

**TOWN BOARD  
REGULAR MEETING**

**MONDAY**

**December 9, 2024**

**Supervisor Reger opened the meeting at 7:30 p.m. with five Councilors present.**

**Pledge of Allegiance.**

*Supervisor Reger invited Kaytlynn Lynch, Executive Director, of Madison County Tourism to give an overview of the services the Department offers to residents of our County. He thanked Kaytlynn for coming to the meeting and said she is the Director of Madison County Tourism and he's had the distinct privilege of working with her this year. One of the committees he serves on at the County is for Planning and Economic Development and through that Committee, he has been able to serve on the Board of Madison County Tourism with her. Just in the past year, watching her as she's taken the leadership role in that position is remarkable to see the things she's done and continues to accomplish. Kaytlynn was born and raised in Oneida and has always done a lot of good public service. She currently serves on the Board of Directors for the Stone Quarry Art Park in Cazenovia. Prior to that, she was the Digital Marketing Manager at the Munson in Utica and is also serving on the Oneida Health Foundation. He concluded his introduction and welcomed Kaytlynn to give a little presentation about her department which will be followed by Questions and Answers.*

*Kaytlynn Lynch thanked Supervisor Reger and said she was honored to be here this evening. As Kyle mentioned, she said she oversees Madison County Tourism, "MCT," for short. She asked the question, "What does MCT do?" She said before she started, she generally knew what it was, but not how the Office really functioned. She said they started to strengthen economic activity by strategically marketing events and businesses and organizations in Madison County. MCT's ultimate goal is to bring people from outside the area to communities in our County, and, thus this brings their dollars to spend. We help our partners which are tourism-related entities with marketing resources that help drive visitors to our area generating revenue for us and raising awareness of all of Madison County's vibrant communities and amenities. You may be surprised to know that in 2023 visitors spent at local businesses in Madison County \$138 million as reported by Empire State Development, the "I Love NY" Office and Tourism Economics. The 138 million is comprised of 52 million spent on food and beverage, 33 million on lodging and accommodations, 24 million on retail goods and services, 21 million spent on vacation property and second homes, 4 million on recreation and entertainment, and an additional 4 million spent on local transportation. Visitor spending and increased economic activity generates 9.3 million in county tax revenue which thus reduces the tax burden on the residents and a total 61 million in local employment income as also reported by Empire State Development, "I Love NY" Office and Tourism Economics. She explained how MCT is funded. In simple terms, when you stay at a hotel and you have those additional fees at the bottom of your bill, they are essentially one of those fees. The 4% tax the visitors pay when staying overnight at one of the hotels, motels, inn, etc. 90% of that money comes to the Tourism Office to market what's going on in the County. The other 10% is kept by the County for administering that specific tax collection. They also participate in the New York State Tourism Matching Funds Program which is a dollar-for-dollar match. This year they are estimating a grant received of approximately \$52,000. They will match that \$52,000 and start many more marketing initiatives. Their Office is located in New York State's Division of Tourism's Central New York Region which many of you might know is one of*

*the 11 official vacation regions in New York State. Therefore, this means their Office directly collaborates with seven neighboring counties to promote the Central New York Region. The tourism partners can participate in initiatives such as the CNY Cheese Trail, the Brew Central Trail, CNY Fresh, as well as many seasonal promotions. The Haunted History Trail in New York State is another popular trail that they take part in and the Brae Loch Inn, right next door is a participant in this marketing opportunity through the Ghostly Getaway Lodging package that they offer throughout the year. MCT also proudly supports events like Open Farm Days, Madison-Bouckville Antique Week and the International Boxing Hall of Fame Induction Weekend, to name a few. Since she started with the Office, they are actively building an updated asset library of photos and videos for new and more successful marketing initiatives. The library is shared with their partners and community organizations for use in their own marketing. She said this past Fall, speaking of Cazenovia directly, their Office coordinated both a local and a national influencer to be hosted on single and multi-day itineraries in Cazenovia painting Caz through magical autumnal experiences and cozy holiday vibes. The personal perspectives of two professional social media influencers brought, what she believed, is an enhanced level of awareness to this area that it so greatly deserves. In total, these reels have been played on Instagram, more than 230,000 times and counting with the total watch time so far of 552 hours or the equivalent of 23 solid days. We love Caz and so do our tourists. Their office is proud to support the lively arts and culture scene, diverse dining options, attractions, retail shops and the many, many outdoor and indoor recreational opportunities in the County in which they heavily rely on visitor patronage. She concluded and thanked everyone and presented a couple of handouts and offered to take some questions.*

*She responded to a question regarding the influencers. She said they partnered with Wandercuse, Danielle Benjamin of Syracuse who is considered a micro influencer with around 10,000 followers. She might be up to 11, at this point. They also brought Katherine McMahon an influencer that actually contacted them from California. She was on a cross-country trip and she found MCT through an “I Love New York” video that featured Chittenango Falls.*

*She said if someone wants to contact her, she can be reached via e-mail at [kaytlynn@madisontourism.com](mailto:kaytlynn@madisontourism.com). Once she has the initial contact with an individual, she generally gives out her cell phone because she may not be at her office. She does a lot of site visits and interaction with the communities. She said social media is also a great way to stay in touch with what is going on at Madison County Tourism.*

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**Correspondence:** *There was no unshared correspondence.*

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**Motion by Councilor Golub, seconded by Councilor Johnson to accept the minutes from the November 4, 2024 regular meeting. The motion was unanimously approved.**

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Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

**Public comment #1:** *There were no comments.*

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**Motion by Councilor Golub, seconded by Councilor Johnson to open the public hearing regarding the Draft Comprehensive Plan Update 2030.**

*Supervisor Reger recapped the progress of the Draft Comprehensive Plan. He said there were two public information and input sessions at the library. In September, the full Plan was presented with the Comp Plan Team. He said on October 7, 2024 a resolution was passed introducing the Plan, officially. He said there will be a public hearing tonight and then a subsequent public hearing on January 13<sup>th</sup>.*

**Public Comment:**

*Mark Smith commented he was pleased to see the Draft Comprehensive Plan had a board member that would be responsible for historic preservation of the Town's architectural resources. He asked consideration be given for an agenda or plan to the board member, to perhaps, develop a regulatory framework to set out a procedure if a historic building in the Town is in threat of demolition or is not being maintained, etc. Furthermore, identifying the structures may be something that would fall under such a regulation.*

*Bob Crichton stated he was present to represent the Cazenovia Lake Association (CLA) and also some of his own personal beliefs and comments. He thanked the Board for all the work because it was 100+ page document. He said he read the entire document and appreciated the fact the Lake was mentioned 46 times in the main draft and over 160 times in the overall document. He appreciated that being prominently done for the CLA. He mentioned a couple of things from his perspective. There are a few items in the document relating to green space (on page 52) and in that section there is no representation from either the Watershed Council or the Lake Association and this involves storm runoff and drainage in the watershed. He suggested representation would be nice at the table for this topic because this is one of the things the CLA will be working on going forward. The other is the ADUs (Accessory Dwelling Units) that are listed in the document. He commented they are all in favor of this because everyone is “aging in place,” as long as there's compliance with these buildings that relate to the zoning laws. He turned to Bob Ridler (member of the Comprehensive Plan Review Special Board), who was also in attendance, and said he mentioned there would be compliance, so he thought that ADU's were a great idea. However, he felt it wasn't clear in the Draft Plan. Lastly, he said there were two references to the boardwalk at the north end of the Lake that would basically extend from North Lake Road into the wetlands area. He said the CLA was slightly concerned about this because that area is a wetland, first of all. He thought starting in 2025 it's going to be very difficult to get anything through without permits and government regulation. He explained putting a boardwalk into the swamp (in the wetlands) is going to disturb the bottom, during the construction, and that bottom is part of the largest inflow into the Lake. He commented it's the largest tributary of the 46 that are around the Lake. Additionally, it's already the highest contributor to phosphorus. He felt if the bottom layer was churned up during construction, more sediment will be disturbed and consequently there will be more phosphorus. Therefore, that's a concern from the CLA's standpoint, it's just going to result in more weed growth. He reminded the Board, treatment can't occur in that area due to the existing wetlands, so the only way they can control the weeds is with the harvester. He thought the less burden we can put on that particular location, the better. So,*

*the CLA has a concern about that boardwalk as it relates to the wetlands and the health of the Lake.*

**Anne Furgeson** stated she was pleased the Town was undertaking the Update to the 2008 Comprehensive Plan to assess progress against goals and provide direction. She felt the update could be strengthened in four areas. First, she thought it would be helpful if the current conditions could be described for each of the Plan's areas. The Plan is 17 years old. She asked the questions, "So, did we accomplish what we set out to do?," "Where are we today?," "What didn't we get accomplished?," "What remains to be done?," "What are the current threats or opportunities?" She thought it would be very helpful to the public to understand what is being proposed and suggested other community's plans do provide examples. Overall, she thought the strategies could be improved because they are not clarifying statements of direction with the word support used frequently. By doing so, the strategies and the update become less statements of direction and more statements reflecting our values. She thought they were admirable values, but the word "support" is used 147 times in the strategies. She wondered if any decision maker that was sitting around the table were assigned responsibility for executing the strategies, would they know what had to be done when the time comes to implement. She said when you've got an objective or strategy, you have to ask what does support look like and peel that back. When you can start saying, well it looks like this and it looks like this, that gives you the text for those strategies. She felt "support" this way becomes so overused that it becomes passive and not proactively defining where you want to take the direction. She understood that broader, non-prescriptive statements was the intent, but she thought a better way to communicate to the public the direction that is trying to be achieved in these areas was needed. Third, she thought there remains a lack of meaningful strategies and goals for community character and historic resources. Lastly, she found the land use map hard to understand and thought it added confusion to the existing zoning and was going to hold any comments until there is more explanation on this topic. She said these are the four areas that she hoped could be addressed in the next update of the Plan. She stated she would like to provide some supplementary information on historic resources. The lack of sufficient focus on historic resources conveys that it was an afterthought because it's the last bullet under the built environment and seems as though it was included for appearance-sake. She said there is more attention devoted to trails in this document than there is to the historic architecture and cultural resources that define this community. She said, even the land use map notates future trail connections, but nowhere do you see future historic zone. She commented, the public survey had no questions regarding historic preservation. The update also encourages adaptive reuse of historic buildings, but as any preservationist can tell you, adaptive reuse sounds good and is much better than demolition, but it is often the last resort. She felt it comes after a failure to protect, a failure to preserve, and a failure to restore. She thought the Plan could prioritize protection, preservation and restoration rather than only promoting adaptive reuse. She recommended that a separate section be included that focuses on community character and historic resources. Certainly, they are as important as any of the other sections and at least that the four somewhat nebulous strategies about historic resources be replaced by those that have more clarity and direction. Finally, she noted items that were not in the Plan and thought were oversights. There are numerous statements that refer to the Village and not to the Town. There is no mention in the Plan of resolving the future of Town Offices which she hopes can be done within the next five years. The Town's position on wind energy needs to be included, perhaps under responsible regionalism as a way to promote tourism. She thought ways could be explored to capitalize on New York State's revived "I Love New York" campaign which is on the

*Underground Railroad Corridor. The survey repeatedly speaks about reducing speeds on key Town roads but there's no strategy relating to implementing it. She thought perhaps add a strategy to work with the State and County to lower speeds on Route 92 and East Lake Road. She suggested there should be consideration to add a strategy to develop laws to implement the Town's position regarding short-term rentals and their impact on community character. Additionally, possibly add a strategy to undertake a feasibility study with the village to attract additional health care and medical facilities. Lastly, she asked if something could be added to get greater compliance with dark skies lighting, particularly around the Lake and where necessary, to work with the Village to implement this strategy. She thanked the Board for their consideration.*

*Thad Yorks mentioned he did the survey some months ago. He referred to the second of the planning principles “Harmony with Nature.” He said in terms of watersheds (Cazenovia Lake, Chittenango Creek and other tributaries to the Creek), there is mention of green infrastructure which is great; rain gardens, bio swales, etc. that can capture storm water runoff. However, one of the problems with that in and of itself, is there is very limited capacity in many parts of that, in terms, of our build environment for those to make enough of a difference. And, a lot of the properties, most likely within the Village limits, there is not enough yards to make enough rain gardens to take care of the stormwater problems. He suggested and asked if consideration could be given to basically addressing, what stormwater we can't take care of at the source and we can't address within the village, be mitigated further downstream, things like making sure that our road stream crossings are sufficient when it is time to replace them or proactively as funding might permit. He mentioned Hurricane Debbie and extreme weather events from the past couple of years in which our region experienced remnants from these storms. The events can cause a lot of damage; blown out culverts, bridges, debris, and dams which flood roads in the short term and the long term. He asked some consideration be given within the Climate Resiliency Component, going beyond the relatively small-scale solutions such as rain gardens, bioswales. He acknowledged these are certainly still important measures, though.*

**Motion by Councilor Fallon, seconded by Councilor Golub to close the public hearing. The motion was unanimously approved.**

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**Resolution No. 161 presented by Councilor Johnson, seconded by Councilor Race**

**RESOLUTION SETTING ADDITIONAL PUBLIC HEARING ON THE DRAFT COMPREHENSIVE PLAN UPDATE 2030**

**WHEREAS**, the Town of Cazenovia Town Board has previously appointed a Special Board pursuant to Town Law §272-a for the purposes of preparing an update and amendments to the Town’s Comprehensive Plan for consideration by the Town Board; and

**WHEREAS**, the Town Board had been advised that the “Comprehensive Plan Review Special Board” had completed its work and prepared a draft update to the Comprehensive Plan document, after additional public participation to said proposed update and amendments in October of 2023 and May of 2024, for the Town Board’s review and consideration; and

**WHEREAS**, Volume 6 N.Y.C.R.R., Sections 617.3 and 617.6 of the Regulations relating to Article 8 of the Environmental Conservation Law of New York (SEQRA), requires that as early as possible and within twenty (20) days after submission of a complete application/action, an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

**WHEREAS**, the Town Board of the Town of Cazenovia, at its regular meeting of October 7, 2024, received from the Comprehensive Plan Review Special Board copies of the proposed update and amendments to the Town of Cazenovia Comprehensive Plan (titled “Draft Comprehensive Plan Update 2030”), all in accordance with Town Law; and

**WHEREAS**, the Town Board has determined to receive additional and further public input and comment for any potential revisions to the Draft Comprehensive Plan Update 2030 document pursuant to Town Law §272-a.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Cazenovia Town Board does hereby acknowledge receipt of the proposed amendments to the “Town of Cazenovia Comprehensive Plan Update 2030” and the Town of Cazenovia Town Board shall now review said Comprehensive Plan Update, consider public input provided to date and take such other and further action as necessary pursuant to law; and it is further

**RESOLVED** that the Town Board will hold an additional public hearing on the proposed amendments to the Town’s Comprehensive Plan titled “Draft Town of Cazenovia Comprehensive Plan Update 2030,” at the Town of Cazenovia Offices located at 7 Albany Street in the Town of Cazenovia on January 13, 2025 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested will be heard in order to receive comments on the proposed amendments to the Draft Comprehensive Plan Update 2030, as required by Town Law §272-a, the purpose of which is to allow additional public opportunity to participate in the substance of said amendments.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 161 adopted.**

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**Resolution No. 162 presented by Councilor Race, seconded by Councilor Fallon**

**LOCAL LAW NO. E OF 2024**

(“A Local Law to Amend the Provisions for Water Rents for the Wellington Estates Water District in the Town of Cazenovia”)

**WHEREAS**, to introduce proposed Local Law No. E-2024, titled “A Local Law to Amend the Provisions for Water Rents for the Wellington Estates Water District in the Town of Cazenovia,” relating to the setting of water rents on a bi-annual basis for the Wellington Estates Water District in the Town of Cazenovia,

**WHEREAS**, proposed Local Law No. E-2024 has been introduced and will be considered for enactment pursuant to the provisions of the New York State Municipal Home Rule Law and New York State Town Law §§ 267 and 271; and

**WHEREAS**, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

**WHEREAS**, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

**WHEREAS**, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

**WHEREAS**, the adoption to said Local Law is an Unlisted Action for purposes of environmental review under SEQR; and

**WHEREAS**, the Town Board has determined that a Short Environmental Assessment Form (EAF) shall be required in connection with this matter; and

**WHEREAS**, the said EAF has been prepared and has been reviewed by the Town Board; and

**WHEREAS**, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED** that the enactment of proposed Local Law No. E-2024 is an Unlisted Action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

**RESOLVED AND DETERMINED** the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

**RESOLVED** that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. E-2024 at the Town Hall located at 7 Albany Street, Cazenovia, New York on January 13, 2025 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 162 adopted.**

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*Supervisor Reger briefly explained before the budget season began, the Town Board passed a local law to allow for a tax cap override. The tax cap is a state formula that's given to each Town. If the Town has to go one penny over during the budget process, the Town is not allowed to do so. This Local Law allows the Town Board to go over. However, thankfully, in our budget process, the Town was able to stay under the tax cap. So, now, the process begins to rescind the Local Law.*

**Resolution No. 163 presented by Councilor Race, seconded by Councilor Johnson**

**TOWN OF CAZENOVIA LOCAL LAW F OF 2024**

(“A Local Law Repealing Town of Cazenovia Local Law No. 4 of 2024  
(Repealing the 2% Tax Cap Override)”)

**WHEREAS**, to introduce proposed Local Law No. F-2024, “A Local Law Repealing Town of Cazenovia Local Law No. 4 of 2024 (Repealing the 2% Tax Cap Override),” which Local Law would repeal Local Law No. 4 of 2024 (“A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-c in the Town of Cazenovia”) in its entirety:

**WHEREAS**, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

**WHEREAS**, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said proposed Local Law, with the result that the Town Board shall act as lead agency in this matter; and

**WHEREAS**, the adoption of said Local Law is a unlisted action for purposes of environmental review under SEQRA; and

**WHEREAS**, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

**WHEREAS**, said EAF has been prepared and has been reviewed by the Town Board; and

**WHEREAS**, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED**, that the enactment of proposed Local Law No. F-2024 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

**RESOLVED AND DETERMINED**, the Town Board has determined this action shall have no adverse impact on the environment; that accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

**RESOLVED**, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. F-2024 at the Town Hall located at 7 Albany Street, Cazenovia, New York on January 13, 2025 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

**Roll call:**  
**Councilor Race**                   **Yes**  
**Councilor Golub**               **Yes**  
**Councilor Johnson**           **Yes**  
**Councilor Fallon**           **Yes**  
**Supervisor Reger**           **Yes**

**Supervisor Reger declared Resolution No. 163 adopted.**

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**Resolution No. 164 presented by Councilor Race, seconded by Councilor Fallon**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE  
BIOSOLIDS DISPOSAL AGREEMENT WITH MADISON COUNTY  
DEPARTMENT OF SOLID WASTE & SANITATION**

**WHEREAS**, the Town of Cazenovia Town Supervisor received correspondence from the Madison County Department of Solid Waste; and

**WHEREAS**, the correspondence reviewed the terms of the current Biosolids Agreement between the Town and the County and the fees for disposal of the biosolids; and

**WHEREAS**, the current Agreement will expire at the end of this year; and

**WHEREAS**, the proposed Agreement will have an extended term, with an expiration of December 31, 2027 as opposed to the previous annual term; and

**WHEREAS**, the proposed Agreement has the disposal of biosolids at a rate of \$ 88.00/ton, unchanged from the current rate; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute a new Biosolids Agreement with Madison County pending review by the Attorney for the Town.

**Roll call:**  
**Councilor Race**                   **Yes**  
**Councilor Golub**               **Yes**  
**Councilor Johnson**           **Yes**  
**Councilor Fallon**           **Yes**  
**Supervisor Reger**           **Yes**

**Supervisor Reger declared Resolution No. 164 adopted.**

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Supervisor Reger noted the punch cards are increasing to \$ 25.00 starting in 2025.

**Resolution No. 165 presented by Councilor Golub, seconded by Councilor Johnson**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE  
MADISON COUNTY DEPARTMENT OF SOLID WASTE  
VENDOR’S AGREEMENT RETAIL SALE OF MADISON COUNTY  
RESIDENTIAL SOLID WASTE PUNCH CARDS**

**WHEREAS**, the Town of Cazenovia Town Clerk received correspondence from the Director of the Madison County Department of Solid Waste; and

**WHEREAS**, the correspondence provided notice the current Agreement would be terminated at the end of 2024 and a new Agreement would be required in order to continue the sale of punch cards to residents in Madison County; and

**WHEREAS**, the terms of the new Agreement require prepayment of punch cards and

**WHEREAS**, the Agreement sets the vendor commission at One and 00/100 Dollars (\$ 1.00) of the Twenty-five and 00/100 Solid Waste Punch Card rate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute the Madison County Department of Solid Waste Vendor’s Agreement Retail Sale of Madison County Residential Solid Waste Punch Cards which has been reviewed by the Attorney for the Town.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 165 adopted.**

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**Resolution No. 166 presented by Councilor Johnson, seconded by Councilor Fallon**

**AUTHORIZING THE ENGAGEMENT OF  
SWB CONSULTING SERVICES  
FOR A STUDY OF COMMUNITY-WIDE RECREATIONAL  
OPPORTUNITIES IN THE TOWN OF CAZENOVIA**

**WHEREAS**, the Town of Cazenovia Town Board previously determined that there is a need to obtain an assessment of community-wide recreational opportunities and gaps with the Town’s goal to support the health, equity and well-being of all residents; and

**WHEREAS**, such services are professional in nature such that they are exempt from public bidding requirements as set forth in General Municipal Law Section 103; and

**WHEREAS**, thereafter a written Request for Proposals (“RFP”) document was prepared, with assistance from the Cazenovia Community Development Association (“CACDA”), for the Town Board’s review, consideration and distribution to professionals with experience in such services; and

**WHEREAS**, the performance of the above-noted assessment is a Type II action for purposes of the State Environmental Quality Review Act (SEQRA), such that there would be no potential negative environmental impacts from such action; and

**WHEREAS**, in response to such solicitation the Town of Cazenovia received three (3) proposals from qualified individuals; and

**WHEREAS**, the Town of Cazenovia, along with the CACDA, duly reviewed in detail each proposal; and

**WHEREAS**, the Town of Cazenovia Town Board desires to award the Asset Evaluation Project to a qualified entity.

**NOW, THEREFORE, BE IT RESOLVED** that that the Town of Cazenovia Town Board does hereby award the project, as described in the Request for Proposals, to **SWB Consulting Services** (Sara Wall Bollinger), of Fayetteville, New York 13066 at the proposed price contained therein of Twenty Thousand and 00/100 Dollars (\$ 20,000.00); and it is further

**RESOLVED** that the Town of Cazenovia Supervisor is hereby authorized to execute the necessary documentation to effectuate the resolution as above described, including a contract for services with **SWB Consulting Services**, all subject to review by the Town’s Legal Counsel.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 166 adopted.**

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**Resolution No. 167 presented by Councilor Golub, seconded by Councilor Johnson**

**AUTHORIZE THE BIDDING FOR (1) ONE NEW 2025 (OR NEWEST MODEL YEAR) ONE-HALF TON CREW CAB ELECTRIC PICKUP TRUCK**

**WHEREAS**, the Town of Cazenovia recently was re-certified as a Bronze-level Climate Smart Community; and

**WHEREAS**, as part of the designation of a Climate Smart Community, the Town of Cazenovia submitted a grant application to NYSERDA for funding to aid in the Town of Cazenovia’s renewable energy initiatives; and

**WHEREAS**, the Town was recently notified of their successful application and the grant award of \$ 60,000; and

**WHEREAS**, the Board is desirous to procure a pickup truck for the Highway Department through this secured funding; and

**WHEREAS**, the Highway Superintendent has ascertained that such equipment may be available through the public bidding process.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cazenovia hereby authorizes the Highway Superintendent of the Town of Cazenovia to solicit and obtain bids through the public bidding process pursuant to GML § 103, including the usage of

best value practices (as adopted by Local Law 1 of 2014) for the purchase of a new 2025 (or newest model year) One-Half Ton Crew Cab Electric Pickup Truck.

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**NOTICE TO BIDDERS**

The Town Board of the Town of Cazenovia will receive sealed bids on the following until 12:00 p.m. on January 8, 2025 at 7 Albany Street, Cazenovia, New York:

**One (1) New 2025 (Or Newest Model Year) EV Crew Cab Pickup Truck**

All bids received pursuant to this notice will be publicly opened on January 8, 2025 at 12:00 p.m. at the Town Hall and awarded at a regular meeting of the Town Board on January 13, 2025 at 7:30 p.m.

Additional specification forms for this equipment may be obtained at the Town of Cazenovia Town Hall, 7 Albany Street, Cazenovia, New York 13035.

All bids must be accompanied by a certificate executed pursuant to section 103-d of the General Municipal Law of the State of New York. These certificates are available from the Town Clerk. Be further advised that the Town Board may consider any bid which provides the Town with the “best value” as determined under Local Law 1 of 2014 and shall consider the following factors:

1. Lowest cost and convenience of maintenance or service of the truck
2. Durability and quality of the equipment;
3. Product life;
4. Highest resale value.

Such factors shall be evaluated by any submitted materials offered by the responsive bidder, as well as independent research by the Town of Cazenovia.

The Town Board of the Town of Cazenovia reserves the right to reject any or all bids offered.

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**CONNIE SUNDERMAN**  
**Town Clerk**

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**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 167 adopted.**

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**Resolution No. 168 presented by Councilor Race, seconded by Councilor Fallon**

**AUTHORIZE THE HIGHWAY SUPERINTENDENT TO PROCURE THE INSTALLATION OF SPRAY-ON BEDLINERS FOR THE FOUR (4) NEW 2024 PICKUP TRUCKS**

**WHEREAS**, the Town of Cazenovia Highway Department and Water Pollution Control Facility recently took delivery of a combined total of four pickup trucks; and

**WHEREAS**, the Town of Cazenovia Highway Department desires to acquire bedliners for the trucks in an effort to minimize the wear and tear of the truck beds and maintain a pristine fleet of equipment to achieve the best resale value; and

**WHEREAS**, the Town of Cazenovia has determined that such equipment is available from American Truck & Van Accessories, all as referenced in the sales quote, for an amount not to exceed Five Hundred Ninety-nine and 00/100 Dollars (\$ 599.00) per truck.

**NOW, THEREFORE BE IT RESOLVED** that the Town of Cazenovia Town Board hereby authorizes the Highway Superintendent to execute the necessary documents to complete the purchase of spray-on bedliners, at a total price not to exceed Two Thousand Three Hundred Ninety-six and 00/100 Dollars (\$ 2,396.00) from American Truck & Van Accessories upon the terms provided in the submitted proposal by way of cash payment, utilizing funds from the appropriate Highway Department Fund for three pickup trucks and the Water Pollution Control Facility for one truck.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 168 adopted.**

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Supervisor Reger said in regards to the trucks, the bids came in at roughly \$ 2,000-\$ 3,000 less than what was paid for them originally.

**Resolution No. 169 presented by Councilor Race, seconded by Councilor Golub**

**AUTHORIZE THE SALE OF CERTAIN FLEET INVENTORY FROM THE TOWN OF CAZENOVIA HIGHWAY GARAGE ON AUCTIONS INTERNATIONAL**

Whereas, the Town Board has determined that in their best judgment regarding un-needed, worn out, and obsolete equipment, the sale of the following vehicles and/or equipment by use of the online auction site [www.auctionsinternational.com](http://www.auctionsinternational.com) or by sale in any other legally acceptable manner, which will bring the maximum financial benefit to the taxpayers, is hereby authorized, and further, the Town Board has determined that the sale proceeds shall be accounted for in revenue account DA 2665-000 *Sales of Equipment*. Purchase of new equipment is already appropriated from DA fund balance on Town Board resolution No. 160-2024, adopted November 4, 2024.

<u>Vehicle</u>	<u>Sale Price</u>
2022 Chevrolet 2500HD Silverado Pickup Truck w/o Plow .....	\$ 37,800.00
2022 Chevrolet 2500HD Silverado Pickup Truck w/ Plow (Lot 1) .....	\$ 40,700.00
2022 Chevrolet 2500HD Silverado Pickup Truck w/ Plow (Lot 2) .....	\$ 42,300.00
Lot of Hanging Fluorescent Light Fixtures (Qty: 20) .....	\$ 25.00

Equipment is to be sold “as is” with no warranties.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 169 adopted.**

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**Resolution No. 170 presented by Councilor Fallon, seconded by Councilor Johnson**

**AUTHORIZE THE SALE OF CERTAIN FLEET INVENTORY FROM THE TOWN OF CAZENOVIA WATER POLLUTION CONTROL FACILITY ON AUCTIONS INTERNATIONAL**

Whereas, the Town Board has determined that in their best judgment regarding un-needed, worn out, and obsolete equipment, the sale of the following vehicles and/or equipment by use of the online auction site [www.auctionsinternational.com](http://www.auctionsinternational.com) or by sale in any other legally acceptable manner, which will bring the maximum financial benefit to the taxpayers, is hereby authorized, and further, the Town Board has determined that the sale proceeds shall be accounted for in revenue account SS 2665-000 *Sales of Equipment*. Purchase of new equipment is already appropriated from SS budget transfer on Town Board resolution No. 160-2024, adopted November 4, 2024.

<u>Vehicle</u>	<u>Sale Price</u>
2015 Ford F250 XL Super Duty Pickup Truck & Plow .....	\$ 19,100.00
Knight 710 Manure Spreader .....	\$ 3,750.00

Equipment is to be sold “as is” with no warranties.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 170 adopted.**

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**NOTES FOR THE RECORD**

Highway Superintendent, Bryan Smith, completed the *Annual Certification of Local Highway Mileage* for 2024 with the following miles reported:



Total Centerline Miles of roads owned by the Town of Cazenovia..... 58.69 Miles  
 Total Lane Miles of roads owned by the Town of Cazenovia ..... 116.76 Miles

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**Resolution No. 171 presented by Councilor Race, seconded by Councilor**

**Golub** to approve the following hourly and annual salaries in amounts not to be exceeded and as provided in the 2025 Town Budget:

**2025 HOURLY RATES AND ANNUAL SALARIES**

Name/Title	Budget Line	2025 Amount
Town Councilors (4 elected)	A1010.1	Annual, \$ 4,596.80 ea.
Justices (2 elected)	A1110.1	Annual, \$ 14,709.50 ea.
Town Supervisor (elected)	A1220.1	Annual, \$ 22,152.00
Budget Officer ( <i>Reger</i> )	A1340.1	Annual, \$ 11,960.00
Assessor ( <i>Fitts</i> )	A1355.1	Annual, \$ 60,920.60
Town Clerk ( <i>Sunderman</i> )	A1410.1	Annual, \$ 70,496.00
WPCF Town Clerk Stipend ( <i>Sunderman</i> )	SS8130.1.710	Annual, \$ 3,510.00
Registrar of Vital Statistics ( <i>Sunderman</i> )	A4020.1	Annual, \$ 6,760.00
Records Management Officer ( <i>Sunderman</i> )	B1460.1	Annual, \$ 8,528.00
Clerk PT ( <i>Fuchs</i> )	A1430.1.12	\$ 20.80/hr.
Zoning/Codes Enforcement Officer ( <i>Ladd</i> )	B8010.1.023	Annual, \$ 64,350.00

<b>Name/Title</b>	<b>Budget Line</b>	<b>2025 Amount</b>
Zoning Department Clerk ( <i>Wightman</i> )	B8010.1.10	Annual, \$ 69,212.00 ( <i>not FLSA-Ex.</i> )
Dog Control Officer ( <i>Driscoll</i> )	A3510.1	Annual, \$ 7,300.80
Planning Board Chair ( <i>Ridler</i> )	B8020.1.25	Annual, \$ 2,028.00
ZBA Chair ( <i>Pratt</i> )	B8010.1.25	Annual, \$ 2,028.00
FT Bookkeeper ( <i>Merrill</i> )	A1315.1.000	Annual, \$ 65,000.00
Sewer Accountant ( <i>Merrill</i> )	SS8130.1.704	Annual, \$ 8,112.00
Secretary to Supervisor ( <i>King</i> )	A1220.1.42	\$ 22.10/hr.
Water Districts Collector ( <i>King</i> )	SW8310.1	\$ 22.10/hr.
Justice Clerk ( <i>Palmer</i> )	A1110.1.10	\$ 18.20/hr.
Justice Clerk ( <i>Bishal</i> )	A1110.1.10	\$ 18.20/hr.
Highway Superintendent ( <i>Smith</i> )	A5010.1	Annual, \$ 74,370.00
Deputy Highway Superintendent ( <i>Spaulding</i> )	A5010.1.12	Annual Stipend, \$ 4,326.40
Head Certified Water Technician ( <i>Sgouris</i> )	SW1 8340.1	Annual Stipend, \$ 2,082.60
Certified Water Technicians	SW1 8340.1	Annual, \$ 500.00 ea.

**Highway Department Hourly Rates**

Seasonal Laborer		\$ 15.50 hourly rate
Contract Laborer		\$ 20.42 hourly rate
Machinery Equipment Operator		\$ 26.15 hourly rate
Heavy Equipment Operator		\$ 30.15 hourly rate

**Roll call:**

**Councilor Race                    Yes**  
**Councilor Golub                    Yes**  
**Councilor Johnson                    Yes**  
**Councilor Fallon                    Yes**  
**Supervisor Reger                    Yes**

**Supervisor Reger declared Resolution No. 171 adopted.**

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**Resolution No. 172 presented by Councilor Race, seconded by Councilor Fallon**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE LETTER OF ENGAGEMENT WITH BONADIO & CO., LLP**

**WHEREAS**, the Town of Cazenovia requested a proposal from Bonadio & Co., LLP for their services in relation to the implementation of the GASB (General Accounting Standards Board) 87 *Leases* and GASB 96 *Subscription Based Information Technology Agreement*; and

**WHEREAS**, Bonadio & Co., LLP provided a Letter of Engagement dated October 24, 2024 in relation to assisting with the GASB 87 & 96 standards; and

**WHEREAS**, additionally, the Town requested guidance with the accounting of the GASB 68 *Accounting and Financial Reporting for Pensions* and GASB 84 *Fiduciary Activities*; and

**WHEREAS**, Bonadio & Co., LLP can provide such assistance with the GASB 68 & GASB 84 and will provide a “general consulting” agreement in relation to these services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Cazenovia Town Board hereby authorizes the Town Supervisor to execute the Letters of Engagement from Bonadio & Co., LLP for assistance with the implementation of these GASB-reporting standards, pending review by the Attorney for the Town.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 172 adopted.**

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**Resolution No. 173 presented by Councilor Johnson, seconded by Councilor Golub**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A LETTER OF SUPPORT TO CAZENOVIA PRESERVATION FOUNDATION (CPF)**

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the following Letter of Support to the New York State Conservation Partnership Program for the application being submitted by Cazenovia Preservation Foundation (CPF) for the funding to hire a part-time Development Coordinator.

\*\*\*\*\*

December 9, 2024

NYSCPP Grants Review Committee  
New York State Conservation Partnership Program  
112 Spring Street, Suite 204  
Saratoga Springs, NY 12866

Dear NYSCPP Grants Review Committee:

On behalf of the Town of Cazenovia, I am very pleased to express my enthusiastic support for the Cazenovia Preservation Foundation’s (CPF’s) application for a Professional Development Grant to hire a part-time Development Coordinator.

CPF is a critically important organization for our community. Their work includes protecting habitat and open space, agricultural lands, and historical resources in our area; maintaining nearly 14 miles of public-access trails; providing numerous recreational and educational public programs; and, participating in community and comprehensive planning projects. CPF’s work is vitally important to protecting those aspects of our community that make this a compelling place to live and visit.

The Town of Cazenovia wrote a letter in support of CPF’s Professional Development Grant application in 2019 to hire the organization’s first Executive Director, a strategic objective outlined in CPF’s Strategic Organizational Plan 2019-2023. Since winning that grant award, CPF has successfully achieved the strategic objectives outlined in that plan, elevating its work and mission in the community and leading to the conservation of an additional 1,300 acres of land in and around Cazenovia.

In June of 2024, CPF adopted an updated 5-Year Strategic Organizational Plan with funding from the NYSCPP program. Like the prior plan, this updated plan calls for increasing organizational staff capacity to keep pace with current program needs. CPF has a proven track record in successfully utilizing Professional Development grant funding to sustainably increase organizational capacity, thereby increasing the pace of land conservation in our area. We wholeheartedly support this application for a 3-Year Professional Development grant to hire a Development Coordinator which will allow CPF to build on prior successes and provide the organization with needed resources to increase financial reserves for long-term sustainability. Thank you in advance for your consideration of this important proposal.

Sincerely,

Kyle M. Reger,  
Town Supervisor

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<b>Roll call:</b>	
<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 173 adopted.**

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**Resolution No. 174 presented by Councilor Race, seconded by Councilor Fallon**

**APPROVE BOOKKEEPER REMOTE ATTENDANCE AT THE  
NEW YORK GOVERNMENT FINANCE OFFICER’S ASSOCIATION  
ONLINE CLASS**

To approve remote attendance for online training provided by the *New York Government Finance Officer’s Association* for the following class with registration fees paid:

- Virtual Holiday Seminar 2024 **Liz Merrill** December 18, 2024 \$ 65.00

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 174 adopted.**

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**Resolution No. 175 presented by Councilor Fallon, seconded by Councilor Johnson**

**WATER DISTRICTS COLLECTOR  
ACCOUNTING RECORDS AUDIT**

**WHEREAS**, the Town of Cazenovia Town Board performed an audit of Erin King’s, Water Districts Collector, records at a work session on December 4, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** that the 2024 financial records of the Water Districts Collector appear to be complete and in good order.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 175 adopted.**

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**Resolution No. 176 presented by Councilor Race, seconded by Councilor Johnson**

**WATER POLLUTION CONTROL FACILITY (SEWER) BILLING CLERK’S ACCOUNTING RECORDS AUDIT**

WHEREAS, the Town of Cazenovia Town Board performed an audit of Amy Will’s, Sewer Billing Clerk, records at a work session on December 4, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the 2024 financial records of the Water Pollution Control Facility (Sewer) Clerk appear to be complete and in good order.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 176 adopted.**

\*\*\*\*\*

**Resolution No. 177 presented by Councilor Fallon, seconded by Councilor Race to approve the following 2024 budget transfers and adjustments:**

(Authority NYS Town Law section 112 “The town board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof. Moneys therefor may be provided from the unexpended balance of an appropriation, from the appropriation for contingencies, from unappropriated unreserved fund balance or unanticipated revenues within a fund or by borrowing pursuant to the local finance law.”).

**General Fund A**

To transfer budget for dog control officer salary – original adopted budget incorrect.

To: A 3510.1.000 Dog Control PS	\$676.00
From: A 1990.4.000 Contingency Account	(676.00)

To transfer budget to accommodate Town’s portion employee medical and dental premiums through December.

To: A 9060.8.000 Medical Insurance (Town’s Portion)	\$165.00
From: A 1320.4.000 Auditor CE	(165.00)

**General Fund B**

To transfer budget to accommodate Town’s Portion Social Security in General Fund B to Year End.

To: B 9030.8.000 Social Security (Town’s Portion)	\$890.00
From: B 8020.4.000 Planning CE	(890.00)

**Highway Fund DB**

To transfer budget to accommodate stone purchases to year end.

To: DB 5110.4.036 Stone & Oil General Repairs	\$77,000.00
From: DB 5112.2.000 Road Improvements Capital Outlay EQ	(51,000.00)
From: DB 5110.1.000 General Repairs PS	(26,000.00)

**Consolidated Water Districts SW1**

To transfer budget to accommodate additional labor in New Woodstock & Wellington Water Districts.	
To: SW1 8340.1.000 Transmission/Distribution PS	\$3,300.00
To: SW1 9030.8.000 Social Security (Town’s Portion)	255.00
From: SW1 8320.2.000 Source Power Pump EQ	(3,555.00)

**Mt. Pleasant Water District SW2**

To transfer budget to accommodate power services to pump house.	
To: SW2 8320.4.000 Source Power Pump CE	\$700.00
From: SW2 8340.4.000 Transmission/Distribution CE	(700.00)

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 177 adopted.**

\*\*\*\*\*

**Attorney's Report:** *John Langey, Esq. reported the past month has been busy. He stated he is currently working with some board members on the large-scale wind law. There is also a lakeshore development law that is being drafted and the purpose is to better protect the Lake. Another zoning amendment his office is working on is in regards to boat docking and entry to the Lake. There will also be some modifications to zoning definitions. He has almost completed a draft of a short-term rental law. Lastly, he mentioned a law that will address large battery storage, as a primary use, in the Town. He said that is eight different pieces of legislation that he has been working on. He said he is also negotiating some agreements that go along with the Remington Solar Project at the John Deere location on Route 20.*

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**Councilor Race** (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported there was a little blast of winter and everything went fine. They are currently in the hiring process for the vacancy at the highway garage.*

*He turned to Bryan Smith, Highway Superintendent, for an update on the Mt. Pleasant Water District expansion project.*

*Bryan Smith said Kissane Water Conditioning is working away at the project. He contacted Jason Burkhow today who will put in an auxiliary panel for the electrical because it does not have enough breakers. He concluded the project is coming along.*

*Councilor Race said the game plan is to have this completed before the holidays.*

**Councilor Golub** (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, UCAN, Future of the Town Office, Anti-racism Coalition): *Reported he contact Mary Brown from Otisco Lake and told her the price of the weed harvester and the necessity of an IMA and the deadline. He commented he is not very optimistic this will come to fruition. He mentioned the Anti-racism Coalition resolved a matter with the Village about a bill involving the Pride Parade last summer*

**Councilor Johnson** (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Renewable Energy & Future of the Town Office): *Reported in regards to CACDA, the Board has already discussed the grant that will be administered through the Town for the Joint Youth Recreation Program. She said the focus groups will start to meet once the consultant is on board. On another note, she said she wants to have a meeting with Youth Baseball and the New Woodstock Women’s Softball League regarding the New Woodstock Ball field to discuss what happens moving forward.*

*Councilor Johnson commented when she was exploring the pillar reconstruction at South Cemetery, she was provided with a very interesting Cazenovia Republican article from 1922. She said the archives said there was a bond that was due in 2008 for the upkeep.*

**Councilor Fallon** (Planning & Zoning, CACC, Shared Services & New York State Police): *Reported the Wind Committee continues to meet every couple of weeks. She said has been attending the planning and zoning meetings and continues to find them very interesting. The boards work very hard and it is quite educational for her. She said there is a vacancy on the Planning Board and they are preparing to do interviews to fill that position.*

\*\*\*\*\*

**Supervisor's Report:** *Reported he was involved in working through the agenda items that were presented tonight. He thanked the board members for their continued effort and time. He said the County budget was just completed and it stayed under the tax cap of 2.55%. So, ”hats off” to all the departments that were able to reduce costs going into the new year. He commented on Kaytlynn’s attendance tonight and Teisha Cook at the November meeting. He said the next presenter will be Evelyn Bowe the Supervisor for Workplace Development at Madison County who will be at the January 13<sup>th</sup> meeting. He said the goal is to bridge the informational gap.*

*(Office Hours): Sunday, December 15<sup>th</sup>, 11:00 a.m.-2:00 p.m.*

*He thanked Kate Hill, writer for the Cazenovia Republican, for the article highlighting Madison County Mental Health. He appreciated her getting that information circulated to the public.*

*He said they continue to work on grants for the Water Pollution Control Facility. The RFP for engineering services will be coming up in the very near future.*

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Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

**Public comment #2:** *There were no comments.*

\*\*\*\*\*

**The Town Clerk presented the monthly bills list.**

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

**Motion by Councilor Golub, seconded by Councilor Race to approve payment of the bills in the amount of \$ 317,846.92. The motion was unanimously approved.**

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**At 8:32 p.m., motion by Councilor Fallon, seconded by Councilor Race to go into Executive Session for the purposes of attorney-client privileged advice.**

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**At 9:44 p.m., motion by Councilor Golub, seconded by Councilor Johnson to adjourn the Executive Session. The motion was unanimously approved.**

**Motion by Councilor Fallon, seconded by Councilor Race to adjourn this meeting. The motion was unanimously approved.**

**At 9:45 p.m., Supervisor Reger declared this meeting adjourned.**

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**Signed:**           *Connie J. Sunderman*            
          Connie J. Sunderman, Town Clerk