

TOWN BOARD

MONDAY

December 14, 2020

Zoom Meeting

<https://madisoncounty-ny.zoom.us/j/93046887970>

Meeting ID: 930 4688 7970

Dial by your location

1 646 558 8656 US (New York)

Supervisor Zupan opened the meeting at 7:30 p.m. with all Councilors present.

The Town of Cazenovia is committed to practicing the social distancing guidelines that are currently in place. In accordance with the Governor's Executive Order 202.1, our December meeting was held via videoconferencing. The meeting notification was posted on the Town's website and on the sign board at the outside entrance of the Town Hall and published in the newspaper.

This meeting was video-recorded.

The Town Supervisor asked the Town Clerk to take a roll call attendance of all Board members.

Roll call:

Councilor Andersen	Present
Councilor Race	Present
Councilor Golub	Present
Councilor Reger	Present
Supervisor Zupan	Present

Correspondence: *There was no unshared correspondence.*

Motion by Councilor Race, seconded by Councilor Andersen to accept the minutes from the November 2, 2020 regular meeting and November 17, 2020 special meeting. The motion was unanimously approved

Supervisor Zupan asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: *There was no unshared correspondence.*

John Langey, Esq. said he prepared a memo of the changes for the Town Board in regards to the upcoming resolution.

Resolution No. 130 presented by Councilor Race, seconded by Councilor Reger

**IN THE MATTER OF SCHEDULING A PUBLIC HEARING
FOR CONSIDERATION OF GRANTING A CABLE TELEVISION FRANCHISE
HELD BY SPECTRUM NORTHEAST, LLC IN THE
TOWN OF CAZENOVIA, COUNTY OF MADISON, NEW YORK**

WHEREAS, an application has been duly made to the Town Board of the Town of Cazenovia, County of Madison, New York, by Spectrum Northeast LLC, l/k/a Charter Communications, a limited liability company organized and existing in good standing under the laws of State of Delaware doing business at 6005 Fair Lakes Road, East Syracuse, NY 13057, for the approval of a renewal agreement for Spectrum Northeast LLC's cable television franchise for ten (10) years commencing with the date of approval by the Public Service Commission; and

WHEREAS, the Franchise Renewal Agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a resolution in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said resolution; and

WHEREAS, the adoption of said resolution is a Type II action for purposes of environmental review under SEQRA thus concluding the environmental review process.

NOW THEREFORE, BE IT RESOLVED AND DETERMINED that the Town Board conduct a public hearing for consideration of granting the cable franchise agreement of Spectrum Northeast LLC and the Town of Cazenovia for ten (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence at the Town Hall located at 7 Albany Street, Cazenovia, New York on January 11, 2021 at 7:30 p.m. or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard. The public may mail, e-mail or fax comments to the Town Clerk by noon on January 8, 2021. If the present Orders of the New York State Governor concerning the COVID-19 pandemic are not lifted prior to that time, the Board shall convene using the telephone/video conferencing medium known as ZOOM and as otherwise noticed on the Town's official website (www.townofcazenovia.org). The public wishing to observe the proceedings may do so by using a free version of the software at Zoom.us. Video participants can access Zoom at the following link: <https://madisoncounty-ny.zoom.us/j/96219100339>. For audio participants, call (646) 558-8656 and enter ID: 962 1910 0339.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 130 adopted.

Liz Moran of Ecologic was present to offer her professional services regarding the 2021 Lake Treatment. She responded to a question from Councilor Race and said the dosage is so low that the Town does not have to provide irrigation water to the downstream farmers which is a good cost savings and efficiency. She stated Dave Miller, President of the Cazenovia Lake Association requested she prepare a plain language FAQ regarding the snail study results. She mentioned, just this morning, Glenn Sullivan of SOLitude Lake Management informed her he had started running the calculations on dilution and dispersion and it looks like the concentration of ProcellaCor is going to be less than 1 microgram per liter at Chittenango Falls. She thought any concerns that came from the EFS study are really moot because at that concentration no environmental impacts from the snail testing were observed. She stated they are estimating .7 and that is a fairly conservative set of assumptions. The analytical limit of detection is 1 ppb. So, what we will see is a lot of “less thans” presumably, in the monitoring data.

She followed up on another question regarding an email from earlier in the day about 190 acres or should they ask for the whole 206.5 [sic] acres given past concerns from DEC’s fisheries that you do not want to treat half of the whole littoral zone with chemicals. She said there will be more discussions to try and convince DEC fisheries because ProcellaCor is so much less toxic, in a way, its effective dose is much lower so it can be applied at very low concentrations compared to Renovate. She said they will have to wait and see. She said DEC will probably be cautious which is reasonable and because of fish and wildlife they may take a little more conservative approach.

Supervisor Zupan said he talked to Dave Miller today and he is thinking they will go to the DEC in January to see if they can get fisheries and Don Nelson to discuss the acreage.

Liz Moran stated the EAF has been rephrased to say approximately 190 acre. She said it is a 5-10% difference. She said previously it had up to 206 acres, but that set off a red flag for Supervisor Zupan. She stated in the past, they have been adamant about 190 and this is a new chemical. She thought it was the first time it would be used in Region 7 and it might be wiser to say 190. She stated when Part II and Part III of the EAF and the Environmental Impact Statement are done they can go into more detail, too.

John Laney, Attorney for the Town, confirmed he was okay with this approach.

Resolution No. 131 presented by Councilor Race, seconded by Councilor Golub

**TOWN BOARD SEQR RESOLUTION
(LEAD AGENCY DESIGNATION)**

**CHEMICAL TREATMENT OF EURASIAN
WATERMILFOIL IN CAZENOVIA LAKE
(Potential 2021 Treatment - ProcellaCOR EC)**

WHEREAS, previously, the Town of Cazenovia has considered the possibility of treatment of Cazenovia Lake to address the identified presence of invasive aquatic macrophyte *Myriophyllum spicatum*; and

WHEREAS, the Town has also previously determined that protection and restoration of the water quality, aesthetic condition, recreational usage, and aquatic habitat of Cazenovia Lake is in the best interest of our entire community with respect to environmental stewardship, culture heritage, and economic interests; and

WHEREAS, it has been recognized that the invasive aquatic macrophyte *Myriophyllum spicatum*, commonly known as Eurasian watermilfoil, has become increasingly abundant in Cazenovia Lake and degrades the lake’s water quality, aesthetic value, and recreational potential; and

WHEREAS, for decades the Cazenovia Lake Association has attempted to manage the symptoms of excessive weed growth through harvesting and other measures with only limited success; and

WHEREAS, a Cazenovia Lake Summit was held on November 15, 2008 to bring together experts in effective control measures for Eurasian watermilfoil in lakes, including a senior representative of Lakes Division of the New York State Department of Environmental Conservation; and

WHEREAS, after impartial evaluation of all viable alternatives, a chemical treatment program using the chemical Trichlopyr, with a brand name of “Renovate,” appeared to offer the greatest potential for effective control of Eurasian watermilfoil in Cazenovia Lake; and

WHEREAS, the chemical Trichlopyr has been subject to rigorous federal and state environmental reviews prior to its approval for use in New York State lakes for control of Eurasian watermilfoil; and

WHEREAS, a Generic Supplemental Environmental Impact Statement was accepted by the New York State Department of Conservation with regard to Renovate; and

WHEREAS, representatives of the Leadership Group of the Cazenovia Lake Summit met with the members of the Cazenovia Lake Watershed Council on November 19, 2008 to review the findings of the Cazenovia Lake Summit and reach consensus on an integrated strategy for control of Eurasian watermilfoil in Cazenovia Lake; and

WHEREAS, consensus was reached to pursue an application to New York State Department of Environmental Conservation for a chemical treatment program using Trichlopyr as part of an integrated long-term control strategy of Eurasian watermilfoil; and

WHEREAS, on December 8, 2008, the Town of Cazenovia accepted the recommendation of the Cazenovia Lake Watershed Council and authorized the Cazenovia Town Board to join the Cazenovia Village Trustees as Applicants for a pesticide application permit to New York State Department of Environmental Conservation for chemical treatment of a portion of Cazenovia Lake using the chemical Trichlopyr; and

WHEREAS, in the early Summer of 2009, the Town received a permit from the New York State Department of Environmental Conservation to apply the herbicide Trichlopyr for certain portions of the Lake (Northern); and

WHEREAS, the treatment occurring pursuant to the Summer 2009 application was deemed to have been successful such that the Town Board undertook a second treatment for the Central and Southern portions of Cazenovia Lake in 2010, a third treatment in 2012, a fourth treatment in 2014, a fifth treatment occurred in 2017 and a sixth treatment occurred in 2019; and

WHEREAS, the treatments were deemed to be successful for certain portions of the Lake; and

WHEREAS, the six (6) previous treatments, while highly successful for many areas of the Lake, have certain limitations, including some residual requirements in areas which were otherwise untreated or treated at lower levels such that regrowth and repopulation of Eurasian watermilfoil has occurred at levels which should now be addressed; and

WHEREAS, after discussions with recognized experts in the subject field, consultation with the New York State Department of Environmental Conservation and conversations with other stakeholders concerning the Lake's health, it has been determined that continued treatment of the Lake can be beneficial and it has been further determined to utilize an alternate herbicide known as "ProcellaCOR EC", which herbicide has shown positive results in other studies and applications on freshwater bodies in New York State and has been approved for use by the New York State Department of Environmental Conservation in such instances; and

WHEREAS, it appears ProcellaCOR EC could be a beneficial alternative to Trichlopyr with no known harmful effects to the environment; and

WHEREAS, the Town Board now desires to undertake an additional treatment and application of Cazenovia Lake with ProcellaCOR EC in the Spring of 2021 for certain portions of the Lake evidencing increased presence and proliferation of Eurasian watermilfoil, subject to the granting of approval, licenses and permits from the DEC as may be necessary; and

WHEREAS, this action will require a separate and additional review under SEQR; and

WHEREAS, Volume 6 N.Y.C.R.R., Sections 617.3 and 617.6 of the Regulations relating to Article 8 of the Environmental Conservation Law of New York (SEQRA), requires that as early as possible and within twenty (20) days after submission of a complete application/action, an involved agency shall make a determination whether a given action is subject to the aforementioned law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cazenovia hereby determines that:

1. The action is subject to SEQR.

2. The following are involved and/or interested agencies in connection with the SEQRA review:

INVOLVED	INTERESTED
New York State Department of Environmental Conservation 50 Wolf Road Albany, New York 12233-0001	Commissioner of Health Madison County Health Department P.O. Box 605/ 138 North Court St. Wampsville, New York 13163
New York State Department of Environmental Conservation Region 7 615 Erie Blvd. West Syracuse, New York 13204-2400	NYS Office of Parks, Recreation and Historic Preservation Peebles Island Resource Center P.O. Box 189 Waterford, New York 12188-0189
U.S. Army Corps of Engineers Jacob K. Javits Federal Building 26 Federal Plaza, Room 2109 New York, New York 10278-0090	New York State Canal Corporation 30 South Pearl Street Albany, New York 12207
U.S. Army Corps of Engineers Auburn Field Office 7413 County House Road Auburn, New York 13021	NYS Canal Corporation - Syracuse Division 149 Northern Concourse, Suite 400 North Syracuse, New York 13212
Village of Cazenovia Board of Trustees c/o Katherine A. Burns, Clerk 90 Albany Street Cazenovia, New York 13035	

3. The action is a Type I action;
4. The Town of Cazenovia Town Board will assume lead agency status for SEQR review purposes;
5. Lead Agency notices will be sent out to the involved and/or interested agencies; and
6. The action will require the submission of a Full Environmental Assessment Form to provide information with regard to the environmental issues pertinent therein; and it is further

RESOLVED, that the Town Board of the Town of Cazenovia hereby shall notify all agencies, interested/involved, that it shall be lead agency for this action unless it receives written objection to this determination within thirty (30) days from the date of mailing of such notice.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 131 adopted.

Resolution No. 132 presented by Councilor Race, seconded by Councilor Andersen

AUTHORIZING THE RENEWAL OF INDUSTRIAL WASTEWATER DISCHARGE PERMIT NO. T518D FOR CONNECTION BY MADISON COUNTY DISTILLERY, LLC TO THE TOWN OF CAZENOVIA WATER POLLUTION CONTROL FACILITY UNTIL DECEMBER 31, 2021

WHEREAS, previously, Madison County Distillery, LLC (hereinafter “Distillery”) had been issued Industrial Wastewater Discharge Permit No. T518D (with general conditions and special conditions) allowing for the discharge of certain industrial classified sewage to the Treatment Plant, subject to the requirements of Local, State and Federal Permits and Regulations; and

WHEREAS, Madison County Distillery, LLC now desires to renew Industrial Wastewater Discharge Permit No. T518D; and

WHEREAS, the Town of Cazenovia Water Pollution Control Facility (hereinafter “Facility”) has reviewed the request for renewal of Industrial Wastewater Discharge Permit No.T518D and found that due to the Distillery not producing product in 2020, an extension of said Industrial Wastewater Discharge Permit No. T518D as a non-categorical Significant Industrial User, subject to the limitations and conditions of said permits and applicable regulations, until December 31, 2021 would be appropriate to allow the Distillery to run production and obtain sampling information for laboratory evaluation as part of the renewal review process.

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Cazenovia, as operator of the “Town of Cazenovia Water Pollution Control Facility”, does hereby conditionally grant to Madison County Distillery, LLC an extension of Industrial Wastewater Discharge Permit No. T518D until December 31, 2021 in order to run production and obtain sampling information for laboratory evaluation as part of the renewal review process.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 132 adopted.

Resolution No. 133 presented by Councilor Race, seconded by Councilor Reger

AUTHORIZING THE RENEWAL OF INDUSTRIAL WASTEWATER DISCHARGE PERMIT NO. T520B FOR CONNECTION BY ROCALE, LLC (d/b/a MEIER’S CREEK BREWING COMPANY) TO THE TOWN OF CAZENOVIA WATER POLLUTION CONTROL FACILITY UNTIL DECEMBER 31, 2021

WHEREAS, previously, Rocale, LLC (d/b/a Meier’s Creek Brewing Company) (hereinafter “Brewery”) had been issued Industrial Wastewater Discharge Permit No. T520B (with general conditions and special conditions) allowing for the discharge of certain industrial classified sewage to the Treatment Plant, subject to the requirements of Local, State and Federal Permits and Regulations; and

WHEREAS, the Town of Cazenovia received a request from Rocale, LLC (d/b/a Meier’s Creek Brewing Company) expressing their desire to renew Industrial Wastewater Discharge Permit No. T520B; and

WHEREAS, the Town of Cazenovia Water Pollution Control Facility (hereinafter “Facility”) has reviewed their renewal request and their current Industrial Wastewater Discharge Permit (No. 520B).

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Cazenovia, as operator of the “Town of Cazenovia Water Pollution Control Facility”, does hereby conditionally grant to Rocale, LLC (d/b/a Meier’s Creek Brewing Company) a renewal of Industrial Wastewater Discharge Permit No. T520B until December 31, 2021 subject to the limitations and conditions of said permit and applicable regulations.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 133 adopted.

Resolution No. 134 presented by Councilor Race, seconded by Councilor Golub

AUTHORIZE THE HIGHWAY SUPERINTENDENT TO ORDER A 2022 MODEL YEAR WESTERN STAR HEAVY DUTY TRUCK WITH SNOWPLOW EQUIPMENT

WHEREAS, the Town of Cazenovia Highway Department has previously advised of its need to replace aging trucks in its fleet; and

WHEREAS, the periodic replacement of equipment is an appropriate municipal purpose for the expenditure of public funds; and

WHEREAS, the Town Board in 2014 authorized the use of piggybacking pursuant to GML § 103 where the procedures of competitive bidding have been observed and the equipment to be procured has complied with the Town of Cazenovia’s Procurement Policy at ¶7 therein; and

WHEREAS, the Town has investigated the possibility of the use of piggybacking for the procurement of the heavy duty truck and related snowplowing equipment and has determined that such equipment is available for acquisition and purchase through the method of piggybacking through the competitive bidding procedures (GML § 103) undertaken previously by the Onondaga County (Bid Reference Award # 8996) resulting in an award of a contract from retailer Tracey Road Equipment, Inc. for a total purchase price of Two Hundred Eighty-Three Thousand Four Hundred Seventy-One and 40/100 Dollars (\$ 283,471.40), being more particularly described as a 2022 Western Star Model 4900SF heavy duty truck with optional snowplow equipment (described generally as a new 2022 Western Star Model 4900SF Cab/Chassis with Allison Automatic Transmission and one (1) new Everest Snow Plow equipment package (to include Rexroth hydraulics and controls, Everest CDS14SS4654-H1-FD multi-purpose body construction with 304 Stainless Steel spread controller, and Everest 14’ Pre-Wet 150-gallon Tank System; and

WHEREAS, it has been determined by the Town of Cazenovia that the contract price for sale of the equipment specified herein meets the requirements of piggybacking as set forth in ¶7 of the Town of Cazenovia Procurement Policy, to wit:

- A. The contract involved was available for use by other governmental entities through the bid solicitation process. The Town of Cazenovia has determined that there is contained within the bidding municipality’s bid package a provision that the bid is open to and can be used by other municipalities.
- B. The specific contract was issued in accordance with the equivalent provisions of General Municipal Law § 103 and

NOW, THEREFORE BE IT RESOLVED, by the Town Board that the Town of Cazenovia Highway Superintendent be and hereby is authorized to negotiate and order, through Tracey Road Equipment, Inc. One (1) 2022 model year heavy duty highway truck (described generally as one (1) fully assembled Western Star Model 4900SF Cab/Chassis Truck, plus the following specified equipment: Allison Automatic Transmission, 470 hp/1625 ft/lbs torque upgrade, optional equipment packages, single hood inspection hatch, extended oil check tube and dipstick, and right hand spring build up, plow equipment and hydraulics, and Tarp System (all equipment designated in the quote dated November 23, 2020), at a price not to exceed Two Hundred Eighty-Three Thousand Four Hundred Seventy-One and 40/100 Dollars (\$ 283,471.40), for the truck and specified equipment package (not including any applicable trade-in or allowances applied.

Roll call:
Councilor Andersen Yes
Councilor Race Yes
Councilor Golub Yes
Councilor Reger Yes
Supervisor Zupan Yes

Supervisor Zupan declared Resolution No. 134 adopted.

Resolution No. 135 presented by Councilor Race, seconded by Councilor Andersen

**AUTHORIZE PROCUREMENT OF
A TILT TRAILER**

To authorize the Highway Superintendent to purchase a new Bwise TG20-17 Tilt Trailer from Clinton Tractor & Implement Co., per the quote dated November 24, 2020. Said purchase shall not exceed Nine Thousand Two Hundred Eighty-One Dollars and No/100 (\$ 9,281.00). Procurement of this trailer will be a cash purchase paid from the budget line Highway DA Machinery EQ 5130.2

Roll call:
Councilor Andersen Yes
Councilor Race Yes
Councilor Golub Yes
Councilor Reger Yes
Supervisor Zupan Yes

Supervisor Zupan declared Resolution No. 135 adopted.

Resolution No. 136 presented by Councilor Race, seconded by Councilor Reger

AUTHORIZE DISPOSAL OF OBSOLETE EQUIPMENT

To authorize the following obsolete and/or broken computer equipment and various other un-needed items at the Gothic Cottage be discarded of properly:

Obsolete Equipment Disposition List

Electronics:				
Item	Manufacturer	Model	Serial #	Comments
Keyboard	Microsoft	Wireless Keyboard 2000	0356101195355	Supervisor's Assistant
Mouse	Microsoft	1416	02202-486-9130087-11233	Supervisor's Assistant
Printer	HP Deskjet 5150	VCVRA-0203	MY4834N08K	Supervisor's Assistant
Printer	Konica Minolta	Page Pro 1350W	6352814532	Court/Palmer
Printer	Datamax O'Neil	Thermal Printer E-4305A	34868108	DEC Printer
Keyboard	Logitech	YR0009	1736SYO40QP8	Deputy Clerk
Mouse	Logitech	M215	1733LZ0D2WYB	Deputy Clerk
Laptop	SONY VAIO	SFV15A1ACXB	54593061000026	Codes Enforcement Officer
Surge Protector	ESP	D11316T	110072	Photocopier
10-Key USB Accessory	Targus	PAUK10U	606019703	Bookkeeper
Power Strip	ACCO	50688	1000130	Spare (Very Old)
External Hard Drive	Western Digital	WD2500ME	WXE908KE696	Bookkeeper
External Hard Drive	Western Digital	WD2500ME	WXE908DX4423	Town Clerk
Projector	DELL	3400MP	Service Tag: 2T0B081	Town Hall
Miscellaneous:				
Vacuum	Rubbermaid Commercial Products	C Mayglide BCS		Town Hall
Key:				
Will Be Sent to County For Cleaning Before Disposal				

Roll call:
Councilor Andersen Yes
Councilor Race Yes
Councilor Golub Yes
Councilor Reger Yes
Supervisor Zupan Yes

Supervisor Zupan declared Resolution No. 136 adopted.

Resolution No. 137 presented by Councilor Andersen, seconded by Councilor Race

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE SUPPLEMENTAL AGREEMENTS AND DOCUMENTS RELATIVE TO THE ACCOUNTING SOFTWARE, EDMUNDS GOV TECH

WHEREAS, the Town of Cazenovia Town Board authorized the procurement of accounting software at their October 1, 2018 meeting; and

WHEREAS, annually, Edmunds GovTech has provided the Town with additional forms that need to be signed that include *2021 Minimum Recommended Back-up Procedures, 2021 MCSJ Software Support & License Agreement, 2021 Hardware & System Software Support Agreement; and*

WHEREAS, the Attorney for the Town has reviewed said documents.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town authorizes the completion of said documents by the Town Supervisor.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 137 adopted.

Resolution No. 138 presented by Councilor Race, seconded by Councilor Reger

TOWN JUSTICE, TIMOTHY MOORE’S ACCOUNTING RECORDS AUDIT

Relative to the Town Board's audit of Town Justice Timothy Moore’s accounting records at the 12/9/2020 work session (via Zoom), all appears to be accurate and in good order.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 138 adopted.

Resolution No. 139 presented by Councilor Reger, seconded by Councilor Golub

TOWN JUSTICE, D. CHRISTIAN FISCHER’S ACCOUNTING RECORDS AUDIT

Relative to the Town Board's audit of Town Justice D. Christian Fischer’s accounting records at the 12/9/2020 work session (via Zoom), all appears to be accurate and in good order.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Golub	Yes
Councilor Reger	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 139 adopted.

The Town Clerk mentioned there is a 27th payroll in 2021, as opposed to the normal 26 payrolls which resulted in a lot of these transfers.

Resolution No. 140 presented by Councilor Race, seconded by Councilor Reger to approve the following 2020 budget transfers and adjustments:

General Fund A

To transfer additional budget required to accommodate 27th 2020 payroll dated December 31, 2020.

To: A 1010.1 Town Board PS	\$605.00
To: A 1110.1 Justices PS	1,240.00
To: A 1220.1 Supervisor PS	780.00
To: A 1340.1 Budget PS	375.00
To: A 1355.1 Assessor PS	1,910.00
To: A 1410.1 Town Clerk PS	2,004.00
To: A 1430.1.012 Deputy Town Clerk PS	400.00
To: A 1430.1.037 Bookkeeper PS	1,916.00
To: A 1620.1 Building PS Maintenance Labor	70.00
To: A 3510.1 Dog Control PS	215.00
To: A 4020.1 Vital Statistician PS	221.00
To: A 5010.1 Superintendent of Highways PS	2,693.00
To: A 5010.1.012 Deputy Superintendent of Highways PS	150.00
To: A 8740.1 Watershed Protection PS	230.00
To: A 9030.8 Social Security (Town Portion)	500.00
From: A 1990.1 Contingency	(13,309.00)

To transfer additional budget to accommodate 2020 portion of New York State and Local Retirement System annual invoice for General Fund A.

To: A 9010.8 State Retirement	\$1,400.00
From: A 1990.1 Contingency	(1,400.00)

General Fund B

To transfer additional budget required to accommodate 27th 2020 payroll dated December 31, 2020.

To: B 1460.1 Records Management PS	\$275.00
To: B 3620.1 Safety Inspection PS	430.00
To: B 8010.1.010 Zoning Clerk PS	400.00
To: B 8010.1.023 Zoning Officer PS	950.00
To: B 8010.1.024 ZBA Clerk PS	140.00
To: B 8010.1.025 ZBA Chair PS	70.00
To: B 8020.1.010 Planning Board Clerk PS	190.00
To: B 8020.1.025 Planning Board Chair PS	70.00
To: B 9030.8 Social Security (Town Portion)	75.00
From: B 1990.1 Contingency	(2,600.00)

To transfer additional budget to Safety Inspection CE for the purchasing 2020 NYS Complete Code Collection for Code Enforcement Officer's use and reference.

To: B 3620.4 Safety Inspection CE	\$50.00
From: B 1990.1 Contingency	(50.00)

To transfer additional budget to Planning CE to accommodate legal notices expected to year end.

To: B 8020.4 Planning CE	\$1,000.00
From: B 1990.1 Contingency	(1,000.00)

To transfer additional budget to accommodate 2020 portion of New York State and Local Retirement System annual invoice for General Fund B.

To: B 9010.8 State Retirement	\$260.00
From: B 1990.1 Contingency	(260.00)

Highway Fund DA

To transfer additional budget to accommodate 2020 portion of New York State and Local Retirement System annual invoice for Highway Fund DA.

To: DA 9010.8 State Retirement	\$300.00
From: DA 5142.1 Snow Removal PS	(300.00)

Highway Fund DB

To transfer additional budget to accommodate 2020 portion of New York State and Local Retirement System annual invoice for Highway Fund DB.

To: DB 9010.8 State Retirement	\$1,700.00
From: DB 5110.1 General Repairs PS	(1,700.00)

Water Pollution Control Facility SS

To transfer additional budget required to accommodate 27th 2020 payroll dated December 31, 2020.

To: SS 8130.1.704 Sewage Treatment/Disposal Accounting Personnel PS	\$240.00
From: SS 8130.4.702 Contingency	(240.00)

New Woodstock Water SWI

To transfer additional budget required to accommodate 27th 2020 payroll dated December 31, 2020.

To: SW1 8310.1 Administration PS	\$40.00
To: SW1 8340.1 Transmission/Distribution PS	1,650.00
To: SW1 9030.8 Social Security (Town Portion)	150.00
From: SW1 8320.2 Source Power Pump EQ	(1,840.00)

Mt. Pleasant Water SW2

To transfer additional budget required to accommodate 27th 2020 payroll dated December 31, 2020.
To: SW2 8310.1 Administration PS \$20.00
From: SW2 9030.8 Social Security (Town Portion) (20.00)

To appropriate revenue received from SAM Grant (\$49,168.60) not included in 2020 estimated revenues to accommodate installation of water meters.
To: SW2 8340.2 Transmission/Distribution EQ \$6,075.00

Wellington Water SW3

To transfer additional budget required to accommodate 27th 2020 payroll dated December 31, 2020.
To: SW3 8310.1 Administration PS \$20.00
From: SW3 9030.8 Social Security (Town Portion) (20.00)

Roll call:

Councilor Andersen Yes
Councilor Race Yes
Councilor Golub Yes
Councilor Reger Yes
Supervisor Zupan Yes

Supervisor Zupan declared Resolution No. 140 adopted.

Attorney's Report: *John Langey, Esq. reported the cable franchise agreement is getting wrapped up with the public hearing in January. If it gets adopted, the Agreement will be good for ten more years. He mentioned the Planning and Zoning Board of Appeals have been very, very busy. There have been some bigger applications which have gained interest from the public, coincidentally, they are the beverage businesses, distillery, winery and brewery. He commended the Planning and Zoning Boards for the wonderful job they are doing for the town, in his opinion. He said the Lucas Project (solar) is moving along nicely. He mentioned to Councilor Golub he has not heard from Abundant Solar so he may want to follow up with them (solar project at the Town highway garage). He said there have been some discussions about changes to the solar law. He thought maybe this could be discussed in the next few weeks. Lastly, he mentioned the Operator of the Water Pollution Control Facility contacted him about an individual that wanted to dispose of waste from his RV. He gauged the Town Board's interest on the direction they want to go on such a request. He ended his report by displaying his large water consolidation binder and assured the Supervisor he was still working on that project. After seeing the size of the binder, all in attendance chuckled.*

Supervisor's Report: *Supervisor Zupan circled back around to John's comment regarding the RV. He said it was discussed in the office that day and it was for a non-resident who wasn't in the sewer district and it would entail a WPCF employee opening up a manhole. He looked at it as a time-consuming exercise that would take an employee from the treatment plant. He said the individual can go to Onondaga County to empty his tank. After a general consensus, everyone felt this was one of the first requests they've had for such activity. Supervisor Zupan said they are*

not set up to do this, they have to find a manhole they can dump into. On another note, he was glad to see the progress on the water consolidation project. He said he is trying to set up some meetings with the DEC so the lake treatment goes smoothly. He reported he has been looking at some other options for the Town Hall. He is handling coming up with some plans and figures for a new Town Hall. Councilors Golub and Andersen are looking at the Gothic Cottage and mentioned the project is being looked at with a two-prong approach. He proposed to the Town Board closing the Town Hall to the public due to the uptick in COVID-19 cases. He thought everything should be conducted through the mail. He said the biggest impact will be during tax collection. He said a drop box has been installed and a receptacle will be placed near the drop box for blueprints.

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported he met with the Highway Superintendent and Deputy Superintendent to come up with a plan to respond to a future COVID situation. He mentioned they have implemented a COVID Response Plan should they have a positive test. He was comfortable with the plan and didn't think it would impact services dramatically. He said it was explained to both shifts and they asked for feedback. He also reported the new truck is on order and they have "feelers out" for the trade-in.*

Dean Slocum, Highway Superintendent, reported National Grid met with him last Thursday at the Wellington Water District pump house to locate where the gas line was going to be installed. He said the highway crew will now be able to do the concrete pad that will hold the generator for the district. He further mentioned National Grid will trench and install the line.

Councilor Andersen {Planning & Zoning, CACDA, Shared Services, CACC, Future of the Town Office (Gothic Cottage)}: *Echoed John's comments about the Planning and Zoning Board of Appeals. She said if you see any of those members, thank them because they have had a lot of things in front of them. She thinks they have done a good job and have been very careful. Regarding the Waterfront Revitalization Plan, they had a good public meeting where they looked at maps. She thought there were approximately 30 people that looked at the various projects. She said eventually, the Town and Village will be able to get money from the State for projects that have to do with the water. They have created twelve different projects and are ready to go once they get approved. She said a stipulation for any of the projects that are on public lands would require public access to the water. She thought the projects were interesting and would eventually be distributed to the Town Board.*

Councilor Golub {Future of the Town Office (Gothic Cottage), Cazenovia Lake Association & Cazenovia Lake Watershed Council}: *Reported there will not be an actual Summit this year, but the Cazenovia Lake Association is having a meeting tomorrow night. It will be geared to provide information about what the CLA is doing about lake issues, such as silt going into the lake, HAB's and lake treatment. He said it is at 7:30 p.m.*

Dave Miller, President, said it actually starts at 7:00 p.m.

Councilor Reger (Senior Recreation & Joint Youth Recreation, New York State Police, Parks, New Woodstock Fire Department & Planning and Zoning): *Reiterated Councilor Andersen’s and John Langey’s comments about the Planning and Zoning Boards. He mentioned he is amazed by the depth and thoroughness of both Boards. He spoke with the Station Commander and all is going well with the State Police. He thanked them for their help with the speed change on Rippleton Cross Road and the Wellington area. He said the youth recreation is planning their January meeting. He said CRIS is in the middle of their annual appeal and they are trying to spread some sunshine to homebound individuals by making homemade cards. He thanked the New Woodstock Fire Dept. in collaboration with Mike and Kristi Williams for the dairy drives. He said there were 500 units and all was gone in two hours. He said CazCares put together presents for 290 children and in our community over 900 toys were donated. He said they have over 200 food baskets they will disburse throughout the community.*

Supervisor Zupan said he had a highway employee thank him for absorbing the increase in the health insurance premiums for this year.

Supervisor Zupan asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2: *There were no comments.*

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Race, seconded by Councilor Race to approve payment of the bills. The motion was unanimously approved.

Motion by Councilor Andersen, seconded by Councilor Race to adjourn this meeting.

At 8:15 p.m., Supervisor Zupan declared this meeting adjourned.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk