

**TOWN BOARD
REGULAR MEETING**

MONDAY

February 10, 2025

Supervisor Reger opened the meeting at 7:30 p.m. with all Councilors present.

Pledge of Allegiance.

Correspondence: *There was no unshared correspondence.*

Motion by Councilor Fallon, seconded by Councilor Race to accept the minutes from the January 13, 2025 regular meeting. The motion was unanimously approved.

Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: *There were no comments.*

Supervisor Reger summarized the intent of the proposed local law (battery energy storage systems) and read from a section of the law. This amendment of Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia to prohibit Tier 2 and larger Battery Energy Storage Systems is being adopted to advance and protect the public health, safety, welfare, and quality of life of the residents of the Town of Cazenovia by banning the installation and use of certain large (Tier 2) battery energy storage systems withing town boundaries. The Town Board has recognized and acknowledged the Town needs to study and analyze many considerations that affect the preparation of local legislation to regulate battery energy storage systems. Thereafter, the Town has carefully and diligently studied regulations that would address the establishment, placement, construction, enlargement, and erection of Battery Energy Storage Systems and balanced these objectives with potential land use regulations for provisions to specifically regulate the same. Included in these considerations is the likelihood of chemical and electrical fires which connect into such systems and the inability of the Town and its limited fire response capabilities to adhere to and address these issues in a satisfactory and safe manner given the availability of equipment, resources, and training. Upon reflection of these risks and harms, the Town Board has determined that prohibiting the establishment, placement, installation, construction, and erection of certain battery energy storage systems town-wide is in the best interests of the Town.

Motion by Councilor Golub, seconded by Councilor Johnson to open the public hearing relative to Local Law A – 2025, entitled "A Local Law to Amend Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia to Prohibit Tier 2 and Larger Battery Energy Storage Systems."

Public comment:

Mark Braiman of 4775 East Lake Road commented this was a very good start and an important start. He mentioned he has been advocating for this for quite some time. He did not think it addressed the potential concern with the disposal or recycling of the materials involved in the batteries which he felt was as important as the fire hazard, itself. He also expressed concern about the 600-kilowatt hour size limit for this tier 2 definition and thought it was probably too large. He gave a comparison and said the 600-kilowatt hours represents the energy storage capacity of about nine Tesla Model 3 vehicles. He said he would expect very few individual homes would ever need that much power. He envisioned, at some point, in the future wanting to put a lower cap for individual residences. Although, he felt individual homeowners are more likely to take care. The disposal of and the bigger problem he foresees with commercial facilities is that people who own these commercial facilities have a history sometimes of walking away from the long-term pollution consequences of what they have on their site leaving them to be cleaned up by someone else. In closing, he said those are the only things that he hopes can be added, in the future. He reiterated he thought this was a good start but may need some further consideration to protect the Town.

Motion by Councilor Fallon, seconded by Councilor Race to close the public hearing. The motion was unanimously approved.

Resolution No. 27 presented by Councilor Race, seconded by Councilor Golub

LOCAL LAW NO. A OF 2025

(“A Local Law to Amend Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia to Prohibit Tier 2 and Larger Battery Energy Storage Systems”)

WHEREAS, pursuant to the provisions of the New York State Constitution, the Statute of Local Governments, Town Law and the Municipal Home Rule Law, proposed Local Law No. A-2025, titled “A Local Law to Amend Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia to Prohibit Tier 2 and Larger Battery Energy Storage Systems,” was presented and introduced at a regular meeting of the Town Board of the Town of Cazenovia held on January 13, 2025; and

WHEREAS, a public hearing was held on such proposed local law on the 10th day of February, 2025, by the Town Board of the Town of Cazenovia and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Cazenovia in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, on January 13, 2025, the Town Board pursuant to Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law (SEQRA) declared that adoption of Local Law No. A-2025 was a Type I Action, that the Town Board would act as lead agency for purposes of SEQRA and made a determination that the aforementioned law would not result in any adverse environmental impacts and therefore issued a Negative Declaration; and

WHEREAS, the proposed Local Law was duly referred to the Madison County Planning Department for review and comment pursuant to the New York State General Municipal Law; and

WHEREAS, the Madison County Planning Board has previously reviewed the application for county-wide or intermunicipal impacts and returned the application for local determination; and

WHEREAS, the Town Board of the Town of Cazenovia has now determined that it is in the public interest to enact said proposed Local Law No. A-2025.

NOW, THEREFORE, it is

RESOLVED that the Town Board of the Town of Cazenovia, Madison County, New York, does hereby enact Proposed Local Law No. A-2025 as Local Law No. 3-2025 as follows:

**“TOWN OF CAZENOVIA
LOCAL LAW NO. 3 OF 2025**

**A LOCAL LAW TO AMEND CHAPTER 165 (“ZONING”) OF
THE CODE OF THE TOWN OF CAZENOVIA TO PROHIBIT
TIER 2 AND LARGER BATTERY ENERGY STORAGE SYSTEMS**

Be it enacted by the Town Board of the Town of Cazenovia as follows:

SECTION 1. **AUTHORITY**

This Local law amending Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia to prohibit Tier 2 and larger Battery Energy Storage Systems and is adopted pursuant to Article IX of the New York State Constitution (§§ 2(c)(6) and (10)), Sections 10(1) and (7) of the New York Statute of Local Governments, Sections 261-263 of the Town Law and Section 10 of the Municipal Home Rule Law of the State of New York.

SECTION 2. **PURPOSE & INTENT.**

This amendment of Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia to prohibit Tier 2 and larger Battery Energy Storage Systems is being adopted to advance and protect the public health, safety, welfare, and quality of life of the residents of the Town of Cazenovia by banning the installation and use of certain large (Tier 2) battery energy storage systems within town boundaries. The Town Board has recognized and acknowledged the Town needs to study and analyze many considerations that affect the preparation of local legislation to regulate battery energy storage systems. Thereafter, the Town has carefully and diligently studied regulations that would address the establishment, placement, construction, enlargement, and erection of Battery Energy Storage Systems and balanced these objectives with potential land use regulations for provisions to specifically regulate the same. Included in these considerations is the likelihood of chemical and electrical fires which connect into such systems and the inability of the Town and its limited fire response capabilities to adhere to and address these issues in a satisfactory and safe manner given the availability of equipment, resources, and training. Upon reflection of these risks and harms, the Town Board has determined that prohibiting the establishment, placement, installation, construction, and erection of certain battery energy storage systems town-wide is in the best interests of the Town.

SECTION 3. AMENDMENT OF CHAPTER 165 (“ZONING”) TO AMEND §165-61 (“DEFINITIONS”).

Chapter 165, Article XVI, Section 165-61 of the Code of the Town of Cazenovia, titled “Definitions,” is hereby amended by deleting in its entirety the term “Solar Storage Battery” and its associated definition. Said Section 165-61 is hereby further amended by adding the following terms in correct alphabetical order:

“BATTERY/BATTERIES -- A single cell or a group of cells connected together electrically in series, in parallel, or a combination of both, which can charge, discharge, and store energy electrochemically. For the purposes of this law, batteries utilized in personal household consumer products are excluded from these requirements.

BATTERY ENERGY STORAGE SYSTEM -- A rechargeable energy storage system consisting of electrochemical storage batteries, battery chargers, controls, power conditioning systems and associated electrical equipment designed to store energy to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle. A battery energy storage system is classified as a Tier 1 or Tier 2 Battery Energy Storage System as follows:

- A. *Tier 1 Battery Energy Storage Systems* have an aggregate energy capacity less than or equal to 600kWh and, if in a room, contained, or enclosed area, consisting of only a single energy storage system technology.
- B. *Tier 2 Battery Energy Storage Systems* have an aggregate energy capacity greater than 600kWh or are comprised of more than one storage battery technology in a room, contained, or enclosed area.

CELL -- The basic electrochemical unit, characterized by an anode and a cathode, used to receive, store, and deliver electrical energy.”

SECTION 4. AMENDMENT OF CHAPTER 165 (“ZONING”) TO AMEND ARTICLE XXI-A (“SOLAR ENERGY SYSTEMS” AT §165-104.6 (“GENERAL REQUIREMENTS APPLICABLE TO ALL SOLAR ENERGY SYSTEMS”).

Chapter 165, Article XXI-A, Section 165-104.6 of the Code of the Town of Cazenovia, titled “General requirements applicable to all solar energy systems,” is hereby amended by deleting Subsection I in its entirety and replacing same with the following:

“I. DELETED”

SECTION 4. AMENDMENT OF CHAPTER 165 (“ZONING”) TO AMEND ARTICLE XXI-A (“SOLAR ENERGY SYSTEMS” AT §165-104.7 (“COMMERCIAL SOLAR PROJECTS”).

Chapter 165, Article XXI-A, Section 165-104.7 of the Code of the Town of Cazenovia, titled “Commercial solar projects,” is hereby amended by deleting Subsection O(4)(e) in its entirety and replacing same with the following:

“(e) Specifically address: the useful lifespan of the proposed solar facility and any storage batteries (if approved by use variance); the current New York State and federal rules and regulations regarding placement thereof and disposal thereof at the end of their useful lifespan. The financial surety required by the Town shall take into account maintenance, replacement and disposal of solar storage batteries if included in the application for a commercial solar project (and approved by the granting of a use variance).”

SECTION 6. AMENDMENT OF CHAPTER 165 (“ZONING”) TO PROVIDE FOR A NEW ARTICLE XXI-B (“BATTERY ENERGY STORAGE SYSTEMS”) AND A NEW §104.8 (“PROHIBITION OF TIER 2 AND LARGER BATTERY ENERGY STORAGE SYSTEMS”)

Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia is hereby amended by adding a new Article XXI-B, titled “Prohibition of Tier 2 and Larger Battery Energy Storage Systems,” to read in its entirety as follows:

“Article XXI-B. Prohibition of Tier 2 and Larger Battery Energy Storage Systems

§165-104.8 Prohibition of Tier 2 and larger battery energy storage systems. Notwithstanding any other provision of this Chapter, Tier 2 Battery Energy Storage Systems and larger are hereby specifically prohibited from being erected, placed and/or sited within the jurisdictional limits of the Town of Cazenovia. Such prohibition is regardless of whether any proposed Tier 2 Battery Energy Storage System (or larger) is a primary (principal) use or an accessory use on any parcel within the Town. Any requests for a Tier 2 Battery Energy Storage System (or larger) will require use variance approval from the Town of Cazenovia pursuant to the requirements and procedures of Town Law §267-b(2).”

SECTION 7. ENFORCEMENT.

Any violation of this Local Law shall be subject to the same enforcement requirements, including the civil and criminal penalties, provided for in the zoning or land use regulations of the Town of Cazenovia.

SECTION 8. SEVERABILITY.

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

SECTION 9. EFFECTIVE DATE.

This Local Law shall be effective upon its filing with the New York Secretary of State.”

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 27 adopted.

Supervisor Reger explained the purpose of the proposed law and read the following statement. The proposed amendments to the definitions of “farm and farming” and “farm operations” in the Town of Cazenovia’s Zoning Law are designed to provide additional clarification relative to the uses allowed in residential areas and to assure consistency with same, while balancing the rights of property owners to enjoy their property with those who wish to conduct farming and farm operations in a reasonable manner. The proposed amendments will have no impact on and will not involve any construction or physical alteration of any land surface of any particular proposed site. However, each application for approval for a farm or farm operation will be reviewed on its own merits. Because the proposed action is merely a definitional change, there will be no impacts on geological features, surface water, groundwater, potential flooding and air impacts; There are no anticipated impacts on plants and animals. The proposed amendments clarify that farms and farm operations shall be conducted on parcels (unless located in the State-Certified County Agricultural District) with a minimum of 7 contiguous acres upon Special Use Permit approval from the Town of Cazenovia’s Zoning Board of Appeals. In each instance, the Town may consider the application on its own merits and attach any reasonable conditions as deemed necessary under the circumstances;

Resolution No. 28 presented by Councilor Race, seconded by Councilor Fallon

LOCAL LAW NO. B OF 2025

(“A Local Law to Amend Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia with Respect to the Definitions of “Farm and Farming” and “Farm Operation”)

WHEREAS, to introduce proposed Local Law No. B-2025, titled “A Local Law to Amend Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia with Respect to the Definitions of “Farm and Farming” and “Farm Operation;” and

WHEREAS, proposed Local Law No. B-2025 has been introduced and will be considered for enactment pursuant to the provisions of the New York State Municipal Home Rule Law and New York State Town Law; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption to said Local Law is a Type I Action for purposes of environmental review under SEQR; and

WHEREAS, the Town Board has determined that a Full Environmental Assessment Form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED that the enactment of proposed Local Law No. B-2025 is a Type I action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED that after a careful review of Part II of the Full Environmental Assessment Form submitted in this matter, the Town Board has determined this action shall have no adverse impact on the environment; that accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED that the reasons supporting the foregoing Negative Declaration are as follows:

1. The proposed amendments to the definitions of “farm and farming” and “farm operations” in the Town of Cazenovia’s Zoning Law are designed to provide additional clarification relative to the uses allowed in residential areas and to assure consistency with same, while balancing the rights of property owners to enjoy their property with those who wish to conduct farming and farm operations in a reasonable manner;

2. The proposed amendments will have no impact on and will not involve any construction or physical alteration of any land surface of any particular proposed site. However, each application for approval for a farm or farm operation will be reviewed on its own merits;

3. Because the proposed action is merely a definitional change, there will be no impacts on geological features, surface water, groundwater, potential flooding and air impacts;

4. There are no anticipated impacts on plants and animals. The proposed amendments clarify that farms and farm operations shall be conducted on parcels (unless located in the State-Certified County Agricultural District) with a minimum of 7 contiguous acres upon Special Use Permit approval from the Town of Cazenovia’s Zoning Board of Appeals. In each instance, the

Town may consider the application on its own merits and attach any reasonable conditions as deemed necessary under the circumstances;

5. It is anticipated that there will be a positive impact on agricultural resources as the allowed uses of a farm and farm operation will be continued within the Town, but in an appropriate manner;

6. There are no anticipated negative environmental impacts relative to aesthetic resources, historic or archeological resources, nor any negative impacts on open space and recreation;

7. The Town is cognizant that certain areas adjacent to important water bodies (*i.e.* Cazenovia Lake and Chittenango Creek) have been previously designated Critical Environmental Areas. It is anticipated that the change to the definitions of “farm and farming” and “farm operation” will allow the Town to better consider the potential impacts of farming practices occurring in close proximity to these resources;

8. There are no anticipated impacts on transportation, energy or noise (with the exception of the prohibition of roosters other than as allowed in a State-Certified County Agricultural District);

9. There are no anticipated impacts on human health, community plans or community character;

10. If adopted, proposed Local Law No. B-2025 will provide for additional clarification of the terms “farm and farming” and “farm operation” contained in Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia to acknowledge the importance of agriculture and agricultural production within the Town proper, as well as the rights of individuals to have the ability to grow for personal use and consumption crops and to harbor certain animals on their premises subject to reasonable regulation;

11. Proposed Local Law No. B-2025 will also provide for additional opportunities to utilize agricultural lands to harbor certain animals upon issuance of a Special Use Permit when located outside of an existing State-Certified County Agricultural District in a manner consistent with the area in which the use exists;

12. Said proposed Law will provide for an amended definition of the terms “farm and farming”, as well as “farm operation”;

13. The proposed regulations will require a Special Use Permit to be granted by the Town’s Zoning Board of Appeals for such uses not located in a State-Certified County Agricultural District;

14. The granting of a Special Use Permit will provide for an opportunity to attach reasonable and necessary conditions to address any potential negative impacts of such uses; and it is further

RESOLVED AND DETERMINED that this Board adopts the Negative Declaration incorporated herein and instructs counsel to make the required filing and publication of same; and it is further

RESOLVED that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. B-2025 at the Town Hall located at 7 Albany Street, Cazenovia, New York on March 10, 2025 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 28 adopted.

Supervisor Reger introduced the next resolution by thanking the Committee for all their work on the Comprehensive Plan. He said the whole team was a pleasure to work with and it was an honor for him to do it and it was such a learning experience to work with each one of the members who were some really incredible resources and just the brainpower he was surrounded by. He reiterated his gratefulness.

Resolution No. 29 presented by Councilor Race, seconded by Councilor Johnson

TOWN OF CAZENOVIA COMPREHENSIVE PLAN UPDATE 2030

WHEREAS, the Town of Cazenovia Town Board (the “Town Board”) has previously appointed a “Comprehensive Plan Review Special Board” (the “Special Board”) pursuant to Town Law §272-a for the purposes of preparing an update and amendments to the Town’s Comprehensive Plan for review and consideration by the Town Board, which update is titled “Town of Cazenovia Draft Comprehensive Plan Update 2030” (“Draft Comprehensive Plan”) and was presented to the Town Board at its regularly scheduled meeting of October 7, 2024; and

WHEREAS, the Town Board determined to receive additional and further public input and comment for any potential revisions to the Draft Comprehensive Plan document pursuant to Town Law §272-a and a public hearing was scheduled for December 9, 2024 on the proposed additional amendments to the Draft Comprehensive Plan; and

WHEREAS, on December 9, 2024 the Town Board acknowledged receipt of proposed amendments to the Draft Comprehensive Plan Update (to be titled “Town of Cazenovia Comprehensive Plan Update 2030”) and determined to hold an additional public hearing pursuant to Town Law §272-a on January 13, 2025 to receive and consider further public input provided to date and to take such other and further action as necessary pursuant to law; and

WHEREAS, the Town Board hereby acknowledges receipt of the further revised and amended Draft Comprehensive Plan, as well as the numerous written and oral comments relating to the advisability of adopting said “Town of Cazenovia Comprehensive Plan Update 2030”; and

WHEREAS, on November 4, 2024 the Town of Cazenovia Town Board determined that:

1. This action, which anticipates the adoption of an updated and amended Comprehensive Plan for the Town of Cazenovia (to be titled “Comprehensive Plan Update 2030”), will require SEQRA review;
2. This action is a Type I Action;
3. The Town Board of the Town of Cazenovia shall act as Lead Agency;
4. The following are interested agencies in connection with the SEQRA review:

- **Village of Cazenovia**, c/o Hon. Kurt Wheeler, Mayor, 90 Albany Street, Cazenovia, NY 13035;
- **Madison County Planning Department**, Attn: Scott Ingmire, 138 North Court Street, Bldg. 4, Room 249, P.O. Box 606, Wampsville, NY 13163; and

5. The Town Board directed that a Lead Agency notification letter be circulated among the interested agencies, together with a copy of the proposed Draft Comprehensive Plan, the Full Environmental Assessment Forms and such other information as has been prepared and submitted to date; and

WHEREAS, more than thirty (30) days has elapsed since said Lead Agency notification to all interested agencies and as no objections or environmental comments were received by the Town Board and by SEQRA Resolution, dated January 13, 2025, the Town Board confirmed that it shall act as Lead Agency for purposes of SEQRA and adopted a Negative Declaration for the update and amendments to the Town’s Comprehensive Plan, as proposed and subsequently amended, for purposes of Article 8 of the Environmental Conservation Law, Volume 6 of the NYCRR Section 617.3 and for the reasons contained in said Resolution; and

WHEREAS, the Town Board has now fully considered and discussed the advisability of adopting an updated Comprehensive Plan for the Town of Cazenovia, as amended; and

WHEREAS, the Town Board believes it is in the best interest of the Town to adopt said updated Comprehensive Plan for the Town of Cazenovia.

NOW, THEREFORE, BE IT RESOLVED that the Town of Cazenovia Town Board hereby adopts the updated Comprehensive Plan for the Town of Cazenovia, titled “Town of Cazenovia Comprehensive Plan Update 2030” (a copy of which can be found on the Town’s website under “Community Planning”), pursuant to Town Law §272-a and such document shall serve as the Town’s Comprehensive Plan and shall guide the Town Board in furtherance of its future actions relating thereto; and it is further

RESOLVED that the Town Board hereby authorizes the Town Supervisor to execute any necessary documentation relative to this matter.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 29 adopted.

Based on the need for further consideration of Resolution #30, there was a motion by Councilor Race, seconded by Councilor Fallon to table the resolution until the March 2025 meeting. The motion was unanimously approved.

Resolution No. 30 presented by Councilor _____, seconded by Councilor _____

**AWARDING THE ENGAGEMENT FOR ENGINEERING SERVICES
(REQUEST FOR PROPOSALS) RELATED TO THE TOWN OF CAZENOVIA
WATER POLLUTION CONTROL FACILITY (WPCF)
CLARIFIER AND DISINFECTION PROJECT**

WHEREAS, the Town of Cazenovia Town Board had previously been advised by the Operator of the Town’s Water Pollution Control Facility of the need for engineering services from qualified individuals for the disinfection, evaluation, design and construction management relative to the Town’s Water Pollution Control Facility located on Route 13 North, Cazenovia, New York and to be known as the “Cazenovia WPCF Clarifier and Disinfection Project”; and

WHEREAS, such services would be professional in nature such that they are exempt from public bidding requirements as set forth in General Municipal Law Section 103; and

WHEREAS, the Water Pollution Control Facility Operator had previously prepared for the Town Board’s review and consideration a written Request for Proposals (“RFP”) document for distribution to professionals with experience in such services; and

WHEREAS, thereafter on October 7, 2024 the Town Board duly authorized the Town to solicit for proposals from competent engineering firms, consistent with the written Request for Proposals document (“Cazenovia WPCF Clarifier and Disinfection Project”), subject to final review of the Town’s Water Pollution Control Facility Operator and the Town’s legal counsel; and

WHEREAS, in response to such solicitation the Town of Cazenovia received multiple proposals from qualified individuals; and

WHEREAS, the Town of Cazenovia, along with its Water Pollution Control Facility Operator and the Town of Cazenovia Sewer Advisory Committee, duly reviewed and evaluated in detail each proposal; and

WHEREAS, the Town of Cazenovia Town Board desires to award the Cazenovia WPCF Clarifier and Disinfection Project to a qualified entity best suited for the project.

NOW, THEREFORE, BE IT

RESOLVED that the Town of Cazenovia Town Board does hereby awards the project, as described herein and the Request for Proposals, to the firm of _____, [Full Address with Zip Code] at the proposed price contained therein (not to exceed \$ _____); and it is further

RESOLVED that the Town of Cazenovia Supervisor is hereby authorized to execute the necessary documentation to effectuate the resolution as above described, including a contract for engineering services with _____, subject to review and approval by the Town’s legal counsel.

Roll call:
Councilor Race _____
Councilor Golub _____
Councilor Johnson _____
Councilor Fallon _____
Supervisor Reger _____

Supervisor Reger will declare Resolution No. 30 adopted.

Resolution No. 31 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE THE PROFESSIONAL SERVICES OF MADONIA ELECTRIC FOR THE INSTALLATION OF LED LIGHTING AT THE WATER POLLUTION CONTROL FACILITY AND THE EXECUTION OF THE INCENTIVE PROGRAM PAPERWORK FOR LIGHTING SYSTEMS BY THE TOWN SUPERVISOR

WHEREAS, the Operator of the Water Pollution Control Facility found an energy initiative through National Grid known as the “Energy Efficiency Program;” and

WHEREAS, the Operator received a report from Eastern Energy Solutions, Inc. dated December 19, 2024 that outlined the savings and incentives if the Town replaced nine (9) Mercury Vapor fixtures with nine (9) LED light fixtures; and

WHEREAS, the Operator desires to upgrade other lighting which includes (88) 4’ fluorescent lamps in (22) existing 2x4 troffer fixtures and install (44) 4000k color temp 15-watt lamps; and

WHEREAS, plus remove (3) recessed fixture 60-watt incandescent lamps and install (3) 9-watt lamps; and

WHEREAS, the Town of Cazenovia is a Climate Smart Community and is committed to reducing greenhouse gases whenever there is an opportunity; and

WHEREAS, the Operator secured Madonia Electric, Inc. of Clinton, NY for the procurement and installation of the LED light fixtures; and

WHEREAS, per the Town of Cazenovia Procurement Policy, services of this nature fall under the category of professional services which include services that require special technical skills, training or expertise.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cazenovia Town Board authorizes the procurement and installation of LED lighting by Madonia Electric, Inc. as part of their continued commitment to reduce energy use and emissions.

BE, IT FURTHER RESOLVED, the Town Supervisor is authorized to execute the necessary LED incentive paperwork from National Grid.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 31 adopted.

Resolution No. 32 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZING THE TOWN OF CAZENOVIA SUPERVISOR TO EXECUTE
THE STORMWATER CONTROL FACILITY MAINTENANCE AGREEMENT
BETWEEN THE TOWN OF CAZENOVIA AND PETER AND MARY E. CARMEN
(1080 Tunnel Lane, Tax Map No. 85.18-1-8)**

WHEREAS, on December 5, 2024 the Town of Cazenovia Planning Board granted Site Plan approval to Peter and Mary Beth (a/k/a Mary E.) Carmen (as “Owners”) to demolish and remove the existing single-family home and associated improvements and replace same with a new approximately 1,705 sq. ft. (footprint) single-family home and associated improvements on their property located at 1080 Tunnel Lane, Cazenovia, New York (Tax Map No. 85.18-1-8) (the “Property”); and

WHEREAS, as part of said Site Plan approval, Owners were to enter into an appropriate Stormwater Management Agreement with the Town of Cazenovia; and

WHEREAS, the Town and the Owners desire to enter into a Stormwater Control Facility Maintenance Agreement to provide for the long-term maintenance and continuation of certain stormwater control measures approved by the Town of Cazenovia for the Property, subject to the conditions contained in said agreement; and

WHEREAS, the execution of a Stormwater Control Facility Maintenance Agreement is a Type II action for purposes of the State Environmental Quality Review Act (SEQRA) and, as a result, no environmental impacts are anticipated from such action, thus ending the environmental review process.

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor of the Town of Cazenovia is hereby authorized to execute the “Stormwater Control Facility Maintenance Agreement” with Peter and Mary E. Carmen in connection with their Site Plan approval to demolish and remove the existing single-family home and associated improvements and replace same with a new approximately 1,705 sq. ft. (footprint) single-family home and associated improvements at their property located at 1080 Tunnel Lane, Cazenovia, New York (Tax Map No. 85.18-1-8), upon final legal counsel review.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 32 adopted.

Resolution No. 33 presented by Councilor Race, seconded by Councilor Johnson

**AUTHORIZING THE SUPERVISOR TO PROCURE
A 2025 MODEL YEAR WESTERN STAR HEAVY DUTY TRUCK
WITH SPECIFIED EQUIPMENT PACKAGE**

WHEREAS, the Town of Cazenovia Highway Department has previously advised the Town Board of the Town of Cazenovia of its continuing need to repair, replace and update its fleet of heavy equipment; and

WHEREAS, in July of 2022, the Highway Superintendent was authorized to place an order for a Western Star Heavy Duty Truck which secured the Town of Cazenovia a “place in line” due to the backlog of truck orders; and

WHEREAS, the Highway Superintendent has since been able to order a Model Year 2025 Heavy Duty Truck (being a Model Year 2025 Western Star Model No. 49X Cab/Chassis with specified equipment package, described generally as one (1) fully assembled Western Star Model 49X Cab/Chassis Truck, plus the following equipment for such truck and specified equipment: 525 hp/1500 ft/lbs torque upgrade, optional equipment packages, parts and service manuals, single hood inspection hatch, extended oil check tube and dipstick, and right-hand spring build-up, plow equipment and hydraulics, Air Flo Body, Tarp System and Rex Roth Controller); from Tracey Road for a contract price not to exceed Three Hundred Sixty-nine Thousand Four Hundred Seventeen and 30/100 Dollars (\$369,417.30).

NOW, THEREFORE BE IT RESOLVED by the Town Board that the Highway Superintendent is authorized to purchase a 2025 Model Year Western Star heavy duty truck (Model No. 49X with specified equipment package, at a price not to exceed Three Hundred Sixty-nine Thousand Four Hundred Seventeen and 30/100 Dollars (\$369,417.30) from Tracey Road in East Syracuse, NY by way of a cash purchase.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 33 adopted.

Supervisor Reger said Stanley Road closure was discussed (at the work session) and for the health and protection of our residents this section of road is deemed unsafe for travel. He stated this road used to be a seasonal road and the Town Board is going to turn it back into one.

Councilor Race said there will be some additional signage so people are aware before they get too far.

Supervisor Reger said he spoke to the County Emergency Management Director and Dan Kuper of the Fire Department and CAVAC. He said tomorrow his office will draft letters to the NYS Police and Madison County Sheriff's Office.

Resolution No. 34 presented by Councilor Golub, seconded by Councilor Fallon

AUTHORIZE SEASONAL CLOSING OF A SECTION OF STANLEY ROAD

To authorize the Town Clerk to give notice of the seasonal closing of the following road for the remainder of the 2025 winter season:

Stanley Road from the Yates residence (2063 Stanley) to Rathbun Road

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 34 adopted.

Resolution No. 35 presented by Councilor Johnson, seconded by Councilor Fallon

CAZENOVIA ROWING CLUB USE OF A PORTION OF GYPSY BAY PARK

To approve the following specific uses and no others from the Cazenovia Rowing Club for the use of a portion of Gypsy Bay Park for the 2025 rowing season with the following conditions:

1. Approval for the 2025 season must be obtained by CRC from NYS Office of Parks, Recreation and Historic Preservation and a copy of the approved permit submitted to the Town Clerk’s Office a minimum of 10 days prior to any use of Gypsy Bay Park in 2025.
2. The half-day annual “Learn to Row” event is permissible (*1st Saturday in June*).
3. Any special CRC event must have the approval of the Cazenovia Town Board.
4. Any special event that will necessitate parking along US Route 20 will require CRC to hire a special agency to direct traffic and to complete Form Perm 33C with submission to New York State Dept. of Transportation.
5. A one-million-dollar liability insurance certificate naming the Town as also insured must be received by the Town Office covering the 2025 season. The insurance certificate must be continuously maintained throughout the 2025 CRC season.
6. No more than the current approved 64 ft. floating dock is allowed. Highly visible markings must be placed and maintained at the corners of the dock.

- 7. The CRC is required to obtain a Boat Launch Sticker from the Village of Cazenovia for the “Launch Boat” to access the dock at Gypsy Bay Park by way of Lakeside Park only. The “Launch Boat” must be inspected at the public boat launch before entering the Lake.
- 8. A 16’x10’x10’11” storage and oar shed located in the approved location, per Resolution #76-2022.
- 9. The CRC is allowed the use of one club-provided picnic table which is located near the oar house.
- 10. Approval for usage of the park is for CRC members only, includes only residents of the Cazenovia School District, and on a seasonal basis. Permission for usage by others must be granted by the Cazenovia Town Board. Refrain from using the rowing club's website to promote access to Cazenovia Lake as a membership benefit.
- 11. This approval authorizes the use of one vehicle to install the docks in the spring and the use of one vehicle to remove the docks in the fall. Throughout the season, rowing equipment shall be carried into and out of the park from the fence line near Route 20. The un-authorized use of motorized vehicles within the boundaries of Gypsy Bay Park may jeopardize the future use of the park by CRC. Parking at the racks is not permitted. **Vehicle access is permitted to two vehicles for the following dates, pending field conditions are favorable (not wet):**
 - a) “Learn to Row” Event (*1st Saturday in June*)
 - b) “Pancake Breakfast” (*4th of July*) (return & retrieve supplies)
- 12. No duplication of CRC's single key to the Gypsy Bay Park gate is authorized. There is no authorization for use of the key by other than responsible CRC members.
- 13. CRC must limit user membership of Gypsy Bay to not more than a total of 150 members.
- 14. The CRC must protect the Town of Cazenovia, by naming the Town of Cazenovia on the US Rowing Waiver as an entity that is exempt from liability for the Cazenovia Rowing Club members.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 35 adopted.

Resolution No. 36 presented by Councilor Johnson, seconded by Councilor Race

**CAZENOVIA BASEBALL SOFTBALL ASSOCIATION
USE OF NEW WOODSTOCK BALL FIELD**

To approve the use of the New Woodstock Ball Field by the Cazenovia Baseball & Softball Association for the 2025 season.

CBSA has submitted a one million dollar liability insurance certificate to the Town Clerk. The certificate names the Town of Cazenovia as the certificate holder and note the activities and states the time period of coverage. The liability insurance must be continuously maintained throughout the 2025 season.

It is understood that the use of this ball field will be for practices only – not games.

The New Woodstock Women’s Softball League uses this field, as well. The Cazenovia Baseball & Softball Association will receive a copy of the women’s schedule and should use the field at times that do not conflict with their league.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 36 adopted.

Resolution No. 37 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZE THE REMOVAL OF A SPECIAL DISTRICT CODE FOR
TAX MAP #: 147.-3-1 IN RELATION TO THE 2025 TOWN & COUNTY TAX BILL**

WHEREAS, there was a 74.12-acre parcel of land located in the Town of Cazenovia being identified as 147.-1-7.112 on Route 13 South in New Woodstock that was subdivided in 2023; and

WHEREAS, this vast parcel extended from a section of Route 13 to both sides of School Street; and

WHEREAS, this parcel was divided into three smaller parcels, one being tax map #: 147.-3-1 consisting of 20.65 acres; and

WHEREAS, once divided the 20.65-acre parcel was no longer in the boundaries of the “Cazenovia Consolidated Water District;” and

WHEREAS, under Real Property Tax Law, Section 550 (2) (e) *Clerical Error*, “an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district; or;” and

WHEREAS, the Assessor has researched and removed the special district code “Cazenovia Consolidated Water District” from said newly created parcel.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cazenovia Tax Collector be and is hereby directed to correct the 2025 Town & County tax bill by removing the charge of \$ 45.50 for the “Cazenovia Consolidated Water District.”

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 37 adopted.

Resolution No. 38 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZING A CORRECTION TO THE
2025 TOWN & COUNTY TAX BILL FOR TAX MAP #: 146.8-1-51**

WHEREAS, New York State Taxation & Finance notified the Madison County Treasurer’s Office that a number of parcels in Madison County had the STAR exemption erroneously removed; and

WHEREAS, the Town of Cazenovia Tax Collector was notified by the Madison County Treasurer’s Office because one of the parcels was a Town of Cazenovia parcel with a tax map #: 146.8-1-51 and needed to be corrected; and

WHEREAS, the Tax Collector was notified because there was a “school re-levy” on the Town & County bill meaning the 2024-25 school tax went unsatisfied and therefore became part of the 2025 Town & County tax bill as a line item in the amount of \$ 3,392.46; and

WHEREAS, under Real Property Tax Law, Section 550 (2) (c) *Clerical Error*, “an incorrect entry of assessed valuation on an assessment roll or on a tax roll for a parcel which, except for failure on the part of the assessor to act on a partial exemption, would be eligible for such partial exemption;” and

WHEREAS, the Madison County Director of Real Property Tax Services provided the Town of Cazenovia Tax Collector the corrected school re-levy in the amount of \$ 2,844.75

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cazenovia Tax Collector be and is hereby directed to correct the 2025 Town & County tax bill by reducing the charge to \$ 2,844.75 for the “School Relevy” charge for tax map #: 146.8-1-51.

Roll call:
Councilor Race **Yes**
Councilor Golub **Yes**
Councilor Johnson **Yes**
Councilor Fallon **Yes**
Supervisor Reger **Yes**

Supervisor Reger declared Resolution No. 38 adopted.

**Resolution No. 39 presented by Councilor Race, seconded by Councilor Golub
HIGHWAY DEPARTMENT NEW EMPLOYEE**

To approve the following Highway Department employee appointment and hourly rate:

Steven Kent Heavy Equipment Operator
\$ 27.14/hour (Probationary Rate)/\$ 30.15/hour (Full Rate)

Roll call:
Councilor Race Yes
Councilor Golub Yes
Councilor Johnson Yes
Councilor Fallon Yes
Supervisor Reger Yes

Supervisor Reger declared Resolution No. 39 adopted.

**Resolution No. 40 presented by Councilor Fallon, seconded by Councilor Race
HIGHWAY DEPARTMENT EMPLOYEE ATTENDANCE AT THE
AMERICAN WATER WORKS ASSOCIATION ANNUAL MEETING**

To authorize the attendance of Christopher Sgouris at the Annual Meeting of the American Water Works Association in Saratoga Springs, New York, April 14 – April 17, 2025 with expenses paid.

Roll call:
Councilor Race Yes
Councilor Golub Yes
Councilor Johnson Yes
Councilor Fallon Yes
Supervisor Reger Yes

Supervisor Reger declared Resolution No. 40 adopted.

Supervisor Reger stated the Fee Schedule was just passed last month. However, it was discovered there were a couple issues that needed addressing. He said in the Water Pollution Control Facility fees; a line item has been added for calculating final bills to equitably treat them. He explained the period of time outside of the regular bi-annual billing cycle is calculated on a pro-rated basis of \$175 base charge. A daily rate of .96 cents will be charged plus an additional charge of \$5 per 748 gallons when usage exceeds 23,562.

Resolution No. 41 presented by Councilor Race, seconded by Councilor Johnson to approve the following Fee Schedule, which will remain in effect until altered by the Town Board:

FEE SCHEDULE

DEVELOPER & PROJECT DEPOSIT FEES

Relative to Local Law No. 3 – 2006 (adopted 9/11/06)

DEPOSIT FEES

Site Plan Review Deposit Fee.....all zones, all kinds, each lot	\$ 350.00
Area Variance Deposit Fee	\$ 350.00
Use Variance Deposit Fee.....all zones, all kinds, each	\$ 650.00
Appeal of Zoning/Code Enforcement Officer Determination	\$ 350.00
Interpretation of Code Provisions	\$ 350.00
MINOR Special Use Permit Deposit Fee	\$ 350.00
MAJOR Special Use Permit Deposit Fee.....all zones, all kinds, each	\$3,500.00
Subdivision Deposit Fee:	
Minor Subdivisions (<i>1 – 4 lots</i>)	\$ 350.00 each application
Major Subdivisions (<i>5 – 10 lots</i>)	\$ 350.00 each application
11 – more lots	\$ 2,500.00 each application
Line Eliminations & Any Line Adjustments.....	\$ 350.00 each application
CELL TOWER - (initial sitting)	
Cell Tower NON-REFUNDABLE Deposit Fee (each).....	\$3,500.00
plus Cell Tower REFUNDABLE Deposit Fee (each)	\$3,500.00
CELL TOWER - CO-LOCATION (on existing tower)	
Cell Tower NON-REFUNDABLE Co-location Fee (each)	\$ 750.00
plus Cell Tower REFUNDABLE Co-location Fee (each).....	\$ 750.00
Windmills Develop & Project Deposit Fee (includes co-locations).....	\$ 300.00

APPLICATION FEES

Site Plan Review Application Fee	\$ 150.00
Special Use Permit Application Fee	\$ 150.00
Variance Application Fee	\$ 150.00
Windmills Application Fee.....(includes co-locations).....	\$ 150.00
Small Cell Wireless Fees	See Chapter 134, §3-B
Commercial Solar Farm.....	\$ 4,000.00
Line Change Application Fee:	
Rural A	per line \$ 150.00
Rural B	per line \$ 100.00
Lake, Commercial & Industrial.....	per line \$ 150.00
Subdivision Application Fee:	
Rural A	per lot \$ 350.00
Rural B	per lot \$ 350.00
Lake, Commercial & Industrial.....	per lot \$ 350.00
Building Permit	\$ 30.00 plus \$ 7.50 per 100 sq. ft. plus \$ 45.00 per inspection, plus any or all of the following:

Building Permit Renewal	repeat original fee	
Certificate of Occupancy		\$ 50.00
Temporary Certificate of Occupancy (each)		\$ 100.00
Fence Permit.....		\$ 50.00
Septic System Inspection.....		\$ 75.00
Septic System Permit.....		\$ 75.00
Septic Tank Replacement.....		\$ 75.00
Solar Panel Installation Permit		\$ 75.00
Swimming Pool Permit (above-ground).....		\$ 60.00
Swimming Pool Permit (in-ground)		\$ 120.00
Wood Burning Device Permit		\$ 75.00
Wood Burning Device Inspection		\$ 75.00
Water Meter - <i>same as purchase price for Town</i>		\$ 119.00

MISCELLANEOUS PERMITS

Operating Permit.....		\$ 50.00
Home Occupation Permit.....		\$ 50.00
Special Use Permit Annual Inspection		\$ 50.00
Demolition Permit		\$ 50.00
Land Disturbance Permit (per permit)	per lot	\$ 50.00

MISCELLANEOUS ZONING FEES

Well Flow Inspection.....	per well.....	\$ 60.00
Zoning & Codes Violation.....	per incident	\$ 750.00

SEPTIC

Septic System Dye Test	per test.....	\$ 60.00
Septic Tank Inspection.....	per inspection.....	\$ 50.00
Alternative Septic System Fee - Madison County Approved.....		\$ 60.00
Deep Hole Test	per hole.....	\$ 50.00

STORM WATER MANAGEMENT

Permit Inspection Fee	each inspection.....	\$ 35.00
Application Fee.....	each application	\$ 100.00
Stormwater, Erosion, & Sediment Control CD		\$ 5.00

MOTOR VEHICLE

Permit for On-Site Sale of Motor Vehicle	each	\$ 15.00
Permit for On-Site Restoration of Motor Vehicle.....	each	\$ 15.00

DOG FEES

Unneutered & Unspayed dog.....	annual/each dog	\$ 25.00
<small>(includes \$3.00 Population Control fee to NYS.) (Unneutered & unspayed Guide Dogs & Police Work Dogs are exempt from the \$ 22.00 license fee portion only)</small>		
Neutered & Spayed dog	annual/each dog	\$ 18.00
<small>(which includes \$1.00 Population Control fee to NYS.) Neutered & Spayed Guide Dogs & Police Work Dogs are exempt from the \$ 17.00 license fee portion only)</small>		
Replacement Identification Tag	annual /each dog	\$ 5.00
<small>(replacement of lost or stolen tag)</small>		

Dog Impoundment Fee (redemption fee).....	1st impoundment	\$ 40.00
	2nd impoundment (<i>within 1 year period</i>).....	\$ 50.00
	+ \$3/day boarding fee after 24 hours	
	3rd impoundment (<i>within 1 year period</i>)	\$ 100.00
	+ \$3/day boarding fee after 24 hours	
	subsequent impoundments (<i>within 1 year</i>) \$	100.00
	+ \$3/day boarding fee after 24 hours	

SOUTH CEMETERY

South Cemetery.....	per lot, for single grave	\$ 250.00
	per lot, for two or more graves.....	\$ 200.00
	casket interment (each)	\$ 225.00
	ash interment (each).....	\$ 75.00
	Friday/Saturday funeral (additional fee)...	\$ 150.00

MISCELLANEOUS FEES

Copy Machine Copies (<i>all sizes, black & white/color</i>) (each)	\$ 0.25	
Return Check Charge	\$ 20.00	
Fireworks Permit Application Fee	\$ 100.00	
Circus Application Fee	\$ 25.00	
Gypsy Bay Park Key Deposit.....each	\$ 25.00	
Junk Yard License.....	\$ 50.00	
Mass Public Assemblies	application fee	\$ 100.00
	security deposit per 15 acres of assemblage area	\$500.00
Peddling & Solicitation (LL 2-2011)	\$ 100.00	

WATER RENT, FEE AND CHARGE SCHEDULE

Cazenovia Consolidated Water District (New Woodstock/Wellington Users)

New Woodstock (*March & September Billing*)

Non-profits (<i>March only</i>).....	\$ 25.00
Hydrant (<i>March only</i>)	\$ 97.50
Single-Family Residential (<i>Bi-annually</i>)	\$ 50.00
Two-Family Residential (<i>Bi-annually</i>)	\$ 100.00
Three-Family Residential (<i>Bi-annually</i>)	\$ 150.00
Four-Family Residential (<i>Bi-annually</i>).....	\$ 200.00
Commercial (<i>1-Comm., Bi-annually</i>)	\$ 125.00
Commercial (<i>2-Comm., Bi-annually</i>)	\$ 250.00
Mixed Use (<i>Bi-annually, 2102 Main Street</i>).....	\$ 225.00
Mixed Use (<i>March, 2607 School Street</i>)	\$ 150.00
Mixed Use (<i>September, 2607 School Street</i>)	\$ 125.00

Wellington (*March & September Billing*)

Current Rate

.003/gallon

Mt. Pleasant (*March & September Billing*)

Single-Family Residential (*Bi-annually*)

\$ 150.00

Water Meter Opt-Out Charge (all districts)\$450.00

SEWER DISTRICT

Special Improvement Districtfiling fee\$ 150.00

SEWER CONNECTION INSPECTIONS ARE TO BE PERFORMED BY THE TOWN’S ENGINEER AND PAID BY THE APPLICANT – AT NO COST TO THE TOWN

SEWER RENT, FEE AND CHARGE SCHEDULE

Sewer Rents (based upon metered water consumption) **Bi-Annual Billing** (*effective April 1, 2020*)

- For meters reading in gallons: A base rate of \$175.00, with an additional charge of \$5.00 per 748 gallons when usage exceeds 23,562 gallons
- For meters reading in cubic feet: A base rate of \$175.00 with an additional charge of \$5.00 per 100 cubic feet when usage exceeds 3,150 cubic feet
- Exceptions: For parcels serviced by individual water supply wells (non-metered parcels), a bi-annual base rate charge of \$175.00 shall apply.
- For Hotel Operations, the following charges will apply:
 - Based on per room usage of 50 gallons/day
 - Assumed Room Occupancy of 50%
 - Utilize standard rate of \$5.00
 - Annual gallons less base gallons multiplied by \$5.00 rate to establish charges

Operation and Maintenance Charge for Town/Outside of Village Users - \$25.00

Final Bills: (for the period of time outside the regular biannual billing cycle);
 Calculated on a pro-rated basis (\$175.00 base charge/182.5 days) = \$0.96 daily rate
 Additional Charge of \$5.00 per 748 gallons when usage exceeds 23,562.

Operation and Maintenance Charge for Town/Outside of Village Users - \$25.00

Penalties and Late Charges: All charges shall be paid within 30 days of invoicing. A 10% penalty shall be due for late payments.

**Note: 100 Cubic Feet of water is equal to 748 gallons 6300 ft³ = 47,124 gallons*

Appeals/Grievances: Any property owner who wishes to appeal or grieve a charge associated with sewer rents and fees may contact the Town Office to schedule consideration of an appeal by the Town Board.

Sub-Meter Rental Deposit Fee.....	\$ 300.00
Sewer Lateral Permit Fee.....	\$ 200.00
Inspection Fees.....	\$ 100.00
As-Built Drawing Deposit Fee.....	\$ 250.00
Connection/Hook-Up Fee	\$ 150.00
Wastehauler License Fee	\$ 300.00
Wastehauler Dumping Fee (per 3,000 gallons)	\$ 350.00
Wastewater/Industrial Discharge Permit Fee.....	\$ 2,500.00
Abnormal Sewage Surcharge (per pound of BOD)	\$ 0.30

Highway Fund DA

To appropriate Fund Balance we must make a calculation that Fund Balance is available in Highway Fund DA by running the following calculation to prove that Fund Balance is available:

Present Year Budget:

DA 510 Estimated Revenues	\$587,881.00
Plus DA 599 Appropriated Fund Balance	<u>000,000.00</u>
Actual Subtotal	\$587,881.00

Present Year Actual:

DA 980 Actual Revenues to Date	\$431,881.00
Plus Other Revenues Expected by year end	156,000.00
Plus DA 909 Fund Balance at beginning of year	<u>956,182.30</u>
Actual Subtotal	\$1,544,063.30

Actual Subtotal less Budgeted Subtotal = Amount Available ***\$956,182.30***

To appropriate fund balance to create budget for purchasing 2025 Western Star with equipment, approved for order on Town Board Resolution 86 - 2022. Purchase to be approved on Town Board Resolution 33 - 2025.

To: DA 5130.2.000 Machinery EQ	\$369,417.30
From: DA 599 Appropriated Fund Balance	(369,417.30)

2024 Budget Transfer

Mt. Pleasant Water District (SW2)

To appropriate Fund Balance we must make a calculation that Fund Balance is available in Mt. Pleasant Water District by running the following calculation to prove that Fund Balance is available:

2024 Year Budget:

SW2 510 Estimated Revenues	\$24,610.00
Plus SW2 599 Appropriated Fund Balance	<u>31,140.00</u>
Actual Subtotal	\$55,750.00

2024 Year Actual:

SW2 980 Actual Revenues to Date	\$24,852.80
Plus Other Revenues Expected by year end	0.00
Plus SW2 909 Fund Balance at beginning of year	<u>113,933.43</u>
Actual Subtotal	\$138,786.23

Actual Subtotal less Budgeted Subtotal = Amount Available ***\$83,036.23***

To create budget for additional costs of generator site preparation, purchase and installation above A.R.P.A. funded project.

To: SW2.8320.2.000 Source Power Pump EQ	\$9,660.00
From: SW2 599 Appropriated Fund Balance	(9,660.00)

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 44 adopted.

Attorney's Report: *John Langey, Esq. reported on a few highlights over the past month and some upcoming items of interest. He said this Saturday the Committee will meet on the large wind turbine projects. The group intends this session to be lengthy and they are hoping to wrap up the guidelines. He stated he has a very rough draft of the regulations which will be generated from the guidelines. He explained once the document is put together it will be presented to the Town Board to consider for adoption. He said ultimately, it will have a public hearing, GML referral, etc. He compared it to the “Solar Law,” but the wind factors are a little more complicated because of the heights that are involved. On another note, he said he’s working on some legislation that is in draft form that will be presented to the Town Board soon. Lastly, he said there was a Planning Board public hearing last Thursday which was well-attended and everyone was respectful of one another. He said there will be more resulting from that application.*

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility, Water Districts): *Reported it has been winter and everything is going well. There was a mishap on Stanley Hill which was the impetus to change the status of the road to seasonal. He said they have taken delivery of the new truck – so they are not short on equipment. He said once they receive the results from the adjuster, they will pass that information along to the rest of the group. He said they would prefer it to be considered a total loss. He closed his report and said each day is a repeat (referring to the extremely snowy winter.)*

Bryan Smith responded to a question about the status of the salt supply. He said he ordered 600-ton two weeks ago through the Madison County bid and he is unsure if he will receive the material. He stated he has enough salt for another two weeks. He said he has another month’s supply of sand and mentioned he can get a delivery of that by simply placing a phone call.

Councilor Race said the sand is mixed into the salt.

Councilor Golub (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, United Climate Action Network (UCAN), Future of the Town Office, Anti-racism Coalition): *Reported there is going to be a webinar tomorrow on grants for septic system upgrades. Therefore, anyone that lives within 250’ of the Lake can apply. Madison County was awarded \$100,000 and he thought there was a limit of \$ 10,000 per award. If anybody is interested, the Madison County Planning Department will be hosting the webinar and he has a link that can be shared.*

Supervisor Reger confirmed the grant is \$ 100,000.00 for Cazenovia which includes the Lake and Chittenango Creek to Sullivan.

Councilor Golub said ARC is starting to plan for this year’s 1850 commemoration which they hope to grow annually. He stated the electric truck has been purchased and the Highway Superintendent has been using it for the past month. He commented on the lengthy process and thanked Lauren Lines of CACDA for her efforts in securing the grant. He explained it was a \$ 66,000 vehicle and the Town’s contribution was about \$ 6,000.

Councilor Johnson (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Future of the Town Office, Anti-racism Coalition, Community Outreach): *Reported there was a meeting with the consultant who is undertaking the REC study. An e-mail has been sent to everybody who may be interested in participating in that study. Therefore, they are waiting for responses. Sara Wall Bollinger, the consultant, will be contacting people and there will be some surveys that go out. She said in terms of summer recreation, there will be another meeting tomorrow night. She said she e-mailed everybody a draft of this year’s upcoming budget which is actually a little less than last year. Kristen Brink, Director, is really good at budgeting. She anticipated the Town’s contribution will be in the same range as it has been the last couple of years which she felt was encouraging considering the very important expense of lifeguards. She mentioned Supervisor Reger and she took a field trip to New Woodstock Fire Department last week for a meeting. She said it was a good opportunity to remind folks that she is the liaison and whatever they need from the Town, in terms of support. She said in regards to community outreach, she started attending the CAZLIFE meetings and she has only been to two so far and felt it was important to have our presence there in terms of that social outreach. She circled back around to recreation, and said Supervisor Reger and she have had some conversations about upgrades to the New Woodstock Ballfield. Additionally, Lauren Lines was able to put in a grant application for some potentially significant funding. She mentioned the field will be invested in either way, but she’s hopeful that the Town will be able to get maybe some additional funding (\$ 100,000.) through Assemblyman Stirpe’s Office. She said RecDesk was cleaned up, too. She explained the Town hosts the RecDesk platform because there is not a recreation department. Anyone is welcome to use that site for club and athletic registrations. She said there are a lot of benefits for anyone that wants to use it. She said the RecDesk platform has been offered for years, but she doesn’t think as many take advantage of it that could.*

Councilor Fallon (Planning & Zoning, CACC, Shared Services, Renewable Energy, New York State Police): *Echoed the comments from John Langey and Councilor Golub regarding the Wind Committee. She thought the Planning Board public hearing, John alluded to was very interesting and informative. She added Zoning Board meetings are going well.*

Supervisor's Report: *Reported he has been engaged with all the things on the agenda that have been voted on this evening. He thanked the group for all their efforts because there is a lot happening. He thanked Connie Sunderman, Tax Collector, and her team for another successful tax collection season which is just remarkable and noted all the time and effort that goes into that job. Lastly, he once again, thanked the Comp Plan Committee team.*

(Office Hours): Sunday, February 23, 2025 – 11:00 a.m. – 2:00 p.m.

Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2:

Elizabeth Moran, thanked Bryan Smith, Highway Superintendent, for the maintenance on the roads. She appreciated the parking area near the highway garage being plowed as of late. She said folks that walk their dogs have been commenting on how much they value that being done.

Jen Wong, piggy-backed on Liz’s comment and appreciated the Burlingame Lot getting cleared of the accumulated snow in advance of WinterFest.

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Fallon, seconded by Councilor Golub to approve payment of the bills in the amount of \$ 1,290,493.11. The motion was unanimously approved.

At 8:23 p.m., motion by Councilor Race, seconded by Councilor Johnson to go into Executive Session for the purposes of attorney-client privileged advice.

At approximately 9:22 p.m., motion by Councilor Johnson, seconded by Councilor Race to adjourn the Executive Session. The motion was unanimously approved.

Motion by Councilor Johnson, seconded by Supervisor Reger to adjourn this meeting. The motion was unanimously approved.

At 9:22 p.m., Supervisor Reger declared this meeting adjourned.

Signed: *Connie J. Sunderman*
Connie J. Sunderman, Town Clerk