

**TOWN BOARD**

**REGULAR MEETING**

**MONDAY**

**August 11, 2025**

**Supervisor Reger opened the meeting at 7:30 p.m. with all Councilors present.**

**Pledge of Allegiance.**

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**Correspondence:** *There was no unshared correspondence.*

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**Motion by Councilor Race, seconded by Councilor Fallon to accept the minutes from the July 9, 2025 special meeting. The motion was unanimously approved.**

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**Motion by Councilor Johnson, seconded by Councilor Race to accept the minutes from the July 14, 2025 regular meeting.**

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Abstain</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

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*Supervisor Reger read the following statement: In August 1850, Cazenovia hosted the historic anti-slavery convention, drawing more than 2,000 abolitionists, freedom seekers and allies from across the country. Just weeks before the Fugitive Slave Act, they gathered in our community in defiance of injustice, with leaders like Frederick Douglass and Gerrit Smith calling for the immediate end of slavery. This moment in our history stands as a powerful reminder that Cazenovia has long been a place where people come together to act with courage, conviction and a commitment to freedom. I wanted to make sure everyone was aware that this is the 175th anniversary and the third commemorative celebration. It will be Saturday, August 23rd, 1 p.m. to 3 p.m. and it's hosted by the Anti-racism Coalition. The keynote speaker will be Dr. Tanisha Jackson with music by Marcia Hagan.*

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Supervisor Reger asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

**Public comment #1:**

*Robert Kukenberger began to speak about Short-term Rentals.*

*Supervisor Reger informed him there was a separate hearing for that specific local law.*

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**Motion by Councilor Fallon, seconded by Councilor Johnson to open the public hearing relative to Local Law D – 2025, entitled "A Local Law to Amend the Code of the Town of Cazenovia by Adding a New Chapter Short-term Rentals in the Town of Cazenovia."**

**Public comment:**

*Supervisor Reger said since the work session there has been a number of other great comments that have come into us that will be further reviewed. Therefore, we are not voting on the proposed law tonight and we intend to work on this in the coming month, obviously with whatever we hear tonight, as well. There were some changes we wanted to make so we will potentially reintroduce the law in September and if it falls into the normal local law process, there will be a public hearing again in October. So all that being said, the floor is yours, Mr. Kukenberger.*

*Robert Kukenberger of Marlyn Park Drive was present to speak about short-term rentals. He stated he was unaware of the first public meeting and it seems as though most of his neighbors were not aware either. He mentioned he would have preferred to comment during the June 9<sup>th</sup> meeting, rather than offering his comments during the second hearing, after the Town Board has already made changes. He stated he has four points to make. As most of you know, there's many private roads in the Town of Cazenovia with multiple owners and easement holders and a lot of use of private roads. There are some private roads that are individually owned and service one resident and his comments do not apply to those. Some of the private roads are in Homeowner's Associations and some are very informal and there isn't any HOA. He said he lives on one of those private roads that has several, maybe 12 or so houses that all have easements and the property is owned by the property owners but the easements are over all the properties. He said Marlyn Park Drive does not have an HOA, it is all informal and they maintain the roads just with handshakes. He informed the Board New York State has very specific requirements and guidelines regarding town approval of businesses on private roads. He felt this was really important because most private roads in the town are single lane, many of them are limited or no turnaround space or pullover space. He mentioned Marlyn Park Drive is quite narrow. Many of the roads have a single access to the public highway. However, there neighborhood has two accesses to Route 92, but the accesses are generally no better or no safer than just the typical driveway. Therefore, there is a fair amount of traffic on these private roads. People that live there get accustomed with how to act on a private road, where to pull over, when to back up, when to let somebody in off the highway. He stated his concern that new people wouldn't know or that experience. Many private roads are also occupied by a lot of pedestrians, including children, bicycles, strollers, golf carts and four wheelers. He said the road in his community is like that because it's the access to the Lake. So, there's a lot of people that use the road all the time. Therefore, they think that's a safety issue and because it's a private road and the town's not maintaining the road from a safety point-of-view that could possibly be a liability issue for the town. Therefore, they think this new law should prohibit short-term rentals on private roads. Secondly, he did not see a good reason that the law allows campfires of any kind for short-term renters. In his opinion, campfires are sure to be a source of annoyance due to smoke resulting in confrontation between renters and the neighbors. We think the enjoyment that the renters would gain from campfires will far be outweighed by issues that the campfires might create. Therefore, we believe this law should not allow campfires for short-term rentals. Thirdly, the proposed law*

*addresses all kinds of interior items such as smoke detectors, windows, signs and safe access. They believe the law should also address outside issues, specifically lighting. The applicant should be required to demonstrate how outside lighting would provide safety for the guests while not lighting up neighbors yards and windows. He thinks the applicant should also be required to address vehicle lights and their impact on neighbors. He said if you were to compare some of the commercial properties here in town, there are some barriers between properties. He thought there was a barrier at The Brewster to keep the light from shining through to the neighboring properties-it would be a good idea if it was addressed in the local law and then could be referred to in case there are future issues. Lastly, he said they appreciate the change in the latest version that requires the applicant to notify neighbors within 500 feet. He thought this was added since the original and the intent of it was good, but thought it also fell short because there's no mention of what happens next. Can the neighbors voice concerns or support and if so, how could they do it? Would there be a public hearing? Would the comments be accepted by the Code Officer, Town Supervisor or the Town Attorney? Just what would happen next after that notice? He felt there needs to be further guidance, but the proposed law goes silent on that point. He felt this requirement transfers responsibility for permit compliance from the town to the applicant's neighbors, depending on how it's implemented. He opined it could pit neighbor against neighbor and lead to disputes that none of us really would want.*

*Mark Braiman stated he wanted to thank the Board for taking this action. He expressed it is an awkward time for him to be making too many comments because the house right next to his, the Ormonde Mansion, is under contract right now and will be closing fairly shortly. He has some concerns about the potential intended use for that property. Apparently, it's a single person who is very interested in rehabbing it. But, there is already one apartment supposedly in the house that has a separate entrance that hasn't been used for many years. He is unsure what will materialize with the house. He was appreciative the Board was taking steps to address what might be happening and at least leaving a section on the local ordinances that could be addressed in the future.*

**Motion by Councilor Race, seconded by Councilor Fallon to close the public hearing.**

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**Motion by Councilor Race, seconded by Councilor Johnson to open the public hearing for consideration of an application by the Town of Cazenovia for the benefit of BG Budas, LLC to the New York State Community Development Block Grant Program (Office of Community Renewal).**

**Public comment:** *There were no comments.*

**Motion by Councilor Fallon, seconded by Councilor Johnson to close the public hearing.**

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**Resolution No. 119 presented by Councilor Race, seconded by Councilor Fallon**

**IN THE MATTER OF SCHEDULING A PUBLIC HEARING FOR CONSIDERATION OF AN APPLICATION BY THE TOWN OF CAZENOVIA FOR THE BENEFIT OF BG BUDAS, LLC TO THE NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (OFFICE OF COMMUNITY RENEWAL)**

**WHEREAS**, the Town Board wishes to assess the advisability of submitting a Community Development Block Grant (“CDBG”) application to the New York State Office of Community Renewal (the “OCR”) for funding to support the establishment of a restaurant by BG Budas LLC at 37 Albany Street within the Town of Cazenovia (the “Project”); and

**WHEREAS**, the Town is required to hold a public hearing to provide information to the public and to consider citizen comments regarding the CDBG program and the Project prior to submitting an application for CDBG funding.

Now, therefore be it

**RESOLVED**, that the Cazenovia Town Board hereby calls for a Public Hearing whereat all interested parties shall be heard; and be it further

**RESOLVED**, that the Public Hearing shall be held on September 8, 2025 at 7:30 p.m. at the Town Offices located at 7 Albany Street, Cazenovia, New York; and be it further

**RESOLVED**, that the Town Clerk will duly publish a notice of said hearing in the official newspaper of the Town and shall post a copy of the notice in the Town Hall and on the Town’s website at least eight (8) days prior to the scheduled hearing date.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 119 adopted.**

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**Resolution No. 120 presented by Councilor Race, seconded by Councilor Fallon**

**AUTHORIZING THE EXPENDITURE OF CAPITAL RESERVE FUNDS AND TRANSFERS THEREFROM AND THE ESTABLISHMENT OF A CAPITAL PROJECT (Acquisition and Improvements of New Town Hall)**

**WHEREAS**, the Town of Cazenovia Town Board has previously recognized the limitations of the present Town Hall located at 7 Albany Street, Village of Cazenovia, and has established a fund to acquire property, improve said property, construct and furnish a new Town Hall building for municipal purposes; and

**WHEREAS**, a capital reserve fund for a new Town Hall was established on October 2, 2006, subject to Permissive Referendum; and

**WHEREAS**, the Town has been presented with a proposed Purchase and Sale Agreement relative to the potential acquisition of 10 Albany Street in the Village of Cazenovia (Tax Map No. 94.51-1-28), which purchase would include the existing buildings and improvements thereon (hereinafter the “Premises”); and

**WHEREAS**, the Town of Cazenovia has directed the acceptance of said proposed Purchase and Sale Agreement between the Town and Matta Fresca LLC; and

**WHEREAS**, it is necessary to approve transfers of the identified Capital Reserve Fund and other funds for purposes of such acquisition; and

**WHEREAS**, such action constitutes a Type II action for purposes of State Environmental Quality Review and, as a result, no environmental impact is anticipated thus ending the environmental review process.

**NOW THEREFORE, BE IT RESOLVED** that the Town of Cazenovia Town Board does hereby direct for purposes of the financing of the cost of acquisition, site improvement, construction and/or furnishing of a new Town Hall for the Town of Cazenovia and its residents, as per Town Board Resolution 93-2006 Paragraph 4 (“**NOW, THEREFORE, BE IT RESOLVED** that pursuant to General Municipal Law § 6-C as amended, the Town of Cazenovia Town Board does hereby establish a capital reserve fund to finance the cost of acquisition, site improvement, construction and/or furnishing of a new Town Hall for the Town of Cazenovia and its residents”), the following bank transfers, budget transfers and authorizes expenditures from said Capital Reserves:

To:	H6 231.005 Town Hall Capital Project (bank account - debit)	\$986,869.50
From:	A 231.005 Capital Reserve (bank account - credit)	(399,632.66)
From:	B 231.005 Capital Reserve (bank account - credit)	(587,236.84)

To:	(budget) H6 5031.005 Interfund Transfer (estimated revenue)	986,869.50
	Funding increases estimated revenue in the amount of Capital Reserve Transfers	
From:	(budget) A 9950.9.005 Transfer to Capital Projects Fund	(399,632.66)
	Funding to increase budget comes from A878.000 Capital Reserve	
From:	(budget) B 9950.9.005 Transfer to Capital Projects Fund	(587,236.84)
	Funding to create expenditure budget comes from B878.000 Capital Reserve; and	

**BE IT FURTHER RESOLVED** that the Town Board hereby approves of the following budget for the newly created Capital Project, known as H6:

Estimated Revenue:	
H6 5031.005 Interfund Transfer (from Capital Reserve)	\$986,869.50
H6 5031.000 Interfund Transfer	<u>58,130.50</u>
Total Estimated Revenue:	\$1,045,000.00

Appropriations:

H6 1620.2.005 Buildings EQ (from Capital Reserve)	\$986,869.50
H6 1620.2.000 Buildings EQ	<u>58,130.50</u>
Total Appropriations:	\$1,045,000.00

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 120 adopted.**

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**Resolution No. 121 presented by Councilor Johnson, seconded by Councilor Race**

**AUTHORIZE THE SOLICITATION OF BIDS AND SEQR DETERMINATION FOR THE NEW WOODSTOCK SOFTBALL FIELD**

**WHEREAS**, the Town of Cazenovia has held discussions regarding the demolition, construction and installation of improvements to certain portions of the New Woodstock Softball Field and consisting generally of the demolition of the existing softball field, construction of a redesigned softball field and other improvements at the New Woodstock Softball Field located on School Street in New Woodstock, Town of Cazenovia, New York (the “Project”); and

**WHEREAS**, the Town of Cazenovia has previously engaged a design professional, Thomas R. Pratt Architect, P.C. (“TRP” or “design professional”) to assist in designing the Project; and

**WHEREAS**, the Town’s consulting design professional has been authorized to prepare specifications for the Project for purposes of public bidding; and

**WHEREAS**, detailed descriptions and plans of the proposed work have been prepared by TRP, which plans are on file at

- Thomas R. Pratt Architect, P.C., 7030 East Genesee Street, Fayetteville, NY 13066;
- Town of Cazenovia Clerk’s Office, 7 Albany Street, Cazenovia, NY 13035; or
- Syracuse Blueprint, SyracuseBlueprint.com; and

**WHEREAS**, the Project would consist of the undertaking of repairs to the exiting New Woodstock Softball Field located on School Street, New Woodstock, including the demolition of the existing softball field and improvements, construction of a new softball field, improved drainage facilities and plantings; and

**WHEREAS**, the Town Board has determined that it will be in the best interest of the Town and its citizens to undertake the proposed improvements to the softball field for the benefit of all residents on and along this portion of the recreational area; and

**WHEREAS**, Volume 6 N.Y.C.R.R., Sections 617.3 and 617.6 of the Regulations relating to Article 8 of the Environmental Conservation Law of New York (SEQRA), requires that as early as possible and within twenty (20) days after submission of a complete application/action, an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

**WHEREAS**, the Town Board has determined that a Short Environmental Assessment Form (EAF) shall be required in connection with this matter; and

**WHEREAS**, the Town Board has reviewed Parts 1, 2 and 3 of the submitted Short EAF prepared for this action and has fully considered, analyzed and discussed the areas of concern of said EAF.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Cazenovia hereby determines for purposes of SEQR that:

1. The proposed project is an Unlisted Action;
2. The Town of Cazenovia Town Board will assume lead agency status for SEQR review purposes; and it is further

**RESOLVED**, that the Town Board of the Town of Cazenovia, after careful review of the proposed action and the submitted EAF, hereby determines that the proposed action will have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a Negative Declaration for purposes SEQRA; and it is further

**RESOLVED** that the reasons and findings supporting the foregoing Negative Declaration are as follows:

1. The proposed Project will not create a material conflict with any adopted land use plan or zoning regulations, including the Town of Cazenovia’s most recently adopted Comprehensive Plan;
2. While the proposed Project will result in some change in the use or intensity of the use of land after construction of the field improvements, such changes will be positive insofar as they will be a benefit to the use of the facilities;
3. The proposed Project will not impair the character or quality of the existing community;
4. The proposed Project will not impact any established critical environmental areas;
5. The proposed Project will not result in an adverse change to the existing levels of traffic or negatively affect any existing infrastructure for mass transit, biking or walkways;
6. The proposed Project will not involve any increased use of energy, other than at the time of construction, which will be temporary and minimal in nature;
7. The proposed Project will not impact existing public/private water supplies or public/private wastewater facilities;
8. The proposed Project will not impair the character or quality of any important historic, archeological, architectural or aesthetic resources;
9. The proposed Project will not result in any adverse change to any natural resource and no such resources have been identified;
10. The proposed Project will not result in an increase in the potential for erosion, flooding or drainage issues, rather it will address existing erosion, flooding and drainage issues which may occur in, on and alongside the softball field;
11. The proposed Project will not create a hazard to any environmental resources or human health as identified by the Board; and it is further

**RESOLVED** that the Town’s legal counsel shall distribute and publish this Negative Declaration pursuant to the requirements of 6. N.Y.C.R.R., Part 617, if necessary; and it is further

**RESOLVED AND DETERMINED** that the Town of Cazenovia Town Board hereby determines to proceed with the project upon the awarding of a successful bidder, certification of securing adequate funding for the Project, and further authorizes the consulting design professional to take the necessary actions to let out for bid and to solicit proposals for the construction of the proposed improvements for the New Woodstock Softball Field Project as prepared by Thomas R. Pratt Architect, P.C. and attached hereto as Exhibit “A”; and it is further

**RESOLVED AND DETERMINED** that the Supervisor is hereby authorized to sign any documents and take all actions to give full force and effect to this resolution.

**EXHIBIT “A”**

**INVITATION TO BID**  
**25008 NEW WOODSTOCK SOFTBALL FIELD**  
**NEW WOODSTOCK, NEW YORK**  
**TOWN OF CAZENOVIA**

You are invited to bid on the Site Work contract for the New Woodstock Softball Field located on School Street in New Woodstock, New York. The work includes demolition of the existing softball field and construction of a softball field.

The Town of Cazenovia will receive sealed bids until **2 September 2025 @ 10:00AM at the Town of Cazenovia Offices**, 7 Albany Street, Cazenovia, New York 13035. Bids received after this time will not be accepted. Interested parties are invited to attend. Bids will be publicly opened and read aloud.

Drawings and specifications may be examined at:

Thomas R. Pratt Architect, P.C., 7030 East Genesee Street, Fayetteville, NY 13066  
Town of Cazenovia, 7 Albany Street, Cazenovia, New York 13035  
Syracuse Blueprint, Syracuse Blueprint.com

Copies of the contract documents may be obtained from Syracuse Blueprint Company, 825 East Genesee Street, Syracuse, New York 13210 in accordance with the Instructions to Bidders upon depositing the sum of \$25.00 for each set of prime contract documents. Checks shall be made payable to the Town of Cazenovia. Cash will not be acceptable as a deposit for contract documents.

Upon returning the contract documents to the Syracuse Blueprint in good condition within 30 days following the contract award, bidders shall be returned their deposit in full. Non-bidders, including subcontractors and material suppliers, returning their documents in good condition will be returned the sum of \$25.00.

A Bid security in the form of a Bid Bond, Certified Check, Bank Cashier/Teller/Treasurer’s Check payable to the Town of Cazenovia in the amount of five percent (5%) of the total bid amount must be accompany each proposal as a guarantee that if the proposal is accepted a Contract will be entered into.

No bidder may withdraw his Bid within 45 days after the actual date of the opening thereof, but may withdraw it at any time prior to the scheduled closing time for receiving Bids.

The Pre-Bid Meeting is essential in understanding the scope of the project as part of the Bid and will be on **21 August 2025 @ 10:00AM at the site on School Street in New Woodstock.**

Bidders will be able to visit the Site during the bidding period with prior notification to Ms. Connie Sunderman, Town Clerk, Town of Cazenovia, 7 Albany Street, Cazenovia, New York, 13035, Phone (315) 655-9213 and an appointment will be made for such visit.

Bidders’ attention is referred particularly to Governing Laws and Regulations, including Affirmative Action Requirements, Equal Employment Opportunity, and Minimum Wage Rate Requirements to be paid under the Contract and Prevailing Wage Rate Requirements to be paid under this Contract. Sales tax exemption and safety and health required by Federal Law.

The Owner reserves the right to waive irregularities and to reject any and all Bids.

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Kyle Reger, Supervisor  
Town of Cazenovia  
Cazenovia, New York

Date: 12 August 2025

**Roll call:**  
**Councilor Race**                   **Yes**  
**Councilor Golub**               **Yes**  
**Councilor Johnson**           **Yes**  
**Councilor Fallon**             **Yes**  
**Supervisor Reger**           **Yes**

**Supervisor Reger declared Resolution No. 121 adopted.**

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**Resolution No. 122 presented by Councilor Race, seconded by Councilor Fallon**

**AUTHORIZE AN AMENDMENT TO THE SPEED STUDY REQUEST FOR A PORTION OF DAMON ROAD, NEW WOODSTOCK**

**WHEREAS**, at its May 12, 2025 meeting, the Town of Cazenovia Town Board authorized the Town Clerk to file the required New York State Vehicle and Traffic Form (TE 9a) with Madison County to request a lower maximum speed limit for a section of Damon Road (County Route 52) from the water tower access point to the intersection with County Route 80/New York State Route 13 in the hamlet of New Woodstock, Town of Cazenovia; and

**WHEREAS**, the New York State Department of Transportation contacted the Town Clerk for clarification in regards to the starting point of this request; and

**WHEREAS**, after review and further consideration by the Town Board, they wish to amend their initial request from the water tower access location to Smith Road.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Clerk file the required New York State Vehicle and Traffic Form (TE 9a) with Madison County to request a lower maximum speed limit for a section of Damon Road (County Route 52) from Smith Road to the intersection with County Route 80/New York State Route 13 in the hamlet of New Woodstock, Town of Cazenovia:

**Currently 55 M.P.H. to 40 M.P.H.**

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 122 adopted.**

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**Resolution No. 123 presented by Councilor Fallon seconded by Councilor Johnson**

**AUTHORIZE  
A SPEED STUDY REQUEST  
FOR A PORTION OF RIDGE ROAD, CAZENOVIA**

To authorize the Town Clerk to file the required New York State Vehicle and Traffic Form (TE 9a) with Madison County to request a lower maximum speed limit for a section of Ridge Road from the Village of Cazenovia municipal boundary to 4823 Ridge Road in the Town of Cazenovia.

**Currently 45 M.P.H. to 35 M.P.H.**

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 123 adopted.**

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**Resolution No. 124 presented by Councilor Race, seconded by Councilor Johnson**

**REAPPOINTMENT OF TOWN ASSESSOR**

**WHEREAS**, the Town of Cazenovia has received notification from the New York State Department of Taxation and Finance (Office of Real Property Tax Services) advising the Town of Cazenovia of the expiration of the term of appointment of Brian M. Fitts as Sole Assessor for the Town of Cazenovia (a part-time position in the Town); and

**WHEREAS**, the Town Board has been provided with proof of certification of Brian M. Fitts to hold the position of Town Assessor in the Town of Cazenovia; and

**WHEREAS**, the Town desires to appoint Brian M. Fitts to a new six (6) year term to the position of Town Assessor, which new term will then expire on September 30, 2031.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** as follows:

1. That the Town of Cazenovia Town Board hereby appoints Brian M. Fitts as Sole Assessor for the Town of Cazenovia to complete a term commencing on October 1, 2025 and ending on September 30, 2031 at an annual salary as set by the Town Board.

2. That as previously determined by Resolution dated August 12, 2019, the Assessor shall maintain the following work hours as herein established by the Town Board and such additional hours as necessary to fulfill the duties of Town Assessor and to timely complete any Town-wide revaluation as directed by the Town Board:

- a. Twenty-one (21) hours per work week;
- b. Eleven (11) hours of such work week shall be on weekdays from 9:00 a.m. to 4:00 p.m.;
- c. Seven (7) hours of “flex time” per week as agreed upon by the Town Supervisor and the Assessor.

3. All benefits shall be in accordance with the Town of Cazenovia Employee Handbook, as determined for a part-time employee.

4. The Town Assessor shall provide to the Town Supervisor, on a weekly basis, individual time records for each pay period, setting forth the hours worked in such pay week, a general description of the work performed and the specifics of any appointments held on that portion of the work week used as “flex time.”

5. All costs associated with the Town Assessor’s State mandated continuing education will be assumed by Brian M. Fitts; and it is further

**RESOLVED**, that the Town Supervisor is authorized to enter into a Memorandum of Understanding with Brian M. Fitts outlining the above understanding.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 124 adopted.**

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**Resolution No. 125 presented by Councilor Fallon, seconded by Councilor Race**

**JUDGE PALMER’S ATTENDANCE AT THE  
2025 MAGISTRATE’S CONFERENCE**

To approve Judge Fred Palmer’s attendance at the *Annual NYS Magistrate’s Conference* in Niagara Falls, New York on September 14 – 17, 2025 with registration and hotel lodging fees paid and mileage expenses reimbursed.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 125 adopted.**

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**Resolution No. 126 presented by Councilor Race, seconded by Councilor Fallon**

**HIGHWAY SUPERINTENDENT ATTENDANCE AT  
NYSAOTSOH ANNUAL CONFERENCE**

To approve the Highway Superintendent, Bryan Smith’s, attendance at the *New York State Association of Town Superintendents of Highways (NYSAOTSOH) Conference*, at the Sheraton Inn in Niagara Falls, New York on September 23-26, 2025 with registration and hotel lodging fees paid.

**Roll call:**

<b>Councilor Race</b>	<b>Yes</b>
<b>Councilor Golub</b>	<b>Yes</b>
<b>Councilor Johnson</b>	<b>Yes</b>
<b>Councilor Fallon</b>	<b>Yes</b>
<b>Supervisor Reger</b>	<b>Yes</b>

**Supervisor Reger declared Resolution No. 126 adopted.**

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**Resolution No. 127 presented by Councilor Race, seconded by Councilor Fallon to approve the following 2025 budget transfers:**

(Authority NYS Town Law section 112 “The town board, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations and shall provide for the financing thereof. Moneys therefor may be provided from the unexpended balance of an appropriation, from the appropriation for contingencies, from unappropriated unreserved fund balance or unanticipated revenues within a fund or by borrowing pursuant to the local finance law.”).

**General Fund A**

Transfer budget to accommodate replacement logo signs with .gov address for website.

To: A 1010.4.000 Town Board CE	\$1,500.00
From: A 1320.4.000 Auditor CE	(1,500.00)

**General Fund B**

Transfer budget to accommodate actual cost of NW Police Barracks driveway crack filling.

To: B 3120.4.000 Police & Constable CE	\$1,718.00
From: B 1990.4.000 Contingent Account	(1,718.00)

**Roll call:**  
**Councilor Race**                    **Yes**  
**Councilor Golub**                   **Yes**  
**Councilor Johnson**               **Yes**  
**Councilor Fallon**                 **Yes**  
**Supervisor Reger**                 **Yes**

**Supervisor Reger declared Resolution No. 127 adopted.**

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**Attorney's Report:** *John Langey, Esq. reported they are continuing to work on a lot of the same things as last month. The most noteworthy is probably the property acquisition that the Town is working on purchasing. He said his office is handling the title insurance and working with the abstract company. He felt things are looking very good, at this point. Separately, he mentioned he continues to work on the massive Wind Regulation Law which at the current count is well over one hundred pages. He recognized he has to figure out how to get that culled down because that is too many pages. He said the Planning and Zoning board have continued to be quite active. They have may not had as many files, but have had a lot of interesting ones. He said with the new wetland regulations, the Boards are being very careful with all the wetland issues at the approval stage of the projects.*

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**Councilor Race** (Highway Department, South Cemetery, Water Pollution Control Facility, Water Districts): *Reported they are in the midst of this year’s paving program. He said everything is going well and he doesn’t have much to report except things are busy and hot.*

**Councilor Golub** (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Renewable Energy, United Climate Action Network (UCAN), Future of the Town Office, Anti-racism Coalition): *Reported there's been some discussions with the CLA about harvesting. He said he just spoke with Bryan Smith, Highway Superintendent, regarding the weed harvesting program for this year. The consensus is the weeds are pretty good this year except for a few patchy places than can be handled. He thought these areas could be managed with the use of the harvester. He also mentioned The 1850 Commemoration and encouraged people to attend, if possible. He felt it would be very worthwhile.*

**Councilor Johnson** (CACDA, Senior Recreation & Joint Youth Recreation, Parks, New Woodstock Fire Department, Future of the Town Office, Anti-racism Coalition, Community Outreach): *Reported the youth summer recreation program will be coming to a close in the very near future. She said the good news is the program pays for itself because of the fees that families pay for their children to attend on a weekly basis. She mentioned they did bump the rates a little this season and also had a phased program where there was an “early bird special” and then if you registered late, you paid slightly more. It was not a deterrent and people still registered late. So, the revenue was a little bit better than in the past. She was hopeful this would cover any extra hours for the park lifeguards because obviously, it has been a hot summer and there was more park use. She mentioned this has been consistent with the last couple of years because that's really the largest expense in terms of parks and recreation for the summer. On another note, she mentioned the plans that are going into the New Woodstock Softball Field. They received a SAM Grant last week through Assemblyman Stirpe and thanked him and his staff for recognizing the value of the park for the community of New Woodstock. The grant award is*

\$ 200,000. She mentioned on the community outreach front, there was an opportunity at the library to have some heavy equipment there to be on display, but it was too short of a notice to implement this year. She was hopeful the Town could participate in this at some point, but maybe a spring or fall event would work better.

**Councilor Fallon** (Planning & Zoning, CACC, Shared Services, Renewable Energy, New York State Police): *Echoed what John Langey reported, the planning and zoning boards are busy and doing a very good job. There are a lot of interesting applications before them. She said she looks forward to implementing the comments that have been shared on the Short-term Rental Law and getting back together with John Langey and with Kyle to talk about making some changes if necessary.*

**Supervisor's Report:** *Reported he has been working on everything that is on the agenda. He reiterated Councilor Johnson's comments on the grant for the New Woodstock Softball Field and thank Assemblyman Stirpe, as well. He thanked Councilor Johnson and Lauren Lines for their efforts with getting awarded this grant. Additionally, he shared the following statement:*

*For nearly 20 years, the Town of Cazenovia has been evaluating options to address the challenges facing our current Town Office-challenges related to space, accessibility, safety and long-term functionality. I'm pleased to share that we are now pursuing a plan that not only addresses these issues, but does so in a way that honors our community's values, protects our history and creates new opportunities for the future.*

*The Gothic Cottage has long served as the heart of our town government. It's architectural character and historical significance are deeply meaningful to many in our community. But we have outgrown it. The building is not fully ADA-compliant, lacks adequate workspace and storage, and cannot be modernized without compromising the very features that make it unique. Installing an elevator, for example, would require significant structural changes that would diminish its historic integrity.*

*We now have an opportunity-one that has not existed before-to acquire the Jephson Campus across the street, 10 Albany St. A historic property formerly part of Cazenovia College. The top floor of the main building provides an ideal space for town offices: fully ADA-compliant, with room for current staff, capacity for future growth and modern meeting space equipped with appropriate technology for public engagement. This location ensures that town government remains accessible and centralized within our village core.*

*The first floor of the Jephson building also contains vocational and artist equipment that has been well maintained-offering additional potential for future programming. With the right partnerships, this space could support workforce development, vocational training, or community art classes. These possibilities align with our ongoing town-wide recreational and community needs study, which is being conducted by a professional planning consultant. That process will help us identify the best use our assets-including this new space-to serve residents across all generations.*

*Just as importantly, this transition creates the opportunity to restore the Gothic Cottage with care and intention. Once vacated, the building can be preserved without disruption to daily operations and its future use can remain flexible-guided by future boards, funding opportunities, and*

*community input. Whether for historical preservation, senior activities or other civic functions, the Gothic Cottage will remain a valuable community asset and one that we can now protect and reinvest in. This is not a decision that moves us away from our history it is one that allows us to preserve it, while also meeting the practical needs of our residents and employees. It is a plan rooted in stewardship of our resources, our heritage, and our community's future.*

*Councilor Johnson thanked Anne Ferguson and Clerk Sunderman for their efforts in regards to the grant application for the Gothic Cottage to stabilize and move it into its next phase a vital part of this community.*

*Office Hours) Saturday, August 16, 2025, 1100-2:00*

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Supervisor Reger asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

**Public comment #2:**

*Susan Sammis of Parker Road in New Woodstock was present to bring the Board's attention to a problem that she was experiencing and could see it being a possible problem for other people. She said she lives in a farming/residential area which is throughout the whole town. She commented there is a farmer that sets off a corn popper which sounds like a cannon to keep the birds out of his cornfield. It started out at 47-second intervals, but now is every two minutes because she spoke to him. She mentioned she came to the Town Offices this past Friday and spoke with the Codes Enforcement Officer who was going to speak to the farmer. She was unsure if he had a conversation with him or not. She said the device went off Friday night until about 8:30 and starts about 8:00 in the morning. She said there was a party on Saturday, at his house, and there was no cannon until Sunday and today. Today, she said clocked it at 65 to 70 decibels and about every 10 minutes, Friday it was at 80 decibels which is frequency you can start to have hearing loss. She mentioned it was going off when she left to come to this meeting and started at 8:08 this morning. She said she realized farming has trump over everything because she grew up on a farm. Food is important! However, she also likes to enjoy the outdoors and she lives in the country for a reason. She understood presently this is just her problem. But, if you look around at all the cornfields, farmland, grass, hay and wheat, this could spread. She said she was explaining her situation to another group and this is also a common practice at wineries.*

*Councilor Golub said he had some experience with this himself. About 30 years ago, it was deer that he was trying to deter from his crops. The County used to loan out these devices and he tried it. He would get phone calls and when he went to turn them off the deer would stand right next to them. He mentioned there are other things that people are using that are effective. There are bird distress calls and you set them for the species you are trying to deter. So, if you're having trouble with seagulls, they have a distress call and it sounds like a bird in distress which tells the other birds to go away.*

*Susan Sammis clarified the sound is louder than a shotgun and sounds like a cannon going off. The other neighbor has two small kids and was standing on her stoop, scared that there was a literal cannon going off. She tried to reassure her neighbor it was not an actual cannon because there was no smoke or a flash.*

*Supervisor Reger said he would follow up with the Codes Enforcement Officer and thanked her for her comments.*

*Mark Braiman of 4775 East Lake Road said he was reminded by the timing this year for the 1850 Commemoration that last year when he attended one of the closing activities, was to make suggestions for activity that the town or other governments could engage in that might ameliorate some of the history. One of the things he mentioned in his written comments back then was name changing. Some people said they were most concerned about some of the commemorations of people like Lincklaen and people who were slaveholders here and thought that would be a more difficult thing to change. He said his advocacy is to get the town to do something that's in its purview, which is to change the name of Gypsy Bay Park which is a racial slur against the Roma people. He stated his grandfather's second wife, who he married when he was about 11 years old, lived for the rest of her life with the concentration camp tattoo on her arm. He said he is often reminded that the Roma people were some of the biggest victims of discrimination. Stateless people wandering throughout the world. He felt it was a shame that we still have that name in our town. He believed the Town Board should have complete discretion over renaming that Park and he advocated for that and suggested something much more commemorative and attractive like Yellow Perch Bay Park or something like that. He said the Town would not tolerate it if it had a more common derogatory slur. He did not think we should tolerate a Gypsy Bay!*

*Councilor Golub said this topic has come up at some of the Anti-racism Coalition meetings. He said he didn't personally recognize it as a slur because it didn't occur to him. If somebody else finds it offensive, then you have to take that seriously. He felt it was worthy of discussion.*

*Councilor Johnson agreed and said as someone who grew up here and didn't understand that history, herself, we learn more and change over time. She said she has visited other towns over the last several years and her awareness has been heightened when she looks at their history and the things that they've made a point to change for good reasons. She mentioned she is always on the lookout for that in other towns and we haven't really had some serious discussions about that here. She appreciated Mr. Braiman bringing this to our attention because ARC has brought it up and actually had a pretty good presentation that we kind of talked about but we haven't delved into as deeply as we could.*

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**The Town Clerk presented the monthly bills list.**

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

**Motion by Councilor Fallon, seconded by Councilor Johnson to approve payment of the bills in the amount of \$ 231,387.27. Councilor Race recused himself from payment of the Suit-Kote invoice. Otherwise, the motion was unanimously approved.**

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**Motion by Councilor Race, seconded by Councilor Johnson to adjourn this meeting. The motion was unanimously approved.**

**At 8:23 p.m., Supervisor Reger declared this meeting adjourned.**

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**Signed:**     *Connie J. Sunderman*      
Connie J. Sunderman, Town Clerk