

**TOWN BOARD
REGULAR MEETING**

MONDAY

March 10, 2025

Supervisor Reger opened the meeting at 7:30 p.m. with all Councilors present.

Pledge of Allegiance.

Supervisor Reger invited Dan Degear, Director of Madison County Emergency Management, to give an overview of the services his department offers to residents of Madison County. He introduced Mr. Degear and complimented on his work as director. On a personal note, he said it's been interesting to learn all the ins and outs because there are a lot of moving parts with county emergency management. Dan is always willing to take extra time to teach, even though it might take a few extra phone calls. He expressed his appreciation for his time. He said he invited Dan to speak to the group, the residents and teach us about Madison County Emergency Management.

Dan Degear distributed handouts that went along with the slideshow to make it easier for the Town Board (the television was pointed in the direction of the audience). He thanked the Town Board for having him tonight. He said people over the past few years have seen their vehicles out and about and wonder what emergency management is all about? He started in January of 2020 and said we all know what happened in March of 2020 (making reference to the pandemic). He said life changed really quickly in his world. He said as a matter of fact, when he took the job, his son, who was in college for emergency management, suggested attention be given to these "pandemics things." However, he didn't think we had to worry about pandemics and guess what happened? He said a lot has been learned about pandemics. Since, he has taken the office, they really started making a push to let people know that they're out and about and that's why the vehicles are marked. The vehicles used to be unmarked black Tahoes, so they were the "Men in Black." He said, under his administration, they changed that in an effort to let people know who they are and what they do. He talked about what happened last year and said his talk would transition to things that can be done for the town to help the community and then emergency management in use, "What it can be used for in your personal life or here at the town." The department consists of four branches: fire branch, emergency communications branch (otherwise known as 911), emergency management, itself, is its own branch, and emergency medical services. Organizationally, they are fairly robust. There are quite a few folks out in about with almost around 100 employees total. Many of them are very part-time, but they do count as an employee. They might serve as a fire instructor that does one day a year. So, while it might seem like a big number, it's not that big. What is emergency management? The FEMA definition is lengthy and boring. It's basically the framework and how we deal with disasters. The definition he prefers is we are a group of people who think about, plan for, mitigate against all those things that nobody else wants to think about. "We're the guys that lose sleep over the things that everyone else wishes just didn't happen, that's what we do!" Their mission statement is we protect the whole community. And, when we say the whole community, that's a term we use very carefully because it means the whole community, all aspects of the community. Old, young, special needs, pets, the whole community and everything that makes up the community. We're there to protect, to make sure if things happen, we're ready to mitigate, prepare for and then respond to anything bad that could happen. In simpler terms, we seek to reduce either the likelihood or the consequence. Everything bad that can happen has a likelihood and a consequence. Their goal is to try and reduce one or both of those things. They start off by looking at what are the potential hazards.

There are host of hazards that might hit any one of us at any given time. It could be a natural hazard, technological hazard, or, if it's conflicts, like terrorism or biological hazards, perhaps, a pandemic. We have all kinds of different hazards that might come into play. They look at all those hazards, first. Then they analyze the likelihood and the consequence. What are they really? And it's a very simple thing. This is a little overly simplistic. They give it a score. What is the likelihood score? This is on a scale 1 to 5, 1 to 10, or even, 1 to 100, whatever, it doesn't really matter. They look at the likelihood, the consequence, and once they get a total score, they rank the hazard. The purpose in doing this is to understand where the resources need to go. There's only a finite amount of money they have to spend every year. Therefore, they need to know where to put their resources. This is basically how they make that decision. From there, they look at the implementation of mitigation strategies. Once they analyze that information, they look at what they are going to do and the issues they need to focus on. They start looking at what kind of things they do, what mitigation measures can they put in place? He reiterated, it's trying to reduce either the likelihood or the consequence, sometimes both. He explained if you can eliminate a likelihood or eliminate a consequence, fantastic! But, that's not reality. He said they staff the emergency operations center and anytime there's a large-scale incident happening. A group of people gather in the Emergency Operations Center so they are all in the same room. There is a representative from law enforcement, an individual from fire, somebody from every aspect of the community to come in so they can start working out what is it that they need to do to make the situation better. They administer emergency plans, whether it's a comprehensive emergency plan, which is how the fire departments respond to situations and is the plan they follow. Continuity of operations, hazard mitigation, fire and EMS mutual aid plans, they administer all of those. Once they have plans, they conduct drills and exercises. They test the plans because without testing the plan, they don't know if it works and prefer not testing it in real world situations. They prefer to test it in a room with a tabletop and work through the issues and find the mistakes or find what doesn't work. He said they also provide emergency services, whether it is 911, interoperable communications, which sounds like 911 but is a little different. This is the radio system that 911 uses and all first responders. His department manages that system. He said it was put in place about 12 to 13 years ago and it was \$20 million when it was started back in 2008 and finished in 2010 or 2011. He next discussed Emergency Medical Services and scene support. He said it could be with equipment or personnel. They administer the local public information and warning systems. They have the ability to push out messages. He said we all have had our phones buzz in the middle of the night. This emergency alert, they can push this out, as well as the State. They also provide first responder training, whether it's fire or EMS. They are excited this year because they have a BOCES program that they will teach every single day. BOCES kids from all the local schools are at the training center learning fire and EMS. Their goal is to bring the next generation along as they go. They provide public education whether it's emergency preparedness, CPR, fire safety, first aid, those types of activities. The EMS educator also does babysitter classes. They also coordinate specialty teams, fire investigations, rope rescue, confined space rescue, drone operations, search and rescue, all those types of exercises, they coordinate. He gave an overview of the statistics from last year in regards to the fire branch. He said this is not all fires in Madison County, these are the fires that reached the level of the fire coordinator's office in which they were alerted to 183 different incidents last year. They handled 36 fire (cause and origin) investigations in-house which is one of the services they provide through their office. On the 911 side of operations, they dispatched almost 55,000 calls which is an average of about 150 a day. You may not think there are many emergencies in Madison County, but there's, on average, 150 a day. He explained it could be

anything from a house fire to traffic. A traffic ticket is an incident and it is all something that has to be dispatched and handled. He said the phone rings non-stop, 74,000 times, it rang last year and was answered. He said the EMS branch was operating in the Towns of Sullivan and Hamilton and county-wide with fly car service. They were alerted to 3,348 incidents and they had 2,200 patient contacts. He mentioned on the EM branch (the true emergency management side), it's a little more difficult because their department doesn't get activated quite the same as everyone else does. He said there are some notable incidents they had in 2024. There was the tornado in Canastota and a smaller one in Oneida. They had a house explosion in Lincoln and everyone remembers the CrowdStrike cyber incident. They activated the EOC (Office of Emergency Management State Emergency Operations Center) because when 600 county employees show up to work and their computers don't turn on, it's difficult to get county functions happening. Therefore, they activated the EOC to assist with that situation. He rhetorically asked, "What can we do for you, for the town?" They can do emergency plan review, assist with writing plans or reviewing plans. They can conduct exercises once the plans are in place, if you have them. He encouraged towns to have a Continuity of Operations Plan. He offered to assist with implementing one, if the Town does not have such a Plan. They also provide assistance with emergency situations. Therefore, if something bad happens in the community, they will come in and help you. They will not come in and take charge-that's not their role. Emergencies start and end locally, so the local folks are the ones in charge. They will come in, guide and assist. They can coordinate public information and provide guidance. They offer sheltering capabilities and damage assessments. They can do reunification centers or family assistance centers, there are all kinds of different things that have to happen when disaster strikes. They can also provide training, CPR training, Stop the Bleed training, or fire extinguisher trainings-they are happy to help. They also provide weather warnings and winter information. There is a website they maintain all winter long with all the weather updates that are happening, what's happening with school closures, all those-kind-of-things that are available for everyone to use. He provided guidance as to how a family or individual can be prepared. He said the first thing is to have an emergency plan for your person. A person needs to know how do they receive emergency notifications? Do you just wait for your phone to buzz or do you proactively go after that information? How do you communicate with your family, especially in an emergency situation? Are you prepared to? Do you have a plan on how to communicate with your loved ones? A really important thing to do is to create a paper copy of your important phone numbers versus just having them in your phone. A phone book doesn't exist like it used to. If you have no power and you have no cell phone, do you have your contact information? It's important to have a paper copy of that and a paper list of any medications, which is extremely important. Especially if you have a medical emergency, when the ambulance shows up, the first thing they are going to ask for is what medications are you on. He reiterated having that paper handy is really a time saver for them and it'll save your life. The other thing you can do is have an "Emergency Go Bag." In an "Emergency Go Bag, you should have a three-day supply of bottled water, non-perishable food, one-week supply of prescriptions, flashlight, a small first aid kit, personal hygiene items, a blanket or a throw, some warm rugged clothes, things that you may need to survive for some time. If you have a family member with special needs, be sure to include things that will help make that transition easier. Especially, if you have to be sheltered and you have autistic family members that sheltering is really difficult for them to go through. Additionally, you need to consider essential pet care items. He offered a practice exercise for the audience which referred back to the likelihood consequence scenario which are things that people can do in their real life. He reviewed a few practice exercises with the group and ways to rank them to mitigate issues. He

said it might be a need versus a want. You can give it a score, give it a rank, and then start to understand where is it better to put resources because we all have a limited amount of resources. He summarized and said that is who we are and what we do. He explained this was a very brief overview of what emergency management is and why they exist. He asked if there were any questions.

***Mark Braiman** stated (referring to the slides) he was a little surprised to see fire classified as a conflict adversarial hazard, unlike all the other ones; terrorism, civil unrest, cyberattack, active shooter and bomb threat, all those have some intentionality. Some malevolent intentionality associated with it. He said he doesn't associate fire with malevolent intentionality unless it's arson. Therefore, he was wondering about that classification*

Dan Degear said it was a good question. He thought fire could easily be a technological hazard, in its own right. It is definitely an adversarial hazard with arson involved. Most things are accident so most fires are based on accident which is still human involvement. Things don't generally start on fire by themselves. Some things do, but it's generally because you left a battery on a charger too long, unintentionally. Yet, it still took a human action to happen. If you think about a structural failure such as a bridge collapse. It really wasn't a human action, the technology failed. In closing, he reminded individuals to keep themselves safe and to be prepared at home which is the biggest thing. When bad things happen and they do happen, they happen in this community, they happen in every community. Be prepared for what things would look like. He said it sometimes takes a day or two for things to ramp up. He said folks have this mentality that FEMA exists to come save the day. FEMA does not exist for that purpose. FEMA's job essentially is to help pay the bills afterwards, right? We may not see FEMA for weeks before they show up. It's going to happen locally. Your emergency is going to be your personal emergency for a while. FEMA comes in after the fact, sometimes to help pay for things, but not always. FEMA's coming to say that's not the way it works, so the best thing you can do is have some personal preparedness in place.

Supervisor Reger shared a story and invited Dan to expound on it. The CrowdStrike event happened last summer and it was impressive the way the County operations collaborated. He said Madison County was some of the first in the state to identify what the actual issue was and the fix.

Dan Degear said CrowdStrike happened in the middle of the night. He said they picked up on it quickly because the 911 Center is all night long. Obviously, when the computers go down in the 911 Center, it gets people's attention. Fortunately, Madison County has a phenomenal IT support team. They came in during the night to help to try and figure out how to at least get 911 up and running and then start to understand the impact of the event. Large scale. His phone call came around 4:00 a.m. He said the focus was emergency services, get 911 up and running, get the Sheriff's Departments back running, get the ambulances back up and running, make sure the computers are where they need them to be in emergency services and then start looking into what's next. They activated the EOC and that morning he brought in all the county department heads. They had an early morning meeting to talk about each department and what the situation looked like and what they knew. By that time, the IT Department had already begun to figure out the fix which was great. Their job was really to do communications with everybody but also help IT understand who to go to first. They used the Continuity of Operations Plan so they knew they had to focus on the "mission essential functions" inside the Plan. Which mission essential function in each department has to be brought up first? Not everybody is as important as

everybody else and it's hard to tell a department head that your program isn't as important as another department. There's only one department of IT for the whole county. He said their job is based on planning and to work their way down through the whole list. He said they did have one department that he didn't pick up on. The landfill director called him and said the computers were down. The director reminded him they have to do monitoring of the leach aid that goes down the lines. He said all of the sudden you talk about major environmental issues which made the landfill a priority. Therefore, this department changed in the plan hierarchy. He said it was a testament to the IT Department and their ability to identify what the issue was and get the fix out. He said they were one of the counties that was pushing the information out to the statewide saying this is what the solution is. And, that's because the IT team is really, really good. He thought the County opened at 9:15 a.m.

Correspondence: *There was no unshared correspondence.*

Motion by Councilor Race seconded by Councilor Golub to accept the minutes from the February 10, 2025 regular meeting. The motion was unanimously approved.

Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: *There were no comments.*

Motion by Councilor Fallon, seconded by Councilor Race to open the public hearing relative to Local Law B – 2025, entitled "A Local Law to Amend Chapter 165 (“Zoning”) of the Code of the Town of Cazenovia with Respect to the Definitions of “Farm and Farming” and “Farm Operation.”

Public comment:

Sam Woods of 5211 East Lake Road said one of the most contentious issues in our Town, currently is Oweria, and wondered if this impacted them at all?

John Langey, Esq. stated he did not see this law impacting them. He explained in 2006 and 2009, the zoning law in the town really didn't directly address farms and farming. At one point, the town, as the zoning law was redone, comprehensively decided to express the support for farms and smaller farmers throughout the Town of Cazenovia which is often referred to in the prior and current Comprehensive Plan. One of the issues that was clarified with this change was the way in which what qualifies as a farm. Previously, they had seven acres and it was allowed to be multiple parcels, either contiguous or non-contiguous. The non-contiguous caused an issue. The Town recognized it was simpler to make it seven acres contiguous which would allow for more room for a farm to be a farm on the land and not impact surrounding neighbors. He said the other thing that's important to know is that again going back to 2006 and 2009, property owners

in the town have been allowed to harbor animals such as chickens, ducks, turkeys and small animals. There is also a provision that handles larger animals which are typical farm animals. He mentioned there is a quasi-chart that quantifies how many cows or goats a person can have depending on the size of their parcel. The reason behind this chart is you have to have enough room to contain the animals, fence the animals, where it's appropriate, and create a manure management plan for those animals. Generally speaking, any potential impacts from harboring animals will come from noise or waste. The laws the Town has had for a long time do allow for people to keep chickens and goats. We also have recognized that roosters in residential areas are not a great idea. One of the things that was placed in the law, long ago, is that roosters are not allowed. As they examined how much land you might need for a rooster, the part where you can have a smaller piece of land has never been interpreted that way, but a few residents have asked about it. Therefore, the Town is clarifying that you can't have a rooster in the Town unless you're a 7-acre farm or larger or you're in a state certified agricultural district.

Motion by Councilor Golub, seconded by Councilor Johnson to close the public hearing. The motion was unanimously approved.

Court Clerk Kerry Bishal was invited to the table to present the 2024 financials in relation to Town Court Justice D. Christian Fischer's accounting records for review by the Town Board. Judge Fischer accompanied Ms. Bishal.

Judge Fischer stated Kerry provided their normal annual report which is quite simple. It's a form that they fill-out, but that's what the State requires them to do. They've had nothing significant, court-wise, over the past year, which is probably a good thing.

Kerry Bishal said they have filed several judgments and are starting to collect on them.

Judge Fischer said the law has changed about traffic matters. If you didn't pay your fine, the Court used to be able to suspend a license which is no longer the case. He stated the only way the courts can attempt to collect fines for the town is to file a civil judgment with the County Clerk. He explained if a person goes to buy a house, a judgment will appear. It doesn't ensure that they will be paid the fine, but it at least allows an opportunity for more collection than they otherwise would have. He was unsure how 2024 fines and fees compared to other years. The traffic diversion program in the District Attorney's Office has significantly modified that and they are not allowed to request where they are from the town or village as to payments from the program. He thought the Town probably had a better grasp on how the fees have been paid out. He said it has had a large impact throughout the County. There are benefits for the District Attorney's Office, benefits for the courts, to the degree that it reduces the court calendar on any given day. He said the downside is that a lot of the fines that would have otherwise gone to the town no longer do. He stated the court is never meant to be a profit generating source anyways from the town, but it's the reality of the situation. He said one highlight and actually feeds into the next item on the agenda is the state issues grants every year to courts for a variety of projects. He said his court clerk, Kerry, did a fantastic job last fall putting together a joint village and town application for a JCAP Grant. He said they were informed on Friday they had been awarded not everything, but a large portion of what they requested. A couple things weren't covered, but Judge Palmer is asking the Town to cover. He said his court is asking the village to cover a little to improve safety and lighting at the facilities.

The Town Clerk said she would circulate the report to the Town Board via e-mail.

Judge Fischer mentioned they still have a little bit of history of problems that they are trying to work out with Judge Moore's account. It's still unresolved and they need to figure out what to do with the funds. He said there's no place to apply it to, it's not bail, it's not fines. He said it is still on the to-do list, but not a priority.

John Langey, Esq. addressed the people in the audience and said Dan Degear did a nice job talking about all the things his department does that nobody knows about. He said this court, the town justice and staff, they do a lot of things that nobody really thinks about or knows about beyond the criminal matters, which are super difficult to deal with at many different levels. There are the emotions that the court has to deal with and making sure the bad guys are taken care of. However, they also take care of civil matters and some of the enforcement of the town's codes which aren't easy things to deal with. He said this Court has tremendous patience and is incredibly professional and it's much appreciated. He reiterated, it's just another aspect of what they do that most people don't know about.

Judge Fischer said as you can imagine, getting a traffic ticket is one thing. However, being charged with a crime or an eviction is different and evictions are up. Small claims and town code matters are other types of cases they hear. They had a rather difficult one last year that had to go to a hearing. They actually have a jury trial coming up in Town Court in two weeks.

Kerry Bishal said there are not too many jury trials. The last jury trial they had was in the village a couple years ago.

John Langey inquired what will a jury trial be in front of your court?

Judge Fischer said it's only going to be a criminal matter, everybody may not know, but there are multiple levels of crimes. Obviously, the highest is the felony. The felony is punishable by more than a year in jail. The misdemeanor level, which is a potential jail time of up to one year or a violation. A violation is basically a traffic ticket. He circled back to John Langey's question and said it has to be above a violation-level offense to have a jury trial. So, it has to be a misdemeanor-level crime.

Kerry Bishal said they can request a jury trial on some of the civil matters but the person has to pay for the associated fees.

Judge Fischer commented they have never had one of those.

Judge Fischer responded to a question and said he has been a judge going on nine years, but only elected once. He said his predecessor had some issues with his health. He explained he has been a village and town judge, acting judge, for a number of years.

Councilor Fallon asked if he had any middle of the night arraignments?

Judge Fischer said they don't have that anymore. One upside of COVID is that once it hit, the courts had to figure out how to handle arraignments and everything? The court immediately transitioned to virtual arraignments. Before COVID, arraignments could be at any time, often in the middle of the night, and they would go down to the courthouse. Once COVID hit, they immediately switched to virtual arraignments at any time of the day. He said the first two or three weeks, he handled all the arraignments in Madison County. He said there were more police at his house at all times of the day. Then, the courts got virtual arraignments worked out. Going

on three years, they have used centralized arraignments. Therefore, arraignments are 8:30 am and 8:30 pm at the jail, no more middle the night. He said it is very rare that the police will call with an emergency search warrant or emergency of some type.

Kerry Bishal said if an individual is picked up in between those hours, they hold them at the jail until the next arraignment session.

Judge Fischer said this was one upside of COVID. Interestingly enough, not all counties in the state use centralized arraignments which is just kind of mind-boggling.

Judge Fischer said the town has always been very supportive and they are very thankful. He mentioned for about a year ago, the Chief Administrative Judge of New York State appointed him to the New York State Advisory Committee on Judicial Ethics. He is one of 26 judges in the State. There are two groups, one group let’s all the judges in the state know what they’re allowed to do and not allowed to do. And then there’s a second group, that of course, where judges go if they get in trouble. But kudos, to a small town in Madison County whose judge was picked to be on the State Committee. He thought it was good because the majority of the other judges are Supreme Court judges and Appellate Division judges, many, many from New York City. Therefore, it was a good thing that there is Madison County, an upstate New York representative on this committee.

Kerry Bishal said in her opinion, they couldn't have picked anybody better.

Judge Fischer said thank you.

**Resolution No. 45 presented by Councilor Race, seconded by Councilor Golub
COURT CLERK KERRY BISHAL’S ACCOUNTING RECORDS AUDIT**

Relative to the Town Board's audit of Town Justice D. Christian Fischer’s accounting records at the March 10, 2025 regular meeting, all appear to be accurate and in good order.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 45 adopted.

Resolution No. 46 presented by Councilor Race, seconded by Councilor Fallon

**AUTHORIZE PROCUREMENT OF A DESK
FOR TOWN JUSTICE PALMER’S COURT CLERK**

To authorize the purchase of a U-Line Metro L-Desk with Adjustable Height Return, 60”x 72” for use by Court Clerk Shea Palmer. Said desk will be located at the Village Municipal Building, 90 Albany Street, Cazenovia, New York which is the site of the courtroom facilities and the corresponding office space as part of the Shared Space Inter-municipal Agreement. The total expenditure shall not exceed One Thousand One Hundred Eighty-five and 00/100 Dollars (\$ 1,185.00).

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 46 adopted.

Supervisor Reger read the purpose and intent of Proposed Local Law C-2025. Cazenovia Lake has long been considered a primary asset to the Town and the Village of Cazenovia for recreational opportunities, land valuation support, environmental quality and as an aesthetic resource for the Town of Cazenovia, the Village of Cazenovia, Madison County and surrounding communities. In 2009 the Town undertook a review of the quality of the waters of Cazenovia Lake and sought to address invasive species which were threatening the Lake and those using the Lake’s waters. As such, an Environmental Impact Statement was drafted and accepted by the Town to provide guidance relative to addressing the effects of development and invasive species, including Myriophyllum spicatum (Eurasian watermilfoil). More recently the Town has studied and considered the impacts of Hydrocharis morsus-ranae (European frog-bit) and Nitellopsis obtusa (starry stonewort). Furthermore, the Town has adopted regulations relative to the use of pesticides and other chemical treatments on the lands adjacent to the Lake. Beyond this, numerous Local Laws and Ordinances have been adopted by the Town and the Village, including the designation of the first 20 feet of Cazenovia Lake as a “Critical Environmental Area” (hereafter “CEA”), as recognized by the New York State Department of Environmental Conservation. From these studies and actions the Town and its reviewing Boards have attempted to take into consideration the impacts of development and land uses occurring on, in and adjacent to the Lake and its contributing waters. Recently the Town has recognized a proliferation of the use of motorized watercraft upon and along the waters of Cazenovia Lake at a level which has created concerns regarding public health and safety to those using the Lake, as well as the landowners adjacent to the Lake shore. The purpose of this Law is to maintain a safe recreational environment along the shorelines and within the waters of Cazenovia Lake to the fullest extent permitted by law. It is a further purpose of this law to regulate shoreline activities with respect to certain watercraft in or on the waters of Cazenovia Lake in order to protect the public health, safety and welfare of those using the Lake, as well as the residents of the Town of Cazenovia, and to provide for reasonable public access and recreational use of Cazenovia Lake without overcrowding, congestion or safety hazards. This Law will further serve the purpose to fairly allocate the use of the Lake’s shoreline for docking, mooring, birthing and anchoring of watercraft and attempt to minimize conflicts among neighboring property owners who use their shoreline to boat and for other access to the waters of Cazenovia Lake. It has also been determined by the Town Board that to effectively protect Cazenovia Lake from invasive species it is necessary to require the introduction of certain watercraft through designated launching points, rather than through unsupervised and uncontrolled access launching into the Lake without inspections for invasive species. The success of the Town’s and Village’s efforts to regulate the impacts of invasive species has a direct impact on the land values of properties in the Town and the ability of the Lake to support recreational opportunities for all residents of the Town, as well

as landowners along the Lake shores. All trailers and trailered vessels are required to obtain a launch sticker and be launched at either the Village launch or Willow Bank Yacht Club. It is the further intent of this Law to prohibit the commercial leasing of dock space and the commercial mooring of boats for monetary gain on any property adjacent to Cazenovia Lake outside of the Village of Cazenovia, unless otherwise established within these regulations and to limit the number of certain motorized watercraft on the waters of Cazenovia Lake. This Law will further benefit Cazenovia Lake by directing certain launch points for watercraft through controlled areas in the Village and Town. This Law is not intended to restrict or regulate the use and/or placement of watercraft or the placement and operation of docks used by the State of New York, Madison County or any municipality for public purposes. Therefore, the Town Board of the Town of Cazenovia finds that amending its current Code, with respect to regulating the docking, mooring and launching of watercraft on and in Cazenovia Lake, will assist in meeting the above noted needs and is therefore reasonable and appropriate.

John Langey said in the proposed resolution to set the public hearing there is a review of the environmental impact of the proposed local law. He walked the Board through the Full Environmental Assessment Form. He reminded the Board to consider, will this be a negative environmental impact if the law is adopted.

Resolution No. 47 presented by Councilor Race, seconded by Councilor Fallon

LOCAL LAW NO. C OF 2025

(“A Local Law to Amend the Code of the Town of Cazenovia with Respect to Regulating the Docking, Mooring and Launching of Certain Restricted Watercraft on and in Cazenovia Lake”)

WHEREAS, to introduce proposed Local Law No. C-2025, titled “A Local Law to Amend the Code of the Town of Cazenovia with Respect to Regulating the Docking, Mooring and Launching of Certain Restricted Watercraft on and in Cazenovia Lake;”

WHEREAS, proposed Local Law No. C-2025 has been introduced and will be considered for enactment pursuant to the provisions of the New York State Municipal Home Rule Law and New York State Town Law, as well as Navigation Law §46-a(2); and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether the action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Cazenovia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption to said Local Law is a Type I Action for purposes of environmental review under SEQR; and

WHEREAS, the Town Board has determined that a Full Environmental Assessment Form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED that the enactment of proposed Local Law No. C-2025 is a Type I action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED that after a careful review of Part 2I of the Full Environmental Assessment Form submitted in this matter, the Town Board has determined this action shall have no adverse impact on the environment; that accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED that the reasons supporting the foregoing Negative Declaration are as follows:

1. The proposed adoption of regulations of restricted watercraft on Cazenovia Lake is designed to provide needed protections for the quality of the Lake waters and the desire to control excessive motorized boat traffic in order to protect users of the Lake, while balancing the rights of property owners to enjoy their property and use of the Lake in a reasonable manner;

2. The proposed legislation will have no impact on and will not involve any construction or physical alteration of any land surface of any particular proposed site. However, each application for approval for a Special Use Permit will be reviewed on its own merits;

3. There will be no impacts on geological features, surface water, groundwater, potential flooding and air impacts;

4. There are no anticipated impacts on plants and animals. As noted in each instance, the Town may consider any application on its own merits and attach any reasonable conditions as deemed necessary under the circumstances;

5. It is anticipated that there will be a positive impact to Cazenovia Lake as the proliferation of boats will be controlled in a reasonable fashion;

6. There are no anticipated negative environmental impacts relative to aesthetic resources, historic or archeological resources, nor any negative impacts on open space and recreation;

7. The Town is cognizant that the area adjacent to Cazenovia Lake (an important water body) has been previously designated a Critical Environmental Area;

8. There are no anticipated impacts on transportation, energy or noise;

9. There are no anticipated impacts on human health, community plans or community character. Rather, the proposed Local Law will ensure protection to the Town's most important natural resource, Cazenovia Lake;

10. The proposed regulations will require a Special Use Permit to be granted by the Town's Zoning Board of Appeals for such uses involving more than three restricted watercraft;

11. The granting of a Special Use Permit will provide for an opportunity to attach reasonable and necessary conditions to address any potential negative impacts of such uses; and it is further

RESOLVED AND DETERMINED that this Board adopts the Negative Declaration incorporated herein and instructs counsel to make the required filing and publication of same; and it is further

RESOLVED that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. C-2025 at the Town Hall located at 7 Albany Street, Cazenovia, New York on April 14, 2025 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 47 adopted.

Resolution No. 48 presented by Councilor Golub, seconded by Councilor Fallon

**A RESOLUTION TO HOLD A PUBLIC HEARING
ON THE SUBJECT OF FAIR HOUSING AND AUTHORIZING
THE DESIGNATION OF APRIL AS
“FAIR HOUSING MONTH” IN THE TOWN OF CAZENOVIA**

WHEREAS, Fair Housing Month is celebrated each April across the United States in recognition of the Fair Housing Act, which was enacted and subsequently amended to provide protections against discriminatory housing and mortgage lending practices; and

WHEREAS, the Town Board wishes to reaffirm and support the right of all persons, regardless of race, color, religion, sex, ancestry, national origin, handicap, familial status, sexual orientation or gender identity to enjoy fair and equal access to housing within the Town; and

WHEREAS, the Town Board recognizes that illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all persons within the Town; and

WHEREAS, the Town Board recognizes that stable, integrated, and balanced residential patterns are threatened by discriminatory housing practices that result in segregation of residents and opportunities within the Town; and

WHEREAS, the Town has shown its own commitment to eliminating housing discrimination and maintaining a diverse, inclusive community through development and enforcement of its own local Fair Housing Law; and

WHEREAS, in 2016, the Town Board amended and updated its existing Fair Housing Law protecting the right of fair housing to all residents in the Town.

WHEREAS, the Town of Cazenovia is committed to educating the public about the right to fair housing.

WHEREAS, the Town Board requests public feedback from the community on how to protect the right to fair and equal access to housing within the Town; and

NOW, THEREFORE, it is

RESOLVED that the Town of Cazenovia Town Board hereby:

1. will hold a public hearing on the subject of fair housing on April 14, 2025 at 7:30 p.m. at the Cazenovia Town Offices, 7 Albany Street, Cazenovia, New York and that notice of the time and place of such hearing describing in general terms the purpose of such hearing shall be published in accordance with Town Law; and

- 2. Designates April as “Fair Housing Month” in the Town of Cazenovia; and
- 3. Reaffirms its commitment to the principles guaranteed in the Federal Fair Housing Act and its own Fair Housing Law, Chapter 86 of the Code of the Town of Cazenovia; and Town Board Meeting Minutes - March 13, 2017-26; and
- 4. Reaffirms its commitment to promoting public awareness of the laws and remedies available to combat discriminatory housing practices.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 48 adopted.

**Resolution #30-2025 was tabled at the February 10, 2025 and was considered for adoption under Resolution #49, as referenced below.*

Councilor Race said they’ve had a lengthy evaluation, interviews and discussion and feel they have come to a good conclusion. He said he feels comfortable with the firm, the price and the proposal that was presented.

Resolution No. ~~30~~ 49 presented by Councilor Race, seconded by Councilor Golub

AWARDING THE ENGAGEMENT FOR ENGINEERING SERVICES (REQUEST FOR PROPOSALS) RELATED TO THE TOWN OF CAZENOVIA WATER POLLUTION CONTROL FACILITY (WPCF) CLARIFIER AND DISINFECTION PROJECT

WHEREAS, the Town of Cazenovia Town Board had previously been advised by the Operator of the Town’s Water Pollution Control Facility of the need for engineering services from qualified individuals for the disinfection, evaluation, design and construction management relative to the Town’s Water Pollution Control Facility located on Route 13 North, Cazenovia, New York and to be known as the “Cazenovia WPCF Clarifier and Disinfection Project”; and

WHEREAS, such services would be professional in nature such that they are exempt from public bidding requirements as set forth in General Municipal Law Section 103; and

WHEREAS, the Water Pollution Control Facility Operator had previously prepared for the Town Board’s review and consideration a written Request for Proposals (“RFP”) document for distribution to professionals with experience in such services; and

WHEREAS, thereafter on October 7, 2024 the Town Board duly authorized the Town to solicit for proposals from competent engineering firms, consistent with the written Request for Proposals document (“Cazenovia WPCF Clarifier and Disinfection Project”), subject to final review of the Town’s Water Pollution Control Facility Operator and the Town’s legal counsel; and

WHEREAS, in response to such solicitation the Town of Cazenovia received multiple proposals from qualified individuals; and

WHEREAS, the Town of Cazenovia, along with its Water Pollution Control Facility Operator and the Town of Cazenovia Sewer Advisory Committee, duly reviewed and evaluated in detail each proposal; and

WHEREAS, the Town of Cazenovia Town Board desires to award the Cazenovia WPCF Clarifier and Disinfection Project to a qualified entity best suited for the project.

NOW, THEREFORE, BE IT

RESOLVED that the Town of Cazenovia Town Board does hereby awards the project, as described herein and the Request for Proposals, to the firm of MRB Group, Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York 14620 at the proposed price contained therein (not to exceed \$607,000.00); and it is further

RESOLVED that the Town of Cazenovia Supervisor is hereby authorized to execute the necessary documentation to effectuate the resolution as above described, including a contract for engineering services with MRB Group, subject to review and approval by the Town’s legal counsel.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 49 adopted.

Resolution No. 50 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE AGREEMENT FOR THE 2025 RAKE TOSS SURVEY FOR CAZENOVIA LAKE

To authorize the Town Supervisor to execute an agreement with Upstate Freshwater Institute to survey Cazenovia Lake in September and October 2025 for aquatic plant species presence and abundance by the rake-toss method at pre-determined sample locations selected using a 2008 survey performed by Allied Biological, Inc. and to provide a written report with electronic backup that documents plant species presence, identification to at least genus but generally plant species, abundance at the pre-determined GPS sample locations and contract the results to previous plant surveys conducted by Allied Biological, Inc., Racine-Johnson Aquatic Ecologists and Upstate Freshwater Institute. The report will be provided in a format similar to prior annual written reports of survey results to the Town of Cazenovia. The report will be provided no later than October 29 2025. The cost for survey and reporting will be invoiced to the Town of Cazenovia in an amount not to exceed Sixteen Thousand Eight Hundred and 00/100 Dollars (\$ 16,800.00.)

**AGREEMENT
BETWEEN THE TOWN OF CAZENOVIA
AND
UPSTATE FRESHWATER INSTITUTE**

This agreement is entered into as of the last date on the signature page hereof, by and between the Town of Cazenovia located at 7 Albany Street, Cazenovia, NY 13035 and the Upstate Freshwater Institute (UFI), located at 224 Midler Park Drive, Syracuse, NY 13206.

The parties mutually agree to the following terms:

ARTICLE 1. STATEMENT OF WORK

UFI will use its best efforts to perform a macrophyte survey of Cazenovia Lake as described in the statement of work, and shall furnish all necessary labor, materials and facilities to carry out the specified objectives outlined in the work plan (Exhibit A).

ARTICLE 2. PERIOD OF PERFORMANCE

The period of performance for this Agreement shall be from the date upon this fully executed Agreement (beginning date) through December 31, 2025 (termination date), unless amended by written mutual agreement. Expenditures prior to the beginning date or subsequent to the termination date are unallowable.

ARTICLE 3. PAYMENT

The total cost of the work to be performed under this Agreement is **\$16,800**. The Town of Cazenovia shall not be obligated to reimburse nor shall UFI be obligated to incur any expenditure in excess of this limitation.

UFI shall submit detailed quarterly invoices on vouchers approved by the Town of Cazenovia. A UFI representative shall certify on the invoice that the request for payment is true and correct to the best of their knowledge and that all expenditures reported have been made in accordance with the work plan and this agreement. The invoices shall reference a contract or purchase order number and be sent to:

Town of Cazenovia
Town Clerk's Office
7 Albany Street
Cazenovia, NY 13035

The Town of Cazenovia shall pay all invoices within 45 days of receipt. The final billing, clearly marked as FINAL, shall be submitted no later than 60 days after the end of the period of performance as indicated in Article 2. In no event shall the final billing exceed the Agreement amount.

ARTICLE 4. GENERAL PROVISIONS

A Federal W-9 must be completed and returned with the signed Agreement. The W-9 must be received prior to the issuance of a contract/purchase order number.

ARTICLE 5. HOLD HARMLESS

To the extent allowable by NYS Law, each party hereby assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of that party and the officers, employees and agents thereof.

ARTICLE 6. EQUIPMENT

No purchase of new equipment shall be made using funds from this agreement.

ARTICLE 7. DISPUTES

Except as otherwise provided for in this Agreement, any dispute not disposed of by mutual consent shall be decided by procedures jointly agreed upon by both parties.

ARTICLE 8. ALLOWABLE COSTS

For the performance of the work herein, the Town of Cazenovia agrees to pay UFI the cost thereof determined to be allowable in accordance with the terms of this Agreement, but in no event a sum greater than the amount of the grant.

ARTICLE 9. TERMINATION

Either party may terminate this Agreement without cause by providing thirty (30) days prior written notice to the other party. Upon termination notice, UFI will make no further commitments under this Agreement and will take all reasonable actions to cancel outstanding obligations. UFI will furnish all necessary reports of research completed or in progress through the date of termination.

ARTICLE 10. PERSONNEL

The following individual will be responsible for all aspects of the proposed work to be provided by UFI:

Andrew S. Brainard, Ph.D. Substitutions for this individual or substantial reduction in any of the level of effort will not be made without prior written approval of the Town of Cazenovia.

ARTICLE 11. PUBLICATIONS

UFI is free to publish reports or results of the research being performed under this Agreement. Thirty (30) days prior to such publication UFI will submit to the Town of Cazenovia, a copy of the proposed publication. Publications based upon results of research supported directly or indirectly by this award should include the following acknowledgement: *“This [paper/report/video] was prepared by the Upstate Freshwater Institute under a grant funded by the Town of Cazenovia. The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of the Town of Cazenovia.”*

ARTICLE 12. PUBLICITY

Neither the Town of Cazenovia nor UFI will use the name of the other expressly or by implication, in any news, publicity release, or other promotional fashion without the express written approval of the other.

ARTICLE 13. REPORTS

UFI shall prepare a report summarizing the 2025 Cazenovia Lake macrophyte survey that is similar in scope to that prepared for the Town by UFI in 2022, 2023, 2024 and previously by Racine-Johnson Aquatic Ecologists. The report will be submitted to the Town by **October 29, 2025**.

ARTICLE 14. LIABILITY AND INSURANCE

UFI agrees that it shall maintain appropriate levels of insurance as required by law or in an amount of at least one million dollars (\$1,000,000) and name the Town of Cazenovia as an additional insured. UFI shall supply the Town with a copy of its insurance prior to any work commencing. The Town of Cazenovia shall be given notice of any termination during the term of this agreement should insurance be cancelled for any reason. UFI also agrees that it has entered into this Agreement and will discharge its obligations, duties and undertakings and work pursuant thereto, whether requiring professional judgement or otherwise, as an independent agent without imputing liability on the part of the Town of Cazenovia for the acts of UFI and its employees.

ARTICLE 15. ASSURANCES

By signing this Agreement, UFI certifies that:

- It is not delinquent on the repayment of any Federal debt
- It is presently not disbarred, suspended, proposed for debarment, declared ineligible, nor voluntarily excluded from covered transactions by any Federal department or agency in accordance with Executive Order 12549 (34 CRP Part 85, Section 85.510)
- It is in compliance with the Drug-Free Workplace Act of 1988 (34 CFR Part 85, Subpart F)
- It is in compliance with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) regarding restrictions on lobbying
- Funds expended under this award will comply with applicable Federal cost principles

ARTICLE 16. EQUAL OPPORTUNITY

During the performance of the work under this Agreement, UFI shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, handicap, special disability or special Vietnam era status. All Equal Employment Opportunity provisions set forth in Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented by 41 CRF Part 60 are hereby incorporated by reference into this Agreement.

ARTICLE 17. RECORDS

All records and reports that relate to this Agreement shall be retained by UFI for three (3) years from the date of final payment and will be made available during that period for inspection by representatives of the Town of Cazenovia, its independent auditors, or the Federal Government during normal business hours.

Agreed to by:

UPSTATE FRESHWATER INSTITUTE

TOWN OF CAZENOVIA

Signature

Signature

Andrew S. Brainard, Ph.D.
Typed/Printed Name and Title

Kyle M. Reger, Town Supervisor
Typed/Printed Name and Title

Date: 2/25/2025

Date: _____

EXHIBIT A: Work Plan for 2025 Cazenovia Lake Macrophyte Survey

Background

The macrophyte community of Cazenovia Lake has been surveyed annually since 2009 by Racine-Johnson Aquatic Ecologists or UFI to evaluate changes in response to herbicide treatments and mechanical harvesting to control the abundance of Eurasian watermilfoil. The herbicide triclopyr (Renovate®) was applied in 2009, 2010, 2012, 2014, 2017 and 2019. In 2021 and 2024, the lake was treated with the herbicide florypyrauxifen-benzyl (ProcellaCOR®). Herbicide treatments since 2009 have successfully reduced the standing crop of Eurasian watermilfoil; the ProcellaCOR® treatments in 2021 and 2024 were especially effective. Results of the annual macrophyte surveys are used to track effectiveness of the lake management program, determine priority areas for subsequent herbicide treatment, and document that the native plant community remains intact.

Macrophyte Survey

Upstate Freshwater Institute (UFI) will perform the macrophyte survey of Cazenovia Lake in 2025, using the same sampling protocols and locations that have been sampled annually by Racine-Johnson Aquatic Ecologists and UFI since 2009. Specifically, UFI will conduct duplicate tosses with a dual-headed rake attached to 50 feet of nylon rope at 304 sites located around the perimeter of the lake and record presence and abundance of aquatic plant species. Sites will be located using GPS and the coordinates published in previous annual reports. Overall and species-specific abundance will be recorded for each sampling location. These data will be entered into an Excel spreadsheet and provided to the Town of Cazenovia. The abundance estimates from each of the two rake-tosses will be averaged to produce a mean value for each location. The survey will be conducted within the August to early September timeframe to ensure the results are comparable to earlier surveys.

Report

The results of the 2025 macrophyte survey will be summarized in a report similar in content to those prepared previously by Racine-Johnson Aquatic Ecologists and UFI. The report, which will be submitted to the Town of Cazenovia by October 29, 2025, will provide the Town with important information to guide management of Cazenovia Lake in 2026.

Roll call:	
Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 50 adopted.

Resolution No. 51 presented by Councilor Fallon, seconded by Councilor Golub

**AUTHORIZING THE UTILIZATION OF ARCHITECTURAL SERVICES
BY THOMAS R. PRATT ARCHITECT, PC**

To authorize the engagement of Thomas R. Pratt Architect, PC for professional architectural services on an as-needed basis for special projects and assignments at a rate not to exceed \$100.00 per hour.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 51 adopted.

Resolution No. 52 presented by Councilor Johnson, seconded by Councilor Fallon

**AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A
SCANNED IMAGE INDEXING AND PROCESSING SERVICES PROPOSAL
FROM ICC-CDG, INC. (FORMERLY GENERAL CODE)**

To authorize the Town Supervisor of the Town of Cazenovia to execute a Scanned Image Indexing and Processing Services Proposal from ICC-CDS, Inc. (*formerly General Code*). ICC-CDS, Inc. will receive the electronic documents from the scanning vendor and upload them to the Cloud for importing into the Town’s Repository. Said services are outlined in the proposal dated November 25, 2024 in an amount not to exceed Seven Hundred and 00/100 Dollars (\$ 700.00).

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 52 adopted.

Resolution No. 53 presented by Councilor Race, seconded by Councilor Johnson

AUTHORIZING THE SUPERVISOR OF THE TOWN OF CAZENOVIA TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH MADISON COUNTY FOR COMPUTER NETWORKING, INFORMATION TECHNOLOGY CONSULTING AND SERVICES

WHEREAS, the Town of Cazenovia has utilized the services of the Madison County Information Technology (IT) Department since 2017; and

WHEREAS, the Town has been presented with a new Inter-municipal Agreement from Madison County; and

WHEREAS, Inter-municipal Agreements are authorized pursuant to General Municipal Law Section 119 (o); and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cazenovia Town Supervisor be, and hereby is, authorized to execute the Inter-municipal Agreement for Information Technology services. Said Agreement is on file in the Office of the Town Clerk.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 53 adopted.

Resolution No. 54 presented by Councilor Race, seconded by Councilor Fallon

2025 CAZENOVIA HILLBENDER

To approve the use of Rathbun Road, Ten Eyck Avenue and Ridge Road on Saturday, **May 10, 2025** commencing at 9:00 a.m. for a 19-mile and a 38-mile bike race. It is understood that the Madison County Sheriff’s Department or New York State Police will be utilized for traffic control and that CAVAC will be on-site.

This approval is contingent upon receipt of a Certificate of Liability Insurance including the endorsement, naming the Town of Cazenovia as an additional insured with coverage in the amount of One Million Dollars. Coverage must be maintained throughout the date of the event. The Certificate of Liability Insurance shall be filed with the Town Clerk no later than Friday, May 2, 2025.

Further, it shall be understood Ten Eyck Avenue, Rathbun and Ridge Roads cannot be closed to local traffic and no paint products can be applied to the roads.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 54 adopted.

Resolution No. 55 presented by Councilor Johnson, seconded by Councilor Fallon

**NEW WOODSTOCK WOMEN’S SOFTBALL LEAGUE
USE OF NEW WOODSTOCK BALL FIELD**

To approve the use of the New Woodstock Ball Field by the New Woodstock Women’s Softball League from May 1, 2025 through September 1, 2025.

This approval is contingent upon the submission of a one million dollar liability insurance certificate to the Town Clerk prior to any use of the field. The certificate must name the Town of Cazenovia as the certificate holder and note the activities and state the time period of coverage. The liability insurance must be continuously maintained throughout the 2025 season.

Completed “player waiver” forms with original signatures must be signed by all players, coaches, and participants in any capacity, and must be submitted to the Town Clerk’s Office before the start of the season or prior to any use of the field, whichever date comes first.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 55 adopted.

Resolution No. 56 presented by Councilor Race, seconded by Councilor Golub

**RE-AUTHORIZE THE APPOINTMENT OF WILLIAM CARR
AS A MEMBER OF THE SEWER ADVISORY COMMITTEE**

To re-authorize the appointment of William Carr as a Member of the Town of Cazenovia Sewer Advisory Committee for a term ending December 31, 2025.

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 56 adopted.

Resolution No. 57 presented by Councilor Race, seconded by Councilor Golub

**AUTHORIZE CREDITS TO USER’S ACCOUNTS OF THE
WATER POLLUTION CONTROL FACILITY**

To authorize the Sewer Billing Clerk to issue credits for the amounts shown to the following accounts of the Water Pollution Facility:

- **Fine, Martin & Janet**
Service ID: 9054 **\$ 177.35 Credit**
- **Johnson, Maurice**
Service ID: 2950 **\$ 40.51 Credit**

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 57 adopted.

Resolution No. 58 presented by Councilor Johnson, seconded by Councilor Fallon to approve the following 2025 budget transfer:

(Authority NYS Town Law section 112 “The town board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof. Moneys therefor may be provided from the unexpended balance of an appropriation, from the appropriation for contingencies, from unappropriated unreserved fund balance or unanticipated revenues within a fund or by borrowing pursuant to the local finance law.”).

Mt. Pleasant Water District (SW2)

To create budget for Mt. Pleasant Water District pumphouse addition siding, framing and materials provided by Mark Hudson Construction for Phase 2 of building.

To: SW2 8320.2.000 Source Power Pump EQ

\$6,800.00

From: SW2 8330.2.000 Purification EQ

(6,800.00)

Roll call:

Councilor Race	Yes
Councilor Golub	Yes
Councilor Johnson	Yes
Councilor Fallon	Yes
Supervisor Reger	Yes

Supervisor Reger declared Resolution No. 58 adopted.

Attorney's Report: *John Langey, Esq. reported the farm definition law and the boating and docking law were introduced this evening. The Wind Committee had a productive meeting Saturday morning and they are getting very close to presenting the information. The guidelines, themselves, are very close to being complete. He thought there would be one more meeting and the guidelines would be set, parallel to that, he has been working on a draft actual law that will implement the guideline requirements. He mentioned the notices that a lot of people have been seeing in the mail regarding the Hoffman Falls Wind Project. He said there is going to be a lot of activity on that front moving forward. His Office has been involved in that review, on behalf of some of the towns that are directly impacted and are being proposed to host some of those very large wind turbines. He said there is a handful of other additional local laws that will be introduced in the coming months.*

Councilor Race (Highway Department, South Cemetery, Water Pollution Control Facility, Water Districts): *Reported he is hoping the weather has broke which will slow down the winter activities. They had a conversation with some of the residents the other night from the Rathbun Road and Stanley Road area to discuss the closure and seasonal designation of Stanley Road hill which he thought went well. The Mt. Pleasant Water District upgrades are very close to being finalized and they are doing the final tests and hookups. The tanks are three quarters full and the final installation of some of the bag filters and miscellaneous things are being completed today. He thought it should be totally operational very soon.*

Councilor Golub (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, United Climate Action Network (UCAN), Future of the Town Office, Anti-racism Coalition): *First, he wanted to thank Dave Miller and the CLA for their help with the boat law because it has been a long time coming. He thought it was a very comprehensive law and additionally thanked Supervisor Reger and John Langey, Esq. He mentioned he worked with UCAN and Earth Day is coming up April 27th and they are in the planning stages for that day. He said he will have more information next month. He said in regards to the Anti Racism Coalition, the group is trying to build on the commemoration for the 1850 Fugitive Slave Law.*

Councilor Johnson (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Future of the Town Office, Anti-racism Coalition, Community Outreach): *Reported she had a meeting last week with the Youth Recreation Director to see what kinds of things the town can take on. Therefore, there are ongoing discussions in regards to youth recreation. She said the survey was in last week’s Republican for the recreation study that is getting circulated. She did a final review as well as some of the other steering committee members looked at the questions that are going to be asked to the different organizations in an effort to gather more information on what recreational opportunities we currently have and what people would like to see. She acknowledged it is just the beginning stages of that study. She said she was unable to attend the CAZLIFE meeting last week, so she has nothing to report on that front. The CACDA meeting will be later in the month.*

Councilor Fallon (Planning & Zoning, CACC, Shared Services, Renewable Energy, New York State Police): *Echoed John Langey’s comments on the Wind Committee meeting.*

Councilor Golub commented on the Wind Law and thought Cazenovia was ahead of the curve. He said many communities used our Town’s solar law as a template and he thinks the same will occur with the wind law.

Councilor Fallon commented that Anne Ferguson is an unbelievable work horse and detail-oriented. She said John Langey, obviously, has been instrumental in the law, as well.

Supervisor's Report: *Supervisor Reger reported he would be brief because basically he’s been involved in everything that’s on the agenda. He thanked each one of his fellow councilors, the attorney, highway superintendent and town clerk for all of their amount of time and for all of the phone calls. He mentioned there will be interviews for two vacancies on the Planning Board.*

(Office Hours): *Sunday, March 23, 2025 11-2 at the Town Office.*

He thanked Bryan Smith, Highway Superintendent, and his team, especially Chris Sgouris, for the work at Mt. Pleasant. He said it has been extraordinary, a lot of hustle and planning with all the different entities that have worked together. He also thanked the town clerk for the daily engagements. He echoed Councilor Golub’s comments and thanked the Board for considering and walking through the launch law because of invasive species in the Lake.

Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2:

Dave Miller said he wanted to repeat what Jimmy said and thanked the Board for considering the “launch law.” He said there has been a lot of concern regarding invasive species in the Lake.

Councilor Race wondered if the CLA would help mitigate the complaints with requiring everyone to go through the launch.

Dave Miller said he will do everything he can to help because it is for the best.

John Flannery said he recognizes he does not know enough about the town. He said he feels he is at the age that he has enough experience “under my belt” to do things. He wanted to offer his services to wherever the Town Board sees fit.

The Town Board appreciated his willingness to volunteer.

Councilor Race explained the various boards under the Town of Cazenovia purview and commended him for his offer.

NOTE FOR THE RECORD REGARDING THE GOTHIC COTTAGE - Supervisor Reger indicated there is a charge on the bills list from Mark Hudson Construction. Mr. Hudson came to the Town Office on two different occasions in February. Due to the excessive ice on the Gothic Cottage, there was a leak at the exterior wall in the kitchen area. Then, he was called again approximately a week later because another leak was detected in the Town Clerk’s Office at the northern exterior wall. Both times he was very responsive and removed the accumulated snow and excess ice which stopped the leaks immediately. Some of the ice pieces that were removed were very sizeable so it was a good thing to get the unnecessary weight off the building.

Supervisor Reger said he will be establishing a meeting to review the annual maintenance schedule.

The Town will be updating the existing Conditions Report in preparation of the Gothic Cottage Stabilization Project grant application that will be submitted to the New York State Parks, Recreation and Historic Preservation – Environmental Protection Fund granting authorities.

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Race, seconded by Councilor Golub to approve payment of the bills in the amount of \$ 201,110.56. The motion was unanimously approved.

Motion by Councilor Fallon, seconded by Councilor Johnson to adjourn this meeting. The motion was unanimously approved.

At 9:03 p.m., Supervisor Reger declared this meeting adjourned.

Signed: *Connie J. Sunderman*
 Connie J. Sunderman, Town Clerk