

**TOWN BOARD  
REGULAR MEETING**

**MONDAY**

**April 11, 2022**

Meeting available for viewing via Zoom  
<https://madisoncounty-ny.zoom.us/j/86583549634>

Meeting ID: 865 8354 9634

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1 646 558 8656 US (New York)

***\*Please note - this meeting is being recorded\****

**Supervisor Zupan opened the meeting at 7:30 p.m. with all Councilors present. Councilor Reger and John Langey, Esq. attended remotely via the video-conferencing platform, Zoom.**

**Pledge of Allegiance.**

**Correspondence:** *There was no unshared correspondence.*

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**Motion by Councilor Golub, seconded by Councilor Race to accept the minutes from the March 14, 2022 regular meeting. The motion was unanimously approved.**

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Supervisor Zupan asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda. He further explained the "Solar Law" will have its own public comment period. Therefore, he asked those comments to be held until that time.

**Public comment #1:** *There were no comments.*

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**Supervisor Zupan stated April is Fair Housing Month in the Town of Cazenovia.**

**Motion by Councilor Race, seconded by Councilor Johnson to open the public hearing relative to the topic of Fair Housing in the Town of Cazenovia.**

**Public comment:** *There were no comments.*

**Motion by Councilor Race, seconded by Councilor Golub to close the public hearing. The motion was unanimously approved.**

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**Motion by Councilor Race, seconded by Councilor Johnson to open the public hearing relative to Local Law B – 2022, entitled *a Local Law to Amend Chapter 165 (Zoning) of the Town Code of the Town of Cazenovia with Respect to the Town of Cazenovia Solar Regulations.***

**Public comment:**

Gerald Mehlbaum of 2103 Ballina Road thanked the Board for the opportunity to comment on the proposed solar law and read from a statement and submitted the following comments:

*I would like to address three sections of Article XXI-A, dealing with Solar Energy Systems.*

- 1) *Section 165-104.7(c) lists area, yard requirements, and siting criteria for commercial solar projects including “Minimum lot area of 50 contiguous acres under single ownership.”*

*Does this mean that a single owner must have at least 50 acres of a single parcel or that the property can consist of several parcels as long as they are contiguous?*

*Please clarify the intent as the definition of contiguous sometimes refers to common borders, actual contact, close proximity without touching, or “in actual touch or contact.”*

- 2) *Section 165-104.7(f) references the many submission requirements when filing for review of a commercial solar project. Forms, drawings, engineering plans, grading and landscaping proposals, technical reports, photos, and environmental details are some of the requirements.*

*This information defines the project scope, its impact and compliance with the codes and regulations of the Town, County and State.*

*For a commercial solar project (and perhaps for other large-scale projects) I strongly suggest that the application include a document signed by neighboring property owners indicating they have been contacted and are aware of the proposed project. These are the people most likely to be impacted by the project and their voices should be considered at the beginning of the review process, not just at the end after all of the reviews and decisions are nearing completion.*

*I think we all have experienced situations, where including diverse and broad opinions provides opportunities to reduce tensions, reach favorable consensus, and develop solutions that result in a better process and conclusion.*

- 3) *Section 165-104.7(t) references the requirements for the applicant to submit and propose a Payment in Lieu of Tax (PILOT) Agreement and a Host Community Agreement.*

*These early intervention “tools” provide the opportunity to negotiate benefits for the Town and its residents and to mitigate the impacts of commercial solar projects.*

*My suggestion is to delay negotiations and approval of these agreements until the full project scope, project details and potential mitigation plans have been determined by the Planning Board and/or the Zoning Board of Appeals.*

*Again, thank you for considering these suggestions as you continue discussion about this very important and far-reaching law.*

**Motion by Councilor Race, seconded by Councilor Golub to continue the public hearing. The motion was unanimously approved.**

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*John Langey, Esq. explained the Committee met regarding the provision for Town-owned properties. The Committee suggested to remove the one sentence so every project MUST go through the Planning and Zoning Board. The idea was being considered for Town-owned properties be handled directly by the Town Board. The Committee wanted to have that removed. The following resolution removes that sentence. He further explained the next public hearing will be on the entire law plus the removal of the sentence exempting Town-owned parcels from review of the Planning and Zoning Boards. This resolution will set the public hearing for the next meeting.*

**Resolution No. 47 presented by Councilor Golub, seconded by Councilor Johnson**

**TOWN OF CAZENOVIA LOCAL LAW NO. B OF 2022**

(“A Local Law to Amend Chapter 165 (Zoning) of the Town Code of the Town of Cazenovia with Respect to the Town of Cazenovia Solar Regulations”)

**WHEREAS**, on February 14, 2022, the Town Board of the Town of Cazenovia introduced proposed Local Law No. B-2022, titled “A Local Law to Amend Chapter 165 (Zoning) of the Town Code of the Town of Cazenovia with Respect to the Town of Cazenovia Solar Regulations.” Said Local Law, if enacted will allow the Town of Cazenovia to address the potential negative impacts of large-scale solar projects by providing additional protections related to agricultural resources, town roadways, decommissioning and uniform solar guidelines for such uses. This Local Law would further provide clarification for the requirements of Payment in Lieu of Tax (PILOT) Agreements and Host Community Benefit Agreements to be associated with such uses and for the purposes and intents described in the proposed Section 165-104.1 as amended in said Local Law; and

**WHEREAS**, proposed Local Law No. B-2022 has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law and Town Law; and

**WHEREAS**, on February 14, 2022, the Town Board pursuant to Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law (SEQRA) declared that adoption of Local Law No. B-2022 was a Type I Action, that the Town Board would act as lead agency for purposes of SEQRA and made a determination that the aforementioned law would not result in any adverse environmental impacts and therefore issued a Negative Declaration; and

**WHEREAS**, a public hearing on the aforementioned Local Law was noticed for March 14, 2022 and publication of the Notice of Public hearing as accomplished as per law; and

**WHEREAS**, a public hearing was conducted on March 14, 2022 and was continued to April 11, 2022 and May 9, 2022; and

**WHEREAS**, on or about February 16, 2022 proposed Local Law No. B-2022 was referred to the Madison County Planning Department in accordance with General Municipal Law §239; and

**WHEREAS**, on or about March 15, 2022 the Town of Cazenovia received the Madison County Planning Department’s General Municipal Law Report which was returned for local determination for proposed Local Law No. B-2022; and

**WHEREAS**, on or about March 15, 2022 proposed Local Law No. B-2022 was referred once again to the Madison County Planning Department in accordance with General Municipal Law §239; and

**WHEREAS**, on or about April 8, 2022 the Town of Cazenovia received a second Madison County Planning Department General Municipal Law Report for proposed Local Law No. B-2022, which was also returned for local determination; and

**WHEREAS**, as a result of the public hearing held on March 14, 2022 and written comments received on proposed Local Law No. B-2022, the Town Board determined to revise and amend proposed Local Law No. B-2022, which revisions provide better clarification as to access road permeability, the allowable height for commercial solar facility panels and fencing, and requiring annual inspection of commercial solar facilities and other potential changes; and

**WHEREAS**, as a result of the continued public hearing held on April 11, 2022 and written comments received on proposed Local Law No. B-2022, the Town Board determined to further revise and amend proposed Local Law No. B-2022, which revisions relate to Town owned properties;

**WHEREAS**, the Town Board believes that such revised and amended Local Law No. B-2022 should be considered for further public comment; and

**WHEREAS**, the full text of said Local Law No. B-2022, as revised and amended, is on file at the Clerk’s Office at the Town of Cazenovia Town Offices located at 7 Albany Street, Cazenovia, New York and may be viewed by all interested persons during normal business hours, between 9:00 a.m. and 4:00 p.m., Monday-Thursday and Friday between 8:00 a.m. and 3:00 p.m.

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED** that the Town Board of the Town of Cazenovia reaffirms its Negative Declaration made on February 14, 2022 for purposes of SEQRA with respect to the enactment of proposed Local Law No. B-2022, as now amended; and be it further

**RESOLVED AND DETERMINED** that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. B-2022, as now revised and amended, at the Town Hall located at 7 Albany Street, Cazenovia, New York on May 9, 2022 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard. Additionally, the public wishing to observe the proceedings or participate remotely may do so by using a free version of Zoom software at Zoom.us. Video participants can access Zoom at the following link: <https://madisoncounty-ny.zoom.us/j/87281861971>. For audio participants, call (646) 558- 8656 and enter ID: 872 8186 1971.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 47 adopted.**

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**Resolution No. 48 presented by Councilor Race, seconded by Councilor Golub**

**AUTHORIZING THE SUPERVISOR OF THE TOWN OF CAZENOVIA  
TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT FOR  
THE USE OF BOAT LAUNCH FACILITIES AT LAKESIDE PARK**

**WHEREAS**, the Village of Cazenovia previously adopted a policy to make the boat launch facilities at Lakeside Park available, free of charge, to residents of municipalities that have entered into an Inter-municipal Agreement with the Village; and

**WHEREAS**, in past years, the Town of Cazenovia and the Village of Cazenovia entered into such Inter-municipal Agreements; and

**WHEREAS**, Inter-municipal Agreements are authorized pursuant to General Municipal Law Section 119(o); and

**WHEREAS**, the Town of Cazenovia and the Village of Cazenovia desire to extend such Inter-municipal Agreement subject to the terms therein; and

**WHEREAS**, the proposed action has been deemed to be a Type II action pursuant to 6 N.Y.C.R.R. Part 617.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Cazenovia Town Supervisor be, and hereby is, authorized to execute the Inter-municipal Agreement for use of the Boat Launch Facilities at Lakeside Park for the 2022 season in the form substantially consistent with that attached hereto which Agreement will be an annual agreement.

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**INTERMUNICIPAL AGREEMENT  
BETWEEN  
THE TOWN OF CAZENOVIA AND  
THE VILLAGE OF CAZENOVIA**

**THIS INTERMUNICIPAL AGREEMENT** is made as of the \_\_\_\_ day of April, 2022, by and between the **VILLAGE OF CAZENOVIA**, a municipal corporation duly incorporated under the laws of the State of New York with an office at 90 Albany Street, Cazenovia, New York 13035 (hereinafter the “Village”) and the **TOWN OF CAZENOVIA**, a municipal corporation duly existing under the laws of the State of New York with an office at 7 Albany Street, Cazenovia, New York 13035 (hereinafter the “Town”).

**RECITALS**

**WHEREAS**, the Village owns and maintains a boat launch facility known as Lakeside Park Boat Launch located on Forman Street in the Village (hereinafter the “Boat Launch”); and

**WHEREAS**, the use of the Boat Launch is currently restricted to permit holders only; and

**WHEREAS**, the Village desires to make the Boat Launch available to residents of the Town of Cazenovia (hereinafter “Town Residents”) for the 2022 season in exchange for financial assistance with the maintenance and upkeep of the Boat Launch and enforcement of applicable regulations pertaining to the Boat Launch; and

**WHEREAS**, the Town of Cazenovia agrees to pay the Village of Cazenovia an annual fee of Thirteen Thousand and 00/100 (\$13,000.00) Dollars for the 2022 season.

**NOW THEREFORE**, the Village and the Town mutually agree as follows:

1. Upon payment to the Village of the fee described above, the Village shall make Boat Launch use permits available to Town Residents with no annual fee upon the same terms and conditions applicable to Village residents who apply for such permits, with the same attendant rights and privileges available to Village residents. This Agreement is for the 2022 season and must be renewed on an annual basis by each Municipal Board.

2. Individual Town Residents must each apply for a permit at the Village Clerk’s office and will agree to the provisions contained in the document entitled “Regulations Governing Use of Lakeside Park Boat Launch and Boating Practices on Cazenovia Lake” as amended.

3. This Agreement may be terminated by either party at any time upon ninety (90) days prior written noticed served between July 1st and December 31st of any given calendar year. Upon early termination, the Village shall immediately return a pro-rated portion of such fee to the Town.

4. The payment from the Town to the Village contemplated herein shall be made no earlier than June 1st but no later than July 1st of each year this Agreement remains in effect as renewed. Funds for these annual payments shall be from appropriations only in the “part town” or “B” fund within the Town’s budget.

**IN WITNESS WHEREOF** this Agreement has been duly executed as of the date and year first written above.

VILLAGE OF CAZENOVIA

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Kurt Wheeler, Mayor

TOWN OF CAZENOVIA

Dated: \_\_\_\_\_

By: \_\_\_\_\_

William N. Zupan, Town Supervisor

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**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 48 adopted.**

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*Supervisor Zupan introduced the next resolution and said the mat installation cost was \$ 120.00 last year and will be \$ 140.00 this year with a maximum installation depth of 6’.*

**Resolution No. 49 presented by Councilor Race, seconded by Councilor Golub**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE  
AN AGREEMENT WITH SCHUYLER’S SCAPES**

To authorize the Town Supervisor of the Town of Cazenovia to execute an agreement with Schuyler’s Scapes for the installation/removal of benthic mats pursuant to the Town of Cazenovia’s Benthic Mat Rental Program at \$0.56¢ per square foot (\$140.00 per mat) for an amount not to exceed Seventeen Thousand Five Hundred Dollars and 00/100 (\$ 17,500.00). Said Agreement is subject to review by the Attorney for the Town.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declare Resolution No. 49 adopted.**

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**Resolution No. 50 presented by Councilor Race, seconded by Councilor Johnson**

**ESTABLISHMENT OF A BENTHIC BARRIER (BENTHIC MAT)  
RENTAL FEE FOR THE 2022 SEASON**

**WHEREAS**, the Town of Cazenovia has previously undertaken a Benthic Mat Rental Program in 2013 to address the management of excessive weed growth, including invasive weed species in Cazenovia Lake; and

**WHEREAS**, on June 10, 2013, the Town of Cazenovia established a per mat rental fee of \$0.20 per square foot (\$50.00 per mat) for the year 2013; and

**WHEREAS**, the Town Board had previously determined to adjust the per square foot rental fee to a new rental fee of \$0.34 per square foot (\$85.00 per mat) with a four (4) mat limit

per property owner for the 2015 -2018 seasons; and

**WHEREAS**, in 2019, the Town Board increased the fee per mat to \$0.36 per square foot (\$90.00 per mat) with a four (4) mat limit per property owner; and

**WHEREAS**, in 2020, due to the COVID-19 pandemic, the Mat Rental Program was suspended for the year; and

**WHEREAS**, for the 2022 season, the Town of Cazenovia Town Board has determined to keep the 2019 & 2021 rate of \$0.36 per square foot (\$90.00 per mat); and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cazenovia hereby determines that the mat rental fee under the Town of Cazenovia Benthic Mat Rental and Installation Program be set for the year 2022 at \$0.36 per square foot (\$90.00 per mat) with a four (4) mat per property owner limit, all to be used in conjunction with the Town of Cazenovia Benthic Mat Rental and Installation Program Rental Agreement attached hereto.

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**TOWN OF CAZENOVIA BENTHIC MAT  
RENTAL AND INSTALLATION PROGRAM  
RENTAL AGREEMENT**

**THIS AGREEMENT** is as of the \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the **TOWN OF CAZENOVIA** (hereinafter “Lessor”) and Town Property Owner \_\_\_\_\_ (hereinafter “Lessee”) for the rental of no more than four (4) benthic mats for installation/removal on lakefront property on certain portions of Cazenovia Lake in the Town of Cazenovia. Lessor and Lessee agree as follows:

1. **Lease of Benthic Mats.** Subject to the terms and conditions of this Agreement, the Lessor leases to the Lessee and the Lessee rents from the Lessor no more than four (4) benthic mats (unless additional inventory becomes available) pursuant to the Town of Cazenovia’s Benthic Mat Rental Program.

2. **Annual Rental.** The Lessee shall pay to the Lessor, as rent for the installation, use and removal of the benthic mats, Ninety Dollars and 00/100 (\$90.00) for each mat issued. No more than four (4) mats shall be issued to any Property Owner unless additional inventory becomes available. Rental is for the 2022 Season.

3. **Ownership, Use and Acceptance of the Mats.**

a. The rented mats shall at all times be the sole and exclusive property of the Lessor. Lessee shall have no rights or property interests in the mat, except for the right to use same pursuant to the rules and regulations of the Town of Cazenovia Benthic Mat Rental Program.

b. Lessee acknowledges receipt of a copy of the “Rules and Regulations for Rental of Benthic Barriers (Benthic Mats) by Town Residents.” The rules and regulations are made a part of this Agreement by reference.

c. Lessee must use the approved Town of Cazenovia benthic mat installer. For the Year 2022, the installation/removal service has been awarded to Schuyler’s Scapes. Lessee shall make arrangements to contact Schuyler’s Scapes, Inc. to obtain information for the date of installation/removal of the mats.

d. The installation/removal of mats will occur on dates and times designated by the Town of Cazenovia and its Installation Contractor.

e. No mats may be installed in any sensitive areas on Cazenovia Lake. Mats must be installed in accordance with New York State Department of Conservation Easement Rules and Regulations. Lessee has determined that all leased mats are suitable for the use intended, and the Lessee has inspected the same and accepts the same as delivered. Lessor has made no representations or warranties, oral or written, expressed or implied, in connection with the mats.

f. Mats should be installed in water with a depth of no greater than 6’.

g. Lessee shall not make any alterations to or replacement of the mats and shall immediately contact the Town of Cazenovia for any issues relating to same.

h. Mats will be installed and removed upon the schedule agreed upon by the Lessor and its Installation Contractor.

4. **Indemnity.** Lessee assumes liability for and shall indemnify, protect, save and keep harmless the Lessor, its agents and servants from and against all losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements, including legal expenses of whatsoever kind and nature imposed upon, incurred by or asserted against the Lessor in any way relating to or arising out of this Agreement or the use of the mats. The indemnities contained in this Section shall continue in full force and effect, notwithstanding the termination if this Agreement.

5. **Inspection.** The Lessor may inspect the equipment from time-to-time to determine that it is being used in a manner in which it was intended.

6. **Entire Agreement.** This Agreement contains the entire agreement between the parties. There are no other understandings or agreements between them.

**IN WITNESS WHEREOF**, the parties have executed this Agreement.

**TOWN OF CAZENOVIA, LESSOR**

By: \_\_\_\_\_  
Hon. William N. Zupan, Supervisor

\_\_\_\_\_, Lessee

\_\_\_\_\_, Lessee

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**RULES AND REGULATION FOR RENTAL OF BENTHIC BARRIERS (BENTHIC MATS) BY TOWN RESIDENTS**

The Town of Cazenovia Town Board hereby established the following Rules and Regulations (*Effective May 1, 2016, last revised April 8, 2019*)

1. These rules and regulations will govern the administration and regulation of the Town of Cazenovia’s Benthic Barrier/Benthic Mat Program, designed to facilitate the control of Eurasian watermilfoil and other invasive weeds bordering certain areas of Cazenovia Lake. The Town of Cazenovia in administering this program reserves the right to modify, update or repeal, in whole or in part, any of these rules and regulations by resolution at any time. Final interpretation of these rules and regulations rests exclusively with the Town of Cazenovia Town Board. All property owners will be required to comply with the following Rules and Regulations as a condition to the rental of Benthic Barrier Mats:

2. Town and Village residents are allowed to rent mats pursuant to these Regulations.
3. Property owners will be limited to a total (maximum) of four (4) mats per owner (*i.e.* per property tax parcel) per year (unless additional inventory becomes available after all owners' initial requests have been addressed). (Each individual mat is approximately 12.5' x 20' section or approximately 250 sq. ft.).
4. Annual rental cost per Benthic Mat shall be set at \$90.00 per mat (\$0.36/sq. ft.), subject to annual adjustment by the Town Board. The rental fee includes the rental of the mat, installation of the mat by the Town's retained contractor, removal of the mat by the Town's retained contractor, pick-up and storage by the Town of Cazenovia. Installation and removal will be on the dates and times designated by the Town of Cazenovia and its contractor.
5. No mats may be installed in any sensitive areas in the Lake. Please contact the Town of Cazenovia prior to rental with respect to the allowed locations for the installation of mats.
6. Mats must be rented on an annual basis and will be issued on a first come, first served basis. Supplies of mats are limited to existing Town inventories and there is no guarantee of availability.
7. Each renter will be required to sign a Rental Agreement at the time of rental.
8. In the event additional inventory becomes available, additional mats may be rented on a first come, first served basis.
9. Each renter will be required to release the Town of Cazenovia from any liability associated with the renting, installation, removal and use of the mats.
10. Mats may only be installed within the period of time set by the Town of Cazenovia Town Board. The selected period of time shall be designated so as to create the least amount of impact on fish spawning seasons.
11. No Planning Board approval will be required for the rental and/or placement of Benthic Mats.
12. The renter shall be required to clearly locate the area within which it desires the placement of the rented mat. The Town of Cazenovia and/or its contractor will supply flagging materials to determine placement of the mats. The Town and its contractor reserve the right to designate final location based on safety and cost factors.
13. It is anticipated that the installation contractor will accomplish placement of all mats during the same time period. Renters are encouraged to coordinate with the contractor to be available at the time of installation.
14. Renters will be required to cooperate with the placement process in order to ensure appropriate installation and to avoid any delay in same.

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**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 50 adopted.**

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**Resolution No. 51 presented by Councilor Race, seconded by Councilor Reger**

**AUTHORIZATION FOR THE TREATMENT OF CAZENOVIA LAKE FOR THE ERADICATION OF THE INVASIVE SPECIES EUROPEAN FROG-BIT (*HYDROCHARIS MORSUS-RANAE*) AND SEQR RESOLUTION**

**WHEREAS**, previously the Town of Cazenovia has determined that the protection and restoration of water quality, aesthetic conditions, recreational usage and the aquatic habitat of Cazenovia Lake and its surrounding area is in the best interest of the entire community with respect to environmental stewardship, cultural heritage and economic interest; and

**WHEREAS**, the Town of Cazenovia has previously authorized the treatment of the Lake and its surrounding areas to address the identified presence of the invasive species European Frog-bit (*Hydrocharis morsus-ranae*) which have presently been identified to be located in the more northerly portions of Cazenovia Lake and surrounding shorelines; and

**WHEREAS**, said species is highly invasive and poses a threat to the Lake and to its uses; and

**WHEREAS**, the proposed action contemplates the eradication of European Frog-bit (*Hydrocharis morsus-ranae*) to be accomplished through a combination of specially trained hired temporary workers and volunteers who will hand-pull plants from Cazenovia Lake; and

**WHEREAS**, the Town of Cazenovia has engaged in discussions and negotiations relative to the contracting of services for the hand-pulling of said invasive species; and

**WHEREAS**, Volume 6 N.Y.C.R.R., Sections 617.3 and 617.6 of the Regulations relating to Article 8 of the Environmental Conservation Law of New York (SEQRA), requires that as early as possible and within twenty (20) days after submission of a complete application/action, an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

**WHEREAS**, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

**WHEREAS**, the Town Board has reviewed the Short EAF prepared for this action and has fully considered, analyzed and discussed the areas of concern of said EAF.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Cazenovia hereby determines for purposes of SEQR that:

1. This project, which anticipates the treatment and potential eradication of the invasive species known as European Frog-bit (*Hydrocharis morsus-ranae*) will require SEQRA review;
2. The proposed action is an unlisted action;

3. The following agencies are involved/interested agencies:
  - a. New York State Department of Environmental Conservation;
  - b. New York State Department of Environmental Conservation, Region 7;
  - c. United States Army Corps of Engineers;
  - d. Madison County Department of Health;
  - e. Village of Cazenovia;
4. The Town of Cazenovia Town Board will assume lead agency status for SEQR review purposes; and it is further

**RESOLVED**, that the Town Board of the Town of Cazenovia, after careful review of the proposed action and the submitted EAF, hereby determines that the proposed action will have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a Negative Declaration for purposes SEQRA; and it is further

**RESOLVED** that the reasons and findings supporting the foregoing Negative Declaration are as follows:

1. The proposed action anticipates eradication of European Frog-bit (*Hydrocharis morsus-ranae*) currently found in Cazenovia Lake through a combination of hired temporary workers and volunteers who will hand-pull the plants;
2. The proposed action will be temporary in nature as it will be accomplished over a multi-week period, depending on weather conditions and timing of plant growth;
3. All volunteers and workers will be specially trained and instructed to appropriately weed the target plant. Such training will include appropriate handling and removal of all harvested plants;
4. There are no anticipated impacts to land, as the action will not involve construction on or physical alteration of the land surface;
5. The proposed action will not result in a modification of, destruction of or inhibit access to any unique or unusual landforms, as no such landforms have been identified;
6. While the proposed action will have some effect on water surface bodies, including the Lake itself, it is anticipated that such actions will provide an overall benefit to the quality of water on Cazenovia Lake. In addition, the hand-pulling method of eradicating the European Frog-bit (*Hydrocharis morsus-ranae*) is determined to be the least impactful to the Lake;
7. The proposed action shall have no impact on groundwater and will not introduce contaminants to groundwater or any aquifers;
8. The proposed action will have no impacts on flooding or on air or air quality;
9. While the proposed action will result in a loss of the targeted plant; however, it is not anticipated that other aquatic flora will be impacted by this action;

- 10. There are no anticipated impacts on agricultural resources as the action will occur wholly within the confines of Cazenovia Lake;
- 11. It is anticipated that the proposed action will improve the aesthetic resources of Cazenovia Lake by removing the targeted species of invasive plant;
- 12. There is no anticipated impact on historic or archeological resources, or open space, as none have been identified or associated with the project area;
- 13. The proposed action should result in a positive impact to recreation by removing the targeted invasive species;
- 14. The proposed action should improve the condition and quality of the established critical environmental area found along the edge of Cazenovia Lake;
- 15. There have been no anticipated impacts to transportation, energy, noise, odor or light, nor have there been any anticipated impacts to human health;
- 16. The proposed action is consistent with the Town of Cazenovia’s Community Plans, as the Lake has been identified as an area for protection and improvement to its water quality;
- 17. There is no anticipated negative impact to community character from this treatment;
- 18. The proposed 2022 treatment will represent the second such treatment of the Lake for this invasive species and no negative impacts have been identified in the prior activities; and it is further

**RESOLVED** that the Town’s legal counsel shall distribute and publish this Negative Declaration pursuant to the requirements of 6. N.Y.C.R.R., Part 617; and it is further

**RESOLVED** that the Town of Cazenovia hereby authorizes the undertaking of the proposed action for the above-referenced treatment through a combination of hired temporary workers and volunteers who will hand-pull said invasive species; and be it further

**RESOLVED** that the Town Board of the Town of Cazenovia hereby authorizes payment to Cazenovia College (its professors, interns and students or any authorized designee), an amount not to exceed Two Thousand and 00/100 Dollars (\$2,000.00) for the project services, as associated with independent contractual services as appropriately invoiced upon vouchers to the Town of Cazenovia relating to the eradication of the invasive species European Frog-bit (*Hydrocharis morsus-ranae*).

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 51 adopted.**

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**Resolution No. 52 presented by Councilor Race, seconded by Councilor Golub**

To adopt the following proclamation in relation to the International Code Council’s (ICC) designation of May as Building Safety Month.

\*\*\*\*\*



*Proclamation*

**Building Safety Month — May 2022**

**WHEREAS**, our (City, Town, County, State) is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

**WHEREAS**, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

**WHEREAS**, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, and play, and;

**WHEREAS**, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

**WHEREAS**, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities’ largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

**WHEREAS**, “Safety for All: Building Codes in Action,” the theme for Building Safety Month 2022, encourages us all to raise awareness about planning for safe and sustainable construction; career opportunities in building safety; understanding disaster mitigation, energy conservation; and creating a safe and abundant water supply to all of our benefit, and;

**WHEREAS**, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

**NOW, THEREFORE**, I, William N. Zupan, Supervisor of the Town of Cazenovia in the County of Madison in the State of New York, do hereby proclaim the month of May 2022 as Building Safety Month. Accordingly, I encourage our citizens to join us as we participate in Building Safety Month activities.

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<b>Roll call:</b>	
<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declare Resolution No. 52 adopted.**

\*\*\*\*\*

**Resolution No. 53 presented by Councilor Race, seconded by Councilor Johnson**

**AUTHORIZE SALE OF 2019 CHEVROLET SILVERADO 2500HD  
WITH PLOW ON AUCTIONS INTERNATIONAL**

Whereas, the Town Board has determined that in their best judgment regarding unneeded, worn out, and obsolete equipment, the sale of the following vehicles and/or equipment by use of online auction site [www.auctionsinternational.com](http://www.auctionsinternational.com) or by sale in any other legally acceptable manner, which will bring the maximum financial benefit to the taxpayers, is hereby authorized, and further, pursuant to Highway Law Section 142 and 271 (3), the Town Board has determined that the sale proceeds as stated below shall be applied to Town of Cazenovia Budget line *DA5130.2 MACHINERY Equipment*, exclusively intended for the purchase of highway department machinery, tools, equipment and implements to be used for general highway purposes:

**Sale Price: \$ 41,000.00**

Equipment is to be sold “as is” with no warranties.

<b>Roll call:</b>	
<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 53 adopted.**

\*\*\*\*\*

**Resolution No. 54 presented by Councilor Reger, seconded by Councilor Johnson**

**NEW WOODSTOCK WOMEN’S SOFTBALL LEAGUE  
USE OF NEW WOODSTOCK BALL FIELD**

To approve the use of the New Woodstock Ball Field by the New Woodstock Women’s Softball League for the 2022 season.

This approval is contingent upon the submission of a one million dollar liability insurance certificate to the Town Clerk prior to any use of the field. The certificate must name the Town of Cazenovia as the certificate holder and note the activities and state the time period of coverage. The liability insurance must be continuously maintained throughout the 2022 season.

Completed “player waiver” forms with original signatures must be signed by all players, coaches, and participants in any capacity, and must be submitted to the Town Clerk’s Office before the start of the season or prior to any use of the field, whichever date comes first.

All participants shall observe appropriate CDC social distancing measures at all times.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 54 adopted.**

\*\*\*\*\*

**Resolution No. 55 presented by Councilor Johnson, seconded by Councilor Reger**

**CAZENOVIA BASEBALL & SOFTBALL ASSOCIATION  
USE OF NEW WOODSTOCK BALL FIELD**

To approve the use of the New Woodstock Ball Field by the Cazenovia Baseball & Softball Association for the 2022 season.

This approval is contingent upon the submission of a one million dollar liability insurance certificate to the Town Clerk prior to any use of the field. The certificate must name the Town of Cazenovia as the certificate holder and note the activities and state the time period of coverage. The liability insurance must be continuously maintained throughout the 2022 season.

It is understood that the use of this ball field will be for practices only – not games.

The New Woodstock Women’s Softball League uses this field, as well. The Cazenovia Baseball & Softball Association will receive a copy of the Women’s schedule and should use the field at times that do not conflict with their league.

All participants shall observe appropriate CDC social distancing measures at all times.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 55 adopted.**

\*\*\*\*\*

**Resolution No. 56 presented by Councilor Race, seconded by Councilor Golub**

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE LETTERS OF  
SUPPORT FOR THE CONGRESSIONALLY-DIRECTED  
SPENDING APPLICATION THROUGH NEW YORK STATE  
SENATORS AND CONGRESSWOMAN**

The Town Board of the Town of Cazenovia authorizes the Town Supervisor to execute the following Letters of Support to Senators Gillibrand & Schumer and Congresswoman Tenney for the application submitted by the Village of Cazenovia for improvements to Lakeland Park.

\*\*\*\*\*

April 7, 2022

The Honorable Kirsten E. Gillibrand  
478 Russell Senate Office Building  
Washington D.C. 20510

Dear Senator Gillibrand:

Re: Village of Cazenovia Funding Application

I would like to express my support for the Funding Application submitted by the Village of Cazenovia. The funds from this grant would be used to repair the iconic stone masonry pier and enhance the beach area and parking lot at historic Lakeland Park.

Lakeland Park is a municipal park that is widely used as a place for recreation, community gatherings, and events. The Village of Cazenovia has worked hard to expand and enhance the use of Lakeland Park for enjoyment by the public. This has included the stabilization of an historic building within the park, the creation of a master plan for the park and expansion of the waterfront for youth and adult swimming. Lakeland Park is an important hub for recreational activity during the summer months which results in significant economic activity for the historic business district. The Village would like to enhance this activity by providing essential repairs and enhancements to the historic infrastructure.

I ask that you give this application serious consideration for funding. It would be an excellent investment to help assure that this park and a variety of recreational activities will be experienced in a safe and positive way by residents and visitors for many years to come.

Sincerely,

William N. Zupan,  
Town Supervisor

\*\*\*\*\*

April 7, 2022

The Honorable Charles E. Schumer  
322 Hart Senate Office Building  
Washington D.C. 20510

Dear Senator Schumer:

Re: Village of Cazenovia Funding Application

I would like to express my support for the Funding Application submitted by the Village of Cazenovia. The funds from this grant would be used to repair the iconic stone masonry pier and enhance the beach area and parking lot at historic Lakeland Park.

Lakeland Park is a municipal park that is widely used as a place for recreation, community gatherings, and events. The Village of Cazenovia has worked hard to expand and enhance the use of Lakeland Park for enjoyment by the public. This has included the stabilization of an historic building within the park, the creation of a master plan for the park and expansion of the waterfront for youth and adult swimming. Lakeland Park is an important hub for recreational activity during the summer months which results in significant economic activity for the historic business district. The Village would like to enhance this activity by providing essential repairs and enhancements to the historic infrastructure.

I ask that you give this application serious consideration for funding. It would be an excellent investment to help assure that this park and a variety of recreational activities will be experienced in a safe and positive way by residents and visitors for many years to come.

Sincerely,

William N. Zupan,  
Town Supervisor

\*\*\*\*\*

April 7, 2022

The Honorable Claudia Tenney  
1410 Longworth House Office Building  
Washington D.C 20510

Dear Congresswoman Tenney:

Re: Village of Cazenovia Funding Application

I would like to express my support for the Funding Application submitted by the Village of Cazenovia. The funds from this grant would be used to repair the iconic stone masonry pier and enhance the beach area and parking lot at historic Lakeland Park.

Lakeland Park is a municipal park that is widely used as a place for recreation, community gatherings, and events. The Village of Cazenovia has worked hard to expand and enhance the use of Lakeland Park for enjoyment by the public. This has included the stabilization of an historic building within the park, the creation of a master plan for the park and expansion of the waterfront for youth and adult swimming. Lakeland Park is an important hub for recreational activity during the summer months which results in significant economic activity for the historic business district. The Village would like to enhance this activity by providing essential repairs and enhancements to the historic infrastructure.

I ask that you give this application serious consideration for funding. It would be an excellent investment to help assure that this park and a variety of recreational activities will be experienced in a safe and positive way by residents and visitors for many years to come.

Sincerely,

William N. Zupan,  
Town Supervisor

\*\*\*\*\*

<b>Roll call:</b>	
<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 56 adopted.**

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**Resolution No. 57 presented by Councilor Race, seconded by Councilor Johnson**

**HIGHWAY SUPERINTENDENT ATTENDANCE  
AT THE 2022 HIGHWAY SCHOOL**

To approve Bryan Smith, Highway Superintendent’s attendance at the 2022 Highway School in Ithaca, New York on June 6-8, 2022 with registration fees & lodging paid.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 57 adopted.**

\*\*\*\*\*

**Resolution No. 58 presented by Councilor Golub, seconded by Councilor Reger**

**AUTHORIZE THE SUPERVISOR OF THE TOWN OF CAZENOVIA  
TO EXECUTE A MAILING MACHINE AGREEMENT**

To authorize the Supervisor to execute a mailing machine agreement with Quadient Leasing USA, Inc. The Town Clerk has obtained a quote for said equipment from Ed & Ed Business Technology, Inc. of Westmoreland, New York through contract pricing offered by the Office of General Services. Sourcewell (formerly NJPA) Contract #: 041917-NPI is compliant with the provisions of General Municipal Law § 104. The Supervisor is hereby authorized to enter into said agreement pending review by the Attorney for the Town.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Reger</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Supervisor Zupan</b>	<b>Yes</b>

**Supervisor Zupan declared Resolution No. 58 adopted.**

\*\*\*\*\*

**Resolution No. 59 presented by Councilor Race, seconded by Councilor Johnson**

**AUTHORIZE PROCUREMENT OF AN HP PROBOOK LAPTOP COMPUTER FOR THE TOWN OF CAZENOVIA ASSESSOR**

The Town of Cazenovia Town Board hereby authorizes the purchase of an HP ProBook 450 g8 15.6” Notebook with 3-year extended warranty for the Town Assessor. Total expenditure shall not exceed One Thousand Three Hundred Fifty-seven and 00/100 Dollars (\$1,357.00).

**Roll call:**

**Councilor Race**                    **Yes**  
**Councilor Golub**                **Yes**  
**Councilor Reger**                **Yes**  
**Councilor Johnson**            **Yes**  
**Supervisor Zupan**              **Yes**

**Supervisor Zupan declared Resolution No. 59 adopted.**

\*\*\*\*\*

**Resolution No. 60 presented by Councilor Golub, seconded by Councilor Race**  
**AUTHORIZE DISPOSAL OF OBSOLETE EQUIPMENT**

To authorize the following obsolete and/or broken computer equipment and various other un-needed items at the Gothic Cottage be discarded of properly:

<b>Obsolete Equipment Disposition List</b>				
<b>Electronics:</b>				
<b>Item</b>	<b>Manufacturer</b>	<b>Model</b>	<b>Serial #</b>	<b>Comments</b>
Adding Machine	Victor	1560-6	088206532	Town Clerk
Dehumidifer	ComfortAire	BHD-501H	4452870117A/6200008Z	General Office Use
Laptop	HP	ProBook 4540S	2CE251038L	Bookkeeper
Laptop	HP	ProBook 450 G1	2CE412184M	Assessor
Phones	Nortel Networks	T7316E	NNTMENT6GK17	Highway Dept.
Phones	Nortel Networks	T7316E	NNTMENT6GK08	Highway Dept.
Phones	Nortel Networks	T7316E	NNTMENT634F4	Highway Dept.
Printer	Brother	MFC 9320CW	U62240H9J153903	Highway Dept.
Printer	Brother	HL-31770CDW	U63478E5J57815	Deputy Town Clerk
Printer	HP	Laserjet M2727nf	CNG89C7SZW	Court (Palmer)
Voice Recorder	Olympus	DS-2	100132558	Town Clerk
Shredder, Paper	Fellowes	Powershed PS-70	070 980730 B10700009120	General Office Use
Speakers	Logitech	S-120 Black	JC902CQ2388	Town Clerk
Typewriter	IBM	Selectrix III	----	Deputy Clerk
External Hard Drive	Western Digital	My Passport Ultra 2T	WX71AC452SLX	Supervisor’s Assistant
Will be Sent to Madison County for Cleaning Before Disposal				

**Roll call:**  
**Councilor Race**                   **Yes**  
**Councilor Golub**               **Yes**  
**Councilor Reger**               **Yes**  
**Councilor Johnson**           **Yes**  
**Supervisor Zupan**           **Yes**

**Supervisor Zupan declared Resolution No. 60 adopted.**

\*\*\*\*\*

**Resolution No. 61 presented by Councilor Race, seconded by Councilor Johnson to approve the following 2022 budget transfers:**

(Authority NYS Town Law section 112 “The town board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof. Moneys therefor may be provided from the unexpended balance of an appropriation, from the appropriation for contingencies, from unappropriated unreserved fund balance or unanticipated revenues within a fund or by borrowing pursuant to the local finance law.”).

**General Fund A**

Increase Tax Collector CE to accommodate tax related office supplies, envelopes, postage and professional membership.

To: A 1330.4.000 Tax Collector CE	\$150.00
From: A1620.4.013 Buildings CE Maintenance & Repairs	(150.00)

**Highway Fund DA**

Appropriate unanticipated revenue for sale of 2019 Chevy Silverado 2500 HD via Auctions International to Machinery CE increase Sales of Equipment revenue budget for same (budget adjustment).

To: DA 2665.000 Sales of Equipment (Revenue)	\$41,000.00
To: DA 5130.2.000 Machinery EQ	41,000.00

**Roll call:**  
**Councilor Race**                   **Yes**  
**Councilor Golub**               **Yes**  
**Councilor Reger**               **Yes**  
**Councilor Johnson**           **Yes**  
**Supervisor Zupan**           **Yes**

**Supervisor Zupan declared Resolution No. 61 adopted.**

\*\*\*\*\*

**Attorney's Report:** *John Langey, Esq. said his office is working on some new state-mandated compliance regulations that have to be adopted by the end of the year pertaining to code compliance. The Code Enforcement Officer is aware of this and they will work together on these regulations. There is a model law that his office is preparing, so eventually a local law will have to be adopted and he is hoping they can have it ready by the end of the summer. Additionally, he will be working with the Supervisor in reformulating the formula for the assessments in the Route 20 Water District. He said they will be doing that in July, after the Assessor completes his work on the assessments. He stated this would be done with the Town of Nelson. He said the Zoning Board and Planning Board continue to be extremely busy. Lastly, they are hoping to finish up the final changes with the solar law.*

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**Supervisor's Report:** *Reported after a number of years, they lost, Bob Johnson, the individual that did the rake toss study on Cazenovia Lake. He contacted the Freshwater Institute and is in discussion with them to do the same type of research. He expressed his confidence that he does not think a year will be lost. He also mentioned there is a risk management insurance meeting that he will be attending along with the Highway Superintendent. Then, there is another meeting coming up with Madison County on hazard mitigation that the Town is required to do every five years. He said he is trying to find grants for Mt. Pleasant to change out the main lines.*

\*\*\*\*\*

**Councilor Race** (Highway Department, South Cemetery, Water Pollution Control Facility & Water Districts): *Reported everything is good at the highway department. They took delivery of the last two new pick-up trucks. He said they are in the process of changing culverts on Smith Road for the upcoming paving project.*

**Councilor Golub** {Cazenovia Lake Association, Cazenovia Lake Watershed Council, Solar & Future of the Town Office (Gothic Cottage), Anti-Racism Coalition}: *Reported the CLA and college count fish using electrocution via a boat. This year, they will use a new process that won't kill the fish. Additionally, he said soil is being measured to see how well they can do soil sequestration. On another note, he has been attending his agricultural meetings with U-CAN. Earth Week is coming up and Heat Smart is a large program in which they are trying to get five people to sign up for heat pumps. He said if they are successful in getting five individuals to proceed with a heat pump for their home, the town will receive \$ 5,000.00 dollars. There will be a Kick-Off Meeting at the municipal building and an open house. Additionally, there will be staffing three times at the Farmer's Market during this summer promoting heat pumps.*

**Councilor Reger** (Planning & Zoning, CACC, Comprehensive Plan, Shared Services & New York State Police): *Reported he continues to transition from his prior duties with Councilor Johnson. He said the Joint Youth Recreation Task Force has done a great job and is ready to move forward with this year's program and plan. They met with the Cazenovia Rowing Club and have done some work in connection with the Farmer's Market. He said he has put a team together that will meet in the next few weeks on the Comprehensive Plan. He informed everyone that Steve Fountain, Station Commander for the New York State Police, who worked out of Morrisville, but also handled New Woodstock trooper barracks has been promoted. At the end of March, the reigns were turned over to Joseph DeBias. He thanked Steve Fountain for his service.*

**Councilor Johnson** {CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Solar & Future of the Town Office (Gothic Cottage)}: *Reported Joint Youth Recreation met a few times and the Director has really worked hard on moving the program forward with the available funding as well as the use of the lifeguards. She said this is a challenge because people have to be paid good money for a job that is extremely important. Kristin Brink has created a brochure regarding the program and some FAQ's. Regarding the Rowing Club, she said Councilor Reger and she have staked out the footprint of the building they are proposing. Lastly, she said they met with Mark Braiman about the Farmer's Market and discussed some ideas about solar panels. She said nothing will happen this year. She reached out to the New Woodstock Fire Department, but hasn't heard back from Chief Fazio yet.*

*Supervisor Zupan said the Cazenovia Rowing Club will be handled in June because the May work session is going to be a long meeting.*

\*\*\*\*\*

Supervisor Zupan asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

**Public comment #2:** *There were no comments.*

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**The Town Clerk presented the monthly bills list.**

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

**Motion by Councilor Golub, seconded by Councilor Reger to approve payment of the bills. The motion was unanimously approved.**

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**Motion by Councilor Reger, seconded by Councilor Race to adjourn this meeting. The motion was unanimously approved.**

**At 8:06 p.m., Supervisor Zupan declared this meeting adjourned.**

\*\*\*\*\*

**Signed:**           *Connie J. Sunderman*            
Connie J. Sunderman, Town Clerk