

**TOWN BOARD
REGULAR MEETING**

MONDAY

March 11, 2024

Supervisor Reger opened the meeting at 7:30 p.m. with four Councilors present. Councilor Johnson was excused.

Pledge of Allegiance.

Correspondence: *There was no unshared correspondence.*

Motion by Councilor Golub, seconded by Councilor Fallon to accept the minutes from the January 23, 2024 special meeting for finalization of SEQRA in regards to lake treatment.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Excused
Councilor Fallon	Abstain
Supervisor Reger	Yes

Motion by Councilor Race, seconded by Councilor Fallon to accept the minutes from the February 12, 2024 regular meeting.

Roll call:

Councilor Race	Yes
Councilor Golub	Abstain
Councilor Johnson	Excused
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1:

Mark Braiman of 4775 East Lake Road was in favor of the Cazenovia Rowing Club's request to use a portion of Gypsy Bay Park. He supports non-motorized uses of Cazenovia Lake and as a swimmer, feels safer knowing there are other non-motorized uses of the Lake.

Councilor Reger prefaced the following resolution for adjustments to penalties for offenses in relation to Chapter 52 (Animals) of the Town Code and said some of the penalties needed updating.

Resolution No. 37 presented by Councilor Fallon, seconded by Councilor Golub

TOWN OF CAZENOVIA LOCAL LAW NO. B OF 2024

(“A Local Law to Amend Chapter 52 (Animals) of the Town Code of the Town of Cazenovia with Respect to §52-8 (Penalties for offenses)”)

To introduce proposed Local Law No. B-2024, titled “A Local Law to Amend Chapter 52 (Animals) of the Town Code of the Town of Cazenovia with Respect to §52-8 (Penalties for offenses),”:

WHEREAS, proposed Local Law No. B-2024 has been introduced and will be considered for enactment pursuant to the provisions of the New York State Municipal Home Rule Law and New York State Town Law; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption to said Local Law is an Unlisted Action for purposes of environmental review under SEQR; and

WHEREAS, the Town Board has determined that a Short Environmental Assessment Form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED that the enactment of proposed Local Law No. B-2024 is an Unlisted Action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

RESOLVED that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. B-2024 at the Town Hall located at 7 Albany Street, Cazenovia, New York on April 8, 2024 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Excused**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 37 adopted.

Resolution No. 38 presented by Councilor Golub, seconded by Councilor Race

EXTINGUISHING JEPHSON ESTATES SEWER EASEMENT

WHEREAS, an Amended Subdivision Map of Jephson Estates Section II was filed as Map Number 3184 in the Madison County Clerk’s Office on May 30, 1996; and

WHEREAS, said Amended Subdivision Map delineated a sewer easement running from the east side of Ridge Road and continuing in a twenty-foot-wide strip running northeast over Lots 2, 3, 4, 5 and ending on Lot 6; and

WHEREAS, New York common law establishes that all such easements continue until such time as the local legislative body releases such easements by resolution or other formal act; and

WHEREAS, said twenty-foot-wide sewer easement has never been utilized by the Town of Cazenovia; and

WHEREAS, the Town Board has reviewed the facts and circumstances of this matter and has determined that the sewer easement over Lots 2, 3, 4, 5 and 6 as reflected on the Amended Subdivision Map should be extinguished by the Town.

NOW, THEREFORE, BE IT RESOLVED, the Town of Cazenovia Town Board hereby releases, relinquishes and extinguishes the twenty-foot-wide sewer easement over Lots 2, 3, 4, 5 and 6 as reflected on the Amended Subdivision Map (Map Number 3184) as it pertains to the Town; and be it further

RESOLVED, that this Resolution evidencing the extinguishment referenced herein be recorded in the Madison County Clerk’s Office by the Town’s legal counsel.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Excused**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 38 adopted.

Supervisor Reger said this public hearing is done every April and read the resolution, almost in its entirety, to highlight the importance of this annual designation.

Resolution No. 39 presented by Councilor Fallon, seconded by Councilor Race

**A RESOLUTION TO HOLD A PUBLIC HEARING
ON THE SUBJECT OF FAIR HOUSING AND AUTHORIZING
THE DESIGNATION OF APRIL AS
“FAIR HOUSING MONTH” IN THE TOWN OF CAZENOVIA**

WHEREAS, Fair Housing Month is celebrated each April across the United States in recognition of the Fair Housing Act, which was enacted and subsequently amended to provide protections against discriminatory housing and mortgage lending practices; and

WHEREAS, the Town Board wishes to reaffirm and support the right of all persons, regardless of race, color, religion, sex, ancestry, national origin, handicap, familial status, sexual orientation or gender identity to enjoy fair and equal access to housing within the Town; and

WHEREAS, the Town Board recognizes that illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all persons within the Town; and

WHEREAS, the Town Board recognizes that stable, integrated, and balanced residential patterns are threatened by discriminatory housing practices that result in segregation of residents and opportunities within the Town; and

WHEREAS, the Town has shown its own commitment to eliminating housing discrimination and maintaining a diverse, inclusive community through development and enforcement of its own local Fair Housing Law; and

WHEREAS, in 2016, the Town Board amended and updated its existing Fair Housing Law protecting the right of fair housing to all residents in the Town.

WHEREAS, the Town of Cazenovia is committed to educating the public about the right to fair housing.

WHEREAS, the Town Board requests public feedback from the community on how to protect the right to fair and equal access to housing within the Town; and

NOW, THEREFORE, it is

RESOLVED that the Town of Cazenovia Town Board hereby:

1. will hold a public hearing on the subject of fair housing on April 8, 2024 at 7:30 p.m. at the Cazenovia Town Offices, 7 Albany Street, Cazenovia, New York and that notice of the time and place of such hearing describing in general terms the purpose of such hearing shall be published in accordance with Town Law; and
2. Designates April as “Fair Housing Month” in the Town of Cazenovia; and
3. Reaffirms its commitment to the principles guaranteed in the Federal Fair Housing Act and its own Fair Housing Law, Chapter 86 of the Code of the Town of Cazenovia; and Town Board Meeting Minutes - March 13, 2017-26
4. Reaffirms its commitment to promoting public awareness of the laws and remedies available to combat discriminatory housing practices.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Excused**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 39 adopted.

Supervisor Reger stated Tina McMurtrie would be leaving at the end of the week and has been a fabulous asset to the Town and wonderful public servant for us all. Additionally, he said he was looking forward to working with Erin. She is very talented and the Town is fortunate to have her as part of the team.

Resolution No. 40 presented by Councilor Race, seconded by Councilor Golub

**APPOINTMENT OF ERIN KING AS
SECRETARY TO THE SUPERVISOR**

To appoint Erin King to the position of part-time Secretary to the Supervisor and Water Districts Collector effective March 15, 2024 at a rate of \$ 19.13/hour with a maximum of 20 hours/week at an annual amount not to exceed \$ 22,100.00.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Excused**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger will declare Resolution No. 40 adopted.

Supervisor Reger said this is the same resolution as last year and has been updated to reflect the current year with the same 13 requirements.

No. 41 presented by Councilor Fallon, seconded by Councilor Golub

**CAZENOVIA ROWING CLUB USE OF A
PORTION OF GYPSY BAY PARK**

To approve the following specific uses and no others from the Cazenovia Rowing Club for the use of a portion of Gypsy Bay Park for the 2024 rowing season with the following conditions:

1. Approval for 2024 must be obtained by CRC from NYS Office of Parks, Recreation and Historic Preservation and a copy of the approved permit submitted to the Town Clerk's Office a minimum of 10 days prior to any use of Gypsy Bay Park in 2024.

2. The half-day annual "Learn to Row" event is permissible (*1st Saturday in June*).

3. Any special CRC event must have the approval of the Cazenovia Town Board.

4. Any special event that will necessitate parking along US Route 20 will require CRC to hire a special agency to direct traffic and to complete Form Perm 33C with submission to New York State Dept. of Transportation.

5. A one-million-dollar liability insurance certificate naming the Town as also insured must be received by the Town Office covering the 2024 season. The insurance certificate must be continuously maintained throughout the 2024 CRC season.

6. No more than the current approved 64 ft. floating dock is allowed. Highly visible markings must be placed and maintained at the corners of the dock.

7. A 16'x10'x10'11" storage and oar shed located in the approved location, per Resolution #76-2022.

8. The CRC is allowed the use of one club-provided picnic table which is located near the oar house.

9. Approval for usage of the park is for CRC members only, includes only residents of the Cazenovia School District, and on a seasonal basis. Permission for usage by others must be granted by the Cazenovia Town Board. Refrain from using the rowing club's website to promote access to Cazenovia Lake as a membership benefit.

10. This approval authorizes the use of one vehicle to install the docks in the spring and the use of one vehicle to remove the docks in the fall. Throughout the season, rowing equipment shall be carried into and out of the park from the fence line near Route 20. The un-authorized use of motorized vehicles within the boundaries of Gypsy Bay Park may jeopardize the future use of the park by CRC. Parking at the racks is not permitted.

11. No duplication of CRC's single key to the Gypsy Bay Park gate is authorized. There is no authorization for use of the key by other than responsible CRC members.

12. CRC must limit user membership of Gypsy Bay to not more than a total of 150 members.

13. The CRC must protect the Town of Cazenovia, by naming the Town of Cazenovia on the US Rowing Waiver as an entity that is exempt from liability for the Cazenovia Rowing Club members.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Excused
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 41 adopted.

Resolution No. 42 presented by Councilor Race, seconded by Councilor Fallon

**NEW WOODSTOCK WOMEN’S SOFTBALL LEAGUE
USE OF NEW WOODSTOCK BALL FIELD**

To approve the use of the New Woodstock Ball Field by the New Woodstock Women’s Softball League from May 1, 2024 through September 1, 2024.

This approval is contingent upon the submission of a one million dollar liability insurance certificate to the Town Clerk prior to any use of the field. The certificate must name the Town of Cazenovia as the certificate holder and note the activities and state the time period of coverage. The liability insurance must be continuously maintained throughout the 2024 season.

Completed “player waiver” forms with original signatures must be signed by all players, coaches, and participants in any capacity, and must be submitted to the Town Clerk’s Office before the start of the season or prior to any use of the field, whichever date comes first.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Excused
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 42 adopted.

February 21, 2024

Danielle Johnson
Senior Director of Grants and Programs
Central New York Community Foundation
431 East Fayette Street, Suite 100
Syracuse, NY 13202

Dear Ms. Johnson:

I would like to express my support for the grant proposal submitted by the Village of Cazenovia. The funding requested will implement improvements to Lakeland Park including rehabilitation of the iconic historic stone masonry pier including several areas where the stone wall is failing; improve parking and vehicular patterns including traffic calming measures to reduce vehicular-pedestrian conflicts; create a waterfront plaza between the beach area and parking lot to create a buffer and a safer environment for beach goers; and expansion of the beach area to increase capacity.

Lakeland Park is a municipal park that is widely used as a place for recreation, community gatherings, and events. The Village of Cazenovia has worked hard to expand and enhance the use of Lakeland Park for enjoyment by the public. This has included the stabilization of an historic building within the park, the creation of a master plan for the park and rehabilitation of the stone masonry canal and lake walls. Lakeland Park is an important hub for recreational activity during the summer months and represents a key recreational resource.

I ask that you give this application serious consideration for funding. It would be an excellent investment to help assure that this park and a variety of recreational activities will be experienced in a safe and positive way by residents and visitors for many years to come.

Sincerely,

Patrick M. Race,
Deputy Town Supervisor

cc: Town of Cazenovia Town Board

February 21, 2024

Bob Radliff, Executive Director
Erie Canalway National Heritage Corridor
PO Box 219
Waterford, NY 12188

Dear Mr. Radliff:

I would like to express my support for the grant proposal submitted by the Village of Cazenovia. The funding requested will implement improvements to Lakeland Park including rehabilitation of the iconic historic stone masonry pier including several areas where the stone wall is failing; improve parking and vehicular patterns including traffic calming measures to reduce vehicular-pedestrian conflicts; create a waterfront plaza between the beach area and parking lot to create a buffer and a safer environment for beach goers; and expansion of the beach area to increase capacity.

Lakeland Park is a municipal park that is widely used as a place for recreation, community gatherings, and events. It is the access point for the community and visitors to enjoy the waterfront resources provided by Cazenovia Lake and the canal that has historic connections to the Erie Canal. The Village of Cazenovia has worked hard to expand and enhance the use of these waterfronts for enjoyment by the public. This has included the stabilization of an historic building within the park, the creation of a master plan for the park and rehabilitation of the stone masonry canal and lake walls. Lakeland Park is an important hub for recreational activity during the summer months and represents a key recreational resource.

I ask that you give this application serious consideration for funding. It would be an excellent investment to help assure that this park and a variety of recreational activities will be experienced in a safe and positive way by residents and visitors for many years to come.

Sincerely,

Patrick M. Race,
Deputy Town Supervisor

cc: Town of Cazenovia Town Board

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Excused
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 44 adopted.

Attorney's Report: *John Langey, Esq. said it was another busy month. Councilor Fallon and he met with a small citizen group for the potential changes to the cell tower law. He said it was productive and the group will provide some written input that will further be evaluated for possible inclusion in the revised law. The Ridge Road Project is moving forward and he has reviewed the contract and insurance. The Town Board took action on the sewer easement this evening. He said the solar project behind the John Deere dealership moved a step closer to the public hearing and thought the Planning Board could possibly move it to a public hearing for the May meeting.*

Supervisor's Report: *Supervisor Reger said he has been working in collaboration with the Village of Cazenovia on a number of IMA's (inter-municipal agreements). He mentioned one such agreement they are reviewing is in relation to the compensation for the boat stewards and the importance of their role for the health of the Lake in preventing invasive species. They have also been working on the cost of the youth recreation program and the swimming area, in particular, the increase in the cost of the lifeguards. They need to attract and retain their services for this important role. He mentioned he has been working a lot with Jim Cunningham on the Water Pollution Control Facility and the Village because the DEC Permit will soon be changing. He has been working with Lauren Lines of CACDA for some funding for upgrades at the treatment facility. He said the Town was denied two grants, but there is another avenue that is being pursued. He said the New Woodstock Legion is getting close to closing. He explained the Town put the New Woodstock Legion up for sale last summer. The Town took it over because the Legion wasn't able to be sustained in New Woodstock. He said the intent of the sale is all the proceeds of the sale will be used for future betterment of New Woodstock. He closed his report by saying thank you and appreciating everyone's time over the past month.*

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Councilor Race said they are prepared for winter, but it continues to be extremely mild. He said a week ago, the crew went back to their summer schedule of a 4-day work week with 10-hour days. He said everything else is fairly quiet.*

Councilor Golub (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, UCAN, Future of the Town Office, Anti-racism Coalition): *Reported on the Cazenovia Lake Association front and said there is going to be a study on a complete or partial dam removal at Mill Street by Gomez and Sullivan. The Village Police applied for a grant to install cameras at the boat launch site. He said the goal is to have the cleaning station in place by boating season. He mentioned*

their will be an outreach program at “Our Farm” on April 14th at 7:00 p.m. for anyone that has concerns about the Lake and wants to come. He mentioned there was an article in the Cazenovia Republican about the boat washing station. Village Trustee, Tom Tait, has been working on training the stewards on the new inspections and different questions to ask boat launchers and what to look for while doing inspections. In regards to U-CAN, Earth Day is coming up on March 21st and there will be clean up activities. He mentioned he forwarded a list of activities to the Cazenovia Republican. Lastly, there will be a parade of electric vehicles and there will be several different vendors at the Legion.

Supervisor Reger responded to Councilor Golub and said he will have office hours coming up. He will be at the Town Office on Saturday, March 30th, 10 a.m.-1 p.m. He encouraged individuals to come to discuss topics of interest.

Councilor Johnson (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Renewable Energy & Future of the Town Office): *Councilor Johnson was unable to be present for tonight’s meeting. Supervisor Reger shared her comments. He said at the upcoming CACDA meeting, they will discuss ways to utilize the Wetzel funds. He also added four lifeguards have been hired, but they need a total of eight to ten to manage the waterfront. They will meet at the end of March with Tom Tait and Kristen Brink to make sure that is fully sourced.*

Councilor Fallon (Planning & Zoning, CACC, Shared Services & New York State Police): *Reported the Planning Board and Zoning Board of Appeals have been very busy. She mentioned the Remington Park Drive Solar Project and said they are in the process of reviewing the elements and the general checklist of the project, itself. She echoed John Langey’s comments that it is almost ready for a public hearing. She said the plan has been reviewed by the Attorney for the Town and the Engineer for the Town. She said Councilor Johnson and she took a ride with one of the members of the small citizens group on cell towers to Pompey and looked for a cellular tower that was difficult to find and nicely camouflaged. She mentioned John Langey spent time with the group to answer questions and try to find ways to modify the law to meet everyone’s expectations, as best as possible.*

As a follow-up to Sheila’s report, John Langey stated often solar companies apply for a 5-megawatt solar farm, or they may ask for 2-5 megawatt facilities. After that number, they typically go to 20-megawatts and larger which triggers ORES (Office of Renewal Energy Siting).

Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2:

Jennifer Lutter of 20 Center Street provided a brochure to the Town Councilor titled, “Caz Youth Space.” *She said she has been thinking about an idea for a while. Over the years, she has heard people talk about the Town Shop in Camillus which is a youth center that has been there for 53 years. She said several of her contemporaries attended the Town Shop as children and expressed it was formative for them. They would go there a lot and it was a positive space for them and gave them a sense of belonging. She reached out to their Executive Director. She explained they focus on five areas and all the programs are free. There are open building hours everyday after school, 3 p.m.-8 p.m. and weekends until 10:00 p.m. Children can go for: homework help, play games inside and outside, creative expression, nature and culture, and assist*

students with volunteer work. She said they went through many iterations; being independent, part of the YMCA and finally moved to their current model. The Executive Director emphasized the programs need to be free to the kids and the staff have to be paid municipal employees. The Town pays for the staff and owns the building. She said they are able to work with vendors to get free things for the kids such as festivals. She said her child is still young, but she has been thinking a lot about this for our community. She would like for him to have the opportunity to go some place after school that is safe and adult-supervised. She said a lot of the places open later into the evening are alcohol-based where you do not want children hanging out. She said it would be great if he had a place he could walk to, play foosball and have a soda. She mentioned she is a professional planner and was once the counterpart to CACDA in Hamilton. She was aware of the obstacles to implement a program like this. She wondered if the Town would be interested in doing something like this. She offered her time to assist with the writing of a grant. She also thought it was a great time to re-imagine downtown to fit all age groups. The program in Camillus serves kids 13-19. She answered a question and mentioned she reached out to Robert Hood about the Copy Shop and several other landlords. She remembered Mr. Hood was involved in Common Grounds and his concern was how the program would be sustained. She said the answer she got from Town Shop was it has to have paid staff or it will not work. She understood it was a heavy lift and a lot to ask. She envisioned thinking small and seeing how that goes.

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Race, seconded by Councilor Fallon to approve payment of the bills. The motion was unanimously approved.

Motion by Councilor Race, seconded by Councilor Golub to adjourn this meeting. The motion was unanimously approved.

At 8:04 p.m., Supervisor Reger declared this meeting adjourned.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk