

**TOWN BOARD
SPECIAL MEETING**

WEDNESDAY

June 7, 2023

Supervisor Zupan opened the meeting at 7:00 p.m. with all Councilors present.

Proper notification of the meeting took place and further a quorum was present for the purposes of this meeting.

Resolution No. 70 presented by Councilor Race, seconded by Councilor Golub

**AUTHORIZING THE TOWN OF CAZENOVIA SUPERVISOR TO
EXECUTE THE APPLICATION DOCUMENTS AND GRANT MATERIALS
IN SUPPORT OF THE IMPROVEMENTS TO THE
TOWN OF CAZENOVIA WATER POLLUTION CONTROL FACILITY**

WHEREAS, the Town of Cazenovia has previously determined to construct improvements to the Town of Cazenovia Water Pollution Control Facility (“Town of Cazenovia WPCF”) located at 4500 Route 13 North in the Town of Cazenovia by utilizing financing from various sources, including the Water Infrastructure Improvement Act (WIIA) Grant Program and Water Quality Improvement Project (WQIP) Program through the New York State Department of Environmental Conservation (“NYSDEC”), the Clean Water State Revolving Fund (CWSRF) through the New York State Environmental Facilities Corporation (“NYSEFC”), the Water and Waste Disposal Loan & Grant through the United States Department of Agriculture Rural Development (“USDA RD”) and any other identified funding sources; and

WHEREAS, the Town of Cazenovia Town Board previously authorized the engagement of GHD to provide assistance to the Town to study and recommend improvements to the Town of Cazenovia WPCF as consulting engineers; and

WHEREAS, GHD has prepared and is preparing the documents necessary to submit applications to the various funding sources.

NOW THEREFORE, BE IT RESOLVED that the Town of Cazenovia Town Board hereby authorizes Town Supervisor William Zupan to execute the application forms and other necessary documents for consideration of funding opportunities to the NYSDEC, NYSEFC and USDA RD, as well as any other applicable sources, and such supporting information as is necessary without further resolution; and it is further

RESOLVED that the Town of Cazenovia Town Board authorizes the submission of the application and ancillary documentation to all identified funding sources; and it is further

RESOLVED that the Town of Cazenovia Town Board hereby authorizes the proposed improvements as recommended by GHD, as described in this resolution, subject to financing and additional procedures as identified by the Town’s legal counsel.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	

Supervisor Zupan declared Resolution No. 70 adopted.

Resolution No. 71 presented by Councilor Race, seconded by Councilor Reger

**TOWN OF CAZENOVIA
TOWN BOARD SEQR RESOLUTION
ESTABLISHING LEAD AGENCY
(Initial SEQR Resolution)**

TOWN OF CAZENOVIA WATER POLLUTION CONTROL FACILITY

WHEREAS, the Town of Cazenovia has previously determined to construct improvements to the Town of Cazenovia Water Pollution Control Facility (“Town of Cazenovia WPCF”) located at 4500 Route 13 North in the Town of Cazenovia by utilizing financing from various sources, including the Water Infrastructure Improvement Act (WIIA) Grant Program and Water Quality Improvement Project (WQIP) Program through the New York State Department of Environmental Conservation (“NYSDEC”), the Clean Water State Revolving Fund (CWSRF) through the New York State Environmental Facilities Corporation (“NYSEFC”), the Water and Waste Disposal Loan & Grant through the United States Department of Agriculture Rural Development (“USDA RD”) and any other identified funding sources; and

WHEREAS, the Town of Cazenovia Town Board also previously authorized the engagement of GHD to provide assistance to the Town to study and recommend improvements to the Town of Cazenovia WPCF as consulting engineers; and

WHEREAS, GHD, as Consulting Engineers to the Town, have identified certain proposed physical improvements to the Town of Cazenovia WPCF, including:

- Reconstruction of the Influent Building including process equipment, influent screen and sluice gate;
- Rehabilitation of the existing final settling tanks with the addition of one new settling tank;
- Conversion of chlorine disinfection to UV disinfection;
- General electrical and lighting improvements;
- General Repairs to spauling concrete;
- General ventilation improvements; and

WHEREAS, the Town Board anticipates authorizing an application for grant and other funds through NYSDEC’s WIA and WQIP Programs, NYSEFC’s CWSRF and USDA RD’s Water and Waste Disposal Loan & Grant; and

WHEREAS, the Town Board has authorized its attorneys and engineers to prepare and process the procurement of funds from the various funding sources; and

WHEREAS, Volume 6 N.Y.C.R.R., Sections 617.3 and 617.6 of the Regulations relating to Article 8 of the Environmental Conservation Law of New York (SEQRA), requires that as early as possible and within twenty (20) days after submission of a completed application or undertaking of an action, an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, the proposed Town of Cazenovia WPCF Improvement Project will involve the physical construction, improvements and repairs with at the Town of Cazenovia WPCF, such that an environmental review of the impacts of this action shall be undertaken.

NOW THEREFORE, BE IT RESOLVED that after review of the submittals, including the Full Environmental Assessment Form, the Town Board hereby makes the following determinations:

1. That this project, which anticipates physical construction, improvements and repairs at the Town of Cazenovia WPCF in the Town of Cazenovia, New York, will require SEQRA review;
2. That the proposed action is a Type I action;
3. That the following are involved and/or interested agencies in connection with the SEQRA review, to wit:

Town of Cazenovia
Attn: Hon. William Zupan, Supervisor
7 Albany Street
Cazenovia, New York 13035

NYS Environmental Facilities Corp.
625 Broadway
Albany, New York 12207

Kevin Balduzzi
Deputy Regional Permit Administrator
NYSDEC Region 7
5786 Widewaters Parkway
Syracuse, New York 13214-1867

Jonathan Stercho
Deputy Regional Permit Administrator
NYSDEC Region 7
5786 Widewaters Parkway
Syracuse, New York 13214-1867

VIA CRIS:
NYS Office of Parks, Recreation and
Historic Preservation
Field Services Bureau
Pebbles Island Resource Center
P.O. Box 189
Waterford, New York 12188-0189

Village of Cazenovia Board of Trustees
c/o Hon. Kurt Wheeler, Mayor
90 Albany Street
Cazenovia, New York 13035

Town of Nelson
Attn: Hon. James Cunningham,
Supervisor
4085 Nelson Road
Cazenovia, New York 13035

4. That the Town Board wishes to assume Lead Agency status in connection with the SEQRA review for this project; and

- 5. That the Town Board directs that a Lead Agency coordination letter be circulated among the various involved and/or interested agencies together with the distribution package including the Full Environmental Assessment Form, project details and such other information as has been prepared and submitted to date by the applicant; and
- 6. The action will be undertaken in a coordinated review process.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 71 adopted.

Resolution No. 72 presented by Councilor Reger, seconded by Councilor Race

WHEREAS, on March 13, 2023 the Town of Cazenovia Town Board Adopted Resolution No. 34 – 2023 to award a competitive bid to Alpha Boats Unlimited div. Barber Welding, Inc. for procurement of a New Model Year 11-Foot Aquatic Plant Harvester & New Model Year Tilt-Deck Trailer for the Town of Cazenovia for use on Cazenovia Lake; and

WHEREAS, the referenced Town Board Adopted Resolution awarded said bid in the amount of \$487,900.00; and

WHEREAS, The State and Local Fiscal Recovery Funds (SLFRF), authorized by the American Rescue Plan Act, awarded to the Town of Cazenovia \$212,358.34 in 2022; and

WHEREAS, the remaining balance of said award is \$204,858.33; and

WHEREAS, as set forth in the bid award resolution protection and restoration of the water quality, aesthetic condition, recreational usage and aquatic habitat of Cazenovia Lake is in the best interest of our entire community; and

WHEREAS, said recreational usage is enjoyed by individuals inside and outside our community to benefit individual health and wellness.

NOW, THEREFORE, BE IT RESOLVED that the Town of Cazenovia Town Board hereby intends to create SLFRF project TCAZRevRplcmnt3 using \$204,858.33 toward the larger purchase amount of \$487,900.00.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Councilor Johnson	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 72 adopted.

At 7:03 p.m., motion by Councilor Race, seconded by Councilor Reger to adjourn this meeting. The motion was unanimously approved.

Supervisor Zupan declared this meeting adjourned.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk