

**TOWN BOARD
SPECIAL MEETING**

WEDNESDAY

May 5, 2021

Zoom Meeting

<https://madisoncounty-ny.zoom.us/j/98936089005>

Meeting ID: 989 3608 9005

Dial by your location

1 646 558 8656 US (New York)

Supervisor Zupan opened the meeting at 7:00 p.m. with all Councilors present.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan stated that proper notification of the meeting took place and further that a quorum was present for the purposes of this meeting.

The Town of Cazenovia is committed to practicing the social distancing guidelines that are currently in place. In accordance with the Governor's Executive Order 202.1, this Special Meeting is being held via videoconferencing. This meeting has been posted on the Town's website and on the sign board at the outside entrance of the Town Hall and published in the newspaper.

This meeting was recorded.

Supervisor Zupan gave a brief explanation of the project and stated a public hearing is required in connection with an application by the Town of Cazenovia for funding under the Community Development Block Grant (CDBG) Program to assist Madison County Distillery, LLC in expanding its business in the Town.

At present, the Town of Cazenovia is considering the submission of a CDBG application to provide a grant to the Cazenovia Area Community Development Association (CACDA) for the purpose of providing financing to support an expansion of the Madison County Distillery, LLC of its operations at its facility at

2412 Route 20 East in the Town. The project budget is estimated to be around \$250,000 and the project is expected to create 10 part-time jobs which equal 4 full-time equivalent jobs, all of which will be made available to low- and moderate-income individuals. The grant request would be for \$100,000 with \$16,000 of that amount being used for grant administration costs. The balance of that amount would be provided by CACDA to Madison County Distillery, LLC in the form of a deferred loan to offset a portion of the costs to acquire furnishings, fixtures and equipment.

Municipalities intending to apply for CDBG funding are required to hold a public hearing prior to submitting the application. The hearing is for the purpose of:

- soliciting public input regarding community development and housing needs in the municipality*
- soliciting public comment regarding any specific activities proposed for submission*

Motion by Councilor Andersen, seconded by Councilor Reger to open the public hearing

Supervisor Zupan stated the public hearing was open and asked if anyone was present to speak for or against this application.

Public Comment: *There were no comments.*

Motion by Councilor Race, seconded by Councilor Golub to close the public hearing. The motion was unanimously approved.

Resolution No. 59 presented by Councilor Andersen, seconded by Councilor Race

TO THE NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (OFFICE OF COMMUNITY RENEWAL) FOR GRANT FUNDING FOR THE BENEFIT OF MADISON COUNTY DISTILLERY, LLC AND THE EXECUTION OF DOCUMENTS IN CONNECTION WITH SUCH GRANT

WHEREAS, Madison County Distillery, LLC (hereinafter the “Company”) plans to expand its operations at 2412 Route 20 East within the Town of Cazenovia (the “Project”); and

WHEREAS, the Project will have an estimated cost of \$250,000; and

WHEREAS, the Company has requested that the Town of Cazenovia (the “Town”) apply for Community Development Block Grant funding for the Project from the New York State Office of Community Renewal (the “OCR”) which would be used by the Town to make a grant to Cazenovia Area Community Development Association (“CACDA”), which will use the funds to make a deferred loan to the Company to partially fund the Project costs; and

WHEREAS, the Project will create an estimated 4 new full-time equivalent employment opportunities, including positions that will provide training to entry-level employees; and

WHEREAS, the Town has held a public hearing to obtain citizens' views regarding the Project and the CDBG program as administered by OCR;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Cazenovia hereby authorizes the Supervisor to submit a grant application to the OCR on behalf of the Town in an amount not to exceed \$100,000 to support the Project; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to execute a grant agreement between the Town and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with CACDA for the implementation of the Project and administration of the OCR grant all such documents to be subject to review and approval by the Town Attorney; and

BE IT FURTHER RESOLVED, the Supervisor is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 59 adopted.

At 7:05 p.m., motion by Councilor Race, seconded by Councilor Reger to adjourn this meeting. The motion was unanimously approved.

Supervisor Zupan declared this meeting adjourned.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk