarding the Gothic Cottage. The meeting was with Anne Ferguson, Carl Stearns and Ted Bartlett and the purpose of the meeting was to identify the structural and maintenance needs of the Gothic Cottage. The next step will be to get estimates. Some drone photos were taken of the roof which were helpful to show the areas that need attention. In regards to his duties with the Anti-racism Coalition, there will be a meeting on the 15<sup>th</sup> of this month. Their concern is with the college a big part of the diversity will be gone.*

*Supervisor Zupan commented on the Gothic Cottage update that Councilor Golub provided. He felt the people on the Committee have the expertise to lay out the order of operations on what should be done. He intends to spend the Casino Money that the town gets annually, approximately \$ 120,000 each year. He said if they can work on the renovations slowly, they won't have to borrow money. He mentioned Carl Stearns and Ted Bartlett will know the order of things to be done.*

**Councilor Reger** (Planning & Zoning, CACC, Comprehensive Plan, Shared Services & New York State Police): *Reported the Zoning Board of Appeals was quite active. He applauded John Langey for his demeanor, especially when things get contentious and his ability to calm and command the room to keep tensions at a minimum. He mentioned on another note, interviews will be conducted in the near future to fill vacancies on the various boards. In regards to the Comprehensive Plan, the Committee meets twice a month. He is working along with Lauren Lines and Liz Moran. They are looking for estimates from various organizations to make sure they are not overlapping efforts with the Cazenovia College Group, in regards to housing studies. Lastly, he reported the "Feds" have continued to raise the interest rates. The Town was able to take advantage of some higher rates for town funds. He lastly said CazCares does great work and reaches out to over 100 families. The SNAP benefits will come to an end on February 28<sup>th</sup>.*

**Councilor Johnson** {CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Solar & Future of the Town Office (Gothic Cottage)}: *Reported CACDA, in collaboration with CPF, had a visioning session a few weeks ago and invited several stakeholders. They cultivated a group with lots of different experiences and backgrounds. They will try to come up with three or four scenarios so the consultant will have something to start with for the feasibility study. She explained one possible scenario was an educational institution, but in a different form. A consultant can take that information and, at least have a starting point. She mentioned the regular CACDA meeting will be this coming Thursday. She said there have been a couple recreation meetings and she is still learning about the whole recreation budget. On another note, she attended a GREEN-NY purchasing program and wondered what she should pursue because the Town is a Climate Smart Community. She said the Town's designation expires in 2025. She inquired about our janitorial services and wondered if we could take advantage of this aspect for points. Lastly, she said a consultant was hired for the Stone Quarry Art Park "Hilltop House." She felt a comparison could be made to the accumulation of the items at the Gothic Cottage to the "Hilltop House." She wondered if it would be in our best interest to*

*see what items need to be kept or what can be purged.*

*Supervisor Zupan welcomed Councilor Johnson to get the name of the consultant. It might be a year down the road, but thought it would be helpful to have a contact.*

*The Town Board had a minor discussion about the furnishings and what might not be original to the Gothic Cottage.*

*Supervisor Zupan mentioned the “thank you” card the town received from a constituent thanking them for the lower speed limit on Delphi Road. He thanked all the taxpayers in the Town of Cazenovia for paying their taxes so services can be provided throughout the whole year. He said there are very few complaints and the taxpayers make Cazenovia function. He thought the town’s tax rate was the second lowest in Madison County.*

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Supervisor Zupan asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

**Public comment #2:** *There were no comments.*

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**The Town Clerk presented the monthly bills list.**

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

**Motion by Councilor Race, seconded by Councilor Golub to approve payment of the bills. The motion was unanimously approved.**

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**Motion by Councilor Reger, seconded by Councilor Johnson to adjourn this meeting. The motion was unanimously approved.**

**At 8:19 p.m., Supervisor Zupan declared this meeting adjourned.**

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**Signed:**           *Connie J. Sunderman*            
Connie J. Sunderman, Town Clerk